



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHYAMA PRASAD MUKHERJI COLLEGE (FOR WOMEN)
Name of the head of the Institution	Dr. Sadhna Sharma
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	011-25224499
Mobile no.	7011108290
Registered Email	spmcollagedu@gmail.com
Alternate Email	sadhnatyagi0310@gmail.com
Address	Road No 57, Punjabi Bagh West
City/Town	New Delhi
State/UT	Delhi
Pincode	110026

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Dr. Veena Kapur
Phone no/Alternate Phone no.	01142411360
Mobile no.	9810334275
Registered Email	iqac.spmc@spm.du.ac.in
Alternate Email	veena@spm.du.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://spm.du.ac.in/index.php?option=com_content&view=article&id=165&Itemid=340&lang=en
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	http://spm.du.ac.in/images/AcademicCalendar_2019-20.pdf
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5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.26	2019	28-Mar-2019	27-Mar-2023

6. Date of Establishment of IQAC**21-Jan-2016****7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

A Mock drill on Earthquake and Stampede	01-Oct-2019 1	3000
Gandhi Study Centre	01-Jan-2020 365	3000
To apprise the Faculty regarding LOCF	01-Nov-2019 2	145
UGC sponsored National Conference was held on the theme of Food Safety, Nutritional Security and Sustainability	06-Mar-2020 2	247
Two Day Workshop on	03-Mar-2020 2	100
Organised a Special Skill Development Workshop for Differently Abled Students in coloboration with Saksam.	22-Oct-2019 1	30
UGC Sponsored National Seminar on	30-Jul-2019 2	350
UGC Sponsored Two Days National Seminar titled	09-Aug-2019 2	300
UGC sponsored Two Days National Seminar on	06-Sep-2019 2	350
UGC Sponsored Two Day National Seminar on	28-Feb-2020 2	350
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SPMC	Maintenance	UGC	2020 365	576623703
SPMC	Maintenance	Govt. NCT Delhi	2020 365	4200000
SPMC	Conference	UGC	2019 365	1050000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes														
Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
1. Establishing Entrepreneurship Cell 2. Building a research oriented institutional ethos through best practiceCONTINUE 3. Organised 6 Workshops on different themes. 4. 4 UGC Sponsored Conferences (150000 per conference) 5. To reopen Gandhi Study Centre															
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
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14. Whether AQAR was placed before statutory body ?	Yes														
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IQAC Extended Body	20-Jan-2021														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No														

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>Yes, the institution has established a partial management information system and IQAC is engaged in its evolution. The MIS is related to the area of finance and budgeting, library information system, planning and development. The institution gathers data pertaining to parameters such as teachers, achievement, student enrolment, the program run by the institution, examination results, library and its related information, finance, infrastructure etc. for effective decisions making and implementation. Library and Information Centre: The institutions 'Library and Information Centre' is fully automated through an Integrated Library Management System: Alice for Window. With this software, students' library membership data, library book database, the database for the purchase of books, journal and magazine, etc. are all electronically maintained. Students' Enrollment and academic program: The admission process in the University of Delhi is fully online. The University has an established centralized admission data processing procedure and the individual affiliated institutions of the university are an integral part of it. The entire admission process, including receiving the student application, verification of documents, fee payment, etc. in the institution is also completely online. Our institution has a well maintained student's database that includes program, category and domicile data of each student. Examination and Result: The institution centralized data management system for examination and results of all the academic programs. The entire process of the examination the displaying of the date sheet, the</p>

commencement of the examination, declaration of the result is all notified on the institution's website. The internal assessment of each student is also communicated electronically and displayed on the website of the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shyama Prasad Mukherji College for Women is a constituent college of the University of Delhi, and follows its prescribed syllabus. Each department at SPMC works towards melioration of teaching practices to facilitate the cognitive development of the students. The orientation programme of the college, supplemented by the more intensive orientation programmes conducted by each department, is held at the beginning of each academic session, sensitizing students towards the curriculum and the expectations from them during their period of study in the institution. SPMC has a well-planned and documented system in place for the transaction of the curriculum. The traditional format of lectures is supplemented with discussions, presentations, group discussions, and project work. The integration of ICT with traditional pedagogy reinforces conceptual clarity, and instils self-confidence among the students. The holistic development of the students is achieved through the integration of intellect and skill development. Consequently, activities like workshops, seminars, field visits, project work, society activities, certificate courses and field internships are an integral part of the institutional ethos. The mechanisms and procedures adopted by the institution to fulfil its visionary goals are implemented through the: ? Workload Committee ? Timetable Committee ? IQAC ? Individual Departments Workload Committee In preparation for the smooth and effective transaction of the teaching learning process, the TIC of every department prepares the workload as per the norms of UGC and University of Delhi. The norms of the regulatory bodies of the professional courses are also kept in mind. Every department allocates papers on the basis of the teacher's area of specialization and interest. The workload is submitted to the workload committee before the commencement of the academic session, and is examined and approved by them. Subsequently, the institutional timetable is prepared and displayed on the college website. Timetable Committee The timetable committee prepares the timetable for the entire institution, in accordance with the given workload and within the UGC's 5 hours stipulated time frame. Hereafter, each department in-charge shares the time table with their faculty members, and any discrepancies or concerns raised by individual teachers are addressed by the committee. IQAC IQAC establishes standards and guidelines for the transaction of curricular as well as co-curricular activities in the college. The committee ensures that quality standards are maintained in the institutional functioning. Individual Departments The departmental Teacher in Charge ensures the smooth functioning of the department. Each teacher prepares semester-wise teaching plans, reflecting the concerned teacher's vision of how s/he will transact the curriculum. The plans also include student assessment timeline and procedures. Regular meetings help to map and plan effective departmental functioning, pedagogical strategies, student performance and co-curricular activities. The calendar of departmental activities for each semester is prepared and submitted to the Principal. At the closure of the January-April semester, an inter-

departmental audit is conducted to ensure that the stated objectives of the curriculum are achieved during the course of its implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Journalism	0	01/09/2019	180	yes	Yes
Tourism	0	01/09/2019	180	Yes	Yes
Women and Legal Literacy	0	01/09/2019	180	No	Yes
French and German Language	0	25/08/2019	180	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	Nill
BCom	Nil	Nill
BELED	Nil	Nill
BEd	Nil	Nill
BSc	Nil	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Number of Students	Certificate	Diploma Course
70		Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Journalism	01/09/2019	10
Travel and Tourism	01/09/2019	20
Women and Legal Literacy	01/09/2019	16
French and German Language	25/08/2019	24

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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Food Technoloy and HDFE	32
BA	Political Science	7
BCom	Commerce	38
BA	Economics	5
BA	Philosophy	4
BA	Applied Psychology	21
BEd	Education	50
BE1Ed	Elementary Education	48
BSc	Computer Science	25
BA	Geography	11

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback on Curriculum: Each department of the University of Delhi is duly notified, and suggestions are invited from all the stakeholders to review the syllabus. SPMC is a constituent college of the University of Delhi and is governed by the norms and regulations of the University. Under these norms, the faculty members of the various departments of the institution are actively involved in the process of review of the curriculum in various courses. The feedback of students is communicated to the committees in the University Departments whenever the curriculum renewal process is underway. Feedback of students Students' feedback system was initiated by IQAC in 2016. It was based on the parameters stated in the NAAC feedback form. At the completion of each academic session, the students' feedback is obtained. It helps to assess the robustness of the teaching-learning processes of the institution. The IQAC evolved a system of gathering student feedback through an online form that is available to the students to measure and analyze their satisfaction with various aspects of the institution. The members of IQAC deliberated over the need for introducing students' feedback system in the institution, and in 2016 the feedback system was established. The format of the feedback system, and its parameters, were carefully reflected upon and after garnering approval from all the members of the IQAC, the feedback form was presented before the staff council in April 2016 and was implemented in May 2016. The feedback form seeks information on the following parameters: ? The teaching-learning process ? Teacher and content transaction ? Institutional infrastructure ? Library facilities The above parameters help the institutional administration review the students' interaction with the college on the academic and administrative levels. At the completion of each academic session, feedback is collected from

students and analysed to assess to what extent the college has been able to impart 'well rounded and integrated education. The feedback is presented before the members of IQAC and initiatives are then planned to further strengthen the teaching-learning process. Student feedback aims to: ? Enhance the student's experience of the learning and teaching process ? Monitor and review quality standards in academics and administration ? Ensure effectiveness of course design and transaction ? Establish an environment of trust, understanding and dialogue with faculty and students ? Ensure teacher accountability and their continuing professional development ? Measure student satisfaction

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	(Hons.) Political Science	102	106	106
BA	(Hons.) History	43	43	43
BA	(Hons.) Hindi	43	43	46
BA	(Hons.) Geography	51	52	51
BA	(Hons.) English	43	43	38
BA	(Hons.) Economic	43	93	93
BCom	(Hons.)	86	89	89
BA	(Hons) Applied Psychology	43	44	44
BCom	General	131	131	104
BA	General	423	546	546

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3686	82	179	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
179	179	9	36	Nill	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The IQAC introduced the student mentorship programme during the academic session of 2016, in which every student of the college is allotted a teacher mentor, with a ratio of 1:21. Regular sessions are held in which students can openly discuss their problems with their assigned mentor. The IQAC has developed a proforma to be filled up by the mentor at the end of each semester delineating the problems discussed with mentees and their resolution. The programme has helped students in many different ways, such as resolving their academic and non-academic problems, through dialogue and by garnering support from organised professional bodies, if the need arises. The students get to iron out and resolve their problems without inhibitions. The mentor also encourages the mentee to understand their individual strengths and weaknesses. This boosts their self-confidence.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3768	179	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
163	179	Nill	96	59

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Ms. Chetna Gupta	Assistant Professor	Member of National Advisory Board of The Centre for Positive Philosophy and Interdisciplinary Studies and Society for Positive Philosophy and Interdisciplinary Studies.
2020	Ms. Chetna Gupta	Assistant Professor	Member of Editorial Advisory Board for Lokayata: Journal of Positive Philosophy and Milestone Education Review.
2019	Dr. Rishiraj Pathak	Assistant Professor	Member of Governing body (Agrima Society of

			Arts Delhi)
2019	Dr. Rishiraj Pathak	Assistant Professor	Recognized as a Script Writer (Bloomsbury Festival, London, UK)
2020	Dr. Kavita Vats	Assistant Professor	Team Manager selected by University of Delhi in Khelo India University Games held at Bhubaneswar, Odisha.
2019	Ms. Kumari Seema	Assistant Professor	Team Manager selected by University of Delhi in Khelo India University Games held at Bhubaneswar, Odisha.
2019	Dr. Shashwat Kumar	Assistant Professor	Best Scientist Award (Received from Ek Nayi Rah Foundation, India)
2019	Dr. Amna Mirza	Assistant Professor	-India Independence Award (Indian association of research and development)
2020	Dr. Amna Mirza	Assistant Professor	Certificate of Excellence for contribution in social welfare, Bharat Nirman - Build India Foundation
2020	Dr. Meenu Agarwal	Assistant Professor	Distinguished Scientist Award given by Ek Nayi Rah foundation, India.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	526	I	27/11/2019	06/03/2020

BA	518	I	27/11/2019	16/03/2020
BA	516	I	27/11/2019	05/03/2020
BA	513	I	27/11/2020	16/03/2020
BA	511	I	27/11/2019	06/05/2020
BA	510	I	27/11/2019	27/05/2020
BA	505	I	27/11/2019	05/03/2020
BCom	504	I	29/11/2019	12/05/2020
BCom	503	I	03/12/2019	05/03/2020
BA	501	I	07/12/2019	22/05/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A well-planned internal assessment procedure is beneficial in giving the students pertinent feedback based on their strengths and weaknesses while creating opportunities for their future development. As a constituent college of the University of Delhi, SPMC adheres to the internal evaluation guidelines laid down by the university. The institution conducted house examinations till 2012. They were then replaced by class tests, as per the University directive. SPMC constituted an IA monitoring committee for guidance and for regulation of the implementation of the evaluation process. The IA committee and the teachers in charge decided that internal assessment should include class tests and incorporate projects and problem solving assignments. The assessment strategies that are contextualised in real life situations are an integral part of our institution's evaluative process. The system and procedures formulated by the committee ensure that the internal assessment of each semester is uploaded on the college website for transparency.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the University of Delhi academic calendar for the conduct of CIE and other related matters.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://spm.du.ac.in/index.php?option=com_content&view=article&id=111&Itemid=286&lang=en

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
103	BA	General	304	278	91.44
148	BCom	General	75	70	93.33
147	BCom	Hons.	64	61	95.31
115	BA	Hindi	48	46	95.83
114	BA	English	32	28	87.50
161	BA		43	37	86

		Mathematics			
134	BA	Political Science	83	83	100
132	BA	History	39	37	94.87
131	BA	Economics	21	19	90.47
118	BA	Philosophy	42	34	80.95

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://spm.du.ac.in/index.php?option=com_content&view=article&id=159&Itemid=335&lang=en

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	Commerce	13/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	2	Nill
National	Physical Education	1	Nill
National	Political Science	4	Nill
International	Computer Science	2	Nill
International	Music	1	Nill
International	Philosophy	1	Nill
International	Physical Education	1	Nill
International	Sanskrit	2	Nill
International	EVS	1	Nill
International	Political Science	2	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	4
Music	1
HDPE	2
Hindi	4
Food Technology	3
EVS	2
English	4
Education	6
Computer Science	6
Commerce	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Investigation of parameters influencing the success of crowdfunded	Dr. Jaya Gera	Communications in Computer and Information Science	2019	600	Department of Computer Science, Shyama Prasad	Nill

Investigation of parameters influencing the success of crowdfunding campaigns					Mukherji College, University of Delhi, Delhi, India	
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Investigation of parameters influencing the success of crowdfunding campaigns	Dr. Jaya Gera	Communications in Computer and Information Science	2019	600	Nill	Department of Computer Science, Shyama Prasad Mukherji College, University of Delhi, Delhi, India

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	60	124	46	38
Presented papers	19	37	Nill	Nill
Resource persons	3	8	1	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Beyond the Classroom	Dept. of Education and NSS, Shyama Prasad Mukherji College for Women, University of Delhi.	1	40
Social Outreach Program	Dept. of Commerce	2	9

Swatchhta Rally	NCC Unit of the SPM College	3	150
Haryali Divas	Eco Club SPMC	4	1000
Blood Donation Camp	HDFC Bank	1	3
Cloth Donation Drive	We Clothe Them NGO	2	12
Save Water March Past	Eco Club SPMC	2	100
Cycle Run	Petroleum Consortium Research Association (PCRA).	2	14

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	Nil	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health Emergencies Programme	WHO	Hand Hygiene, Waste Management, Decontamination and Sterilization of Medical devices, How to put on and remove personal equipment (PPE) Asmita Theatre Initiative	Nil	1
DFPI	Centre for Public Initiative	Delhi Public Opinion Survey	Nil	5
Social Outreach Programme	Department of Commerce	Swacch Bharat Abhiyaan	1	9
Awareness Programme for Environment	Department of EVS, SPMC in collaboration with Petroleum Consortium Research Association	Wall Graffiti Event	1	9

(PCRA) GOI				
Awareness Programme for Environment	Department of EVS, SPMC in collaboration with Petroleum Consortium Research Association (PCRA) GOI	Cycle Run for Environment	1	14
Water Action	Department of Geography in collaboration with "Indian Astrobiology Research Centre", Mumbai	Rio 25 Program on Water Action: water resource awareness programme	1	50
We Cloth Them	Department of Philosophy, SPMC	Collection Drive	3	50
Blood Donation Camp	Department of Philosophy, SPMC in collaboration with HDFC Bank and Lions Club	Blood Donation	2	3

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
None	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Education and Teaching	Internship	Government School, NCT Delhi	01/08/2019	28/02/2020	44
Volunteering in 3 Day Summit	Youth Volunteer Programme	TERI, India Habitat Centre Complex, Lodhi Road, New Delhi	29/01/2020	31/01/2020	1
Marketing	Internship	Hareen	01/07/2019	30/06/2020	9

Team Work					
Marketing	Internship	Woovly India Pvt. Ltd.	01/07/2019	30/06/2020	2
Marketing	Internship	Glevy Services	01/07/2019	30/06/2020	3
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PA Business Consulting Pvt. Ltd	01/07/2020	To run a Certificate Course in Travel and Tourism	23
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18.4	18.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Alice for Windows	Fully	6.0	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32677	8419247	1145	493291	33822	8912538
Reference Books	2829	1741059	136	90174	2965	1831233
Journals	2515	73829	23	71911	2538	145740
e-Journals	7	37180	7	40910	14	78090
CD & Video	789	5210	12	Nill	801	5210
Library Automation	Nill	1813386	Nill	240696	Nill	2054082

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Amna Mirza	Lecture Women's Movement in a Global Perspective	SWAYAM	Nill
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	1228	4	157	3	0	21	174	0	0
Added	10	0	0	0	0	0	10	0	0
Total	1238	4	157	3	0	21	184	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
40	39	40	39

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution works to ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities. The primary objective is to confer maximum benefits to the students, the teaching and the support staff of the institution. Both the teaching and administrative staff members are appointed as members of various committees such as Purchase Committee, Library Committee, Infrastructure Committee, Sports Committee, Website Committee, Garden Committee, Canteen Committee etc. Regular meetings are conducted to ensure proper maintenance and augmentation of these facilities, based on the requirements of the institution.

Laboratory: The teacher in charge of the department that has a laboratory supervises its smooth functioning and is assisted by the laboratory in-charge. They ensure that instructions for lab usage are pasted in the laboratory. All the laboratories within the institution maintain stock registers and accounts records. The verification and checking of the accounts and stock registers is undertaken during the annual Inter Departmental Audit. **Library:** In keeping with

the institutional policy of digitization, the Library at SPMC is fully automated with Alice Window 2007 version. The library committee is responsible for the maintenance and augmentation of library infrastructure. • The

requirement and list of books is gathered from the concerned departments accompanied with the approval of the departmental TICs. The approved list of books is duly signed by the Principal. The Library then purchases these books.

• To ensure the timely return of books, a fine of Rs.1/day is imposed to the defaulters. • A suggestion box is situated at the entrance of the library for users' feedback. The feedback is essential to generate new ideas that will ensure that the library growth is a continuous process. • The library staff is responsible for maintenance of the reading room and stock verification of library books. They weed out old and unused titles. • Open access journals facilities are available. **Sports:** - The maintenance of sports equipment and infrastructure is supervised by the department in charge. New equipment and essential sports items are purchased through Sports Committee in consultation with Purchase Committee. **Computers:** - The institution has 1260 computers in the college. They are maintained through AIMS. Regular maintenance of Computer Laboratory equipment are done by Laboratory Assistant along with Laboratory

attendant. Internet and WIFI Enabled campus. **Infrastructure:** The college infrastructure committee takes responsibility for the maintenance and upkeep of infrastructure. Regular cleaning of water tanks, proper garbage disposal, pest control, maintenance of lawns, garden is done by support staff of the college.

The maintenance and upkeep of the institution is monitored through regular inspections by the concerned committees. The institution outsources the maintenance and upkeep of the cleanliness of the premises, the upkeep of the furniture, electricity, and plumbing. Regular maintenance of the water coolers and water purifiers are done through AIMS.

http://spm.du.ac.in/index.php?option=com_content&view=article&id=161&Itemid=336&lang=en

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Students Aid Fund	138	49680

from institution			
Financial Support from Other Sources			
a) National	Govt. of NCT, Post Matric Scholarship Scheme	30	100000
b) International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Support Cell	22/07/2019	Nill	Dept of English
Yoga and Meditation	01/07/2019	110	Dept of Physical Education, SPMC
Personal Counselling	01/07/2019	21	Central Social Welfare Board (CSWB)
Ruchika: Vocational Study Centre	01/07/2019	74	Vocational Education and Training Centre

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Nil	Nill	Nill	Nill	Nill
2019	Nil	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SP Global	162	17	Bharat	79	19

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	14	B.A. (Hons) Philosophy	Philosophy	Delhi University, IP University, IGNOU	MA Philosophy, B.Ed. MBA
2019	25	B.A Prog	Sociology, FT, HDPE	Delhi University, Banaras Hindu University, JNU, IP University, Ambedkar University	M.A. Sociology, M.A. History, etc.
2019	7	B.A. (hons) Political Science	Political Science	Delhi University	MA Political Science, Bachelor of Law
2019	6	B.A. (Hons) Economics	Economics	Delhi University, IGNOU,	M.A. Economics, Development Studies
2019	40	B.Sc. Computer Science	Computer Science	University of Delhi, JNU, Indira Gandhi Technical University, etc.	MCA, MBA, MSc Computer Science, etc.
2019	12	B.A. (Hons.) English	English	Amity University, IGNOU, NCWEB, DU, etc.	M.A. in Literature, M.A. in Behavioral & Social Science, Etc.

[View File](#)5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

Any Other	18
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Western Stage	Inter College	25
Rangoli Competition	Inter College	80
Classical Singing	Inter College	20
Street Play Competition	Inter College	60
Sanskrit Geet	Inter College	20
Talent Hunt for the Differently abled students	Inter College	20
Inter college debate competition on "Is India Prepared to be a Cashless Economy"	Inter College	50
Inter College Debating Competition	Inter College	70

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold in Playing Nepal series, KHO-KHO	International	1	Nil	17/1407, 18/1602,19 /1811	Shashi, Madhu, Sapna
2019	Khelo India Youth Games IIIrd Position in Kho-Kho	National	1	Nil	17/1407, 18/1602,19 /1811	Shashi, Madhu, Sapna
2019	Inter-university IIInd position in Football	National	1	Nil	17/1419	Yachna

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of our institution, during the academic year 2019-20,

worked steadily for the betterment of the student body and contributed effectively by engaging in a structured partnership with the management, teaching and non-teaching faculty. Apart from representing the views of the students on matters of general concern, it helped students to acquire the sort of communication, planning and organisational skills which will be of benefit to them in their future lives. The council regularly took on the responsibility of initiating and organizing projects and demonstrated that they can manage and bring such projects to successful conclusion. The Students Advisory Board under the able guidance of the principal conducted this year's students' election. The winning candidates participated in the Oath Taking Ceremony on 18 October 2020. It was followed by the popular annual Miss SPM contest, where students participate to showcase their talent and personality. Apart from promoting an environment conducive to educational and personal development, the council promoted friendship and secular values by celebrating several festivals in the college. One such occasion was the 'Diwali Mela' in which students were given the opportunity to exhibit their creative products by putting up various stalls and celebrating the joyous festive occasion with enthusiasm. On occasions such as Republic Day and Voters Day, union members reinforced respect for constitutional values among students by educating them about the same. The council actively contributed in assisting, organising and developing sports and cultural activities in the college. For promoting the skills of the students and their involvement in the affairs of the institution, SRIJAN-the annual cultural festival was organised on 4th and 5th March 2020 which witnessed several inter-college competitions such as Western Dance, Debate, Rangoli, Street play, Classical Singing, Sanskrit Geet, Slam poetry etc. The cultural festival is a perfect opportunity for students to organise events within the institution and for involving the wider community for the purpose of raising funds for various events and programs. Srijan's popularity can be established by the fact that several print and electronic media covered the events, beginning with the opening ceremony until the end of the 'star performance'. Several reports were published in the daily national newspapers. For the purpose of recreation, the students union organised a trip from Delhi to Goa from 8th to 15th March 2020 under the supervision of the students council advisor.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Student Council of our institution, during the academic year 2019-20, worked steadily for the betterment of the student body and contributed effectively by engaging in a structured partnership with the management, teaching and non-teaching faculty. Apart from representing the views of the students on matters of general concern, it helped students to acquire the sort of communication, planning and organisational skills which will be of benefit to them in their future lives. The council regularly took on the responsibility of initiating and organizing projects and demonstrated that they can manage and bring such projects to successful conclusion. The Students Advisory Board under

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CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes a high degree of participatory culture in management at all levels. The decision making process of the college is highly democratic in nature. Faculty members are represented in managerial positions through the Governing Body, Staff council and the committees constituted under it. The students are also represented in important committees in key positions, such as Admission, Anti-ragging, and Prevention of Sexual Harassment. They hold key positions in various societies. ? In the highest decision making body, the Governing Body, there are ten nominees of the Delhi Government, along with two representatives of the University, two representatives of the teachers and one representative of the non-teaching staff as special invitees. ? The Provident Fund Committee constituted by the Governing body has representation of two elected subscribers' nominee. ? All important decisions pertaining to the student admission, organization of student admission, organization of students' activities, time table, and purchase of books for library are taken by the Staff Council, a teacher body of the institution. ? Appointment of the Canteen Contractor is done by the Canteen Committee which consists of the teaching and non-teaching staff. The management generally accepts the recommendation of the Canteen Committee. ? All the purchase in the college is done by the Purchase Committee which again consists of teachers and one member from the administration. ? The Academic Supervisory Committee looks after all issues related to academic matters. ? IQAC, the quality assurance cell of the institution, sets quality standards with well defined parameters, and committedly works in ensuring that the institution conducts activities within this framework. IQAC continually plans and conducts diverse activities and initiatives in upgrading the institutions quality standards. ? Students under the supervision of the Council Advisor plan and execute extra-curricular

activities throughout the year. Every department has a teacher -in-charge to coordinate its activities for a period of two years. The appointment is made in rotation in order of seniority. During their tenures, Teachers-in-charge are expected to take leadership roles in framing and carrying out all the departmental activities. They are also responsible for preparing a departmental roadmap indicating the actions proposed for achieving excellence in teaching through the adoption of innovative best practices. The functioning of the college is through the different committees constituted by the Staff Council. Each committee has a Convener and a Co-convener. The Convener is given full freedom to plan the activities and events within the budget allocated to them.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	<p>Industry Interaction/ Collaboration are integral for the smooth transition of student fraternity from HEIs to the world of work. Moreover, industry collaboration is also essential for financial support and field experience for transacting the curriculum. Our institution focuses primarily on upon collaborations that create strategic synergies for community service and outreach programmes through strategic MOUs.</p>
Admission of Students	<p>The admission process in the institution is regulated by the University of Delhi and the institutional focus is on making the admission process smooth, informative and transparent for the students and parents through improved initiatives for information dissemination. Admission help desks are set up throughout the campus prior to and during the admission process and contact numbers of the admission personnel are displayed on the college website and on admission related notice boards. Every admission related query is addressed in a timely manner.</p> <p>Industry Interaction/ Collaboration are integral for the smooth transition of student fraternity from HEIs to the world of work. Moreover, industry collaboration is also essential for financial support and field experience for transacting the curriculum. Our institution focuses primarily on upon collaborations that create strategic synergies for community service and outreach programmes through strategic</p>

Library, ICT and Physical Infrastructure / Instrumentation	<p>Human Resource Management is a key concern of the institution. In this regard, the administration, the academic supervisory committee, in collaboration with IQAC assesses the human resource requirements of the institution, followed by strategies that emphasize the creation and implementation of sustainable schemes for the benefit of the students and teachers.</p>
Research and Development	<p>Taking into cognizance the growing importance of Research and the need to channelize the research aptitude and skills of faculty members and students, the IQAC, initiated the Best Practice, CONTINEW. This practice provides seed money as motivation to undertake research at the institutional level coupled with organisation of FDPs, workshops and conferences focussing on fostering the research aptitude and widening the academic horizon of faculty members.</p>
Examination and Evaluation	<p>Examination and Student admissions are core areas that need careful planning. As a constituent college the Examinations and student admissions procedures and regulations are established by the University. In this context the institution establishes systems and procedures that make the process transparent and student friendly. The digitisation of the two processes have contributed considerably to its smooth functioning.</p>
Teaching and Learning	<p>The major thrust of the Teaching Learning Process at SPMC is on transforming the pedagogical process to be more goal oriented and engaging. Through integration of ICT and field trips with the theoretical processes the faculty strengthens the linkages between theory and praxis. The Roundtable Pedagogy seminar, amongst other initiatives like FDP, workshops and seminars, are positive efforts in helping harness the synergy of subject knowledge and teaching pedagogical knowledge amongst faculty members.</p>
Curriculum Development	<p>As a constituent college, SPMC follows the University of Delhi's prescribed Curriculum. The quality improvement strategies are evidenced only in terms of transaction of the</p>

prescribed curriculum. Academic enrichment is achieved through establishing a number of Add on courses. After a systematic survey of the needs of the students, coupled with their academic and industry relevance, was the basic premise for choice of courses providing students a platform for acquiring skills that would serve them during their academic and professional journey. A number of value-added/add-on courses were established - such as courses on Employability skills, Hindi journalism, Legal literacy for Women.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The institution uses its electronic database and information systems to ensure a data driven approach to decision making. The stakeholders, including students, members of teaching and non-teaching staff, alumni, parents, employers (during and post-graduation), industry representatives are engaged through various electronic channels in the planning and development process of the institution. Students are asked for their feedback via google forms. The time table and all other academic communication are uploaded on the website as well as emailed to the faculty members.
Administration	Streamlining and organisation of administrative work is achieved through maintaining records in the database electronically. Notices and correspondence pertaining to administration are communicated via electronic channels to respective stakeholders. The initiatives are given below: The implementation of e-governance is in progress in our institution. Certain measures have been adopted, that include: ? Time Tables are displayed online ? Official notices are circulated through email ? Leave records of faculty are submitted through email. SPMC is working consistently towards ensuring smooth functioning of the Accounts and finance section through digitising its records. The audited financial statements of the institution are duly and timely uploaded to the institutional website. Further, e-compliance to regulatory

	authorities is also done on a timely basis.
Finance and Accounts	<p>The college maintains transparency and efficacy in finance and accounting by displaying its audit report on its website. Besides all the fee transactions related to students and payments for the maintenance of physical and academic facilities are made through electronic transactions. Salary slips for its employees are sent through email and the staff salary is transferred to bank accounts through RTGS.</p> <p>The college maintains transparency and efficacy in finance and accounting by displaying its audit report on its website. Besides all the fee transactions related to students and payments for the maintenance of physical and academic facilities are made through electronic transactions. Salary slips for its employees are sent through email and the staff salary is transferred to bank accounts through RTGS.</p>
Student Admission and Support	<p>The admission process in the institution is regulated by the University of Delhi and the institutional focus is on making the admission process smooth, informative and transparent for the students and parents through improved initiatives for information dissemination.</p> <p>Admission help desks are set up throughout the campus prior to and during the admission process and contact numbers of the admission personnel are displayed on the college website and on admission related notice boards. Every admission related query is addressed in a timely manner.</p>
Examination	<p>The University of Delhi administers the examination schedule, while it is the institution that proactively disseminates examination related information prior to examinations on the college website.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	None	None	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	E-Governance in Colleges	E Governance	17/07/2020	19/07/2020	120	20
2019	Transformative Power of Mentoring	Nill	09/05/2020	09/05/2020	170	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One-week online FDP on "Mastering the Art of Handling Post-Covid Challenges for Sustainable Development" organized by the Faculty of Humanities and Science, Adayalampattu Phase II campus, Maduravoyal, Chennai.	1	19/05/2020	23/05/2020	5
One-week FDP on "Emerging Contours of Legal Education and Teaching Techniques" organised by Vivekananda School of Law and Legal Studies.	1	01/06/2020	06/06/2020	7
Online FDP on	1	26/05/2020	30/05/2020	5

	"Contemporary Issues in Accounting and Finance", organised by the Department of Accounts and Statistics, Mohanlal Sukhadia University, Udaipur, Rajasthan.			
	One-week online FDP on "Research Methodology: Tools Techniques" under Pandit Madan Mohan Malviya National Mission on Teachers and Training Scheme of MHRD	1	05/06/2020	11/06/2020
	E-FDP on "Contemporary Teaching Methodologies: Enabling Effective Teaching Learning Process" organised by Sri Aurobindo College.	1	15/06/2020	20/06/2020
	One-week FDP on Research Methodology and Data Analysis using SPSS/R organised by Shivaji college in collaboration with Mahatma Hansraj Faculty Development Centre.	1	14/11/2019	20/11/2019
	Two Week FDP on "Managing Online Classes and Co-Creating	3	18/05/2020	04/06/2020

MOOCS: 2.0" organised by Teaching Learning Centre, Ramanujan College				
One Week Faculty Development Programme on "Business Research Methods" Under the Scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMNM TT), Sri Venkateswara College, University of Delhi.	1	19/11/2019	25/11/2019	7
3-Weeks Orientation Program organised by UGC-HRDC, Jamia Millia Islamia, New Delhi	1	02/11/2019	25/11/2019	21
One Week FDP on Open Source Tools for Research organised by Teaching Learning Centre, Ramanujan College	1	08/06/2020	14/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
85	96	41	41

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Residential Facilities for Teaching Staff 2. Medical	1. Residential Facilities for Teaching Staff 2. Medical	1. English Language Support Centre 2. Medical Facilities 3. Bank

Facilities 3. Bank
 Facilities 4. Yoga and Gym facilities 5. Book Store 5. Photocopy facilities 6. Canteen Facilities 7. Counselling Facility 8. All the other facilities entitled under rules of Central Government Employee

Facilities 3. Bank
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Facilities 4. Yoga and Gym facilities 5. Book Store 5. Photocopy facilities 6. Canteen Facilities 7. IT support facilities (Laptops are issued.) 8. Common room 9. Counselling Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As a University of Delhi constituent College our institution is governed by the Government of India and NCT-Delhi financial rules. Its financial audit is in accordance with the extant guidelines. The auditing of the financial statements is undertaken by an auditor who is duly approved by the governing body and University of Delhi.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Nil	0	NA
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC Extended Body
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on "Evolving Trends in Teaching Quality with Outcome-based Learning Tools from November 1-2, 2019. 2. One Day Seminar on Transformative Power of Mentoring on 9 May 2020. 3. A Mock Drill Scenario on Earth Quake and Stamped on 1 October 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Submission of AISHE 2. Preparation of AQAR 2018-19. 3. Organisation of UGC Sponsored 5 Conference. 4. Organisation of 6 workshops for faculty and support staffs Development Programme.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No		
c)ISO certification	No		
d)NBA or any other quality audit	No		

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Appraisal of LOCF to the Faculty	15/05/2019	01/11/2019	02/11/2019	145
2019	UGC sponsored Two Days National Seminar on 'Nationalism and Indian Politics'	15/05/2019	06/09/2019	07/09/2019	350
Nill	Organised a Special Skill Development Workshop for Differently Abled Students in coloboration with Saksam.	15/05/2019	22/10/2019	Nill	30
2019	Two Day Workshop on 'Geospatial Technologies ' was organised in association with Netra Institute of Geo-informatics Management and Technologies Foundation, Dwarka, a premier institute imparting industry-focused, employment-oriented training.	15/05/2019	03/03/2020	04/03/2020	100
2019	UGC Sponsored National Seminar on	15/05/2019	30/07/2019	31/07/2019	250

		"Psychology of National Integration"			
2019	UGC Sponsored Two Days National Seminar titled Interrogating Gender: Literature, Law and Society	15/05/2019	09/08/2019	10/08/2019	300
2020	UGC Sponsored Two Day National Seminar on "Changing Business Environment in India: Challenges and Opportunities"	15/05/2019	28/02/2020	29/02/2020	350
2020	UGC sponsored National Conference was held on the theme of Food Safety, Nutritional Security and Sustainability	15/05/2019	06/03/2020	07/03/2020	247
2019	Organised a Special Skill Development Workshop for Differently Abled Students in coloboration with Saksam.	15/05/2019	22/10/2019	Nill	100
2019	Reviving Gandhi Study Centre	15/05/2019	31/01/2020	Nill	3457
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk by eminent Gynaecologist Dr Madhu Gupta, on the topic 'Gynaecological Problems in Women from Sixteen to Sixty' was conducted with huge participation from Staff and Students.	25/09/2019	25/09/2019	150	Nill
Talk on 'Feminist Schools of Thought and Conceptualizing Patriarchy' by Dr Veena Kapur and Ms Nisha (Education Dept)	20/01/2020	20/01/2020	60	Nill
Students; Paper Presentations on 'Gender Sensitization' and 'Gender and Sexuality'	15/01/2020	15/05/2020	28	Nill
Interactive session on 'Nature of Indian Patriarchy'	19/02/2020	19/02/2020	22	Nill
Discussion on 'Gender and University Space', initiated by Ms. Paroma Roy.	05/02/2020	05/02/2020	50	2

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

0.011

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Physical facilities	Yes	29
Provision for lift	Yes	29
Ramp/Rails	Yes	22
Rest Rooms	Yes	29
Scribes for examination	Yes	22
Special skill development for differently abled students	Yes	29
Braille Software/facilities	Yes	22
Any other similar facility	Yes	22

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/02/2020	1	Social Outreach Programme	To create awareness about the use of cloth bags, to create awareness about the harmful effects of using plastic bags / polythenes, to distribute cloth bags and refreshment to the needy people.	9
2019	Nill	1	31/10/2019	1	National Unity Day	To promote, instill and spread nationalism	120

2019	Nill	1	14/11/2019	1	Blood Donation Camp	Promoting and giving message to donate blood and save life.	62
2020	Nill	1	24/01/2020	1	National Voters Day	The event was organized to educate students on casting their votes and recall the importance of Indian Constitution.	1100
2020	Nill	1	20/02/2020	1	Save Water	Campaign for conservation of environment	230
2020	Nill	1	26/05/2020	1	National webinar on "Disability: Corona Crisis, Challenges Remedies	Awareness campaigned for differently abled persons during Cov19	110
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Delhi University Code for Professional Ethics	01/07/2019	The University Code of Professional Ethics may be found on the other end of the following link: https://assessmentonline.na.ac.gov.in/storage/app/hei/SSR/100918/7.1.12_1515415821_998.pdf There are various checks and balances in place at the institutional level to

ensure that staff members scrupulously observe the code of ethics. The college administration, on January 7 2020, sent an email to the staff with the code attached.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS Unit of SPMC organised two trips to the Parliament.	16/07/2019	23/07/2019	100
Kargil Vijay Diwas	26/07/2019	26/07/2019	100
A talk on Bharat ki Shastriya Vad Vidhi	03/09/2019	03/09/2019	50
Poster Making Competition on Ek Kadam Swachhta Ki Aur	04/09/2019	04/09/2020	120
A visit to a Pakistani Refugee Camp, Majnu Ka Tila	07/09/2019	07/09/2019	40
A Talk on "Nationalism and Cosmopolitanism in Rabindranath Tagore's Philosophical Reflections"	25/09/2019	25/09/2020	75
Swachhata Hi Seva" Campaign	30/10/2019	30/10/2019	150
Blood Donation Camp	14/11/2019	14/11/2019	62
Swachhta Pakhwada	30/11/2019	30/11/2019	100
Plogging Activity	07/12/2019	07/12/2019	1200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. 168 5 Watt LED bulbs and 48 LED tube-lights have been installed in various rooms in the college. LED bulbs and tube-lights last much longer than regular lighting modes, and therefore help conserve energy. The college also has 4 solar lamps - which are sources of renewable energy. 2. The Cleanliness Committee of SPMC conducted a programme from 9th to 12th September 2019 to make students aware of the amount of paper wasted during student election campaigns, and the cost to the environment of the same. They were encouraged to conceive of and develop alternative, more eco-friendly means of campaigning. On 25th and 26 February 2020, a signature campaign was conducted to reinforce the idea of paper conservation. 755students and teachers came forward to sign the campaign with a pledge to maintain and protect our environment for a better future. They were made aware of alternate means of marketing events and of campaigning -

this event was publicised through social media platforms, rather than through posters. Further, two old flex banners, which had been used for earlier events, were recycled for this campaign - their back sides were used to collect the signatures of participants. 3. The annual Eco Club event, Hariyali Divas, was organized to create awareness among students about environmental issues on 18th

September. Several events such as folk dance, rangoli, mehandi and slogan writing competitions were organized - around 250 students participated in the same. Eco friendly stalls were set up for sale of food and craft products (such as eco-friendly pens, diaries etc) prepared by the students of the college. A plantation drive was also carried out in college campus. 4. The Paper Recycling unit of the college was made functional after a year long effort. Sheets, folders, hand bags, envelopes, paintings drawn by the college students on recycled paper were made, and were used as mementos given to guests invited to the college, and for participants of various events organized by the college.

5. Every year on the occasion of the annual sports day, a march past is organized. The Eco club participated in it this year. Students were informed through social media. Around 230 students participated in the march past, whose theme this year was water conservation. Students carried different placards containing slogans such as 'save water', 'fight pollution', 'green and clean SPM' etc. Students were dressed in white t-shirts and dark colored trousers with green hair bands, indicating their unity and commitment toward conservation of the environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Our institutional best practices motivate us to strive for inventive ways to enhance the learning abilities of our students, and provide them avenues for learning about their social and civic responsibilities. Keeping in line with our institutional best practice Paryavarniya Samvednansheelta: Sensitivity towards Environment, this year we undertook a series of initiatives 'Digital Initiatives for Advancement of Learning', by shifting more and more processes and activities to digital mediums and adopting more renewable energy sources. Each year we try to move closer to our goal of a paperless campus, and we are quite proud that we were able to shift close to 96 of our administrative and teaching learning work to the digital medium. The above initiative includes multiple activities and initiatives, including structural changes, eco club events, drafting and sharing Internal Assessment, managing attendance records, writing and collecting Assignments, exchanging meeting notes, maintaining official records, drafting and storing minutes of meetings etc. One of the most impactful programs conducted was the Signature Campaign on Paper Conservation. This program set a goal for paper conservation, especially during the student elections on campus, and helped inform and devise alternative and eco-friendly ways of promotion and campaigning. This led to a series of similar initiatives in other higher education institutions across the university where student elections take place. A signature campaign on 25th and 26th February, 2020, wherein more than 755 students and faculty members came forward to sign the campaign and pledge for a conscious way to conserve the environment. Through our second institutional best practice Prayas: Towards creating inclusive physical and mental spaces we continue to develop practices of sustaining inclusivity by creating and ensuring equal opportunities for differently abled students, creating a progressive space for engagement and participation. These activities not only help instill confidence in the targeted students and enable them to experience the challenges that come with such learning but also created awareness and sensitization among the rest of the student body. One event that we planned during our annual cultural event Srijan was Talent Hunt, in which we invited PwD students from across universities to perform and explore, share their talent with us. The platform enabled them to fully express themselves

through the activities that ranged from singing, dancing, poetry recitation to stand-up comedy. Another achievement that we were able to mark under this best practice was our National Webinar titled "Disabilities: Corona Crisis, Challenges and Remedies" which was scheduled on 26th May, 2020. The national webinar was highly successful, with participation from various parts of the country and researchers, academicians, teachers and students benefited from an extremely important discussion around the tectonic shift that came with the current pandemic. The webinar encompassed discussions on practical tools and applications for enriching the learning experience for the differently abled students to information on the use of various technologies and digital platforms that can help enable better communication, overcoming the challenges that came with the current pandemic.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://spm.du.ac.in/index.php?option=com_content&view=article&id=96&Itemid=277&lang=en

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since its establishment in 1969, Shyama Prasad Mukherji College for Women has continuously fostered the cause of higher education by offering young women opportunities to explore and excel in academic and professional spheres. Over the years, SPMC has spearheaded a paradigm shift in young women's perception of their own future and its realisation. Established on the principles of ethics, hard work and dedication, SPM College is committed to shaping the social consciousness of its students so that they evolve into effective citizens. It is essential that our students, who more often than not, come from modest backgrounds, are able to avail each opportunity that acts as an enabling factor in their evolution and growth. Shyama Prasad Mukherji College offers myriad academic as well as professionally oriented courses in order to provide a strong foundation for building quality culture within the confines of the four walls of the institution. The institution has built an environment that amalgamates the rigor of liberal education with the discipline and pedagogical perspective of a professional one. In this regard the year 1996 is a landmark in the history of our college because of the establishment of the four year B.Ed.Ed course was introduced followed by B.Ed. in 2009. Keeping in mind the demands of industry and corporate houses, in 1999 Computer Science was introduced followed by Applied Psychology in 2006. Later in 2018, Geography Honours was introduced to enable students to explore yet another avenue. so that they had viable options to prepare themselves for a highly competitive world. The introduction of these courses was truly in the spirit of the technological changes that were taking society in its wake. The extension activities offered in the college, while fostering all round development of students, also provide a viable interface between the theoretical and practical domains of knowledge that accrue in the classrooms successfully bridging the gap between academia and the local and global market. The Placement Cell of the college organizes various activities such as placement drives, training and development of students, aptitude training, and group discussions on a regular basis, in accordance with market trends. Students rely on the for a of feedback and mentorship to articulate their concerns regarding what they think needs to be corrected and transformed. To reflect, to deliberate and articulate one's view about the world around us is a key ability in empowered citizens. Our institution works hard in this direction. SPMC, under the aegis of NSS and the Department of Education, has started a collaborative initiative with neighbouring Government and MCD schools, called 'Beyond the Classroom'. This

program is a two- step synergistic inter-departmental engagement for meaningful and impactful social change through societal outreach. SPMC continues to provide a strong platform and a vibrant educational ethos for young women bearing testimony to the fact that dreams pursued with conviction shine like a flame for posterity.

Provide the weblink of the institution

http://spm.du.ac.in/index.php?option=com_content&view=article&id=158&Itemid=334&lang=en

8.Future Plans of Actions for Next Academic Year

As the AQAR of 2019-20 nears completion it is essential to take stock of the past year and our key learnings from it. As our institution moves forward, like Cerberus, it casts in its wake, a backward glance to check how the trajectory dovetails with the old while our takeaways from the previous academic session, motivates us in the year ahead. As an institution that looks ahead, we are now establishing new benchmarks, realigning our teaching learning processes with the needs of an emerging economy, introducing a culture of research and innovation for our students and teaching fraternity. The primary goal of SPMC is to help its students evolve into academically oriented and socially responsible citizens while the teaching faculty is kept updated with the latest developments in pedagogy and teaching methodologies. SPMC believes in making the teaching learning process more holistic and enriching by giving emphasis to both curricular and co- curricular activities. The academic flexibility of the curriculum is further enhanced through the availability of diverse add on courses, that students can choose from. It is our goal to work towards further strengthening the linkages between theory , application and real- world life skills by developing the academic flexibility and the co-curricular aspect of the curriculum. In keeping with this objective the value added and add on courses will be further developed. To harness the synergy of subject knowledge and pedagogy amongst teaching faculty the initiative, CONTINew, will be strengthened, enhancing the multi- dimensionality of disciplines while providing continuing professional development for the faculty and reinforcing the research ethos of the institution. The faculty needs to build upon the integration of information technology with teaching pedagogies and workshops will be arranged in this context. They will be further encouraged to attend refresher courses, FDP, workshops, to keep abreast with the contemporary developments in the field. Research , Innovation and Evaluation is an area that needs to be promoted. Under the aegis of CONTINew and the Research and Ethics Committee, the institution hopes to organise more conferences, workshops for the faculty and fostering research opportunities for the faculty. The Institutions Multi- Disciplinary research journal is gradually taking shape and its editorial team is working towards establishing it as one the leading lights in the field of research. There are two more areas that need concentrated effort and they are, student progression and stakeholder engagement. The institution proposes to work single-mindedly in this direction, working upon suggestions and cues from the members of the community and neighbouring institutions. An institution progresses when it is able to develop a system of transacting goals in an effective manner till they evolve into best practice. At SPMC we propose to develop our systems and processes, honing and fine tuning, them till they evolve into effective practices.