



# Shyama Prasad Mukherji College for Women

## University of Delhi

### PROSPECTUS

2021-2022





### **Dr Shyama Prasad Mukherji**

Dr. Shyama Prasad Mukherji (6<sup>th</sup> July, 1901 – 23<sup>rd</sup> June, 1953) was an eminent educationist, statesman, parliamentarian, humanitarian and an active campaigner for national unity and integrity. He became the youngest Vice Chancellor of Calcutta University in 1934.



### **Our College Motto**

The college motto "tejasvi naa vadhi mastu" in Sanskrit has a profound meaning. It is derived from the Taittiriya Upanisad. It means - Let our efforts at learning be luminous (Tejasvi) and filled with joy, and endowed with the force of purpose (Vadhi Mastu)

## **IMPORTANT NOTE FOR UNDERGRADUATE ADMISSIONS 2021-2022**

Shyama Prasad Mukherji College for Women is a constituent college of Delhi University. The admission guidelines and schedule devised and announced by the university will be followed every step of the way. Kindly visit the Delhi University Undergraduate Admissions 2021- 2022 webpage regularly in order to keep track of important updates and notifications.

**DU UG Admissions 2021-2022 Website:** <https://admission.uod.ac.in/>

The schedule for the college orientation program for newly enrolled students, and other relevant details, will be posted on the college website in due course. All new students should regularly visit the college website for updates regarding the induction process.

**SPM College Website:** <http://spm.du.ac.in/index.php?lang=en>



**Foundation Laying Ceremony of the College Hostel for Girls - 13.08.2021**

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## 1. Principal's Message

### प्राचार्या का संदेश



प्रिय छात्राओं,

श्यामा प्रसाद मुखर्जी महाविद्यालय में आपका सहर्ष स्वागत है। प्रतिवर्ष की तरह इस बार भी सत्र का आरंभ युवा छात्राओं की खिलखिलाहट, उनके भविष्य के स्वर्णों और एक अद्भुत सी ज़िङ्गक के साथ हो रहा है। मैं आप सबको आश्वस्त करना चाहती हूँ कि महाविद्यालय में प्रवेश के साथ ही हम आपके मानसिक और भौतिक विकास के प्रति बहुत स्नेह और सजगता के साथ प्रयत्नशील हो जाते हैं।

महाविद्यालय छात्राओं के चहुँमुखी विकास के लिए अवसर तथा संसाधन दोनों ही उपलब्ध कराता है। इसके लिए विद्वान, अनुभवी तथा समर्पित प्राध्यापक, कार्यकुशल गैर शैक्षणिक कर्मचारी तथा उत्कृष्ट संरचनापरक साधन, विद्यार्थियों के बौद्धिक, शारीरिक और सांस्कृतिक विकास में अपनी भूमिका का निर्वह करते हैं। साथ ही आपके अन्दर विद्यमान नेतृत्व की क्षमता का प्रदर्शन करने के लिए उचित अवसर प्रदान किये जाते हैं। महाविद्यालय का उन्मुक्त वातावरण आपके स्वर्णों की उड़ान को शैक्षणिक, सांस्कृतिक और खेल-कूद के लिए समान रूप से प्रेरणा देता है। यहाँ हम आपकी आशाओं, आकांक्षाओं और भविष्य की योजनाओं को पंख देने का प्रयत्न करते हैं। मुझे पूरा भरोसा है कि महाविद्यालय के सुरक्षित और सकारात्मक वातावरण में आप एक समर्थ, आत्मविश्वास से पूर्ण तथा संवेदनशील मनुष्य के रूप में अपनी पहचान बनाएँगी।

श्रेष्ठ पुस्तकों से परिपूर्ण पुस्तकालय, सुसज्जित प्रयोगशालाएँ, खेल के मैदान, सूचना-तकनीक की उपलब्धता, विशाल सभागार, गोष्ठी-कक्ष आदि सुविधाएँ छात्राओं के लिए भविष्य के सुनहरे द्वार खोल देती हैं।

मैं छात्राओं के सुखद और उपलब्धियों से परिपूर्ण भविष्य के लिए शुभकामनाएँ देती हूँ।

डॉ. साधना शर्मा  
प्राचार्या (कार्यवाहक)

## 2. Admission

### 2.1 Admission Schedule

All new students should regularly visit the university website as well as college website for updates regarding the Admission Schedule and cut-off percentage. (<https://admission.uod.ac.in/?UG-Admission/UG-Notices>)

#### Schedule for UG Merit Based Admission Process 2021-22

Process	Date
Declaration of 1 <sup>st</sup> Cut-Off by Colleges	1 <sup>st</sup> October, 2021 (Friday)
Candidates to apply for Admission against 1 <sup>st</sup> Cut-Off	10:00 am 04 <sup>th</sup> Oct (Monday) - 11:59pm 06 <sup>th</sup> Oct (Wednesday)
Colleges to complete approvals for Admission against 1 <sup>st</sup> Cut-Off	Till 5:00pm 07 <sup>th</sup> Oct (Thursday)
Last day of payment by candidates against 1 <sup>st</sup> Cut-Off	5:00pm 08 <sup>th</sup> Oct (Friday)
Declaration of 2 <sup>nd</sup> Cut-Off by Colleges	09 <sup>th</sup> October 2021 (Saturday)
Candidates to apply for Admission against 2 <sup>nd</sup> Cut-Off	10:00 am 11 <sup>th</sup> Oct (Monday) - 11:59 pm 13 <sup>th</sup> Oct (Wednesday)
Colleges to complete approvals for Admission against 2 <sup>nd</sup> Cut-Off	Till 5:00pm 14 <sup>th</sup> Oct (Thursday)
Last day of payment by candidates against 2 <sup>nd</sup> Cut-Off	5:00pm 15 <sup>th</sup> Oct (Friday)
Declaration of 3 <sup>rd</sup> Cut-Off by Colleges	16 <sup>th</sup> October 2021 (Saturday)
Candidates to apply for Admission against 3 <sup>rd</sup> Cut-Off	10:00 am 18 <sup>th</sup> Oct (Monday) - 11:59 pm 21 <sup>st</sup> Oct (Thursday)
Colleges to complete approvals for Admission against 3 <sup>rd</sup> Cut-Off	Till 5:00pm 22 <sup>nd</sup> Oct (Friday)
Last day of payment by candidates against 3 <sup>rd</sup> Cut-Off	5:00pm 23 <sup>rd</sup> Oct (Saturday)
Declaration of Special Cutoff* by Colleges	25 <sup>th</sup> Oct (Monday)
Candidates to apply for Admission against Special Cut-Off	10:00 am 26 <sup>th</sup> Oct (Tuesday) - 11:59pm 27 <sup>th</sup> Oct (Wednesday)
Colleges to complete approvals for Admission against Special Cut-Off	5:00pm 28 <sup>th</sup> Oct (Thursday)
Last day of payment by candidates against Special Cut-Off	5:00pm 29 <sup>th</sup> Oct (Friday)

Declaration of 4 <sup>th</sup> Cut-Off* by Colleges	30 <sup>th</sup> October (Saturday)
Candidates to apply for Admission against 4 <sup>th</sup> Cut-Off	10:00 am 1 <sup>st</sup> Nov (Monday) - 11:59pm 2 <sup>nd</sup> Nov (Tuesday)
Colleges to complete approvals for Admission against 4 <sup>th</sup> Cut-Off	5:00pm 5 <sup>th</sup> Nov (Friday)
Last day of payment by candidates against 4 <sup>th</sup> Cut-Off	5:00pm 6th Nov (Saturday)
Declaration of 5 <sup>th</sup> Cutoffs*	8 <sup>th</sup> Nov (Monday)
Candidates to apply for Admission against 5 <sup>th</sup> Cut-Off	10:00 am 9 <sup>th</sup> Nov (Tuesday) – 11:59 pm 10 <sup>th</sup> Nov (Wednesday)
Colleges to complete approvals for Admission against 5 <sup>th</sup> Cut-Off	11:59 pm 11 <sup>th</sup> Nov (Thursday)
Last date Payment of fee against 5 <sup>th</sup> Cutoff	5:00pm 12 <sup>th</sup> Nov (Friday)
Declaration of cutoffs against <b>Special Drive*</b> on Vacant Seats wherever available	13 <sup>th</sup> Nov (Saturday)
Candidates to Apply Against Special Drive	14 <sup>th</sup> -15 <sup>th</sup> Nov (Sunday-Monday)
Last date for Payment of fee against Special Drive	16 <sup>th</sup> Nov (Tuesday)

\*These cutoffs will be declared only if there are vacant seats available.

In case vacant seats are left further Merit Lists may be announced by the University of Delhi

**DU UG Admissions 2021-2022 Website: <https://admission.uod.ac.in/>**

## 2.2 Admission Process

### Step I: Declaration of Cut-off

For admissions to UG Merit-Based Programs for the academic session 2021-22, the University may declare a minimum of Five Cut-Offs, **One Special Cut-off** (after 3rd Cut-off) and **Special Drive** (only on vacant seats if available).

Note: In case, there are still some vacant seats left, more Cut-Offs/Special Cut-off/Special Drives may be announced by the University.

#### Special Cut-Off Guidelines

1. After the Third Cut-off, a Special Cut-off will be declared for candidates who were eligible but could not/ did not take admission in the earlier three Cut-offs for whatsoever reasons.
2. **Declaration of Special Cut-offs is subject to availability of vacant seats in Program+College.**
3. The Special Cut-off will be the last declared Cut-off of the respective Program+College. For example, if for College A, the First Cut-off for B.Sc.(H) Mathematics for a specific Category was 98% and the college did not declare Second and Third Cut-off for B.Sc.(H) Mathematics in that Category, but later seats got vacant, then Special Cut-off for B.Sc.(H) Mathematics for the specific Category for College A will be 98%.
4. **There will be no movement allowed during the Special Cut-Offs. Candidates who have secured admission in any of the earlier three cutoff lists will not be allowed to participate in the Special Cut-off**, which means Candidates who are already admitted in any Program+College of University of Delhi will not be eligible to participate in the Special Cut-Off.
5. Candidates can apply to a single Program+College by ensuring they meet the required eligibility condition and declared Special Cut-off.
6. Merely applying under the Special Cut-Off does not guarantee an admission to the Candidate.
7. No grievances will be entertained in case a Candidate fails to apply or pay the fees (if approved) within the stipulated time period given in the schedule.

## Special Drive Guidelines

Special Drive is for the Candidates belonging to all categories mentioned in the Bulletin of Information.

- i. After the 5th Cut-Off, the seats vacant for each Program in colleges will be displayed on the website of the University of Delhi.
- ii. Candidates who could not seek admission or had cancelled their admission in any of the College of the University during any of the preceding Cut-offs for any reason till the Fifth Cut-Off (including Special Cut-off) and were, therefore, not admitted but meet any of the preceding cut-offs, shall be considered for admission under the Special Drive, provided seats are available in the said category.
- iii. There will be no movement allowed during the Special Drive. **Candidates who have secured admission in any of the earlier Five cutoffs (including Special Cut-off) will not be allowed to participate in the Special Drive, which means** Candidates who are already admitted in any Program+College of University of Delhi will not be eligible to participate in the Special Drive.
- iv. Candidates will apply to a single Program+College. Candidates must ensure that they have carefully checked the number of seats vacant in the Program+College they are applying to under their category.
- v. The college will approve the Candidature only on the basis of merit and availability of seats.
- vi. In case of a tie for a seat the following tie-breaking rule shall be applied:
  - a) The Candidate with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for admission.
  - b) The Candidate with the earlier date of birth (as mentioned in class X certificate) will be considered for admission.
- vii. Merely applying under the Special Drive does not guarantee an admission to the Candidate.
- viii. No grievances will be entertained in case a Candidate fails to apply or pay the fees (if approved) within the stipulated time period given in the schedule.
- ix. Candidates belonging to SC/ST/OBC-NCL/EWS/PwBD/KM/ Sikh

Minority must be in possession of the required caste/category certificates at the time of admissions. **Under no circumstances extension/ additional time/ provision to fill undertaking/ affidavit will be provided to furnish any such documents.**

- x. Candidates under OBC-NCL and EWS categories shall be considered based on the certificates issued **after March 31, 2021 only.**

#### Step II: Selection of Course and College

Upon declaration of any Cut-Off list, the Candidates will log in to their Dashboards on the UG admission portal to **choose the Program and college they wish to claim admission** in from the list of Colleges and Programs they are eligible for. At a time, during a cut-off list, the **applicant is allowed to choose only one course and one college. Multiple simultaneous admissions are not permitted.**

- i. Please note selection of applicant's college and course can be made only online through their own Dashboard on the UG admissions portal. There will be no physical visit to the colleges at this point in the process.
- ii. The procedure for choosing the course and the college by the applicant must be completed within the stipulated time interval.
- iii. **Within a cut-off the applicant will not be allowed to change his/ her choice of course and college.**

#### Step III: Online verification of documents by college

The College will verify the documents uploaded by the Candidates for their qualification, other eligibility criteria and the required Cut – Off.

- i. Program / Teacher in-charges of the College will verify the minimum qualifications, other eligibility criteria and cut-off requirement.
- ii. Convenor Admission will recheck and Approve/Reject the candidature of the applicant.
- iii. Finally, the Principal will Approve/Reject the candidature of the applicant.
- iv. In case of lack of necessary document(s)/ difficulty in reading the document(s)/ and such, the candidate can be contacted on email/phone so that the same may be provided by him/her to the college directly for quick action. The list of such candidates to be uploaded on the College website.
- v. Due to covid-19 pandemic and as per last year practice, upto a maximum of

14 days duration may be given to candidates who seek admission by submitting undertaking with respect to their pending documents/certificates. However, all such pending cases must be cancelled by the Colleges/Departments 4 days prior to the last date of admissions by all means.

- vi. In case the candidate does not respond within the stipulated time, or where documents remain insufficient, the candidature may be Rejected citing reason.
- vii. **No application is to be left undecided. It has to be either Approved or Rejected before declaring the next cutoff.**
- viii. The Colleges shall upload the list of candidates Approved / Rejected on a daily basis on their websites.
- ix. In case any candidate is not satisfied with the reason for rejection (as given by the college), a grievance may be registered with the College Grievance Redressal Committee.
- x. Those approved are required to pay the fee and receive a confirmation of their admission. Those declined admission are provided a link to raise any objection with the Grievance Committee. College shall verify the documents uploaded by the applicant for eligibility and meeting the requiredCut -Off.

#### Step IV: Payment of fees to confirm admission

After the approval of the candidature by the Principal of the College, the candidate will receive a link on their Dashboard through which they will pay the due fee. This fee can be paid only through the dashboard of the candidate in online mode.

- i. The Candidate will have **to pay the fee within the stipulated time after getting** approval by the Principal of the College. An **acknowledgement slip** bearing transaction ID, Credit Card/ Debit card/ Netbanking details and date of transaction will be generated and the same may be kept for future reference. On successful payment of fees, the Candidate is granted Provisional Admission to the selected program of the college.
- ii. All the Provisional admissions will be reflected on the College Dashboard as well.

- iii. A Candidate who ‘Applied’ in any Cut-off and for whom the admission was ‘Approved by Principal’ in a particular Program+College but did not pay the fees and wish to seek admission in any subsequent Cut-off will have to “**Cancel**” his/her previously approved application and re-apply for a Program + College combination and repeat the process as stated earlier. A non-refundable cancellation fee of Rs. 1000.00 (Rupees One Thousand only) will be levied in such cases.
- iv. Once the Candidate has gained admission, they will have to sign an online declaration stating: “*All the information provided by is correct. In case any information provided by me is found to be false and/or is not supported by the documents presented by me, I understand that the admission will be immediately cancelled and no fees will be refunded. I shall abide by all the rules and regulations laid down by the University and College.*”
- v. The uploaded documents shall be verified physically by the respective colleges within the stipulated time period as and when notified by the University. If at any stage, it is found that the information given by the Candidate is false/incorrect/fabricated/ingenu and/or is not supported by the documents presented, the admission shall be immediately cancelled without giving any prior notice. No fees will be refunded in such cases.

#### Step V: Physical verification of the original documents

The uploaded documents will be verified by the respective colleges within the stipulated time period. **If at this stage it is found that the information given by the applicant is false and/ or is not supported by the documents presented, the admission will be immediately cancelled. No fees will be refunded in such cases.**

#### Process for change of Course/College in subsequent Cut-Offs

If, in subsequent lists, the applicant finds themselves eligible for admission to any other colleges/courses, they should ensure their eligibility by carefully examining the eligibility requirements of the Course/College/ Department.

- i. **Applicants are advised to exercise extreme care to ensure that they meet the requirements for the Course/College.** Once they are certain they wish to

cancel admission in the course/college they initially had gained admission to in the previous list, the applicant must log in to the UG Admissions portal to cancel their admission through their Dashboard.

- ii. A cancellation fee will be levied, and they may now choose a new combination of course and college, subject to eligibility and meeting course-specific requirements. Once again, the applicant must complete steps V-VIII.
- iii. Only one cancellation is allowed per Cut-off list. Cancellation for readmission in an-other merit-based college/course will not be possible in the first Cut-off list. Such cancellations wherein the applicant seeks readmission in another merit-based college/course option may be attempted only in subsequent list onwards. Within a cut-off the applicant will not be allowed to change his/ her choice of course and college. The total number of cancellations will be restricted to (n-1) where "n" is the total number of Cut- off Lists.
- iv. Once an applicant has cancelled his/ her admission, he/ she cannot be readmitted to that course/college automatically, and must undergo the admission process anew, subject to availability of seats and the applicant meeting course-specific eligibility requirements.
- v. When the applicant cancels their previous admission in the subsequent Cut-Off List, the refunded fee amount will be visible in the "Wallet" section of the Dashboard. A cancellation fee of Rs. 1,000 (Rupees One thousand only) will be deducted and this will be reflected in the refunded amount visible in the "Wallet".
- vi. Through the Dashboard after the subsequent admission is approved, the admission fee will be adjusted automatically and the applicant will have to pay only the balance fee if it is more than the fees already paid at the previous college. If the fee in the latter college is less, the balance will be refunded to the applicants account or to an account declared by the applicant as per the College/University rules after the admissions are closed.
- vii. In case of any change in the admission process for Merit based UG admission, it will be notified on the website of the University of Delhi. All aspirants must register online as per the procedure and schedule that will be notified on the University of Delhi website ([www.du.ac.in](http://www.du.ac.in)).

## **2.3 List of Documents required at the time of Admission**

The Candidates shall be required to upload copies of the following certificates/documents at the time of registration and produce the documents in original at the time of physical verification at the end of the admissions process.

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names\*  
(The names of Candidates claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly, their parents' names must match in both sets of certificates).
2. Class XII Marksheets.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Candidate) issued by the competent authority. (The names of Candidates claiming reservation under SC/ST/OBC/EWS/CW/ KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates).
4. OBC (Non-Creamy Layer) Certificate (in the name of the Candidate) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the Candidate claiming reservation under OBC (Non- Creamy Layer) must match with the Candidate's name as it appears on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-21, dated on or after March 31, 2021, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014. (Appendix VI)
5. EWS Certificate (Appendix V) from competent authority certifying the Candidate can claim reservation under this category. (The names of Candidates claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly, their parents' names must match in both sets of certificates). Income certificate for the financial year 2020-21, dated on or after March 31, 2021, as stipulated, will be required.
6. Any Candidates claiming admission through ECA/Sports categories must upload self- at- tested copies of the requisite certificates/produce the relevant required certificates when sought as stipulated in Section 6 of this Bulletin of Information.

**Candidates shall be responsible for the quality and authenticity of the images uploaded by them at the time of registration. Candidates must take care to ensure that uploads are authentic and accurate. Candidates will be responsible for production of documents as sought. All certificates/documents will be returned to the Candidate by the College/Department upon completion of any physical verification that may be required at a later stage.**

If candidates do not have recent/ valid EWS/OBC (non-creamy layer)/ SC or ST Caste / Tribe certificate at the time of Registration, the Candidate may upload the acknowledgement slip of application for the certificate. However, at the time of admission they have to produce the original certificate and get it verified.

## **2.4 Requirements for Admission**

### **2.4.1 Qualifying Examinations**

Qualifying examinations for the purpose of admission to the first year of undergraduate courses (merit as well as entrance based) offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto. The applicants seeking admission to the undergraduate courses offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

### **2.4.2 Age Requirement**

As per Ordinance-I of the University, there is no minimum age bar for admission to the under-graduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

**Gap year(s) will not be a bar for purposes of admission to the undergraduate courses.**

### **2.4.3 Equivalence Criteria**

The applications for admission to the Undergraduate courses in the Colleges in respect of applicants belonging to the Examining bodies of Boards / Universities recognized / accredited by the Association of Indian University/University Grants Commission / Ministry of Human Resource Development shall be considered by the College/Department in terms of the following recommendations as mentioned in the University circular letter of 13.01.2005.

That various degrees from Universities recognized by the Association of Indian Universities / University Grants Commission /All India Council of Technical Education (AICTE) /Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of the University of Delhi subject to the conditions that course duration is same as in the University of Delhi for purposes of determining eligibility for admission to various courses and further Departments / Colleges may be allowed to evolve procedure through their respective Admission Committees. Senior School Certificate of various Boards recognized by Association of Indian Universities/Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate courses.

Students who pass various Degree / School Examination of Foreign Universities / Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those applicants who do not fall in the list of Association of Indian Universities /University Grants Commission / All India Council of Technical Education (AICTE)/Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development recognized accredited Boards/ Universities shall be referred to the University on the basis of individual merit.

**Admission in any course shall not be granted on the basis of projected scores issued by any Board / School.**

#### **2.4.4 Grade Conversion [As per AC Resolution No. 319, Dt. 22.3.1976]**

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/ Overseas /African G.C.E./ Examination School Certificate Examination and / or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different courses in the University of Delhi.

Grade	Min. % of Each Grade	Grade	Mean Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30
6	51	F	Fail

7	47		
8	40		
9	Fail		

#### 2.4.4a Admission to IB Students (IB Grade to Marks Scheme)

Grade	Indian Equivalent Marks	
7	96-100	Midpoint 98
6	83-95	Midpoint 89
5	70-82	Midpoint 76
4	56-69	Midpoint 62.5
3	41-55	Midpoint 48
2	21-40	Midpoint 30.5
1	1-20	Midpoint 10.5

#### 2.4.4b Admission for University of Cambridge (International Examinations) Students

Grade	Percentage Uniform Mark Range	Cambridge As	Percentage Uniform Mark Range
*A	90-100 (Midpoint 95)	95	95
A	80-89 (Midpoint 85)	A	80-100 (Midpoint 90)
B	70-79 (Midpoint 75)	B	70-79 (Midpoint 75)
C	60-69 (Midpoint 65)	C	60-69 (Midpoint 65)
D	50-59 (Midpoint 55)	D	50-59 (Midpoint 55)
E	40-49 (Midpoint 45)	E	40-49 (Midpoint 45)

\* Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)

\* The Applicants seeking admission to an Honours Course must have passed the subject at Advanced level. For Geology and Anthropology Honours Courses, the applicant must have passed one Science subject at Advanced level out of Physics/Chemistry/ Mathematics/ Biology.

The Applicant seeking admission to Honours Course in Physics / Chemistry must have passed: Mathematics and Additional Mathematics at Ordinary level and at least one subject at Advanced Level out of (1) Pure Mathematics (2) Applied Mathematics (3) Mathematics (Pure and Applied) and (4) further, Mathematics or Additional Mathematics at Ordinary Level and one subject at advanced level.

The nomenclature of Cambridge International Examinations has been changed to Cambridge Assessment International Education w.e.f. 2017.

Further the University shall also treat the applicants passing the 10+2 exam from this board at par with the applicants passing 10+2 from other recognized boards and eligible for admission to UG courses of the University.

Further, the percentage uniform mark will be used by the University for admission purposes. Grades will not be converted to marks where percentage uniform marks are available.

**In case any board declares the percentage marks of individual subjects along with the grades then percentage marks shall be taken into consideration.**

## **2.5 Programme /Course-wise requirements**

**Minimum requirements for the students who have passed the qualifying examinations and are seeking admission in regular colleges to various programmes are summarized below:**

(A maximum of two language subjects may be allowed for the calculation of marks for ‘Best Four’ Combination)

### **2.5.1 Arts/Social Sciences**

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects
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<b>B.A. Prog. (Discipline Subject-based Admission Criteria)</b>	<p><b>Additional Eligibility Criteria:-</b></p> <p>An aggregate of 40% marks in the qualifying examination.</p> <p>The merit shall be determined on the basis of one language (core/elective/functional) and three best academic/elective subjects as specified in List A and List B above may be chosen.</p> <p>One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction.</p> <p>If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.</p> <p><b>There is no deduction of 5% on Best Four percentage in case of change of stream for admission to BA Programme.</b></p>
<b>B.A. (Hons.) English</b>	<p>An aggregate of 45% marks in the qualifying examination.</p> <p>The applicant must have studied and passed English in the qualifying exam and should include English for calculation of 'Best Four' percentage.</p> <p>Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B.</p> <p>Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.</p> <p>An advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied English as an elective subject (See List A).</p>
<b>B.A. (Hons.) Hindi</b>	<p>An aggregate of 45% marks in the qualifying examination.</p> <p>Candidates securing 40% or more marks in the aggregate and 50% marks in Hindi in the qualifying examination are also eligible for admission to the relevant Honours Program.</p> <p>Candidates who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also "Prabhakar in Hindi" shall be eligible for admission.</p> <p>The Candidate must have studied and passed Hindi in the qualifying exam and should include Hindi for calculation of 'Best Four' percentage.</p> <p>Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from the subjects in the List A and List B.</p> <p>Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.</p> <p>An advantage of 2% in the 'Best Four' percentage will be given to those candidates who have studied Hindi as an elective subject (See List A).</p>

<b>B.A. (Hons.) Applied Psychology/ Geography/ History/ Political Science/ Philosophy/Sanskrit</b>	<p>An aggregate of 45% marks in the qualifying examination. Merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B. Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate “Best Four” percentage. Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate “Best Four” percentage. The deduction will not be applicable to BA(Hons) Social Work and BA(Hons) Philosophy. Admission to B.A. (Hons.) Applied Psychology will be based on ‘Best Four’ percentage as in B.A. (Hons.) Psychology. Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on ‘Best Four’ percentage including one language and three academic/elective subjects.</p>
<b>B.A. (Hons.) Economics</b>	<p>An aggregate of 45% marks in the qualifying examination. The applicant must have studied and passed Mathematics at the qualifying examination for admission to B.A. (Honours) in Economics. The merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B above. Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate “Best Four” percentage. Inclusion of any subject other than those given in Lists A and B in the “best three” will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.</p>

## 2.5.2 Commerce and Business Studies

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects
<b>B.Com. (Hons.)</b>	<p>An aggregate of 45% marks in the qualifying examination. The applicant must have studied and passed Mathematics/Business Mathematics/ equivalent paper as specified in Appendix VIII at the qualifying examination for admission to B. Com. (Hons.). Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: An aggregate of 45% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce. Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. Inclusion of any subject other than those in List A and List B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.</p>

<b>B.Com. (Prog.)</b>	<p>An aggregate of 40% marks in the qualifying examination.</p> <p>Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following:</p> <p>An aggregate of 40% or more in English/Hindi and combination of the best three from among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce.</p> <p>Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate.</p> <p>Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.</p>
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### 2.5.3 Mathematical Sciences

<b>Course</b>	<b>Additional Eligibility Criteria and Course-wise Combination of Subjects</b>
<b>B.Sc. (Hons.) Computer Science</b>	<p>Merit will be calculated based on “Best Four” of Mathematics, one language and two other subjects listed as academic / elective subjects, as specified in List A and List B above, as per the following:</p> <p>60% or more marks required in Mathematics;</p> <p>60% or more marks in aggregate of four subjects including Mathematics, one language and any two of Physics, Chemistry and Computer Science/ Informatics Practices.</p> <p>Applicants from other streams (with Mathematics in Class XII), will have a disadvantage of 2% in aggregate of required four subjects.</p>
<b>B.Sc. (Hons.) Mathematics</b>	<p>50% marks in Mathematics and an aggregate of 45% marks in the qualifying examination.</p> <p>Merit shall be determined on the basis of one language, Mathematics and two best academic / elective subjects as specified in List A and List B above.</p> <p>Merit shall be determined on the basis of one language, Mathematics and two best academic/ elective subjects as specified in List A and List B above.</p>

### 2.6 Calculation of Best 4 and subjects

#### 2.6.1 List of Subjects

<b>List A: Language Subjects</b>					
<b>List A1</b>			<b>List A2</b>		
<b>Assamese Core/ Assamese Elective</b>	<b>Gujarati Core/ Gujarati Elective</b>	<b>Maithili Core/ Maithili Elective</b>	<b>Odia Core/ Odia Elective</b>	<b>Tamil Core/ Tamil Elective</b>	<b>Arabic Core/ Arabic Elective</b>
<b>Bengali Core/ Bengali Elective</b>	<b>Hindi Core/ Hindi Elective</b>	<b>Malayalam Core/ Malayalam Elective</b>	<b>Punjabi Core/ Punjabi Elective</b>	<b>Telegu Core/ Telegu Elective</b>	<b>French Core/ French Elective</b>
<b>Bodo Core/ Bodo Elective</b>	<b>Kannada Core/ Kannada</b>	<b>Manipuri Core/ Manipuri</b>	<b>Sanskrit Core/ Sanskrit</b>	<b>Urdu Core/ Urdu</b>	<b>German Core/ German</b>

	Elective	Elective	Elective	Elective	Elective
<b>Dogri Core/ Dogri Elective</b>	<b>Kashmiri Core/ Kashmiri Elective</b>	<b>Marathi Core/ Marathi Elective</b>	<b>Santhali Core/ Santhali Elective</b>		<b>Italian Core/ Italian Elective Persian Core/ Persian Elective</b>
<b>English Core/ English Elective</b>	<b>Konkani Core/ Konkani Elective</b>	<b>Nepali Core/ Nepali Elective</b>	<b>Sindhi Core/ Sindhi Elective</b>		<b>Spanish Core/ Spanish Elective</b>

<b>List B (Elective Subjects)</b>		
<b>Accountancy</b>	<b>Computer Science/ Computer Applications/ Informatics Practices</b>	<b>Mathematics</b>
<b>Anthropology</b>	<b>Economics</b>	<b>Philosophy/Logic and Philosophy</b>
<b>Biology/Biochemistry/Biotechnology</b>	<b>Geography</b>	<b>Physics</b>
<b>Business Mathematics</b>	<b>Geology</b>	<b>Political Science</b>
<b>Chemistry</b>	<b>History</b>	<b>Psychology</b>
<b>Civics</b>	<b>Home Science</b>	<b>Sociology</b>
<b>Commerce/Business Studies</b>	<b>Legal Studies</b>	<b>Statistics</b>

## **General Guidelines**

Course specific eligibility criteria determine the merit score on which admission to each course is based. Applicants must study these criteria carefully to understand if they qualify.

1. All academic subjects may be treated as “elective.” The subjects eligible for computation (subject to course-specific criteria) are listed above in List A and List B.
2. The University may define any other relevant subjects as academic/elective for a particular course.
3. Merit is calculated through course-specific combinations of marks obtained in the qualifying examination in the **“Best Four”** subjects for admission to courses through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities, and course-specific combinations of **“Three Subjects”** for admission to courses under the faculties of Sciences and Applied Sciences.

### **2.6.2 Calculation of Best four:**

#### **2.6.2.1 Calculation on Pro rata basis**

All subjects to be included in the calculation of ‘Best Four’ must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical

component, then marks of the theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

### Examples:

(1) If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40) and Chemistry 91 (theory 52, practical 39; max. marks theory 60, practical 40) which is not in ratio of 70:30, then the marks can be converted on pro rata basis.

Pro rata marks in Physics = 88.33;  $((50/60) \times 70 + (40/40) \times 30) = 58.33 + 30 = 88.33$

Pro rata marks in Chemistry = 89.92;  $((52/60) \times 70 + (39/40) \times 30) = 60.67 + 29.25 = 89.92$

(2) If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis.

For Physics, it is  $56.25 + 29 = 85.25$ ;  $((45/56) \times 70 + 29) = 56.25 + 29 = 85.25$

For Chemistry, it is  $60 + 30 = 90$ ;  $((48/56) \times 70 + 30) = 60 + 30 = 90$

For Biology, it is  $63.75 + 30 = 93.75$ ;  $((51/56) \times 70 + 30) = 63.75 + 30 = 93.75$

### 2.6.2.2 Examples of Calculation of Best four

(Please refer to the DU website for subject specific examples: <https://admission.uod.ac.in/?UG-Admission/Illustrative-Examples>)

#### Example 1:

If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks in four subjects are  $90+92+88+94=364$ , Percentage is 91%.

The effective percentage for:

B.A. (Hons.) English is 91%,  
Not eligible for B.A. (Hons.) Economics, (Maths not studied & passed)  
B.A. (Hons.) Political Science is  $91\% - 2.5\% = 88.5\%$ . (Political Science not studied & passed)

#### Example 2:

If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics (83).

**Case 1:** Total marks in four subjects are  $96+92+90+94=372$ , Percentage is 93%. The effective percentage for:

B.A. (Hons.) History is  $93\% - 2.5\% = 90.5\%$ ,  
B.A. (Hons.) English is 93%,

As Economics is not considered in Best Four

**Case 2:** Total marks in four subjects are  $96+90+94+83=363$ , Percentage is 90.75%. The effective percentage for:

B.A. (Hons.) Economics is 90.75%

**Comparing Case1 & Case2, Best Four for B.A. (Hons.) Economics is 90.75%**

#### Example 3:

If an applicant scored: Accounts (88), English

#### Example 4:

If an applicant has scored: Accounts (90),

<p>Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).      Total marks in four subjects are  <math>88+92+90+96=366</math>, Percentage is 91.5%.      The effective percentage for:      B.A. (Hons.) History is <math>91.5\% - 2.5\% = 86.5\%</math>      B.A. (Hons.) Punjabi is <math>91.5\% + 2\% = 91\%</math>      B.A. (Hons.) English is <math>90.5\% = 89\%</math>. 2.5% is deducted as Web Designing not listed subject (List A)</p>	<p>Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).      Total marks in four subjects are  <math>90+92+88+94=364</math>, Percentage is 91%.      The effective percentage for B.A. (Hons.) Psychology is <math>91 - 2.5 = 88.5\%</math>      The effective percentage for B.A. (Hons.) Economics is <math>91 - 2.5 = 88.5\%</math>      The effective percentage for B.A. (Hons.) English is 91%</p>
<p><b>Example 5:</b>      If an applicant has scored: Physics (85), Chemistry (90), English Core (90), Biology (85) and Mathematics (75).      Total marks in Best four are: <math>85+90+85+90=350</math>      The percentage is 87.5%      The effective percentage for:      B.A. (Hons.) English is 87.5%</p>	<p><b>Example 6:</b>      If an applicant has scored: English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90).      Total Marks in four subjects are <math>92+85+89+90=356</math>, excluding History.      The percentage is 89%. The effective percentage for:      B.A. (Hons.) English is <math>89 \% + 2\% \text{ (Elective)} = 91\%</math>      B.A. (Hons.) Political Science is 89%      B.A. (Hons.) History is <math>89 - 2.5\% = 86.5\%</math> (History not included)      B.A. (Hons.) Psychology is <math>89-2.5\% = 86.5\%</math></p>
<p><b>Example 7:</b>      If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are  <math>90+92+88+94=364</math>, Percentage is 91%.      Not eligible for B.Com. (Hons.)      The effective percentage for B.Com. is 91%</p>	<p><b>Example 8:</b>      If an applicant has scored: Physics (96)*, Chemistry (92), English Core (90) and Mathematics (94).      Total marks are <math>96+92+90+94=372</math>, Percentage is 93%.      The effective percentage for both B.Com. (Hons.) &amp; B.Com. is <math>93 - 2 \times 1\% = 91\%</math></p>
<p><b>Example 9:</b>      If an applicant scored: Accountancy (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).  <b>Case 1:</b> Total marks are <math>88+92+90+96=366</math>, Percentage is 91.5%.      The effective percentage is <math>91.5 - 2 \times 2.5\% = 86.5</math>  <b>Case 2:</b> Total marks are <math>88+92+82+96=358</math>      Percentage is 89.5%,      The effective percentage is <math>89.5\% - 2.5\% = 87\%</math>  <b>Case 2 is unique “best four”, so effective percentage for both B.Com. (Hons.) &amp; B.Com. is 87%</b></p>	<p><b>Example 10:</b>      If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).  <b>Case 1:</b> Total marks are <math>90+92+88+94=364</math>, Percentage is 91%.      The effective percentage is <math>91\% - 1\% = 90\%</math>  <b>Case 2:</b> Total marks are <math>90+92+88+85=355</math>, Percentage is 88.75%.      The effective percentage is 88.75%  <b>Case 1 is the “best four”, so effective percentage for both B.Com. (Hons.) &amp; B.Com. is 90%</b></p>

<p><b>Example 11:</b>  If an applicant scored: History (88), English Core (92), Political Science (90), Philosophy (67) and Web Designing (96). Total marks are <math>88+92+90+96=366</math>, Percentage is 91.5%.  Not eligible for B.Com. (Hons.)  The effective Percentage for B.Com. is <math>91.5\% - 1\% - 1\% - 2.5\% = 87\%</math></p>	<p><b>Example 12:</b>  If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)* and Painting (95)*.  Case 1: Total marks are <math>90+88+94+95=367</math>. The Percentage is 91.75%.  The effective percentage is <math>91.75\% - 2 \times 2.5\% = 86.75</math>  Case 2: Total marks are <math>90+82+88+95=354</math>. The Percentage is 88.75%.  The effective percentage is <math>88.75\% - 2.5\% = 86.25</math>.  <b>Case 1 is the “best four”, so effective percentage for both B.Com. (Hons.) &amp; B.Com. is 86.75%</b></p>
<p><b>Example 13:</b>  If an applicant has scored in Accountancy (90), Business Studies (92), English Core (88) and Economics (94).  Total marks are <math>90+92+88+94=364</math>. The Percentage is 91%.  The effective percentage for B.A. programme is <math>91\% - 5\%** = 86\%</math></p>	<p><b>Example 14:</b>  If an applicant has scored in Physics (96)*, Chemistry (92)*, English Core (90) and Mathematics (94).  Total marks are <math>96+92+90+94=372</math> and Percentage is 93%.  The effective percentage for B.A. programme is <math>93\% - 5\%** = 88\%</math></p>
<p><b>Example 15:</b>  If an applicant scored: History (88), English Core (92), Political Science (90) and Web Designing (96)*  Total marks are <math>88+92+90+96=366</math>, Percentage is 91.5%.  The effective Percentage for B.A. programme is 91.5%</p>	<p><b>Example 16:</b>  If an applicant has scored in Accountancy (90), Business Studies (62), English Core (88), Web designing (94)* and Painting (95)*. Total marks are <math>90+95+88+94=367</math>. The Percentage is 91.75%.  The effective percentage for B.A. programme is <math>91.75\% - 5\%** - 2.5\% = 84.25\%</math></p>

### 2.6.3 Special Instructions for Boards other than CBSE

1. If a paper's title does not match with what is specified in List A and List B above, it is mandatory for the applicant to provide a content equivalence certificate from the Principal/Head of the Institution last attended, certifying that the paper's content is equivalent to NCERT Class XII syllabus for that paper. This equivalence certificate must be accompanied by a copy of the syllabus of the paper attested by the Principal/Head of the Institution. However, the University of Delhi's decision on the matter will be final and binding.
2. If the applicant has studied —Botany and —Zoology separately, the total of marks in both these papers must be entered in the respective fields for theory and practicals under the heading —Biology in the field provided in your admission form.
3. If the applicant's mark sheets contain both Class XI and XII marks, the applicant must enter **only the Class XII marks** in the respective fields provided in the admission forms.

4. Applicants should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio **70 (theory) : 30 (practical)** if the theory component of the paper is less than 70%. The applicant should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their mark sheet. In case the **theory/practical breakup is not specified**, the applicant will be required to enter —0 (zero) in the concerned theory/practical fields, and enter only the total in the online Admission Form.

5. *Internal Assessment* marks mentioned in the mark sheet will not be used for any calculations.

6. Any discrepancy in the entry of marks pertaining to theory, practical or totals will be the sole responsibility of the applicant. Your application form may be summarily rejected.

## **2.7 Reservations and Relaxations**

### **2.7.1 Reservation of Seats for Scheduled Caste (SC)/Tribe (ST) applicants**

- 22½ % of the total numbers of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable if necessary)
- Relaxation to the extent of 5% in the minimum marks shall be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the course concerned.
- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for all colleges/Departments to fill all the seats reserved for SC/ST applicants. Eligibility in these cases is pass percentage.

**Note: SC/ST applicants who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).**

### **2.7.2 Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)**

- 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBC) (non-creamy layer, central list).
- The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).
- The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2021-2022, issued after 31st March, 2021.
- If the applicant does not have the OBC non-creamy layer certificate of the latest financial year 2021-2022 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer

certificate or the acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2021-2022) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have reference of the applicant's already issued original caste certificate.

- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants. For example, if the minimum eligibility for admission to a program is 40% for the UR Category Candidates, the minimum eligibility for the OBC category will be 36% (i.e. 40% minus 10% of 40%).

### **2.7.3 Reservation policy for Economically Weaker Sections (EWS)**

As per the University of Delhi notifications, Reference No. Aca. I / Reservation of EWSs / 2019 / 63 Dated 28<sup>th</sup> March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019, for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same from Academic Year 2021-2022. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority, in the format provided in Appendix V of University Bulletin.

For further details applicants can visit:

<http://www.du.ac.in/du/uploads/Notifications/04042019-Notification-EWS.pdf> and

<http://www.du.ac.in/du/index.php?mact=News,cntnt01,detail,0&cntnt01articleid=23723&cntnt01returnid=83>

#### **Disclaimer**

1. No further extension/relaxation for submitting the required certificate will be given under any circumstances.
2. If the applicant by oversight or mistake or otherwise for any other reason is admitted without recent finance year's (2021-22) OBC non-creamy layer certificate, the university/department reserves the right to cancel the admission without prior notice and without any liability.

### **2.7.4 Reservation of Seats for Persons with Disabilities (PwBD)**

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. For further details please refer to Bulletin of Information 2021-2022 (University of Delhi;

[https://admission.uod.ac.in/userfiles/downloads/15092021\\_UG-Bulletin\\_compressed.pdf](https://admission.uod.ac.in/userfiles/downloads/15092021_UG-Bulletin_compressed.pdf)).

#### **Concessional/Waiver of fees in respect of Persons with Disabilities (PwBD)**

- a) Applicants with physical disabilities pursuing various courses of study in the Faculties, Departments, Centres and Institutions / Colleges of the University shall be **exempted from payment of fees, including examination fee and other University fees**, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee(As per amendment to Ordinance X(4) of the University).
- b) **PwBD applicants who meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD applicant.**
- c) As per the Executive Council Resolution No. 50 dated 03.11.2012, students with physical disabilities residing in different Hostels / Halls of the University are **exempted from payment of all hostel fees and charges** except refundable caution fee and the mess fees. Persons with Physical Disabilities who are students shall pay 50% of the Mess fee and the remaining **50% of their Mess Fee** will be met by the University of Delhi. **Similar norms are to be adopted by the Colleges in respect of PwBD Students residing in various hostels of the Colleges.**
- d) PwBD students who are getting fellowships / financial assistance shall be exempted from payment of fees/charges / mess fees subject to the following conditions. **All admitted SC/ST, OBC, EWS, PwBD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.**

<b>Value of Fellowship</b>	<b>Exemption of Fees Waiver etc.</b>
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3001 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8001 and above per month	No fees waiver and no Hostel Subsidy

**All admitted SC/ST, OBC, EWS, PwBD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.**

Disability Certificates issued after 01.06.2021 must be as per the Gazette Notification no. 1736 (E) dated 05.05.2021 issued by the Department of Empowerment of Persons with Disabilities and applied through UDID portal. However, Disability Certificates issued before 01.06.2021, will be considered as per other existing applicable rules and notifications of Department of Empowerment of Persons with Disabilities and University of Delhi.

### **2.7.5 Reservation of Armed Forces (CW) (Supernumerary Seats)**

1. All Applicants seeking admission to various undergraduate programmes of University of Delhi will have to register online as per schedule notified by the University.
2. 5% of seats are reserved for candidates under CW categories Programme wise.
3. All the CW candidates have to upload the Educational Concession certificate in the enclosed format to be issued by any of the following authorities on the proper letter head.
  - Secretary, Kendriya Sainik Board, Delhi.

- Secretary, Rajya Zila Sainik Board.
- Officer-in-Charge, Record Office.
- 1st Class Stipendiary Magistrate.
- Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

4. Admission may be offered to the Children/Widows of Officers and Men of the Armed Forces including Para-Military Personnel, in the following order of preference:

Priority I. Widows/Wards of Defence personnel killed in action;

Priority II. \*Wards of serving personnel/ex-servicemen disabled in action and Boarded out from service with disability attributable to military service,

Priority III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;

Priority IV. \*Wards of Defence personnel disabled in peace time with disability attributable to the military service; and

Priority V. Wards of serving Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards;

\*Subject to approval of competent Bodies

Gallantry Awards include: ParamVir Chakra, Ashok Chakra, SarvottamYudhSeva Medal, MahaVir Chakra, Kirti Chakra, UttamYudhSeva Medal, Vir Chakra, Shaurya Chakra, YudhSeva Medal, Sena, NauSena, – Vayusena Medal, Mention-in-Despatches, President's Police Medal for Gallantry, Police Medal for Gallantry.

Priority VI Wards of Ex-Servicemen.

Priority VII Wives of:

- Defence personnel disabled in action and boarded out from service.
- Defence personnel disabled in service and boarded out with disability attributable to military service
- Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

Priority VIII Wards of Serving Personnel

Priority IX Wives of Serving Personnel

For the Schedule of undergraduate (Merit Based) Admission 2021 under Armed forces category (CW) please refer Bulletin of Information 2021-22 university of Delhi.

**Appendix V Reservation for Economically Weaker Sections**  
Proforma for Income and Asset Certificate:

**Government of.....**

**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY  
WEAKER SECTIONS (EWS)**

Certificate No.....

Date.....

**VALID FOR THE YEAR.....**

This is to certify that Shri/Smt./Kumari.....son/daughter/wife of..... permanent resident of..... Village/Street..... Post Office..... District..... in the State/Union Territory..... Pin Code..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his /her family\*\* is below to Rs. 8 lakh (Rupees Eight Lakh only) for the financial year..... His/her family does not own or possess any of the following assets\*\*\*:

- i: 5 acres of agricultural land and above;
- ii: Residential flat of 1000 sq. ft. and above;
- iii: Residential plot of 100 sq. yards and above in notified municipalities;
- iv: Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari ..... belongs to the ..... caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office.....

Name .....

Designation.....

Recent Passport size attested photograph of the applicant

\*Note 1. Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\* Note 2. The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and sibling below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3. The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

## **Appendix VI      Format of the OBC certificate**

This is to certify that Shri/ Smt/ Kumari ..... Son/daughter of ..... of village/town ..... in District/Division ..... in the State/ Union territory ..... belongs to the ..... community which is recognised as the backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. ..... dated .....

Shri/Smt. Kumari ..... and/ or his/her family ordinary reside (s) in District/ Division of ..... State/ Union Territory. This is also to certify that he/ she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & training O.M. No. 36012/22/93 –Estt(SCT) dated 8.9.93\*\*.

District Magistrate  
Deputy Commissioner etc.  
Dated:

Seal

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\* The authority issuing the certificate may have to mention the details of resolution of Government of India, in which the caste of the candidate is mentioned as the OBC.

\*\*As amended from time to time.

## **Appendix VII      Format of the Educational Concession Certificate**

### **FORMAT**

#### **EDUCATIONAL CONCESSION CERTIFICATE**

**(ON THE PROPER LETTER HEAD)**

**(With complete address, telephone number/s and e-mail ID)**

**OFFICE OF THE .....**

This is to certify that Mr./Miss.....is son/daughter of ..... (No. ....) resident of .....

The above named officer/JCO/OR.....:-

Priority-I Widows/Wards of Defence personnel killed in action on ..... during.....;

Priority-II Wards of disabled in action on ..... during ..... and boarded out from service.

Priority-III Widows/Wards of Defence Personnel who died while in peace time on duty on ..... with death attributable to military service.

Priority-IV Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service.

Priority-V Wards of Serving/Ex-servicemen including personnel of police forces who are in receipt of Gallantry Awards;

i. ParamVir Chakra

ii. Ashok Chakra

iii. MahaVir Chakra

iv. Kirti Chakra

v. Vir Chakra

vi. Shaurya Chakra

vii. President's Police Medal for Gallantry

viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)

ix. Mention-in-Despatches

x. Police Medal for Gallantry

Priority-VI Wards of Ex-Servicemen

Priority-VII Wives of:

- (i) Defence Personnel disabled in action and boarded out from service.
- (ii) Defence Personnel disabled in service and boarded out with Disability.
- (iii) Ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

Priority-VIII Wards of Serving Personnel

Priority-IX Wives of Serving Personnel

Master/Miss/Mrs..... son/daughter/wife of.....Officer/JCO/OR is  
Eligible for educational concession for admission in University of Delhi against the Armed Forces Category under Priority No. ....

No. ....

Date: ...../...../.....

(Signature)

Seal <Rubber Stamp> with Name & Designation

#### **2.7.6 Reservation of Kashmiri Migrants (Supernumerary Seats)**

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses of the University have to register online as per the schedule notified by the University.
2. Up to 5% seats are reserved course-wise in all colleges for the wards of Kashmiri Migrants.
3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.
4. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.
5. Reservation under this category is not available in courses where admission is based on entrance tests.

#### **2.7.7 Prime Minister's Special Scholarship Scheme for J&K students**

The applicants selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in courses where

admission is based on entrance tests. Applicants must register on the University Portal as per schedule to be announced on university website.

### **2.7.8 Reservation of Seats for Foreign Applicants (Supernumerary Seats)**

All foreign applicants, including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission in the College and they may be considered for admission under 5% quota prescribed for the foreign students. **The foreign applicants seeking admission to Undergraduate Programmes should apply online through Foreign Students' Registry portal <http://fsr.du.ac.in/> and can contact Foreign Students' Registry Office, Room No. 11, First Floor, Conference Centre, University of Delhi, Delhi-110007 for further details (visit hours: 2.00 pm - 4.00 pm). Email: [fsr\\_du@yahoo.com](mailto:fsr_du@yahoo.com); Phone No. +91-11-27666756.**

### **2.7.9 Sports/ECA Quota**

#### **GUIDELINES FOR ADMISSION ON THE BASIS OF SPORTS IN UNDER-GRADUATE PROGRAMMES 2020**

Due to the unprecedented situation of COVID -19 pandemic and prevailing public health guide-lines, admission based on ECA will take place for the category of NCC and NSS only and admission based on Sports will take place without the conduct of Sports Trial.

- a) The allotment of course and college to the applicant on the basis of ECA and Sports will be done in a centralized manner by the University. There will be no restriction of course (subject wise).
- b) Additional information regarding the schedule of ECA and Sports and availability of seats will be notified on the DU website.
- c) An applicant submitting false/fake certificates for seeking admission on the basis of ECA and Sports shall be debarred from admission to any College for three years. Such admissions will be cancelled and FIR will also be registered.

#### **2.7.9.1 Guidelines for Admissions on the basis of Extra Curricular Activities (ECA)**

The admission on the basis of ECA shall be administered through centralized ECA Merit List based on the Highest Marks obtained as per rules and order of their preferences of courses and colleges as indicated by the applicant.

1. They should also register for a maximum of five courses and colleges in order of their preference where they wish to get admitted. These preferences will be utilized later in the allotment of course and college.
2. Not more than 15% concession in academic merit vis-a-vis, Unreserved Category applicants from the last relevant cut-off may be given for admission to a course.

3. Allotment of course to the applicant will be subject to fulfilment of specific minimum eligibility criteria and conform to University regulations.
4. Applicant must secure minimum 04 Marks in the Marking of the uploaded NCC/NSS Certificates to be eligible for Admission on the basis of ECA.
5. The applicant seeking admission on the basis of ECA is required to register online on the DU UG Admission portal.

Due to the unprecedented situation of COVID -19 pandemic and prevailing public health guidelines, admission based on ECA will take place without the conduct of online/ offline Trials.

In addition to the Guidelines published in the prospectus, the students are advised to check Undergraduate Bulletin of Information, University of Delhi.

([https://admission.uod.ac.in/userfiles/downloads/15092021\\_UG-Bulletin\\_compressed.pdf](https://admission.uod.ac.in/userfiles/downloads/15092021_UG-Bulletin_compressed.pdf))

#### **Following are the guidelines for Admission on the basis of Extra Curricular Activities (ECA)**

1. Applicants may register for a maximum of three ECA categories.
2. Admissions under ECA will be done based on the Merit/ Participation certificates of the Applicants. Applicants would be required to upload a maximum of Best Five certificates of preceding four years (1st May 2017 – 30th April 2021). Undated certificates, certificates on letterheads and partly uploaded certificates will not be considered for marking.
3. Certificates uploaded by the applicant shall be scrutinized and evaluated out of a maximum of 100 marks. Applicants scoring 20 marks and above in uploaded certificates (except for NCC and NSS category) shall be eligible for final merit list of admission on the basis of ECA. The marks under ECA category will be awarded based on sum of the total marks awarded in the three best certificates (out of five uploaded) uploaded by the candidate.
4. The forensic examination of certificates of all admitted candidates under the ECA category will be done.
5. Not more than 15% concession in academic merit vis-à-vis, Unreserved Category applicants from the last relevant cut-off will be given for admission to a specific course subject to course-specific eligibility criteria. The specific concession shall be declared by each college.
6. The Colleges will be asked to provide their requirement in each activity and subcategory for admission under the ECA for academic session 2021-2022.
7. Criteria for Marking of Merit/Participation ECA Certificates

<b>Sr. No.</b>	<b>Category</b>	<b>Maximum Marks</b>
1	Participation/Prizes in Competition	44
2	Training/Examinations	28

3	Workshops	16
4	Performance/Published work/Exhibition (Public)	12
	Total Marks	100

**(a) Participation/Prizes in competitions:**

Maximum Marks for certificates 40; Marks for sustained activity 4\*

Sr. No.	Level	Maximum Marks			
		1st	2nd	3 <sup>rd</sup>	Participation
1	International/ National	24	20	16	12
2	State	20	16	12	8
3	Zonal/Inter School	16	12	8	0
4	Intra School	12	8	4	0

- The above-mentioned marks shall be awarded for solo performance. For a group activity, 4 marks shall be deducted from the above-indicated marks for every group activity.
- If the total marks for any candidate exceed 40 for this category, then he/she would be given 4 additional marks for sustained activity.
- Note: —International level in participation/prizes can be considered if the candidate has taken part in a recognized international event and has either been screened through a prior national selection process or has been sponsored by a reputed agency through a selection process.
- Inter- school events organized by schools which have participation from schools of other states or countries will be considered as being at inter- school level and NOT at national or international level.
- An international event can be held in India too as long as all the above criteria are fulfilled.

**(b) Training /Examinations:**

Maximum Marks for certificates: 24; Marks for sustained activity: 4\*

Sr. No.	Level	Maximum Marks			
		2 Years	3 Years	4 Years	>4 years
1.	Training under Guru/ Ustad/Institution	8	12	16	20
2.	Examinations with passing certificate	8	12	16	20

- If a candidate has received training in multiple activities (for instance, if a student has received training in Hindustani Vocal as well as Carnatic Vocal), the same scheme of marking will be followed for each training activity and the marks will be added.
- For evaluation of examination certificates, the highest level of examination passed by the student in that particular system of exams will be considered. For example, if student has a certificate from Gandharva for 2nd year as well as 3rd year, only the 3rd year examination certificate will be considered.
- CCRT scholarship certificates/awards may be considered for marks under Quota (Examination section). However, the CCRT scholarship should be in the stipulated format issued by CCRT.
- If the total marks for any candidate exceed 24 for this category, then he/she would be given 4 additional marks for sustained activity.

**(c) Workshops:**

Maximum Marks for certificates - 12; Marks for sustained activity - 4\*

<b>S.No.</b>	<b>Workshop Duration</b>	<b>Maximum Marks</b>
1.	Less than 1 Week	4
2.	1 week to 1 month (30 days)	8
3.	More than 30 days	12

- If the total marks for any candidate exceed 12 for this category, then he/she would be given 4 additional marks for sustained activity.

**(d) Public Performance / Published Work / Exhibition (Public):**

Max. Marks – 12 (based on documentary evidence provided by the candidate)

**i. Music (Vocal / Instrumental) – Solo / Band / Group /Choir**

**ii. Dance (Classical / Folk / Western) – Solo /Group**

**iii. Choreography – Solo / Group show**

**iv. Theatre – Solo /Group**

**v. Fine Arts –Exhibition**

**vi. Media:**

a. Film Making – Acknowledged in film credits

b. Animation – Acknowledged in film credits

c. Photography –Exhibition

**vii. Creative Writing – Published Work (Public print media only; Digital media will not be considered)**

If a candidate has a public performance/exhibition or published work to his/her credit, the candidate will secure 12 marks under this category. 4 Marks for each public performance/exhibition or published work to his/her credit. 4 marks will be allocated for a single authored collection of poems/ short stories/novel/ play. 2 marks will be allocated each for a poem or poems/story or stories/play or plays in an anthology. No additional marks will be awarded for sustained activity under this category.

**\* Sustained activity means the continuation of the same activity after receiving the award/certificate.**

**8. In case of Tie:** Applicants securing same total marks in ECA Certificates in the same ECA category and eligible for admission in the same College and same Course may be resolved in the following order: -

- i) The candidate securing higher marks in the best certificate shall be awarded admission.
- ii) If the candidates have same marks in the best certificate, the second best certificate marks shall be considered to break the tie.
- iii) If the candidates have same marks in the second best certificate, the third best certificate marks shall be considered to break the tie.
- iv) If the candidates have same marks in the third best certificate, the fourth best certificate marks shall be considered to break the tie.
- v) If the candidates have same marks in the fourth best certificate, the fifth best certificate marks shall be considered to break the tie.

In case the tie still persists then the following tie –breaking rule adopted for admission to entrance based courses will be adopted:

- i. The applicant with a higher percentage of marks (aggregate of best four subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- ii. The applicant with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- iii. The applicant with the earlier date of birth (as mentioned in class X certificate) will be considered for allotment/ admission.

**If the Tie persists, all the Applicants may be admitted.**

**9. Note:**

- i) An applicant name appearing in the ECA Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- ii) The ECA Admission Committee of the College shall be as follows:
  - a. Chairperson: Principal/Principal Nominee
  - b. Convener: Cultural Committee of the College
  - c. Member/s: Cultural/ NCC/ NSS Committee
  - d. Nominee: One faculty member of the Staff Council
- iii) The ECA Admission Committee of the College shall:
  - a. Screen the registration form uploaded by the applicant
  - b. Verify the uploaded ECA Certificates of the applicants as per the marks allotted from the Original Certificates of the applicant.
- iv) The grievance related to the award of marks of uploaded ECA Certificates shall be redressed by the UG ECA Grievance Committee of the University. The Marks of the uploaded ECA Certificates shall be displayed on the dashboard of the applicant for three days to register grievances if any. All grievances shall be resolved within three days by the UG ECA Grievance Committee of the University.
- v) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of uploaded ECA Certificate/ documents by the UG ECA Grievance Committee of the University. The decision of the UG ECA Grievance Committee of the University will be final.
- vi) The College shall maintain a proper record of the documents of the applicants admitted on the basis of ECA.
- vii) The list (soft copy) of finally admitted applicants on the basis of ECA shall be sent to the Dean, Admissions by the Colleges within seven days of the last date of admission of the University.
- viii) The applicant must submit an Undertaking at the time of admission stating that the applicant will participate in the cultural activities for the College and University as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

**Criteria for Marking of Merit/Participation for NSS Certificate**

Marks will be awarded to applicants based on their performance under five different heads given below:

a) Regular Activity

b) Working Hours

c) National Camps

d) Special Camps

e) Pre-RD Camp

A candidate will be awarded marks out of a total of 100.

The Maximum Marks that can be attained in each category (participation) is indicated below:

S.No.	Category	Minimum Marks	Maximum Marks*
1.	Regular Activity (Swachhhta/ Tree Plantation/ Shram Daan/ Road Safety/Voter Awareness/ Women Safety/Gender Sensitization or any similar social awareness activity)	4	8
2.	Working Hours	8 for 120 Hours	16 Hours for 240
3.	National Camps- SBSI/RD/NSS IG Award	24	32
4.	Special Camp/Special Camp with Work Diary	20	28
5.	Pre- RD Camp	16	16
<b>Total Marks</b>			<b>100</b>

\*Minimum marks are for a single activity and maximum marks are for two or more activities

#### **Criteria for Marking of Merit/Participation for NCC Certificate**

Marks will be awarded to applicants based on their performance under five different heads:

a. Regular Activity

b. Examination

c. Camps

d. Special Camp

e. RD Camp

A candidate will be awarded marks out of a total of 100.

The Maximum Marks that can be attained in each category (participation) is indicated below:

S.No.	Category	Minimum Marks	Maximum Marks*
1.	Regular Activity (Best Cadet/ Independence Day/ Self Defense/ IDY/ Appreciation Certificate in Social Awareness, Community Development and Natural Calamity)	4	8
2.	Examination A / B	12	20
3.	Camps (Shooting Camp/ Adventure Camp/ CM Rally/ PM Rally ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC Rally/ ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC)	20	32
4.	Special Camp (TSC/ VSC/ NSC)	16	16
5.	RD Camp	24	24
<b>Total Marks</b>			<b>100</b>

\*Minimum marks are for a single activity and maximum marks are for two or more activities.

**Note:**

- 1) An applicant name appearing in the ECA Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- 2) The ECA Admission Committee of the College shall be as follows:
  - a) Chairperson: Principal/Principal Nominee
  - b) Convener: Cultural Committee of the College
  - c) Member/s: Cultural/ NCC/ NSS Committee
  - d) Nominee: One faculty member of the Staff Council
- 3) The ECA Admission Committee of the College shall:
  - a. Screen the registration form uploaded by the applicant

b. Verify the uploaded NCC/NSS Certificates of the applicants as per the marks allotted from the Original NCC/NSS Certificates of the applicant.

4) The grievance related to the award of marks of uploaded NCC/NSS Certificates shall be re-dressed by the UG ECA Grievance Committee of the University. The Marks of the uploaded NCC/NSS Certificates shall be displayed on the dashboard of the applicant for three days to register grievances if any. All grievances shall be resolved within three days by the UG ECA Grievance Committee of the University.

5) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of uploaded NCC/NSS Certificate/ documents by the UG ECA Grievance Committee of the University. The decision of the UG ECA Grievance Committee of the University will be final.

6) The College shall maintain a proper record of the documents of the applicants admitted on the basis of ECA.

7) The list (soft copy) of finally admitted applicants on the basis of ECA shall be sent to the Dean, Admissions by the Colleges within seven days of the last date of admission of the University.

8) The applicant must submit an Undertaking at the time of admission stating that the applicant will be volunteer/cadet for the College and University as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

#### **2.7.9.2 Guidelines for Admission on the Basis of Sports**

The Colleges shall communicate on the DU UG Admission portal the total number of seats under Sports Quota (Supernumerary) along with requirement in different Games/Sports in Men/Women as applicable.

The admission on the basis of Sports shall be administered through centralized Sports Merit List based on the Highest Marks obtained in the uploaded Merit/Participation Sports Certificate and order of their preferences of courses and colleges as indicated by the applicant.

1. The applicant seeking admission on the basis of Sports is required to register online on the DU UG Admission portal.
2. Applicants can register with one registration number for one Game/Sport. Applicant can register for a maximum of three Games/Sports.
3. They should also register for a maximum of five courses and colleges in order of their preference where they wish to get admitted. These preferences will be utilized later in the allotment of course and college.
4. An additional registration fee of Rs. 100 will apply in the Sports category in addition to charges for (UR/OBC/SC/ST/PwBD/EWS) registration.

**Admission herein will be based on:**

I. Direct admission on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate.

II. Admission on the basis of Category B, C & D of the Criteria for Marking of Merit/Participation Sports Certificate.

**I. Direct Admission** on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission for the Game/Sport at Point no. II (B) where requirement for the Game/Sport has been given by the constituent Colleges.

- a. Olympic Games by the International Olympic Committee (IOC)
- b. World Championship / World Cup by International Sports Federations (ISF)
- c. Commonwealth Games by Commonwealth Games Federation (CGF)
- d. Asian Games by Olympic Council of Asia (OCA)
- e. Asian Championships by International Sports Federations (ISF)
- f. South Asian Games (SAG) by South Asia Olympic Council (SAOC)
- g. Paralympic Games by International Paralympic Committee (IPC)

**II. Admission on the basis** of Categories B, C and D of the Criteria for Marking of Merit/ Participation Sports Certificate

**A. Maximum 100 Marks for Merit/Participation Sports Certificate**

1. Criteria for Marking of Merit/Participation Sports Certificate display the Marks for different levels of Game/Sport Competitions.

2. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking Competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports Competition will also be not considered.

3. Applicant is required to upload Self-Attested copies of three Merit/ Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking.

4. Keeping in view the Covid19 pandemic situation, the Merit/Participation Sports Certificate of the preceding four years will be considered from 01st May 2017 to 30th April 2021.
5. Level of competency of the applicant will be determined only for those who have achieved distinction during the preceding three years in the Games/Sports at Point no. II (B).
6. The applicant must secure minimum 10 Marks in the marking of the uploaded Highest Merit/Participation Sports Certificate to be eligible for Admission on the basis of Sports.

## **B. Games/Sports considered for Admission on the basis of Sports**

### **Team Games**

Baseball (M), Basketball (M & W), Cricket (M & W), Football (M & W), Handball (M & W), Hockey (M & W), Kabaddi (M & W), Kho-Kho (M & W), Netball (W), Softball (W) and Volleyball (M & W)

### **Dual & Combat Sports**

Badminton (M & W), Boxing (M & W), Judo (M & W), Squash (M & W), Table Tennis (M & W), Taekwondo\* (M & W), Tennis (M & W) and Wrestling (M & W) \*Kyorugi

### **Individual Sports**

Archery\*\* (M & W), Athletics (M & W), Chess (M & W), Diving (M & W), Gymnastics (M & W), Shooting\*\*\* (M & W), Swimming (M & W) and Weight-lifting (M & W)

\*\*Compound & Recurve

\*\*\*10 Meter Air Pistol & 10 Meter Air Rifle

Note:

- 1) The allotment of course to the eligible applicant shall be subject to fulfilment of course specific minimum eligibility conditions and conform to University regulations.
- 2) An applicant name appearing in the Sports Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- 3) The Sports Admission Committee of the College shall be as follows:
  - a. Chairperson: Principal/Principal Nominee
  - b. Convener: Physical Education Teacher, Department of Physical Education
  - c. Member/s: Physical Education Teacher, Department of Physical Education
  - d. Nominee: One faculty member of the Staff Council

4) The Sports Admission Committee of the College shall:

- a. Screen the registration form uploaded by the applicant
- b. Verify the uploaded Merit/Participation Sports Certificate of the applicant as per the marks allotted from the Original Merit/Participation Sports Certificate of the applicant.

5) In Case of Tie: Applicants securing same marks in the uploaded Merit/Participation Sports Certificate in the same Game/Sport and eligible for admission in the same College and same Course may be resolved as follows:

- a. Applicant uploading Merit/Participation Sports Certificate of the same level of Sports competition as category in which the applicant Sports Certificate has been marked as Highest uploaded Merit/Participation Sports Certificate will be given two and one mark/s additional for Merit and Participation Sports Certificate respectively.
- b. If the Tie still persists, all such applicants may be admitted.

6) The grievance related to award of marks for the uploaded Merit/Participation Sports Certificate shall be redressed by the UG Sports Grievance Committee of the University. The Marks of the uploaded Merit/Participation Sports Certificates shall be displayed on the dashboard of the applicant for three days to register grievances, if any. All grievances shall be resolved within three days by the UG Sports Grievance Committee of the University.

7) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of the uploaded Merit/ Participation Sports Certificate/ documents by the UG Sports Grievance Committee of the University. The decision of the UG Sports Grievance Committee of the University will be final.

8) The College shall maintain a proper record of the documents of the applicants admitted on the basis of Sports.

9) The list (soft copy) of finally admitted applicants on the basis of Sports shall be sent to the Dean, Admissions and Director, DUSC by the Colleges within seven days of the last date of admission of the University.

10) An applicant, as per their age must be eligible to participate in Inter-University competitions for the next three years and should not be employed on Part-time / Full-time basis anywhere.

11) The applicant must submit an Undertaking at the time of admission stating that the applicant will practice and participate for the College and if selected will represent the University in sports competitions

as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

### Criteria for Marking of Merit/Participation Sports Certificate

Category	Level of Game/Sport Competition (s)	Certificate Issuing Authority	Maximum Marks (100)			
			1st Position	2nd Position	3rd Position	Participation
<b>A</b>	Represented India in Olympic Games / World Championship/ World Cup/ Commonwealth Games/ Asian Games/ Asian Senior Championship/ South Asian Games/ Paralympic Games	IOC/ ISF/ CGF/ OCA/ SAOC/ IPC recognized and funded by Ministry of Youth Affairs & Sports (MYAS)	<b>DIRECT ADMISSION</b>			
<b>B</b>	Position and/or Participation in Asian Junior/ Youth/Championships / Competitions / National Games/ Federation Cup/ Senior National/ National/ Inter-Zonal National/ National School Games Under 17/19/Khelo India School/ Youth Games Under 17/21/ Youth/ Junior National/ Sub-Junior/ Zonal National Competitions	ISF/ IOA/ NSF recognized and funded by Ministry of Youth Affairs & Sports (MYAS)/ School Games Federation of India (SGFI)	<b>100</b>	<b>90</b>	<b>80</b>	<b>70</b>
<b>C</b>	Position in State Competition/ Inter-Zonal/ Inter-District/ CBSE National/ KVS National/ IPSC National/ DAV National/ NVS National/	State Sports Association/ State Directorate of Education/ State School Boards	<b>60</b>	<b>50</b>	<b>40</b>	<b>Not Eligible</b>

	Vidya Bharti National Competitions					
<b>D</b>	Position in District/ Zonal Competition/ CBSE Cluster/ Zonal, KVS/ NVS Regional, DAV/ Vidya Bharti Zonal, Subroto Cup/ School Sports Boards Competitions	District Sports Association/ District/ Zonal/ Regional Directorate of Education/ District School Boards	<b>30</b>	<b>20</b>	<b>10</b>	<b>Not Eligible</b>

**Note:**

1. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports competitions will also be not considered.
2. Keeping in view the Covid19 pandemic situation, the Merit/Participation Sports Certificate of the preceding four years will be considered from 01st May 2017 to 30<sup>th</sup> April 2021.
3. The applicant is required to upload Self-Attested copies of three Merit /Participation Sports Certificate.
4. Only the Highest uploaded Merit/Participation Sports Certificate will be considered for Marking.

**Tie Breaking Criteria for Sports**

In case of Tie: Applicants securing same marks in Merit/Participation Sports Certificate in the same Game/Sport and eligible for admission in the same College and same Course may be resolved as follows:

- i) Applicant uploading Merit/Participation Sports Certificate of the same level of Sports Competition as a category in which the Applicant Sports Certificate has been marked as Highest Merit/Participation Sports Certificate will be given one mark and half mark for uploaded Merit and Participation Sports Certificate respectively.
- ii) Applicants having a higher score in the second best certificate shall be considered for allotment/admission to break the tie.
- iii) Applicants having a higher score in the third best certificate shall be considered for allotment/admission to break the tie.

In case the tie still persists then the following tie –breaking rule adopted for admission to entrance based courses will be adopted:

- i. The applicant with a higher percentage of marks (aggregate of best four subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- ii. The applicant with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- iii. The applicant with the earlier date of birth (as mentioned in class X certificate) will be considered for allotment/ admission.

**2.7.10 Ward Quota**

Admission to the wards of University and College permanent in-service employees, both teaching and non-teaching, to the various undergraduate courses, excluding professional courses and other courses where admission is made on the basis of entrance test, is to be made according to the following criteria:

1. Admission to wards (children) of the permanent in-service employees at the college where employees are working will be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.
2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants subject to a maximum of ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.
3. The admissions on the above norms will be against seats over and above the normal strength.
4. Applicants who wish to apply for admission under ward quota must fill the online registration form on the university portal. They must choose the colleges they wish to apply to from the list provided at the time of registration. The schedule and process for admission under this quota will be notified on the University website.

**Disclaimer: Ward Quota guidelines may be modified, kindly visit the DU UG admissions website for updates.**

## 2.8 Courses Offered

Undergraduate Programme	Undergraduate Honors	Post-Graduate	Professional
B.A. Programme	B.A.(H) Applied Psychology	M.A. Hindi	B.Ed.Ed.
B.Com. Programme	B.A.(H) Economics B.A.(H) English B.A.(H) Geography B.A.(H) Hindi B.A.(H) History B.A.(H) Philosophy B.A.(H) Political Science B.A.(H) Sanskrit B.Com.(H)	M.A. Political Science M.A. Sanskrit (Admission and teaching of these courses is done at the University level. Tutorials are held in the college)	(4 Year Course) B.Ed. (2 Year Course)

	B.Sc.(H) Computer Sc. B.Sc.(H) Mathematics		
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## 2.9 Distribution of Seats in Various Courses

Sl. No.	Name of the Course	Total Intake	UR (50.5%)	OBC (27%)	SC (15%)	ST (7.5)	EWS (10%)
1	Applied Psychology (Hons)	49	20	13	7	4	5
2	Economics (Hons)	49	20	13	7	4	5
3	English (Hons)	49	20	13	7	4	5
4	Geography (Hons)	58	23	16	9	4	6
5	Hindi (Hons)	49	20	13	7	4	5
6	History (Hons)	49	20	13	7	4	5
7	Philosophy (Hons)	49	20	13	7	4	5
8	Political Science (Hons)	116	47	31	17	9	12
9	Sanskrit (Hons)	49	20	13	7	4	5
10	B.Com	149	61	40	22	11	15
11	B.Com (Hons)	116	47	31	17	9	12
12	Computer Science (Hons)	68	28	18	10	5	7
13	Mathematics (Hons)	49	20	13	7	4	5
14	B.Ed.	63	25	17	9	5	7

15	B.El.Ed.	63	25	17	9	5	7
16	BA Programme	Mentioned below (combination wise )					

a.	Hindi + Geography	6	2	2	1	0	1
b.	Hindi + History	14	6	4	2	1	1
c.	Hindi + Philosophy	8	3	2	1	1	1
d.	Hindi + Political Science	23	10	6	3	2	2
e.	Sanskrit + History	9	4	2	1	1	1
f.	Sanskrit + Music	8	3	2	1	1	1
g.	Sanskrit + Philosophy	8	3	2	1	1	1
h.	Sanskrit + Political Science	14	6	4	2	1	1
i.	Computer Science + Economics	23	10	6	3	2	2
j.	Computer Science + Geography	11	4	3	2	1	1
k.	Computer Science + Mathematics	11	4	3	2	1	1
l.	Economics + Food Technology	23	10	6	3	2	2
m.	Economics + Geography	11	4	3	2	1	1
n.	Economics + History	11	4	3	2	1	1
o.	Economics + Mathematics	25	10	7	4	2	2
p.	Economics + Philosophy	17	6	5	3	1	2
q.	Economics + Political Science	23	10	6	3	2	2
r.	Economics + Sociology	20	8	5	3	2	2
s.	Food Technology + History	23	10	6	3	2	2
t.	Geography + History	8	3	2	1	1	1
u.	Geography + Mathematics	8	3	2	1	1	1
v.	Geography + Political Science	11	4	3	2	1	1
w.	History + Music	15	6	4	2	1	2
x.	History + Philosophy	9	4	2	1	1	1
y.	History + Political Science	36	14	10	5	3	4

z.	History + Sociology	14	6	4	2	1	1
aa.	HDFE + Political Science	38	15	10	6	3	4
bb.	HDFE + Sociology	14	6	4	2	1	1
cc.	Music + Political Science	17	6	5	3	1	2
dd.	Philosophy + Political Science	14	6	4	2	1	1
ee.	Hindi + Sociology	8	3	2	1	1	1
	Total Seats	1505	609	403	219	121	153

## 2.10 Choice Based Credit System (CBCS):

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill-based courses. The courses can be evaluated following the grading system.

### Outline of Choice Based Credit System:

- Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
- Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/ skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

**2.2 Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**2.3 Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as generic elective.

### **3. Ability enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/ Foundation Course:**

The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). “AECC” courses are the courses based upon the content that leads to Knowledge enhancement. They ((I) Environmental Science, (ii) English/MIL Communication) are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**3.1 AE Compulsory Course (AECC):** Environmental Science, English Communication/MIL Communication.

**3.2 AE Elective Course (AEEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

### **2.11 CBCS For Honours Courses**

Details of Courses Under B.A (Honours), B.Com (Honours) & B.Sc. (Honours)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
<b>I. Core Course (6 Credits) (14 Papers)</b>	14X4= 56	14X5= 70
<b>Core Course Practical/Tutorial* (14 Papers)</b>	14X2=28	14X1=14
<b>II. Elective Course (6 Credits) (8 Papers)</b>		
A.1.Discipline Specific Elective (4 Papers)	4X4=16	4X5=20
A.2.Discipline Specific Elective Practical/ Tutorial* (4 Papers)	4X2=8	4X1=4
B.1. Generic Elective/ Interdisciplinary (4 Papers)	4X4=16	4X5=20
B.2. Generic Elective Practical/ Tutorial* (4 Papers)	4X2=8	4X1=4

**Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester**

<b>III. Ability Enhancement Courses</b>		
<b>1. Ability Enhancement Compulsory Courses (AECC)</b>		
<b>(2 Papers of 4 credits each)</b>		
Environmental Science		
English/Hindi/MIL Communication	2X4=8	2X4=8
<b>2. Skill Enhancement Courses (SEC)</b>		
(Minimum 2, Max. 4)	2X4=8	2X4=8
<b>(2 Papers of 2 credits each)</b>		
<b>Total Credit</b>	<b>148</b>	<b>148</b>

\*wherever there is a practical there will be no tutorial and vice-versa.

## 2.12 List of Generic Electives for Honours Courses (2021-22)

<b>Department</b>	<b>Semester I</b>	<b>Semester II</b>
Applied Psychology	Understanding Psychology	Psychology at Work
Computer Science	Programming with Python	Database Management Systems
Economics	INTRODUCTORY MICROECONOMICS	INTRODUCTORY MACROECONOMICS
English	Individual and society	Language literature and culture
Hindi	option 1. लोकाप्रिय साहित्य option 2. हिंदी सिनेमा और उसका अध्ययन	option1. रचनात्मक लेखन option 2. पटकथा एवं संवाद लेखन
History	1. Delhi Through the Ages: The Making of Early Modern History 2. Science Technologies and Humans: Contested Histories	1. Delhi Through the Ages: From Colonial to Contemporary Times 2. The World after 1945
Mathematics	Calculus	Linear Algebra
Philosophy	Ethics in Public Domain	Formal Logic
Physical Education	Yoga and Stress Management.	Obesity Management
Political Science	Nationalism in India	Gandhi and Contemporary World
Sanskrit	Indian Culture and Social Issues	Indian Epigraphy and Paleography

- 1. Students must choose four GE options in the order of preference.**
- 2. Students must choose their options carefully.**
- 3. Students must look up the syllabi of the GEs they are planning to opt for.**
- 4. Students will study the same GE in both the semesters.**
- 5. Note that AECC Communication is offered in three languages i.e. English, Hindi and Sanskrit and student must choose their medium of instruction very carefully.**

**6. In our college, all first year B.A. (P) and B.Com (P) students study AECC communication in the first semester whereas all first year Hons. students study it in the second semester.**

**Note: Honours Students cannot opt for the GE Paper offered in their main course and must choose a paper from among the GE Paper offered by other departments. For example a student of B.A. (Hons) Applied Psychology cannot take the GE Papers offered by the Deptt. of Applied Psychology.**

- This is subject to change according to Delhi University Syllabus.
- Candidate must regularly visit DU Website. (<https://admission.uod.ac.in/>)

### **2.13 CBCS For B.A./B.Com. Programme**

Details of Courses under Undergraduate Programme (B.A./B.Com.)

Course	*Credits	
	Paper+Practical	Paper+Tutorial
I. <b>Core Course (6 Credits) (12 Papers)</b> Two papers – English Two papers - Hindi/Sanskrit (MIL) Four papers - Discipline 1 Four papers - Discipline 2	12X4= 48	12X5= 60
<b>Core Course Practical/Tutorial*</b>  <b>(12 Practicals)</b>	12X2=24	12X1=12
II. <b>Elective Course (6 Credits) (6 Papers)</b> Two papers- Discipline 1 specific Two papers- Discipline 2 specific Two papers- Inter disciplinary Two papers from each discipline of choice and two papers of interdisciplinary nature.	6x4=24	6x5=30
<b>Elective Course Practical/Tutorials*</b> <b>(6 Practical/ Tutorials*)</b> Two papers- Discipline 1 specific Two papers- Discipline 2 specific Two papers- Generic (Inter disciplinary) Two papers from each discipline of choice including papers of interdisciplinary nature.	6X2=12	6X1=6
• <b>Optional Dissertation or project work in place of one Elective paper (6 credits) in 6th Semester</b>		
<b>III. Ability Enhancement Courses</b> <b>1. Ability Enhancement Compulsory Courses (AECC)</b> <b>(2 Papers of 4 credits each)</b> Environmental Science	2X4=8	2X4=8

English/Hindi/MIL Communication		
<b>2. Skill Enhancement Courses (SEC)</b> <b>(4 Papers of 4 credits each)</b>	4X4=8	4X4=8
<b>Total credit</b>	148	148

\*wherever there is a practical there will be no tutorial and vice-versa.

- Student who have not studied Hindi beyond class VIII or their language is not part of the language under MIL will be given option to choose papers of Political Science, Philosophy Economics and History in lieu of the two papers of MIL apart from English that they have to study as core language and in Ability enhancement Communication Courses (AECC). Further such students cannot opt the paper of the subject which they are studying as one of the core subject in their respective course.

**Note:**

**C.T.H. Compulsory test in Hindi is Compulsory to clear for those students who have not studied Hindi up to 8th Standard.**

\* For Exemption and other details Contact to College Office.

#### **2.14 DISCIPLINE COMBINATIONS OFFERED FOR B.A. (PROGRAMME)**

**The following combinations are permitted:**

First Discipline	Options for Second Discipline
Computer Application	Economics/Maths/Geography.
Economics	Political Science/History/Maths/Food Technology/ Philosophy/ Geography/ Sociology/Computer Application
Food Technology (F.T.)	Economics/History
Geography	Hindi/Economics/Political Science/History/Computer Application /Maths
Hindi	History/Political Science/Sociology/Philosophy/Geography
History	Sanskrit/Economics/Political Science/Music/Food Technology/ Philosophy/Geography/Sociology/Hindi
Human Development and Family Empowerment	Political Science/Sociology.
Mathematics	Economics/Computer Applications / Geography
Music (Vocal/Instrumental)	Sanskrit/Political Science/History
Philosophy	Sanskrit/Economics/Political Science/History/Hindi

Political Science	Sanskrit/Economics/Human Development and Family Empowerment/Philosophy/Geography/Hindi/Music/History
Sanskrit	Political Science/History/Music/Philosophy.
Sociology	Economics/History/Human Development and Family Empowerment/Hindi

## 2.15 B.Ed. AND B.El.Ed. COURSES

The College runs two professional teacher training courses namely Bachelor of Education (B.Ed), a two year course that prepares teacher for the secondary and senior secondary level and B.El.Ed., a four year programme that prepares teachers for the elementary level (Class I-VIII). The admission to both these courses is done by the Dept. of Education, University of Delhi through a centrally conducted admission test. The eligibility conditions for B. El. Ed. & B.Ed. are as follows:-

### Eligibility for Admission to the B.El.Ed Programme

1. Candidates seeking admission to B.El.Ed Programme should have cleared the higher secondary examination or any other examination recognised as equivalent thereto with a minimum aggregate of 50% marks.
2. The reservation and relaxation in the marks for SC/ST/OBC/PwBD and any other categories shall be as per the rules of the University of Delhi Specific details should be obtained from the Central Institute of Education, University of Delhi.

### B.Ed.

#### A. ELIGIBILITY CONDITIONS FOR B.Ed. PROGRAMME\*

Candidates with at least 50% either in Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent there to, are eligible for admission to the programme.

(\*as per the NCTE Norms and Regulations, 2014-notified in Gazette of India)

AND

#### B. ELIGIBILITY FOR CHOOSING THE TEACHING SUBJECT

The candidate will have to choose only one subject (within a subject category) which she must have studied in the qualifying degree i.e., Bachelor's Degree or Master's Degree for at least 200 marks and obtained at least 50% in this subject.\*

\*Specific details should be obtained from the Central Institute of Education, University of Delhi. Relaxations and Concessions for various categories will be as per University of Delhi norms.

Please visit website [www.cie.du.ac.in](http://www.cie.du.ac.in) for all details regarding B.El.Ed. and B.Ed.

## 2.16 POST-GRADUATION COURSES

For M.A. (Hindi), M.A. (Political Science), M.A. (Sanskrit) students can seek enrollment in the college after securing admissions in the respective Departments of the University. Teaching of these courses is done at the University level. The tutorials are held in the college.

## 2.17 FEES AND DUES

**FEE STRUCTURE FOR THE YEAR 2021-2022**

At the time of seeking admission to any course in this college the candidate has to pay the dues online.

S. No.	Course	1 <sup>st</sup> Year
1	B.A. Programme	<b>7685/-</b>
2	B.A. Programme HDFE	<b>8185/-</b>
3	B.A. Programme FT	<b>8385/-</b>
4	B.A. Programme Computer	<b>9885/-</b>
5	B.A. Programme Music	<b>7885/-</b>
6	B.Com. Programme	<b>9685/-</b>
7	B.Com. (Hons.)	<b>9885/-</b>
8	B.A. (Hons.) English	<b>7685/-</b>
9	B.A. (Hons.) Economics	<b>7685/-</b>
10	B.A. (Hons.) Hindi	<b>7685/-</b>
11	B.A. (Hons.) History	<b>7685/-</b>
12	B.A. (Hons.) Philosophy	<b>7685/-</b>
13	B.A. (Hons.) Political Science	<b>7685/-</b>
14	B.A. (Hons.) Sanskrit	<b>7685/-</b>
15	B.Sc. (Hons.) Mathematics	<b>9885/-</b>
16	B.A. (Hons.) Applied Psychology	<b>9885/-</b>
17	B.Sc. (Hons.) Computer Science	<b>39305/-</b>
18	B.El.Ed.	<b>17035/-</b>
19	B.Ed.	<b>17135/-</b>
20	MA (Hindi , Political Sc. , Sanskrit)	<b>9071/-</b>
21	In r/o of PwBD students	<b>125/-</b>

22	B.A. (Hons.) Geography	9385/-
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The above fees are tentative

**Note:** The following Examination fee will be charged for I<sup>st</sup> Semester Only.

Undergraduate	100/- per paper, subject to minimum of ` 400/- for each paper / semester
Post Graduate:	150/- per paper, subject to minimum of ` 600/- for each paper / semester
B.Ed. / B.Ed.:	200/- per paper, subject to minimum of ` 800/- for each paper / semester
B.Sc. (H) Computer Sc.:	200/- per paper, subject to minimum of ` 800/- for each paper / semester
Practical Exam. :	200/- per practical paper

### **FEE STRUCTURE FOR THE YEAR 2021-22**

M.A. (Previous) Tuition Fee	Rs. 18/- p.m.
B.A./B.Com (Course/Honors) B.ED/B.Ed. Tuition Fee	Rs. 15/- p.m.
B.Sc (HONS.) Computer Science	Rs. 15000/- per annum

#### **A. College Dues** **In Rs.**

1	Admission Fee	5.00
2	Tuition Fee Rs. 15/- p.m.	180.00
3	College Development Fee Rs. 5.00 p.m.	60.00
4	Water and Electricity Fee	500.00
5	House Exam. Fee	50.00
6	Magazine Fee	100.00
7	Identity Card	100.00
8	Library Reading Room Fee	400.00
9	Garden Fee	200.00
		<b>1595.00</b>

#### **B. Students Fund Dues**

1	Sports/NCC Fund	1200.00
2	Employee Welfare Fund (Class IV)	50.00
3	Students Union Fund	250.00
4	Student Welfare Fund	100.00
5	Social Function & Cultural Activities Fund	300.00
6	Canteen Development Fund	100.00
7	World University Service	60.00
8	Family Counselling Centre	25.00
9	Medical Fee	200.00
10	Students Fund/College Development Fund	650.00
11	Alumni Fee	100.00
12	Students Common Room Fee	100.00
13	Library Development Fee	250.00
		<b>3385.00</b>

### **C. University Dues**

1	University Development Fund	600.00
2	University Athletic Association Fee	50.00
3	University Culture Council Fee	5.00
4	DUSU Fee	20.00
5	University Enrolment Fee	200.00/150.00/250.00
6	NSS Fund	20.00
		<b>895/845/945</b>

### **D. Securities**

1	College Security	100.00
2	Library Security	400.00
		<b>500.00</b>

### **E. Auditorium Maintenance Fee**

1	Auditorium Maintenance Fee	200.00
		<b>200.00</b>

### **F. Additional Charges 2018-19**

1	B.El.Ed. Additional Charges	8500.00
2	B.Ed. Additional Charges	8500.00

3	H.D.F.E. Lab Charges	500.00
4	Food Technology Lab Charges	500.00
	Computer Lab. Charges (for Hons. Students)	
5	Comp. Sc.	16000.00
6	Computer Lab. Charges	2000.00
7	Tourism	600.00
8	Applied Psychology Lab. Charges	2000.00
9	Geography Lab. Charges	1500.00

#### **G. University Exam Fee**

Note: The following Examination fee has been charged (**Only on semester**).

1.	Undergraduate:	Rs. 100/- per paper, subject to minimum of Rs. 400/- for each paper / semester
2.	Post Graduate:	Rs. 150/- per paper, subject to minimum of Rs. 600/- for each paper / semester
3.	B.Ed. / B.Ed.:	Rs. 200/- per paper, subject to minimum of Rs. 800/- for each paper / semester
4.	B.Sc. (H) Computer Sc.:	Rs. 200/- per paper, subject to minimum of Rs. 800/- for each paper / semester
5.	Practical Exam. :	Rs. 200/- per practical paper

<b>H.</b>	<b>Statement of Marks</b>	<b>Rs. 100.00</b>
<b>I.</b>	<b>Exam Form Fee</b>	<b>Rs. 10.00</b>
<b>J.</b>	<b>Loss of Identity Card</b>	<b>Rs. 100.00</b>
<b>K.</b>	<b>Loss of Library Card</b>	<b>Rs. 100.00</b>
<b>L.</b>	<b>Foreign Students</b>	<b>US\$300.00</b>

Post Graduate students have to pay Rs. 200/- p.a. (Non-refundable) as University Library Development Fund and Rs. 1000/- one time University Library Security Deposit (Refundable).

## 2.18 शुल्क-भुगतान नियम

- अनुशिक्षण शुल्क का भुगतान एक अकादमिक सत्र में 12 माह के लिए होता है।
- महाविद्यालय/परीक्षा शुल्क भुगतान संबंधी सूचना महाविद्यालय के सूचना-पट पर जारी की जाएगी।
- समय-समय पर जारी तिथियों पर शुल्क का भुगतान करना होगा।
- सभी छात्राओं से अपेक्षित है कि वे परीक्षा फॉर्म भरने से पूर्व महाविद्यालय-शुल्क का भुगतान करें।
- महाविद्यालय शुल्क की रसीद दिखाए बिना छात्राओं को परीक्षा शुल्क अदा करने की अनुमति नहीं होगी।
- विलंब से भुगतान करने की स्थिति में महाविद्यालय के नियमों के अनुसार जुर्माने का प्रावधान है।
- नियत तिथि से 15 दिन के अंदर शुल्क भुगतान न किए जाने की स्थिति में छात्राओं के नामांकन रद्द कर दिये जाएंगे।
- नियम तोड़ने वाली छात्राओं के पुनर्प्रवेश का विशिष्ट अधिकार प्राचार्या के पास सुरक्षित होगा एवं ऐसी छात्राओं को शेष बकाया राशि के साथ 5 रु अतिरिक्त जमा करने होंगे। पुनर्प्रवेश की अनुमति वर्ष में केवल एक बार ही होगी।

## 2.18 PAYMENT RULES

- Tuition Fee is charged for 12 months in an academic year.
- Notice regarding the payment of college/examination fees will be put up on the college Notice Board.
- Fees must be paid on the dates notified from time to time.
- All students are required to pay the college fees before filling in the examination forms.
- Students will not be allowed to pay the examination fee without producing the college fees receipt.
- Late fee payment will be subject to fine as per college rules.
- The names of the students will be struck off from College Rolls if dues are not paid within 15 days of the due date.
- Re-admission of the defaulters will be at the discretion of the Principal and such students will have to pay readmission fee of Rs.5/- besides other dues. Re-admission will be granted only once a year

## 2.19 शुल्क वापसी संबंधी नियम

- एक बार महाविद्यालय में प्रवेश ले लेने के पश्चात् विश्वविद्यालय नियमों के अतिरिक्त अन्य किसी प्रकार से शुल्क वापसी नहीं होगी।
- आर्थिक रूप से कमज़ोर वर्ग की छात्राओं को पहले पूरी फीस जमा करानी होगी, जिसे कॉलेज उनके दाखिले के बाद नियमानुसार वापस कर देगा।
- महाविद्यालय छोड़ने के एक वर्ष के भीतर सभी प्रकार की बकाया राशि नहीं लेने की स्थिति में कॉशन मनी ज़ब्त कर ली जाएगी।
- शुल्क की स ' रसीदों को जांच के लिए सुरक्षित रखना होगा तथा धरोहर राशि वापसी के समय उन्हें दिखाना होगा।
- महाविद्यालय की संपत्ति अथवा पुस्तकालय की पुस्तकों को छात्राओं द्वारा क्षति पहुंचाए जाने की स्थिति में धरोहर राशि में कटौती की जाएगी।
- वर्ष 2018-19 के सेमेस्टर सत्र का कैलेंडर दिल्ली विश्वविद्यालय की अधिसूचना के अनुसार होगा।

## **2.19 REFUND POLICY**

- Security Amount will be refunded only through RTGS. Students are required to deposit their account details (Self/Mother/Father) for Refund of security. Account details of any other relation will not be considered.
- No refund of fees is permitted after a candidate is admitted to the College except under University Rules.
- Students belonging to the economically weaker section of the society will have to pay the full fee at the time of admission, which will be reimbursed by the college later according to rules.
- All refunds must be claimed within a year leaving the College else the caution money will be forfeited.
- All fee receipts should be preserved for scrutiny and should be produced at the time of refund of the caution money.
- A deduction will be made from the caution money for any damage done by the students to the college property of library books.
- The Calendar for the year 2021-22 under Semester mode shall be followed according to University of Delhi notification.

### **3 COLLEGE**

#### **3.1 ABOUT US**

SPM College is a well-known women's college of the University of Delhi. It was established in 1969 in memory of Dr. Shyama Prasad Mukherji.

The college has a highly accomplished faculty and excellent infrastructure that caters to the needs of over 3000 students. The infrastructure and amenities include a spacious building, gardens, sprawling lawns and playgrounds, a state-of-the art fully air-conditioned auditorium, a fully computerized library, a well-equipped gym, ICT-enabled classrooms, Computer labs, Psychology lab, Food & Technology lab, seminar hall, Audio-Visual room, a web access centre and various other facilities.

The college offers various undergraduate and post-graduate courses in Humanities and Commerce streams. The College also offers Teacher's Training Programmes – B.Ed & B.El.Ed. We are proud to say that SPM is among the few colleges of the University of Delhi to have a B.Ed. course. Besides offering full-time courses, the college also runs centres for the Non-Collegiate Women's Education Board and the School of Open Learning over the weekend. The college has a Family Counselling Centre for students established by the Social Welfare Board, Delhi.

The student demography of the College is heterogeneous. Government norms for the reserved categories are duly followed in the admission process. North-Eastern states are well represented in the student body. Students from Tibet are also enrolled in the institution. Special provisions are in place for differently-abled students and staff members. Adequate infrastructural support is provided (such as ramp, wheel chairs, washrooms, and special pavements) to smoothen their movement within the college premises. Keeping in mind the requirements of our outstation students, the foundation stone for the college hostel was laid in August 2021. The construction for the same is underway.

SPM College is located in Punjabi Bagh (West), New Delhi. It is well connected by the Shivaji Park Metro Station.

With an academically challenging curriculum and a thriving extra-curricular environment, SPMC is committed to preparing young women to face the challenges of the modern world.

#### **3.2 DEPARTMENT PROFILES**

##### **Department of Applied Psychology**

The Department of Applied Psychology was established in the year 2006 in the college. Being one of the youngest departments of the college, it has been nurtured and groomed like a sapling which is now thriving along with other courses offered by the college. Psychology as a subject is the scientific study of human behaviour, and applied psychology uses approaches and findings of psychology to resolve practical difficulties of human behaviour and experience. The department offers the students opportunities to probe

into human phenomenon, and sensitize them towards the happenings of society, and help them not only in becoming professional psychologists but responsible and sensitive individuals who respect & nurture human diversity.

### **Courses offered by the Department include:**

- **B.A. Honours**

- **Generic Elective**

The undergraduate program of Applied Psychology has been designed in such a way that it provides both theoretical as well as practical knowledge in various sub-domains of psychology such as Applied Social Psychology, Clinical Psychology, Organizational Behavior, Research Methodology and Developmental Psychology etc. All these papers are supplemented with practicum papers for training students in different forms of assessment and research. To enhance teaching and learning process, various pedagogical tools are used such as case studies, lectures, audio-visual aids, role-plays, projects, in-house paper presentations, seminars, talks by eminent speakers, movie screenings, and workshops.

MENTAL HEALTH DAY has been organized in the college by the department every year since 2007 where assessment of college students is carried out in various aspects like personality, aptitude, intelligence, self-esteem etc. and feedback and interventions are provided to those who require these and are interested. The department has been publishing an annual magazine, Psychovision, to highlight the skills and talents of our bright and talented students. In addition, Psychspire, the society of the Department of Applied Psychology, started the Psytivity blog. To learn more about our department's work, go to [https://linktr.ee/Psychspire\\_spm](https://linktr.ee/Psychspire_spm) Occasionally, the department takes initiatives in organizing international and national seminars, conferences, workshops, and webinars for academic exchange and enrichment. In 2020, in response to the pandemic crisis, the department launched Tele-Counselling Helpline Services to provide psychological support to students in order to help them cope with the circumstances, in the hopes that our efforts will yield positive outcomes.

### **Faculty Members**

1. Dr. Ekta Bhambri Marwaha, Associate Professor
2. Dr. Suruchi Bhatia, Associate Professor
3. Dr. Garima Shukla, Assistant Professor
4. Mr. Virendra P. Yadav, Assistant Professor
5. Dr. Anamika Rai, Assistant Professor (TIC)
6. Ms. Houshou Suzen, Assistant Professor
7. Dr. (Ms.) Aashima Sharma, Assistant Professor
8. Ms. Shaheen Parveen, Assistant Professor
9. Ms. Namita Tayal, Assistant Professor

## **Department of Commerce**

The Department of Commerce was established in the year 1977 with B.Com (Prog) as its first course. In 1985, B.Com (Hons), the flagship course of the department, also started. Since then, the department has imbued the tradition of exploring new frontiers of innovation and knowledge in academics.

The Department is a home to distinguished faculty who strive to combine academic excellence and real-world experience with dedication and commitment. The faculty specializes in varied aspects of commerce and hones the academic skills of students enrolled in its undergraduate courses. The objective of the Commerce Department has always been to impart holistic education. It insists on activity-based teaching, a variety of pedagogy such as lectures, presentations, knowledge-based case studies, quizzes, group discussions, debates, online competitions, and workshops, etc. Students are often taken on educational excursions, including visits to SEBI, NSE, Startup Expo, etc. to enable them to have practical exposure.

The department has an active Commerce Association, the membership of which is compulsory for all the commerce students. The association has been proactive since its inception for the department's students. Students enthusiastically participate in various other intra-departmental, inter-departmental and inter-college events, and competitions whether they are online or offline. Not to miss the fun elements of learning, freshers welcome, annual excursions, and farewells are also organized by the department. The department adapts to new changes and provides online exposures to its students in every circumstance.

The Department of Commerce continues to strive for excellence in many ways and has much to be proud about, having an excellent record of alumni placements in various fields. It is heart-warming to know that the graduates are making their department proud by serving in various multinational companies, academic institutions, and other sectors.

## **Faculty Members**

1. Dr. Nirmala Tiwari, Associate Professor
2. Ms. Renu Gupta, Associate Professor
3. Dr. Kamlesh Manwani, Associate Professor
4. Dr. Renu Aggarwal, Associate Professor
5. Dr. Manjula Grover, Associate Professor
6. Dr. (Ms.) Nisha Arora, Associate Professor
7. Prof. Anju Jain, Professor
8. Dr. Priti Rai, Associate Professor
9. Prof. Neelam Goel, Professor
10. Ms. Rachna Bhoria, Assistant Professor
11. Ms. Mandeep Kaur, Assistant Professor (TIC)

12. Dr. Prabha Rani, Assistant Professor
13. Ms. Alpana, Assistant Professor
14. CS. Renu Yadav, Assistant Professor
15. Dr. Swati Garg, Assistant Professor
16. Dr. Ankita Gupta, Assistant Professor
17. Dr. Shivani Bansal, Assistant Professor

### **Department of Computer Science**

The Department of Computer Science at SPM College was established in the year 1999. The Department offers the following courses:

- **B.Sc. (Hons.) Computer Science**
- **Computer Applications in B.A.(Prog.)**

The vision of the Computer Science Department is to create quality learning opportunities amongst students and to make them responsible professionals and good citizens. The courses are designed to provide students academic experiences in the field of computer science for students with varied career plans and special interests.

The department offers a range of interdisciplinary courses and covers a variety of subjects from system administration, web designing, software engineering, to operational research, digital electronics and technical writing. For the students of other departments, Generic Elective courses provide the students with an understanding of the concepts both in the theoretical and practical framework.

On an average 50 students every year go for summer training programs and internships. The department helps students to prepare for these through informal guidance and mock interview sessions. This has helped in the placement of many students in reputed companies and institutes. In order to enhance employment opportunities, the department organizes seminars and informative sessions with the help of other institutions, companies, and organizations that come forward to inform, train and recruit the students.

In each academic session the Computer Science Society actively organizes national seminars, conferences, paper presentations, ACM student chapter activities, innovative projects, internship programs, workshops, technical festivals, trainings, team building activities, and quizzes. These activities are conducted all through the academic session covering all crucial aspects like subject knowledge, quantitative aptitude, verbal ability, group discussions,

psychometric test and personal interviews etc. The department has good and well-equipped classrooms and computer laboratories with facilities like Internet access, audio aids, and visual projectors.

### **Faculty Members**

1. Dr. Jaya Gera, Associate Professor (TIC)
2. Dr. Pooja Vashisth, Assistant Professor

3. Ms. Akanksha Bansal Chopra, Assistant Professor
4. Dr Shweta Tyagi, Assistant Professor
5. Ms. Mansi Sood, Assistant Professor
6. Ms. Reema Thareja, Assistant Professor
7. Ms. Anuradha Singhal, Assistant Professor
8. Ms. Sonia Kumari, Assistant Professor
9. Ms. Pratibha Yadav, Assistant Professor
10. Ms. Seema Rani, Assistant Professor
11. Mr. Manish Kumar Singh, Assistant Professor
12. Mr. Luvkush Gupta, Assistant Professor

### **Department of Economics**

The Department of Economics is one of the oldest departments of the college and was established in 1969.

At present the department offers the following courses:

- **B.A. Honours**
- **Economics in B.A. Programme**
- **Generic Elective courses for B.A. Honours in subjects other than Economics.**

The core papers in all these courses cover topics in Microeconomics and Macroeconomics, with focus on understanding consumer behavior, producer behavior, money creation, determination of prices, rate of interest etc. In addition, these courses also expose students to Indian economic experience in the areas of growth, employment, external sector balance, government taxation and expenditure policy.

The Honors course requires a good deal of mathematical aptitude and includes papers on Mathematical Economics, Statistics and Econometrics. The analytical tools the students learn in the Honors courses enable them to analyze issues in Environmental Economics, Health Economics and International Trade.

The medium of instruction is English for Honors courses, though bilingual teaching is often practiced for a better understanding of the subject.

The Economics Association of the department offers a platform to the students, under the guidance of a faculty member, to organize co-curricular activities like debates, quizzes, discussions etc.

The skills acquired in these courses are highly valued in the job market and many of our students have successfully built their careers in banking, software companies, NGOs and teaching in schools and colleges. In the last few years, some of our students have secured admissions in post graduate courses in some of the prestigious Indian and foreign universities.

### **Faculty Members**

1. Dr. Kamlesh Aggarwal, Associate Professor
2. Dr. N. Lalitha, Associate Professor

3. Ms. Gita Golani, Associate Professor (TIC)
4. Dr. Manjit Kaur, Associate Professor
5. Dr. Jyotsna, Associate Professor
6. Mr. Amulya Kumar Sahoo, Assistant Professor
7. Ms. Manisha Jayant, Assistant Professor
8. Ms. Pallavi Manchanda, Assistant Professor
9. Ms. Vishakha Sharma, Assistant Professor
10. Dr. Kalpana Negi, Assistant Professor
11. Ms. Iti Tomar, Assistant Professor
12. Mr. Abhishek Jaiswal, Assistant Professor
13. Ms. Richika Rana, Assistant Professor
14. Ms. Sonika, Assistant Professor
15. Ms. Vaishali Kapoor, Assistant Professor

### **Department of Education**

The Department of Education offers two professional programmes in Education:

- **Bachelor of Elementary Education (B.El.Ed)** is a four-year teacher preparation programme that can be undertaken by students who have completed +2 level of education. It prepares teachers who are eligible to teach up to the elementary level.
- **Bachelor of Education (B.Ed)** is a two-year teacher preparation programme that can be undertaken by students after graduation or post-graduation. It prepares teachers up to the senior secondary level.

The department strives to contribute to the holistic development of students under the able guidance of accomplished and dedicated faculty members, who are committed to bringing out the best in their students through a variety of curricular and co-curricular activities. The college offers state of the art infrastructural facilities and learning resources for its students. In addition to classrooms equipped with LCD projectors, the department also has a Resource Room. It has computer facilities and a rich collection of children's literature, books, audio-visual resources, educational toys and other teaching-learning material. The department seeks to provide a variety of learning experiences to its students, where the focus is on active engagement in the learning process. National level seminars, panel discussions, workshops and interaction with practitioners and experts from the field are regularly organized for student enrichment. Special lectures and talks are also organized regularly to present to students varied perspectives. These knowledge sharing platforms enrich the regular classroom discussions and are usually expanded upon later by our faculty in the relevant contexts. Educational visits to various organisations and places of historical importance are another highlight of both the programmes. The ongoing pandemic has not deterred the faculty in bringing in such enriching experiences for our students. We have many university position

holders and our alumni are well placed in reputed schools and colleges. The department has an active placement cell which supports this endeavour. It regularly disseminates information and supports in organizing placement sessions regarding placement opportunities at varied schools or other institutions and Internships with NGOs/organisations. Sessions on CV writing, interaction with the alumni are also conducted by this cell. The activities of the department and achievements of the students are documented in the biannual e-newsletter 'Safar' that is available on the college website. The department envisions a future wherein it can nurture a network of empowered and compassionate teachers who are sensitive towards the community. It actively strives towards this vision by encouraging students to become reflective practitioners and agents of change in the existing system. In translating this vision into reality. Our department has initiated a path breaking Beyond the Classroom programme in collaboration with NSS and neighborhood schools.

### **Faculty Members**

1. Dr. Krishna Priya, Associate Professor
2. Dr. Gagandeep Bajaj, Associate Professor
3. Dr. Shivani Arora, Associate Professor
4. Dr. Deepa Idnani, Assistant Professor (TIC)
5. Dr. Vandana Ghai, Associate Professor
6. Dr. Mamta Rajput, Associate Professor
7. Dr. Toolika Wadhwa, Associate Professor
8. Ms. Neeta Arora, Assistant Professor
9. Ms. Alprata Ahuja, Assistant Professor
10. Dr Charu Sharma, Assistant Professor
11. Ms Manisha Yadav, Assistant Professor
12. Ms. Nidhi Seth, Assistant Professor
13. Ms. Nisha Dedhwal, Assistant Professor
14. Dr Pushpa Kumari, Assistant Professor
15. Dr Rajrani Kumari, Assistant Professor
16. Mr Sanjit Das, Assistant Professor
17. Dr Surender Kumar, Assistant Professor

### **Department of English**

The department of English believes in student-centered pedagogy. The faculty is diverse with a wide range of interests and specializations. We have theatre practitioners, translators and researchers but what we most pride ourselves on is our ability to relate to our students and help them bring out the best in themselves. A wide range of activities outside the class supplements classroom teaching. We conduct academic activities such as student seminars, lecture series by distinguished academics and study sessions where faculty and students get together for brainstorming sessions on a wide range of topics. Students who undertake

research-based projects are intensively supervised and encouraged to present papers at seminars organized by the department. We have a book club where books outside the canon are read and discussed. We also have a movie club that organises film screenings related to texts taught in class or any other that might interest students. We have an active poetry society, which conducts intra and inter college poetry competitions, and invites celebrated poets for interactions with students. The poetry society gathers routinely for poetry readings and discussions, and counts students from multiple departments among its members. The English section of the college magazine, Shyama, which is managed by us, and our departmental students' blog, Epignosis, provide space to budding writers and illustrators from our college to express themselves creatively. While the student co-ordinators of all these clubs are mostly from the Department of English, we encourage students of all disciplines to participate in our literary events. Our students, after graduation, enter and add value to a variety of fields. Many go on to do their MPhils and PhDs from universities across the world, and join us as colleagues in the academia. We also count lawyers, school teachers, corporate executives, entrepreneurs among our alumnae. What they all have in common is their unique critical approach of engaging with the world, free thinking and confident expression, and fond memories of their alma mater!

## **Faculty Members**

1. Dr Nita Kumar, Associate Professor
2. Ms. Renu Mehta, Associate Professor (TIC)
3. Ms. Manpreet Kaur, Associate Professor
4. Ms. Nupur Mittal, Assistant Professor
5. Mr. Ravi Kant, Assistant Professor
6. Ms. Kanika Sharma, Assistant Professor
7. Mr Biswajit Bora, Assistant Professor
8. Ms. Nilza Angmo, Assistant Professor
9. Mr Cijo Joy, Assistant Professor
10. Dr Garima Rai, Assistant Professor
11. Dr Anuradha Sarkar, Assistant Professor
12. Mr Ramnivas Baira, Assistant Professor
13. Mr. Santu Neog, Assistant Professor
14. Mr Souparno Banerjee, Assistant Professor
15. Ms Eti Sharma, Assistant Professor

## **Department of Environmental Studies**

The Department of Environmental Studies was established in the year 2014. As a compulsory core module, a paper on Environmental Studies was started in University of Delhi at undergraduate level. Every student in the 1st year of her study reads this paper. This paper aims to educate the youth and to create awareness among students and society. The paper focuses on various environmental issues such as ecosystem, biodiversity, natural resources, pollution, and other social issues of environment with strategies for conservation of soil, forest, energy and wildlife. The department, since its establishment, has conducted a tree census of the college campus, and has installed solar street lights to make the student aware about the surrounding environment. The department all throughout the year is involved in conducting inter-college quizzes, rangoli-making competitions, slogan writing and poster making competitions. The department is also engaged in disseminating environment education and awareness through lectures, screening of

documentary movies as classroom activity, conduction of field trips to Yamuna and Aravalli Biodiversity Park and The Energy Research Institute (TERI) and other important places of environment interest. The department has an Eco Club which is also actively involved in student-oriented programmes.

### **Faculty Members**

1. Dr Sonal Bhatnagar, Assistant Professor (TIC)
2. Dr Nazia Talat, Assistant Professor
3. Dr. Shivesh Berwal, Assistant Professor
4. Dr. Sanyogita Singh, Assistant Professor

### **Department of Food Technology**

The Department of Food Technology, offers Food Technology to B.A. Programme students with the aim of providing additional skills and self-employment opportunities. Along with theory, skill is imparted through application in areas of Food Science, Baking Technology, Fruit and Vegetable Preservation Technology. The syllabus has been revised under CBCS to make it more suitable to needs of industry and provide wider career choices. The department conducts seminars and workshops on regular basis, which gives students an opportunity to learn about new areas of development in the field of Food Technology and also provides them with a brilliant opportunity to interact with experts from industry as well as academia. The Department also has a well-equipped laboratory and a commercial oven cum dehydrator to aid the learning process. The students hold exhibition cum sale where they sell the bakery products, preserves and dehydrated products prepared in the laboratory and this helps them to understand the finer details of bulk production, packaging, costing and selling.

### **Faculty Members:**

1. Ms. Mamta Marwah, Associate Professor (T.I.C.)
2. Dr. Meenu Aggarwal, Associate Professor
3. Dr. Dipti Sharma, Assistant Professor

### **DEPARTMENT OF GEOGRAPHY**

Geography is an important subject of Humanities that has both practical and theoretical value with application opportunities in diverse areas. The Department of Geography was established in the year 1994-95 for B. A. Programme students. Geography (Hons) was introduced in the year 2018. Since its inception, the department has established a high standard of academic excellence. A student of our very first Hons. batch topped in the University in her second year. Geography provides a bridge between the social sciences and the physical sciences through the provision of an understanding of the dynamics of cultures, societies, and economies on the one hand, and those of physical landscapes and environmental processes on the other. Hence, the curriculum focusses on physical, human, economic, socio cultural and environmental

aspects. It incorporates a diverse array of subjects namely Geomorphology, Climatology, Regional Planning and Development, Urban & Social Geography, GIS & Remote Sensing, Cartography along with the wide-ranging computer, research and analytical skills. We understand the importance of technology in teaching Geography and we provide the students with all the necessary visual and audio aids. The Department maintains two Geography laboratories for teaching, one for teaching Cartographic exercises and the other one for teaching Remote Sensing & Geographic Information Systems. The department has a rich collection of books in the college library in both English & Hindi. We have all the teaching tools such as GPS, wall maps, topographic sheets, weather maps and 3D models etc. To enrich the learning experience the department constantly holds open discussion & interactive sessions along with conventional classroom teaching. Students are mentored through tutorial classes where they are given writing and map making exercises. Field work is an essential component of the curriculum. It provides a scope for critical and scientific understanding of all the aspects within the discipline. Faculty of the department actively organizes Workshops, Seminars, Webinars, Faculty Development Programmes throughout the academic session. The department collaborates with other academic and government organizations to organize such events.

### **Faculty Members**

1. Dr. Rachna Dua, Associate Professor (TIC)
2. Ms. Anuradha Shankar, Assistant Professor
3. Dr. Gargi Kar Majumdar, Assistant Professor
4. Mr. Aakash Upadhyay, Assistant Professor
5. Ms. Maansi Malik, Assistant Professor
6. Md. Arif Husain, Assistant Professor
7. Mr. Ankur Srivastava, Assistant Professor
8. Mr. Prem Prakash, Assistant Professor
9. Mr. Shashank Kishor Singh, Assistant Professor

### **हिन्दी विभाग**

श्यामा प्रसाद मुखर्जी महाविद्यालय का हिंदी-विभाग छात्राओं के सम्पूर्ण विकास के लिए प्रतिबद्ध है। विभाग द्वारा हिंदी-विशेष व विद्यालय पाठ्यक्रमों के अतिरिक्त बी०८० प्रोग्राम, बी०क०८० प्रोग्राम, सामान्य ऐच्छिक, कौशल संवर्धन एवं अनिवार्य हिंदी परीक्षा (CTH) में भी हिंदी का पठन-पाठन किया जाता है।

विभाग की एक संरक्षा है 'साहित्यिकी', जिसके द्वारा समय-समय पर साहित्यिक-साँस्कृतिक गतिविधियों का आयोजन किया जाता है। इसके अतिरिक्त यू०जी०सी० व अन्य संस्थाओं के सहयोग से भी कार्यक्रमों का आयोजन किया जाता है। महाविद्यालय की पत्रिका 'श्यामा' के 'हिंदी-खण्ड' का संपादन व समय-समय पर पत्रिका के मुख्य-संपादक की भूमिका भी हिंदी-विभाग के ही किसी सदस्य द्वारा निभाई जाती है, जिसमें तृतीय वर्ष से चुनी गई छात्रा को भी संपादक की भूमिका में रखा जाता है। इसके अतिरिक्त विभाग द्वारा हिंदी-ई-पत्रिका 'सुगंधिका' भी प्रकाशित की जाती है। विभाग के पास अपना हिंदी पुस्तकालय भी है। हिंदी-विशेष से चुनी गई दो छात्राएँ, विभाग के किसी सदस्य की देख-रेख में पुस्तकालय का कार्य संभालती हैं।

### **Faculty Members**

1. Prof. Gita Sharma, Professor (TIC)
2. Prof. Sadhna Sharma, Professor (Principal, Officiating)
3. Dr. Meenu Gera, Associate Professor
4. Dr. Shagun Aggarwal, Associate Professor
5. Dr. Shivani George, Associate Professor
6. Dr. Poonam Singh, Associate Professor
7. Dr. Vibha Nayek, Assistant Professor
8. Dr. Sapna, Assistant Professor
9. Dr. Gagan Bakolia, Assistant Professor
10. Dr. Prem Shanker Pandey, Assistant Professor
11. Mr. Anurag Singh, Assistant Professor
12. Dr. Charu Goel, Assistant Professor
13. Dr. Alka Anand, Assistant Professor
14. Dr. Vandana, Assistant Professor
15. Dr. Antima Singh, Assistant Professor
16. Dr. Maneesha Arora, Assistant Professor

### **Department of History**

The Department of History was established in 1969. The faculty members of the Department have specialization in varied academic fields like Gender Studies, Heritage Studies, Archaeology, Migration Studies, Buddhist Studies, Biographies, History of Education, Fine Arts and Environmental Studies etc.

Apart from discipline-centric training, the department tries to sensitize students to various social issues. Towards this end, departmental activities like seminars, webinars (national and international), discussions, movie screenings, quizzes, extempore competitions etc. are often organized for the students under the aegis of the History Association – *Kaal Nidhi*. The department regularly conducts trips and excursions to historical monuments, museums, archives, art galleries, archaeological excavations and historical sites. Career counselling sessions and legal awareness Workshops are conducted for the students. We have tabled a proposal to conduct a student paper presentation.

### **Faculty Members**

1. Ms. Anita Gupta, Associate Professor
2. Ms. Anita Kumari, Assistant Professor
3. Dr. Chayanika Uniyal, Assistant Professor
4. Dr. Ritu Bhagat, Assistant Professor
5. Ms. Amrita Singh, Assistant Professor
6. Dr. Supriya Sinha, Assistant Professor (TIC)

7. Dr. Nirmala Shah, Assistant Professor
8. Dr. Kavita Gaur, Assistant Professor
9. Dr. Vijay Kumar, Assistant Professor
10. Mr Vikas Malik, Assistant Professor
11. Dr Kirti Anamika, Assistant Professor

### **Department of Human Development and Family Empowerment (HDFE)**

Human Development and Family Empowerment (HDFE) is one of the subjects offered in B.A. Programme. The first two semesters deal with Human Development through the life span and Child Development in particular. Other papers include Empowerment of Women, Child Rights, Early Childhood Care and Education, Children with Special Needs. The college has a well-equipped laboratory exclusively for our department and a departmental library. The activities of the department include workshops on preparation of low-cost Teaching Aids, Legal literacy, Theater Workshop etc. The department invites esteemed speakers for talks all through the academic session. The students are also exposed to an element of practical training by being placed in Nursery schools for a short duration in each academic year. In the last year when teaching learning transactions were undertaken online, the department organised online gender workshops, talks on child abuse, intellectual disability, children with behaviour difficulties, an e-visit to Clubfoot clinic. Students were placed in Online Internships. Students and teachers were able to complete two 30 hours each Certificate Courses on academic papers. The strength of the subject lies in the fact that it is very relevant to understand developmental and socio- economic issues related to children and women and is as such of value in the realities of their daily lives. The subject has a vocational orientation and students find employment in Nursery schools and NGOs and even in National Welfare Programmes for Women and Children

### **Faculty Members**

1. Ms. Sarita Sobti, Associate Professor (TIC)
2. Ms. Superna Gupta, Associate Professor

### **Department of Mathematics**

The Department of Mathematics was established in the college in 1972. The department offers the following courses

- B.Sc. (Hons.) Mathematics
- Skill Enhancement courses (SEC) to students of B.Sc. (Hons) Mathematics
- Generic Elective (GE) courses in Mathematics for students of B.A. (Hons.)/ B.Sc. (Hons) Computer Science / B.Com(Hons.)
- B.A (Prog.) with Mathematics

- Liberal Optional papers in Mathematics for B.Ed. students

The department has highly competent faculty with in-depth knowledge of the subject. The diversity in field of specialization of the faculty members is a major strength of our department. The department extensively uses ICT Facilities and software like Mathematica and Maxima to help students visualize and appreciate the mathematical concepts and their applications in everyday life. The practical classes are very enriching and help in development of logical and rational thinking. The mathematics association “Suprema” organizes seminars, workshops, lecture series and career counselling sessions by eminent mathematicians and academicians throughout the year. Our primary focus is holistic development of students which is achieved through inter-college/intra-college competitions like paper presentation, mathematical quiz, debates and poster making. The students are encouraged to do research-based projects under supervision of our faculty, and participate in various inter college paper presentations and co-curricular activities. The department elects a students' council every year.

### **Faculty Members**

1. Ms Ravi Mohan Ahuja, Associate Professor
2. Ms Alpana Rastogi, Associate Professor (TIC)
3. Ms Neeru Jain, Associate Professor
4. Ms Tripti, Associate Professor
5. Dr Ashish Kumar Mittal, Assistant Professor
6. Mr Mansingh, Assistant Professor
7. Mr Pradeep Kumar, Assistant Professor
8. Dr Pooja Arora, Assistant Professor
9. Dr Deepak Bhati, Assistant Professor
10. Ms Monika, Assistant Professor
11. Ms Kanica Goel, Assistant Professor

### **Department of Music**

The Music department was established in the college in 1972. The department offers music in both categories – Vocal and Instrumental (Sitar). Music is also offered as a core discipline to BA Programme students. The department also has an active music society, SANGITIKA. Apart from organizing intra-college and inter-college competitions, Sangitika also organizes an annual function where eminent artists are invited to showcase their skill and creativity. These functions not only expand the knowledge of the students of the department but also become enriching cultural events for the whole college. Music department constantly helps students make forays into various avenues that the discipline opens to them in the entertainment industry and academia. Many of our students have successfully completed M.A., M.Phil.

& Ph.D. programmes, and have found placements in schools & colleges. Our students have also got opportunities to perform in AIR and Doordarshan programmes.

### **Faculty Members**

1. Dr Shruti Kalra, Associate Professor (TIC)
2. Dr Anuja Jha, Assistant Professor
3. Dr Avinash Kumar, Assistant Professor
4. Shri Gatikrishna, Assistant Professor

### **Department of Philosophy**

The department was established in 1974 to offer philosophy as an optional subject in BA programme. In 1995, the college started B.A. Honors in Philosophy and joined a group of few select colleges of Delhi University to offer this course.

Courses offered by the Department include:

- B.A. Honors
- B.A. Programme
- Generic Elective Courses for B.A. honors in subjects other than Philosophy

The department teaches a diverse range of subject such as logic, Ethics, Western philosophy, Greek philosophy, Indian philosophy, social and political Philosophy, Philosophy of religion, feminism, philosophy of Mind, Bioethics, Aesthetics, Yoga Philosophy, Indian Materialism etc. Lectures are delivered in both English and Hindi. To make teaching learning transactions smoother, WhatsApp groups are created for regular communication and problem-solving discussion. All study material is posted on Google Classroom. Translation of English articles is provided to Hindi medium students. The department also has a Philosophy Association. Membership is compulsory for Honors students and optional for B.A. Program students. The Association conducts various events like freshers' parties, debates, seminars, webinars, workshops, paper presentations, quiz competitions, movie screenings, career counselling programs, farewell parties throughout the academic year. The association also invites eminent academicians and field professionals to deliver lectures to college students. A career counselling program is conducted every year. Experts are invited to conduct these programs, through which students get proper information about the roles they can take up in the future, such as Advice worker, Aid worker/humanitarian worker, Charities administrator, Civil Service administrator, Consultant, Health service manager, IT consultant, Secondary school teacher, social worker, Solicitor etc. At the same time, efforts are made to introduce the students to their seniors who are currently working in good positions in various fields.

Along with the curriculum, the students of Philosophy are trained in analytical and logical reasoning, which gives them an edge over their competitors in various entrance exams. Such skills enable the students to

develop logical thought and coherent expression, which assists them in their careers, and also helps them emerge as responsible citizens.

### **Faculty members:**

1. Ms. Monika Shihhare, Assistant Professor (TIC)
2. Ms. Pooja Sharma, Assistant Professor
3. Mrs. Chetna Gupta, Assistant Professor
4. Mrs. Neetanjali Khari, Assistant Professor
5. Ms. Shiwani Burnwal, Assistant Professor
6. Ms. Stanzin Yangdol, Assistant Professor
7. Dr. Surender Kumar, Assistant Professor
8. Dr. Vijay Kumar, Assistant Professor

### **Department of Physical Education**

The Department of Physical Education offers theory and practical papers to the students of the following courses:

- **B.Ed. II year (Health and Physical Education)**
- **Generic elective for B.A. (Hons.)**

The department is constantly engaged in grooming students to display their talents along with training them to be hardworking and successful professionals. The college is equipped with national level and well-maintained sports ground and fields. The students are provided with latest sports equipment and gear along with daily refreshment and bus passes. The college also extends financial aid to the students who show excellence in sports and are unable to support their education. The department invites National-level coaches to train the students for various games throughout the year, Hockey, Kho-Kho, Kabbadi, Volleyball, Baseball, Basketball, Lawn tennis, Handball, Softball, Weight training, Athletics, Judo, Taekwondo, Yoga and Aerobics. The college also has a well-equipped gym for students, to provide them with the space for complete physical training and various inter-college competitions throughout the academic year. The students of our college have performed and won championships at both national and international level. The college takes pride in the fact that these students are not only advancing as sports professionals but are also placed in Railways, Delhi Police and Haryana Police.

### **Faculty Members**

1. Dr. Kavita, Assistant Professor (TIC)
2. Dr. Kr. Seema, Assistant professor

### **Department of Political Science**

The Department of Political Science of our college was established in 1969. The department is very proud of the fact that its faculty and students add to the multitude of democratic voices and struggles that dot the country and do so by initiating debates and discussions within the classroom that often lead to mature and well-reasoned academic papers and eventually even activist work. The department conducts regular students' seminars in each semester, sponsored by the department but organized solely by the students themselves. The department's unique strength lies in training young women to think critically and analyse the world around them. Today, the department is a fine mixture of young and competent faculty on the one hand and the senior and experienced faculty on the other hand. The faculty has varied research and teaching interests and is keenly involved in academic activities of various kinds. The courses that students undertake engage both with theory and practice. The department also organizes various events like lectures, seminars, workshops, debates quiz, paper presentation, movie screening etc. Above all the department is actively involved in counselling the students so that they are able to realize their cherished goals.

### **Faculty Members**

1. Ms. Neerja Dhawan, Associate Professor
2. Dr. Anju Jambh, Associate Professor
3. Dr. Zeenat Ara, Associate Professor
4. Dr. Shubha Sinha, Associate Professor
5. Dr. Chanderkanta K. Mathur, Associate Professor
6. Mr. Raj Kumar, Assistant Professor
7. Dr. Urmil Vats, Assistant Professor (TIC)
8. Dr. Preeti Chahal, Assistant Professor
9. Dr. Kshetrimayum Subarta Singh, Assistant Professor
10. Dr. Namita, Assistant Professor
11. Ms. Rajni Bala, Assistant Professor
12. Dr. Sanjeev, Assistant Professor
13. Dr. Amna Mirza, Assistant Professor
14. Dr Jagpal, Assistant Professor
15. Dr Meenakshi Mavi, Assistant Professor
16. Dr Kiran Tripathi, Assistant Professor

### **Department of Sanskrit**

The Department of Sanskrit in our college came into being in the year 1969, with the establishment of the college in the same year. The Department offers the following courses:

- B.A. Honours in Sanskrit
- Sanskrit in B.A. Programme

- **M.A. in Sanskrit**

The discipline of Sanskrit is highly diversified. The focus of the curriculum is mainly on: Literature (classical and modern), Paninian Grammer, Indian Philosophy, Indian Scientific Heritage, Indian Logic and Science of Debate, Sanskrit Linguistics, Vedic Literature, Aesthetics, Theatre and Poetics, Ancient Mathematics and Astronomy, Dharmashastra, Epigraphy and Paleography, Ancient Indian Polity, Computational Sanskrit, Personality Development and script writing. We attempt to enable students to appreciate different forms and genres of literature and to become aware of the rich intellectual traditions of India. For the students of other departments, we offer Generic Elective courses which are of interdisciplinary nature and aim to enrich students in an additional field of study. They include, Indian Culture and Social Issues; Individual, Family and Community in Indian Social Thought; Fundamentals of Indian Philosophy; and Aesthetics. We also offer Sanskrit as MIL for all undergraduate students. The medium of instruction is Hindi, Sanskrit or English, as per the requirements of the students. Mode of examination can be Hindi, English & Sanskrit. The students who have not studied Sanskrit in the 10+2 level are also eligible for admission in Sanskrit (Honors) as well as Sanskrit (Programme) courses. Those girls who will take admission in B.A. Programme in Sanskrit can get 5%-10% relaxation in Marks. Our Departmental Association conducts many co-curricular activities at inter-college and intra college levels for students to hone their skills in areas such as shloka recitation, quiz, speech, debate, acting, kaavyaali and essay writing. Occasionally we take our students for academic excursions also. Brilliant students will get scholarship also. Every year students along with teachers are given an opportunity to edit the Sanskrit Section of the College magazine 'Shyama'.

### **Faculty Members**

1. Dr Amit Kumar Sharma, Assistant Professor (TIC)
2. Dr. Pooja Sharma, Assistant Professor
3. Dr. Ruby, Assistant Professor
4. Dr. Rishiraj Pathak, Assistant Professor Professor
5. Dr. Parveen Kumari, Assistant Professor
6. Dr. Ghanshyam Yadav, Assistant Professor
7. Dr. Pooja Bundel, Assistant Professor

### **Department of Sociology**

The department of Sociology was established in 1990 with the B.A. Programme course. The focus of the course is two-fold: to introduce main sociological concepts and theories to the students, and to relate and link the theoretical understanding to the actual experiences of life. Sociology inspires the students to view daily events from a larger perspective and to understand society in a critical way. B.A. Programme includes papers such as Introduction to Sociology, Sociology of India, Sociological Theories and Methods of

Sociological Enquiry. These Core papers cover a wide range of topics like culture, socialization, caste, class, tribe, village, women's movements, Dalit movement, communalism, secularism, and classical thinkers such as Karl Marx, Emile Durkheim and Max Weber. Through the study of Sociology, students learn to question the inequalities and injustices prevalent in society. This evolved understanding helps in their personality development. The faculty strives towards giving knowledge that is beyond books. Classroom lectures are full of references to the current social events. We rely heavily upon the use of movies, newspapers, posters etc. Evaluation is a continuous process that takes place through assignments, presentations, projects, tests and examination. Tutorials are held to establish conceptual clarity and clear their doubts.

### **Faculty Members**

1. Ms. Kulbir Kaur, Assistant Professor (TIC)
2. Dr. Caroline Patton, Assistant Professor
3. Dr. Shashwat Kumar, Assistant Professor



**2-Day IQAC Workshop for Faculty Members, 2019**

### 3.3 Our Toppers (2020)

#### UNIVERSITY POSITION HOLDERS

NAME	COURSE	POSITION IN DU
NAZNEEN SULTANA	GEOG (H) II YR.	I
MAHIMA SINGH	APP. PSY. (H) II YR	I
NILISHA SINGH	B.ED II YR	II
SALONI JINDAL	B.EL.ED II YR	II

#### COLLEGE TOPPERS

FIRST YEAR			Third/Fourth Year		
NAME	COURSE	DIVISION	NAME	COURSE	DIVISION
YASHIKA JAIN	APP PSYCHOLOGY	I	RIYA KALRA	Applied Psychology (H)	I
VIDHI BATRA	ECONOMICS	I	SANCHI	Economics (H)	I
SANYA HANNA	ENGLISH	I	KHUSHI	English (H)	I
RIMA	GEOGRAPHY	I	JANNAT	Hindi (H)	I
SHIKHA SRIVASTAVA	HINDI	I	NAZIA	History (H)	I
JEBA KHATOON	HISTORY	I	YATEESMRUTEE DINESH	Philosophy (H)	I
SHIKHA	PHILOSOPHY	I			

**Second Year**

NAME	COURSE	DIV.
SAPNA PANDEY	HINDI(HONS)II YR.	I
DIVYA SAJNANI	ENG.(HONS)II YR.	I
NEHA UPADHYAY	B.Sc(MATHS(H)II YR.	I
AKANKSHA SINGH	POL.SC.(HONS)II YR.	I
CHARVEE VOHRA	ECO(HONS)II YR.	I
GAYATRI NARAYANAN	ECO(HONS)II YR.	I
KOMAL DALAL	HIST.(HONS)II YR.	I
STUTI PANDEY	HIST.(HONS)II YR.	I
KALPANA	HIST.(HONS)II YR.	I
JEBIN AKHTAR	PHIL.(HONS)II YR.	I
KRITI DWIVEDI	PHIL.(HONS)II YR.	I
HIMANSHI GUPTA	SANSKRIT(HONS)II YR.	I

**MA TOPPERS**

NAME	COURSE	DIV.
RITU	M.A(HINDI)I YR.	I
KAJAL RANA	M.A(PS)I YR.	I
ARCHITA SHARMA	M.A(SK)I YR.	I

### 3.4 Department Activities : Photo Gallery

Department of Applied Psychology



Department of Commerce



Department of Computer



### Department of Economics



### Department of Education



### Department of English



### Department of EVS



### Department of Food Technology



### Department of Geography



### Department of Hindi



### Department of History



### Department of Mathematics



### Department of Music



### Department of Philosophy



### Department of Political Science



## Department of Sanskrit



## Department of Sociology



### 3.5 ANNUAL DAY

The college celebrates its Annual Day in the month of Feb/March. Students are awarded prizes for achieving excellence in academic and co-curricular activities. Distinguished personalities from the fields of academics, arts, politics etc. are invited to grace the occasion.

#### Annual Day 2021



### 3.6 SPORTS DAY

The college holds its annual sports meet in the month of Feb/March to honor students who have achieved excellence in various fields of sports. On this occasion the Department of Physical Education organizes various sporting events in which students, teachers, and administrative staff participate with great enthusiasm.

### 3.7 AWARDS, SCHOLARSHIPS AND FINANCIAL ASSISTANCE

S. No.		S. No.	
1.	<b>Best All Round Student of the Year</b>  A Final year student who is exceptionally good at studies as well as in co-curricular activities with an all-round personality is chosen for this prize.	2.	<b>Principal's Medal</b>  To encourage the students, the Principal of college awards medals to the toppers of various courses.
3.	<b>Shobha Rani Bose Memorial Award</b>  The award is given to the student who tops the list of successful candidates in English (Hons) in the college each year in the University Examination securing not less than 50% marks in aggregate.	4.	<b>Shakuntala Gupta Memorial Award</b>  The award is presented in the form of a silver medal to the student who gets highest marks in History (Hons.) I, II & III years.
5.	<b>Hari Kishan-Sushila Kapoor Merit Cash Award</b>  It is awarded in cash each year to those students who get the highest marks in I,II& III year of B.A (Prog.) and B.Com (Prog.) separately with minimum 60 % in aggregate .In case there is more than one student with equal marks the amount is equally distributed amongst them.	6.	<b>K.L Goomer Memorial Award</b>  Three awards are given to the students who top in Maths (Hons) I,II& III year securing not less than 60 % marks in aggregate.
7.	<b>Sardar Arjan Singh Memorial Award</b>  This award is given in the form of trophy to the topper of B.Ed IVth year.	8.	<b>Mrs. Harbans Kaur Memorial Award</b>  This award is given to the student for securing highest marks in Applied Psychology (Hons.) IIIrd year.
9.	<b>Mrs. Adarsh Manocha Memorial Award</b>  This is awarded to Needy & Meritorious Students.	10.	<b>Mrs. Usha Aggarwal Tejaswani Award</b>  This award is given to those students who secure highest marks in B.Com.

11.	<b>Engineer Mukesh Kumar Memorial Award</b>  It is awarded in cash to the students who get highest marks in B.A (Prog) ) III year and B.Com (Prog.) III year.	12.	<b>Best Sports Woman Trophy</b>  Dr. Naresh Kumar former treasurer of College G.B., awards a trophy of Best Sports Woman of the college in memory of his brother Engineer Mukesh Kumar.
13.	<b>Smt. Sita Devi Durga Memorial Award</b>  This award is given in the form of a shield to the best artist of the Dramatic Society 'Navrang' and also Cash award is given to:  • The topper of Hindi (H) III Year • The topper of Hindi (H) II Year • A student of BA(Prog.) III Year getting highest marks in Hindi.	14.	<b>Sh. Subhash Virmani Memorial Cash Award</b>  This award is given to students who get the highest marks in B.Com. (Hons.) I year, II Year & III Year securing not less than 70% marks in the aggregate. Another award is given to the topper of B.Com Prog. III Year with min 65% marks.
15.	<b>Shri B.R. Grover Memorial Award</b>  Two scholarships are given each year to needy and academically bright students in History. One trophies are given to academically bright students of History.	16.	<b>Shri Vijaya Chandola Memorial Award</b>  One cash award is given to the student of English (Hons.) Ist year who gets the highest marks in the subject. Another cash award is given to the best student of Music.
17.	<b>Mrs. Asha &amp; Prof. G. S. Saharia Memorial Award</b>  This award is given to the First & Second position Holder of B.A. (Hons.), Philosophy IIInd year.  The award is divided in a 60:40 ratio between the two winners.	18.	<b>Smt. Narayani Devi Parashar Memorial Award</b>  This award is given in the form of a trophy to the student who gets the highest marks in B.A. (Hons.) History III year.
19.	<b>Smt. Kanti Devi Kaushik Memorial Award</b>  This trophy is given to the student securing the highest marks in History IIInd Year Hours.	20.	<b>Smt. Punita Kapoor Memorial Scholarship For Needy Meritorious Students.</b>

21.	<b>Shri Sultan Chand Memorial Scholarship</b>  It shall be awarded strictly by merit to students of all three years of B.Com (Hons.) securing at least 70%. The prize is divided in a 60:40 ratio between the 1st and 2nd rank holders.	22.	<b>Smt. Sushma Gupta Memorial Scholarships</b>  Five attractive scholarships are given every year to needy and academically bright and upcoming students. This scholarship is open to students from any subject.
23.	<b>Shri S. M. Puri Memorial Scholarships</b>  Five Scholarships are given each year to needy students. Three Trophies are given to academically bright and upcoming students. These Scholarships are open to all the students.	24.	<b>Shri C.K. Kapahi Memorial Scholarship</b>  In this scholarship, a cash prize of Rs. 2500/- each will be provided to two students. This scholarship is open to students from any subject.
25	<b>Smt. Jyotsna Kanungo Memorial Award</b>  A cash prize of Rs 2500/- and a trophy will be provided to the Topper students of B.Com (H) in the subject Company Law/ Corporate Law.  A cash prize of Rs 2500/- will be provided to the Topper students of B.Com (P) in the subject Company Law/ Corporate Law.		

### **SAMBAL – Financial Assistance Program**

1. Partial or full fee concession may be granted to the economically weak students. Applications for fee concession must be submitted on the prescribed form obtainable from the Accounts Section, duly supported by an income certificate attested by the Magistrate/Civil Officer/Employer. The application, complete in all respects, must be submitted to the accounts section before the last date.
2. Fee concessions granted are subject to good conduct, regular attendance, and satisfactory progress in studies, and may be withdrawn anytime if a student is found neglecting any of these.
3. Students belonging to Scheduled Caste/Scheduled Tribes are awarded Post-Matric Scholarships by the Directorate of Education, Delhi Administration. Forms will be available in the College Office. These should be filled in neatly, accompanied by necessary certificates/documents before submission in the office.
4. All forms will be available in the college office free of charge. In addition to the above concessions, ad-hoc grants may be given from "Student Aid Fund". Students desiring to avail this aid must contact the Convener of Students Aid Committee.

5. Notices of scholarships granted by Delhi Administration, University of Delhi or other agencies are displayed on the College Notice Board and college website from time to time as and when they are received.
6. Shri Vijay Chandola Memorial Fund is given to the needy students of the college.

### **3.8 Library Committee**

The library plays a significant role as a learning resource centre for the faculty and students. Our library is fully computerized with the Online Public Access Catalogue (OPAC) form for easy and quick access to all resources. Students and teachers can check the availability of books and journals in the library from various terminals and get them for issue, reference or photocopy. The library has a rich collection of text books and reference books, which includes encyclopaedias, yearbooks, dictionaries, atlases, general knowledge books, general reading books, biographies, autobiographies and latest fiction in English and Hindi languages. Our collections include nearly 81,200 books, 81 periodicals (36 journals and 45 magazines), 10 daily newspapers in English and Hindi, and electronic resources including online databases accessible through UGC INFONET, CDs, DVDs, e-journals, and e-books. The library has subscribed to N-LIST “National Library and Information Services Infrastructure for scholarly content”, which is jointly executed by the e-Shodh Sindhu consortium, INFLIBNET Centre and INDEST –AICTE consortium, IIT Delhi. The N-LIST database is specially meant for college libraries; this provides access to e-resources to faculty, researchers and students. Users can download articles required by them directly from the publisher’s website once they are duly authenticated. Passwords are provided to library members for remote access to N-LIST and DULS e-resources. A book bank that runs with the help of grants from International Punjabi Society helps the students from economically weaker sections. A Braille book collection and 1066 audio books collection is also available in the library. The information Centre in the library has 25 computers with internet facility for the students to do their assignments and research work. Free access to more than 6000 journals with full text information, e-resources, e-books, e-databases are available through UGC INFONET. The information Centre has Wi-Fi connectivity. Library premises are a Wi-Fi enabled zone for all users. Recorders and laptops with special software are available for the differently-abled students. Every year a Book Exhibition is organized in the college premises by the library for faculty and students.

Some more information about the library:

1. Total area of the library is 7116.32 square meters.
2. The library has a seating capacity of 150 students and also has reading room facility.
3. The library has a lift facility for the differently abled.
4. The library opens at 8.30 am and 5.30 pm on all the days except Saturday and Sunday.
5. The Library has three floors.

### **3.9 STUDENTS COUNCIL**

The students' council of the college is affiliated to DUSU (Delhi University Students Union). The President, Vice President, Secretary, and Joint Secretary are duly elected in the General Election of the college for one year in accordance with the Students' Union constitution of the University. The Union organizes Miss SPM (Personality Contest) and SRIJAN (Cultural festival) every year under the guidance of faculty advisors. Performances by well-known artists are organized every year during college festival 'SRIJAN'. The students' council has the following constituent societies that organize intra-college and inter college competitions.

1. ARTISTRY - The creative society
2. TARASH - The personality development society
3. VOGUISH - The fashion society
4. FASCINATING FLASHES - The photography club
3. INTREPIDE - Western Music Society

### **3.10 CULTURAL COUNCIL**

The cultural council of the college coordinates with the main cultural council of the university. The council has three wings:

#### **Navrang**

Navrang is an energetic theatre society of Shyama Prasad Mukherji College for Women, dedicated to providing space to students to explore their potential in the field of acting, directing, and play production. It was established with a keen desire to provide students with a platform to showcase their talent and skills. Every year, Navrang organizes theatre workshops for students, performs street plays, acting competitions and prepares a stage production. In the year 2020-21, students actively participated in various activities of the society. The orientation was conducted by eminent theatre personality Mr. Abhinav Chaturvedi. Annual theatre workshops – in online and offline mode – were conducted leading to successful production of the play 'Amrita' which was streamed on YouTube. If acting is your hobby, developing theatre skills is your passion, exploring social realities, appreciating the diversity around and challenging gender stereotypes is your way of life, you are welcome to Navrang.

#### **Dance Society 'Thirkan'**

Thirkan, the Dance Society of the college provides a platform to the students to perform various Indian classical dances, folk dances, and also contemporary dances. Members of Thirkan take active part in many

events, including College Orientation Programme, Annual Day, Srijan – the College Fest, and other inter-college festivals of Delhi University.

### **Debating Society**

Debating Society of our College – Rhetoric – provides the perfect arena for students to hone their debating skills, by teaching them to frame their arguments in a structured and informed manner. The aim of the society is to ensure a healthy exchange of arguments by guiding them towards asking the right questions, and by working on their public speaking skills. The society constantly encourages students to take on responsibilities, by selecting a student organizing committee comprising a President and a Vice-President, for each academic year. The members of the society participate in various intra and inter college competitions throughout the year, which helps them to understand the nuances of language and hones their public-speaking skills. Every year, the students of the society bring laurels and accolades to the college by their exemplary performances. The society strives to maintain a platform that is open to all the different voices of the college and attempts to guide these voices into a meaningful mechanism that enables learned discussion.

### **3.11 Paid Online Add-On Courses**

SPM College offers a few courses which are classified as add-on courses. These courses are over and above the regular courses that students undertake during college years. These are offered to enable students to enhance certain abilities required for market-oriented jobs aspired by many. The college offers these courses in nominal rates and classes are held in evenings and on Saturdays.

1. Travel and Tourism (UGC Approved)
2. Women and Legal Literacy
3. Journalism certificate course (UGC Approved)
4. Certificate Courses in French and German (in Collaboration with Department of Germanic and Romance Studies, University of Delhi).
5. Certificate Course in Persian (University of Delhi)
6. Employability and soft skills (UGC Approved)
7. Diet and Wellbeing (UGC Approved)
8. Counselling and Psychotherapy (UGC Approved)

### **3.12 General Knowledge Society**

Any educational institution deserves a space to satiate the knowledgeable queries of students, in a fun, interactive, and constructive manner; and General Knowledge Committee strives to maintain such a space in college. The aim of the Committee is to create awareness among students regarding current issues,

politics, and contemporary socio-cultural aspects of our society along with an understanding of History, Geography, and Sociology. All through the academic year, the Committee conducts various competitions and interactive sessions with students. The General Knowledge Committee successfully organizes “General Knowledge Competition”, which receives participation from various different disciplines of the college, resulting in a fun-filled and an informative session for everyone.

### **3.13 Eco Club: Durva**

Eco club is a dynamic and active club of the college. It is funded by the Department of Environment, Govt. of NCT, Delhi. The Eco Club aims to create awareness about environmental issues, and encourages students to adopt the principles of 3R's – Recycle, Reuse and Reduce. The Eco Club organizes a wide range of activities such as lectures, workshops, plantation drives, street plays, inter college competitions, poster making competitions, debates, paper presentations, and visits to biodiversity parks. The college is equipped with paper recycling machine that is used to recycle waste paper for making folders, envelopes, and invitation cards for college functions. The Eco club also works towards conservation of environment by adopting eco-friendly and energy saving measures such as installation of solar street light in the college campus. The Eco-club organizes Hariyali Divas with plantation drive every year in order to mark the onset of monsoon. On the occasion of Annual Sports Day, a march past is performed by the students of the college with the theme of environmental conservation. This year the focus will be on organizing workshops for the students and giving them a platform to interact with experts from various fields of environment. A students' executive team of 11 members comprising President, Vice President and 9 team members was elected this year. An Instagram page and a Facebook account was created to update students, and society at large, about latest and upcoming events of the eco-club. More than 450 students have registered for membership of the club.

### **3.14 Sports, NCC, NSS**

#### **Sports**

Our college has a very active sports department. Our students bring accolades and distinctions in various university competitions, and also in competitive events held at the state, national, and international levels. To ensure mental fitness along with physical strength, the department organizes Yoga and Aerobic classes twice a week for the whole year.

#### **NCC**

The college unit of NCC plays an important role in moulding students into more confident and disciplined citizens of the country. Guided by the twin values of 'Ekta' (Unity) and 'Anushasan' (Discipline), members

of NCC participate in yoga, mountaineering and adventure camps. National level camps conducted by NCC in collaboration with army and navy units of Indian armed forces give the cadets an excellent opportunity to interact with students from other parts of the country, help them develop leadership qualities and skill like paratrooping, parasailing and shooting etc. At the end of the training the NCC cadets are awarded certificates, which are highly valued by many organizations like NDA.

## **NSS Unit**

SPM college has an effervescent NSS unit which has been established with the objective of providing a platform to the students to participate in social work during their free time. Lots of activities are conducted yearly by the unit. Yoga Day celebration, enrollment drive and orientation program, Swachta Pakhwara, cleanliness drive, awareness rally, Voter ID registration, creating social awareness on social media, NSS Day celebration, Run for Unity, Vigilance Week, Each One Teach One, National Voter's Day celebration, self defence workshop, clothes donation drive, cancer awareness, book donation drive, teaching street vendors, visiting old age home, blood donation camp, health check-up camp etc.

## **3.15 Equal Opportunity Cell: Sambal**

The equal opportunity cell of the college is a great source of support for the differently abled. The college provides infrastructural facilities like ramp, tactile pathways, elevators, and special toilets. Sambal conducts a variety of activities that aim to sensitize the general student body about the challenges that its members face. The college provides hundred percent fee waivers to the differently abled. Special counselling is done during admissions to facilitate their entry into the college. The college provides sophisticated aids and equipment like ANGEL recording system and LEX screening machine that enable the differently abled to function with greater ease. Constant efforts are made to introduce new aids in the college so as to serve the interests of the differently abled better. Cultural events like 'Kavi Sammelan' are held to give our students a platform to showcase their talents.

## **Chetna**

The Enabling Unit of the college, Chetna, works consistently for inclusion of students with disability. It conducts a variety of activities that aim to sensitize the general student body about the challenges that its members face. The college provides infrastructural facilities like ramps, tactile paths, lifts and washrooms for the differently abled. Hundred percent fee waivers are also given to the differently abled by the college. Special counselling is done during the admissions to facilitate their admission into the college. Under the aegis of the college, Chetna provides sophisticated aids and equipment like DAISY recorders, laptops with

NVDIA software providing translations in all Indian languages and LEX screening machine that enables the differently abled to study with greater ease. QR Code enabled signage(s) have been installed in the entire college for students with visual challenges. This is the first of its kind initiative by a Delhi University college to create a unique inclusive space. Cultural events like 'Kavi Sammelan', fun events like 'Treasure Hunt' are held which bring to light the multifaceted abilities of the differently abled. 'Read for Me' program has been initiated by Chetna, whereby student volunteers are encouraged to record syllabus related content for the visually impaired students. The audio material is being catalogued in a hard drive with an objective to build an archive so that more students could avail benefit.

### **3.16 Prayas & Samavesh Cell**

The College has started new committees for furthering good causes like, 'Sab Padhe, Sab Badhe' to provide financial aid to those students facing financial crisis and full fee concession for economically weak students and SC, ST students, and to take learning initiatives for visually challenged students, in order to promote inclusivity in the college. These committees are:-

1. Prayas
2. Samavesh

### **3.17 North-East Cell**

SPMC has a North-East Cell. The cell gives necessary counselling to students from Northeast India. Interactions and internal discussions are held periodically. It also creates awareness about the diverse history, ethos, and culture of Northeast India in a way that sensitizes people from other parts of India. It works to build bridges of understanding between students from North-East and other parts of the country.

### **3.18 Placement Cell**

The Placement Cell of SPMC is emerging as a new strength for the college. The placement cell provides career guidance about avenues open after graduation i.e., higher education, placements or entrepreneurship. It connects students with potential employers for both internship and job opportunities. It also provides a platform to get students placed in reputed multinationals, government Organisations, NGOs, and the private sector. In coordination with the Central Placement Cell (CPC) of University of Delhi, it tries to provide students with suitable internship and job opportunities. The CPC also conducts seminars and workshops to enable the students to become successful professionals. The placement cell of the college includes teacher and student coordinators who work diligently to help students identify their potential and map it with the available opportunities. Our vision is not only to let them get jobs but also to inculcate values of working for society. In the past few years, the college had successful campus placements with many students getting recruited in well-known companies like Genpact, DICCI SME Portal, Jet Airways, Tata Power, KVC Consultancy etc.

Email: [spmplacementcell@gmail.com](mailto:spmplacementcell@gmail.com)

Telegram Group: <https://t.me/joinchat/vmu2bZ4FEQtmZDlI>

Facebook: <https://www.facebook.com/spmplacementcell/>

### **3.19 Mentorship Programme**

The Mentorship Programme was started in the year 2016-2017. Each student is allocated a teacher as Mentor. Regular meetings are held to provide students a platform where they can discuss their problems and concerns. Teachers act as facilitators to help students resolve their issues.

### **3.20 Medical Committee and Family Counselling Centre (FCC)**

The college has an active Medical Committee with a full-time trained nurse. FIRST AID FACILITY is also available for students and staff members. Apart from these basic amenities, several talk sessions are organized time and again, wherein doctors and experts give their insights into certain health related issues and general wellbeing.

The Family Counselling Centre provides counselling, referral and rehabilitative services to those who are facing problems like family maladjustment, atrocities or social ostracism. The FCC also has a library with books and CDs that students can use. Each student of the college is an important member of the centre and may feel free to seek assistance from the centre to solve personal, social or educational problems. The FCC is also taking new initiatives for reaching out to the local community.

### **3.21 COLLEGE MAGAZINE (SHYAMA)**

The college magazine SHYAMA is published every year. Students are encouraged to contribute to its three sections - Hindi, English and Sanskrit. Student editors under the guidance of the teacher advisors manage the magazine.

### **3.22 Alumni**

Alumni Committee plays a vital role in ensuring a link between generations of students who have passed out to the ones who are currently enrolled. An Alumni Meet is held every year to honor the alumna of the college and felicitate them for their outstanding achievements. The tradition of inviting the students back to their alma mater, helps build a strong relationship with the institution, resulting in a harmonious exchange of information and sharing of experiences.

### **3.23 Vocational and Talent Development Centre: Ruchika**

The centre runs a few short-term vocational courses throughout the year. These self-financing courses enable students to acquire sought after skills during their free periods or leisure hours. The diploma and certificate courses offered are:

1. Cutting and Tailoring; 2. Embroidery; 3. Dress Designing & Drafting; 4. Secretarial Practice Course with Computers (Stenography English); 5. Advanced Course in Stenography

Details regarding eligibility, admission, fee and duration of the course can be obtained from the Prospectus of Vocational Courses available in the College Office.

### **3.24 College Committees –2021-22**

#### **1. Academic Supervisory Committee**

- i. Vice Principal/ Senior Most Teacher Convener
- ii. Secretary Staff Council
- iii. All HODs

#### **2. Admission Committee**

i. Ms. Renu Yadav	Convener
ii. Dr. Anju Jain	Co-convener
iii. Ms. Shaheen Parveen	
iv. Ms. Anuradha Singhal	

#### **3. Alumni Committee**

i. Ms. Neerja Dhawan	Convener
ii. Dr. Rajani Bala	Co-convener

#### **4. Annual and Supplementary Examination**

i. Dept of Computer Science	Convener
ii. Dept. of Sociology	Co-convener
iii. Dept. of Applied Psychology	
iv. Dept of Geography	
v. Dept. of Environmental Science	
vi. Mr. Pradeep Kumar	

#### **5. Annual Day**

i. Dr. Nisha Arora	Convener
ii. Dr. Neelam Goel	Co-convener
iii. Dr. Gagan Bakolia	
iv. Dr. Gatikrishna Nayak	
v. Dr. Vibha Naik	

#### **6. ANTI RAGGING COMMITTEE And Anti Ragging Squad**

i. Ms. Supriya Sinha	Convener
ii. Dr. Namita Kumari	Co-convener
iii. Dr. Rajrani Kumari	
iv. Dr. Shweta Tyagi	
v. Dr. Kirti Anamika	

**7. Anti-Smoking Committee**

i.	Dr. Nirmala Shah-	Convener
ii.	Ms Supriya Sinha	Co-convener
iii.	Mr. Abhishek Jaiswal	
iv.	Ms. Sheebani Goswami	
v.	Dr. Kirti Anamika	

**8. Attendance Register / Prospectus**

i.	Ms. Manpreet Kaur	Convener
ii.	Dr. Rachna Bhoria	Co-convener
iii.	Ms. Nupur Mittal	
iv.	Ms. Anuradha Shankar	

**9. B.A. Programme Committee**

i.	Ms. Rajni Bala	Convener
ii.	Mr. Amulya Kr. Sahoo	Co-convener
iii.	Mr. Shashwat Kumar	

**10. Canteen and Refreshment Committee**

i.	Dr. Anju Jain	Convener
ii.	Ms. Shivani Arora	Co-convener
iii.	Ms. Monika Niwas	
iv.	Ms. Dipti Sharma	

**11. CBCS Committee**

i.	Ms. Jaya Gera	Convener
ii.	CS Renu Yadav	Co-Convener
iii.	Ms. Maansi Malik	
iv.	Mr. Aakash Upadhyay	

**12. CCC/Internal Complaint Committee**

i.	Dr. Poojam Singh
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**13. Cleanliness Committee**

i.	Dr. Krishna Priya Sen	Convener
ii.	Dr. Zeenat Arya	Co-convener
iii.	Dr. Shivesh Berwal	
iv.	Dr. Nazia Talat	

**14. College Activities record Committee**

i.	Dr. Anju Jhamb	Convener
ii.	Dr. Shivani George	Co-convener
iii.	Ms. Chetna Gupta	
iv.	Dr. Parveen Kumari	

**15. College Magazine**

i.	Dr. Shagun Aggarwal	Convener
ii.	Dr. Amit Sharma	Co-convener
iii.	Ms. Renu Mehta	
iv.	Dr. Prem Shankar Panday	
v.	Ms. Vandana	
vi.	Dr. Ghanshyam Yadav	
vii.	Ms. Nupur Mittal	

**16. Cultural Committee**

i.	Dr. Gita Sharma	Convener
ii.	Dr. Meenu Gera	Co-convener
iii.	Ms. Manisha Arora	
iv.	Ms. Sonika	
v.	Dr. Kirti Anamika	

**17. Dance Society**

i.	Dr. Chayanika	Convener
ii.	Dr. Rishi Raj Pathak	
iii.	Ms. Shiwani Burnwal	
iv.	Ms. Pushpa Kumari	
v.	Dr. Avinash Kumar	
vi.	Dr. Pooja Arora	
vii.	Mr. Gatikrishna Nayak	
viii.	Dr. Kirti Anamika	

**18. Navrang Committee**

i.	Dr. Toolika Wadhwa	Convener
ii.	Dr. Amna Mirza	Co-convener
iii.	Dr. Jagpal Singh	
iv.	Dr. Vibha Nayak Joshi	
v.	Ms. Kanika Sharma	
vi.	Ms. Nisha (Education)	
vii.	Dr. Rishi Raj Pathak	
viii.	Mr. Gatikrishna Nayak	

**19. Debate Committee**

i.	Dr. Chayanika Uniyal	Convener
ii.	Dr. Anita Gupta	Co-convener
iii.	Mr. Anurag Singh	
iv.	Ms. Shiwani Burnwal	
v.	Dr. Charu Goel	

**20. Discipline Committee**

(As per Ordinance XV B of Delhi University)

**21. Eco Club**

- i. Ms. Tripti Anand Convener
- ii. Dr. Meenu Aggarwal Co-convener
- iii. Dr. Sonal Bhatnagar
- iv. Dr. Shivesh Berwal
- v. Dr. Nazia Talat

**22. EOC Anti Discriminatory Officer**

- i. Dr. Amit Kumar (Sanskrit) Convener
- ii. Dr. Shruti Kalra Co-convener
- iii. Dr. Pooja Sharma, Sanskrit
- iv. Sh. Ravi Kant
- v. Ms. Kanika Sharma
- vi. Ms. Nidhi Seth

**23. Family Counselling Center**

- i. Ms. Superna Gupta Convener
- ii. Dr. Suruchi Bhatia Co-convener
- iii. Dr. Renu Mehta
- iv. Dr. Aashima Aggarwal

**24. FEE CONCESSION AND STUDENT AID FUND AND SCHOLARSHIP**

- i. Ms. Kulbir Kaur Convener
- ii. Ms. Anita Gupta Co-convener
- iii. Dr. Poonam Singh
- iv. Dr. Kavita Vats

**25. Garden Committee**

- i. Dr. Vijay Kumar Convener
- ii. Ms. Houshou Suzen Co-convener
- iii. Dr. Aashima Aggarwal
- iv. Mr. Vikas Malik
- v. Ms. Vishakha Sharma
- vi. Dr. Sanyogita Singh

**26. General Knowledge Committee**

- i. Ms. Alpana Rastogi Convener
- ii. Dr. Urmil Vats Co-convener
- iii. Dr. Vandana

**27. Grievance Committee (Admission)**

- i. Dr. Rajkumar Convener
- ii. Dr. Prabha Rana Co-convener

**28. Infrastructure**

- i. Dr. Neelam Goel Convener
- ii. Dr. Mamta Rajpur
- iii. Dr. Vijay Kumar
- iv. Dr. Krishna Priya

- v. Dr. Kavita Vats
- vi. Ms. Selene Khosla

**29. Internal Assessment Monitoring Committee**

- i. Ms. Kamlesh Aggarwal
- ii. Dr. Renu Aggarwal

**30. Library Committee**

i. Dr. N. Lalitha	Convener
ii. Dr. Gita Golani	Co-convener
iii. Dr. Vandana Ghai	
iv. Mr. Vikas Malik	
v. Mr. Shashwat Kumar	

**31. Medical Committee**

i. Ms. Renu Gupta	Convener
ii. Ms. Manpreet Kaur	Co-convener
iii. Ms. Nupur Mittal	

**32. Mentorship Committee**

i. Dr. Renu Aggarwal	Convener
ii. Ms. Kulbir Kaur	Co-convener
iii. Ms. Shaheen Parveen	
iv. Ms. Anuradha Singhal	
v. Dr. Neeru Jain	

**33. NODAL PUBLIC GRIEVANCES OFFICER**

- i. Dr. Rajkumar

**34. NCC**

i. Dr. Chandrakanta Mathur	Convener
ii. Dr. Prabha Rana	Co-convener

**35. CRC (College Research Committee)**

i. Dr. Priti Rai	Convener
ii. Ms. Deepa Idnani	Co-convener
iii. Ms. Shivani George	
iv. Ms. Anamika Rai	
v. Sh. Rishi Raj Pathak	
vi. Ms. Chetna Gupta	

**36. North East Committee**

i. Ms. Houshou Suzan	Convener
ii. Dr. Subrata Singh	Co-convener
iii. Dr. Priti Chahal	

**37. NSS**

i. Dr. Anita Kumari	Convener
ii. Dr. Raj Kumar	Co-convener

**38. Orientation Committee**

- i. Ms. Shivani Arora
- ii. Dr. Vandana Ghai
- iii. Dr. Swati Garg
- iv. Ms. Dipti Sharma

**39. Placement Committee**

- i. Ms. Deepa Idnani Convener
- ii. Dr. Jaya Gera
- iii. Ms. Pushpa Kumari
- iv. Mr. Sanjit Kumar Das

**40. Purchase Committee**

- i. Principal Convener
- ii. Bursar
- iii. Sr. Teacher of GB
- iv. HOD of the concerned Dept
- v. Administrative Officer
- vi. Section Officer (Admn)
- vii. Section Officer (A/c)

**41. SC/ST/OBC/EWS/PwBD CELL**

- i. Dr. Subarta Singh Liaison Officer (SC/ST)
- ii. Dr. Virendra P. Yadav Liaison Officer (OBC)
- iii. Ms. Shubha Sinha Liaison Officer (EWS)
- iv. Dr. Amit Kumar Liaison Officer (PwBD)

**42. Students Advisors**

- i. Dr. Chandrakanta K. Mathur Convener
- ii. Dr. Virendra P. Yadav Co-convener

**43. Time-Table Committee**

- i. Ms. Shubha Sinha Convener
- ii. Dr. Sanjeev Kumar Co-convener
- iii. Ms. Vishakha Sharma

**44. Vocational Course/Hobby**

- i. Dr. Nirmala Shah Convener
- ii. Ms. Alpana Buntolia Co-convener
- iii. Dr. Charu Goel

**45. Work-Load Committee**

- i. Dr. Virendra P. Yadav Convener
- ii. Ms. Shubha Sinha Co-Convener
- iii. Dr. Prabha Rana

### **3.26 Extra Curricular and Co-curricular Activities: Photo Gallery**

## ADD ON COURSES



## GOLDEN JUBILEE (1969-2019)



## Infrastructural Facilities

### Library



### Family Counselling



### Auditorium



ECO Club



College Cafeteria



Fitness Room (GYM)



Medical Room



Sports Ground



Herbal Garden



STATIONERY SHOP



PHOTOSTAT SHOP



BANK



ATM



DISABLED FRIENDLY CAMPUS



### NSS, Sports, NCC



North East Cell



## **4 ORDINANCES AND OTHER**

### **RULES 4.1 ORDINANCES**

#### **4.1.1 ORDINANCE XV-B**

##### **Maintenance of discipline among Students of the University**

1. All powers relating to discipline and disciplinary action are vested in the Vice - Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
  - a. Physical assault, or threat to use physical force, against any member of the teaching and nonteaching staff of any Institution / Department and against any student within the University of Delhi
  - b. Carrying of, use of or threat to use of any weapons
  - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
  - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
  - e. Any practice-whether verbal or otherwise-derogatory of women
  - f. Any attempt at bribing or corruption in any manner
  - g. Willful destruction of institutional property
  - h. Creating ill-will or intolerance on religious or communal grounds
  - i. Causing disruption in any manner of the academic functioning of the University system;
  - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -
  - a. be expelled; or
  - b. be, for a stated period rusticated; or
  - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
  - d. be fined with a sum of rupees that may be specified; or
  - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.
5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

#### **4.1.2 Ordinance XV-C**

##### **Prohibition and Punishment for Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which
  - a. involve physical assault or threat to use of physical force.
  - b. violate the status, dignity and honour of women students.
  - c. violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
  - d. expose students to ridicule and contempt and affect their self-esteem.
  - e. entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suomoto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.

9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (C), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.

10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.

11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.

12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

**Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:**

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

**4.1.3 Ordinance XV-D**

**The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013  
(MINISTRY OF LAW AND JUSTICE)**

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website <http://indiocode.nic.in/acts-in-pdf/142013.pdf>.

#### **4.2 ATTENDENCE RULES**

Ideally a student should attend all lectures, preceptorials, tutorials and practical classes held during the semester in all subjects/ papers. In case a student is unable to do so, then she must have:

- A minimum of 66.67% attendance in lectures, preceptorials, tutorials and practical classes separately (in all subjects or papers) in each semester failing this she will not be permitted to appear in university examination.

College strictly follows the ordinance laid down by the University of Delhi on attendance requirement as prerequisite for taking the semester examination. Hence admission seekers and their guardians are requested to make a note of this. Please note the following:

- **You are not allowed to join any additional course/job/ coaching during college hours.**
- **Compulsory attendance of 66.67% is required in the total for all courses in Theory/ Practical/Tutorial classes as per rules laid down by the University of Delhi. Those who fail to secure the mandatory attendance will be DETAINED in the semester examination.**
- **Attendance is uploaded on college website on monthly basis. Individual letters will not be sent.**
- **Marks will be given to those whose attendance is more than 66.67%.**
- **If any student is admitted in first year after opening of the college, her attendance will be counted from the date of admission.**

#### **MEDICAL CASES**

A student may get benefit for any classes missed because of critical medical illness/ accident disabling her from attending classes.

An application along with the following supporting documents is to be submitted within 10 days of rejoining the college

- Prescription of doctor
- Medical certificate
- Hospital papers (if admitted)
- Test reports

No overwriting on the medical certificate/ other documents is allowed. Certificates must have the doctor's registration number and area of specialization for verification.

Attendance may be condoned in exceptional cases of serious illness or accident by the principal.

Submission does not mean acceptance.

The submitted applications will be checked and the list of incomplete applications will be displayed on the college notice board monthly. It is the responsibility of students to submit the required documents within the specified time period, failing which the application will be rejected.

Each case will be decided on its merit.

#### Points to remember

1. These lectures can be excluded for purpose of calculation of attendance for eligibility to appear in the exam only. In no case, they will be considered for credit towards marks for regularity.
2. The maximum benefit to be given, can be up to 1/3<sup>rd</sup> of the total number of lectures/ tutorials/ practicals held.

#### **Participation in NCC/ECA/Sports**

When a student is required to represent the college in competitive games, athletics, cultural activities, debates etc. sponsored by the college, she must take the permission from the principal so that her absence from classes is accounted for.

All the students who participate in NCC/ECA/sports will be given benefit only for the day of actual participation/ performance. After the event it is mandatory to submit the supporting documents/ proofs for participation.

No benefit will be given for practices done as they should be held after classes or in the activity period.

Actual number of lectures held during the period when the student is absent (if authorized previously by the convener of that committee and principal) can be considered as attended by the student. This benefit will be given for calculating credit towards marks to be awarded regularity in internal assessment.

Every student admitted to the college for the academic session 2020-21 shall be compulsorily required to sign an undertaking that she will fulfill the minimum attendance requirements failing which the college shall have the right to take necessary action.

Students should carefully note that attendance rules are prescribed by the University and no relaxation is possible. **THESE RULES ARE RIGIDLY AND STRICTLY ENFORCED. THE PRINCIPAL'S DECISION IN THIS REGARD SHALL BE FINAL AND BINDING.**

The principal of the college shall have power to strike off the name of a student who is grossly irregular in attendance in spite of warning or when the absence of the students is for such a long period that she cannot put in requisite percentage of attendance.

Students should regularly see the Notice Board/ website for circulars pertaining to attendance.

Attendance rules for the 3-year semester based undergraduate programmes (Ordinance 7 (2))

a) A candidate for the Semester I/III/V Examination shall not be deemed to have satisfied the required

conditions of attendance unless s/he has attended, in all the subjects taken together, not less than two thirds of the lectures/ practical/presentations/tutorials required to be attended.

Provided that, a student of the Semester I/III/V who does not fulfil the required conditions of attendance, as above /but has attended, in all the subjects taken together, not less than 40 per cent of lectures/practical presentations during the respective semester, may at the discretion of the Principal of the College concerned, appear for the ensuing semester examination; but such a candidate shall be required to make up the deficiency at lectures and practical's, in the next semester of the same academic year.

Provided that a student of the II/IV/VI semester who does not fulfil the required conditions of attendance as above, but has attended in all the subjects taken together, not less than 40 per cent of the lectures/ practical/ presentation/tutorials, held during the respective semester, may at the discretion of the Principal of the College concerned, be allowed to appear at the ensuing examination provided that she/he makes up the deficiency of the said attendance by combining the attendance of the previous semester in the ensuing semester.

Provided further that the Principal of the College concerned may permit a student to appear in an examination notwithstanding that the student has not fulfilled the attendance requirement, if in the opinion of the Principal, such student shall make up the deficiency in the succeeding academic year.

Provided further that a student of the VI semester shall be allowed to appear at the VI Semester Examination, if by combining the attendance of the three academic years, the candidate has put in two-thirds of attendance, in all the subjects taken together, held during the respective years.

b) In the case of a student who:

- i) is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defense work and allied duties; or
- ii) is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Principal/ Head of the institution concerned; or
- iii) is selected to participate in sports or other curricular activities; or
- iv) represents the college in inter-college tournaments organized by the Delhi University Sports Council (DUSC); or a student who represents Delhi State in National Tournaments organized by (National) Sports Federation; or a student who represents the University in Tournaments organized by Association of Indian Universities; or a student who represents India in International Tournaments organized by International Federation/ Associations and FISU, (selection through AIU); or a student who represents India in Olympics/Common Wealth Games/Youth Games/World Championship organized by International Olympic Committee; or in national or international fixtures in games and sports approved by the Competent Authority; or
- v) is required to represent the University at the Inter- University Youth Festival; or
- vi) is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a

student who is required curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose In calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for his/her course of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence, and as recommended/forwarded by the concerned teacher/DPE and approved by the Principal/Head for the above purposes shall be deemed to have been attended by the student.

c) The Principal of a College may consider, on the basis of the Medical Certificates produced exceptionally hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.

d) Colleges shall be required to notify the attendance position of each of its students for each month on the notice board of the College, and clearly indicate the lectures/practical held subject wise and the numbers attended by each student.

e) A College shall notify on the notice board the final attendance position of each of its students within five days of the dispersal of the classes in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.

f) The benefit of exclusion of lectures contemplated in category (c) above shall in no case exceed 1/3 of the total number of lectures / practical's / presentations / tutorials.

g) In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her course of study in each semester, the number of lectures in each subject delivered during the period of her maternity leave shall not be taken into account.

h) No person shall be deemed to have satisfied the required conditions in respect of his instructions unless in addition to the requirements regarding attendance and other conditions, he has appeared and satisfied by his performance the Principal of his college in such tests, written and/or oral, as may be held by him in his discretion. The Principal of the College shall have, and shall be deemed always to have had, the power to detain a student in the same class in which he has been studying, or not to send him up for the University Examination, in case he did not appear at the tests aforesaid or his performance was not satisfactory. The Principal of a College/Head of the Institution shall have power to strike off the name of a student who is grossly irregular in attendance in spite of warning or when the absence of the student is for such a long period that he cannot put in requisite percentage of attendance.

## 4.3 Other Requirements

### 4.3.1 सूचना—पट्ट

यह प्रत्येक छात्रा का उत्तरदायित्व है कि वह प्रतिदिन सूचना—पट्ट देखें। किसी भी आदेश की अवहेलना के लिए यह तर्क स्वीकार नहीं किया जाएगा कि सूचना पढ़ी नहीं थी। यही बात विश्वविद्यालय की परीक्षाओं, परिणाम, नामांकन, छात्रवृत्तियाँ, वजीफों व अन्य प्रपत्रों पर भी लागू होगी जिन्हें महाविद्यालय के कार्यालय द्वारा घोषित अनुसूचित तारीखों पर जमा कराना होता है। यह छात्राओं का कर्तव्य है कि वे सूचना—पट्ट को विभिन्न तारीखों की जानकारी के लिए देखें तथा उन्हें बताई गई अंतिम तिथि तक अपने विकल्प जमा कराएँ। अंतिम तिथि के बाद किसी अनुरोध पर विचार नहीं किया जाएगा।

### 4.3.1 Notice - Board

It is the responsibility of each student to check the Notice Board daily. No excuse for noncompliance with any order, based on the plea that the Notice was not read shall be accepted. The same applies to notifications issued by the University with regards to Examinations, Results, Enrolment, Scholarships, Stipends and other forms, which should be submitted as per scheduled dates announced by the College Office. It is the duty of the students to check the notice board for the dates and also submit their options by the last date intimated to them. No request will be entertained after the last date.

### 4.3.2 पहचान—पत्र

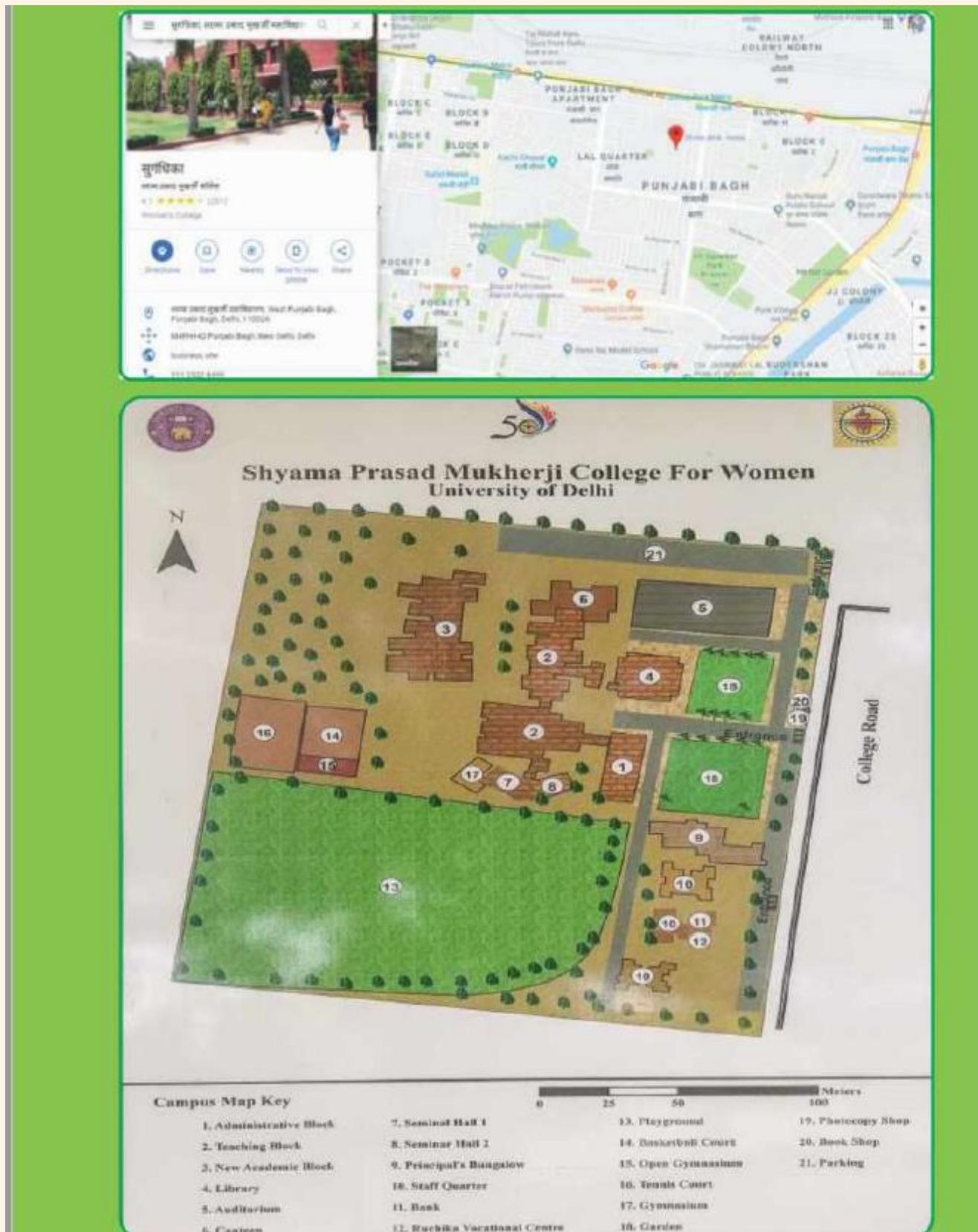
पहचान पत्र सभी छात्राओं को प्रदान किए जाते हैं। नई छात्राओं को प्रवेश के तुरंत बाद पहचान पत्र प्राप्त कर लेना चाहिए। अन्य छात्राओं को महाविद्यालय के कार्यालय से प्रत्येक वर्ष अपने पहचान पत्र को नवीकृत कराना चाहिए। महाविद्यालय परिसर में एवं उसके बाहर प्रत्येक छात्रा के लिए पहचान पत्र साथ रखना अनिवार्य है। महाविद्यालय के अधिकारियों द्वारा मांगे जाने पर छात्रा को अपना पहचान पत्र प्रस्तुत करना चाहिए अन्यथा हो सकता है कि उसे महाविद्यालय परिसर में रहने की अनुमति न मिले।

### 4.3.2 Identity-Card

Identity Cards are issued to all the students. Newly admitted students must obtain their Identity Cards immediately after their admission. Other students should get their Identity Cards renewed from the College office every year. It is essential for every student to carry her Identity card in the College as well as outside.

### Disclaimer

- All Rules and Regulation mentioned in this prospectus will be superseded by any other directive as and when received from the University of Delhi.
- College disclaims any liability towards any individual for any loss or damage caused to her arising out of any action taken on the basis of this information, which may be due to inadvertent omission, clerical errors or for any other reason whatsoever.
- The college reserves the right to suitably modify, update or delete any part of the prospectus without any notice.
- For detailed information please refer to the Bulletin of Information (UG admissions 2021-2022) issued by University of Delhi. URL: <https://admission.uod.ac.in/>



**Cover Page Illustration:** Pranjali Kaushik, BA (Prog.) II Year



**Shyama Prasad Mukherji College For Women**  
University of Delhi

– Internal Quality Assurance Cell (IQAC) –

Organizes

**Workshop**  
On  
**Gender Audit**  
by  
**Prof. Namita Rajput**

Lead Auditor for Quality Standards (ISO-9001-2015-003-45951-2018)  
Member Expert Committee IQAC (Evaluation Panel)  
Associate Member IQAC Cluster  
Former Principal  
Sri Aurobindo College (Evening)



**9<sup>th</sup> September, 2021**  
**4:00 PM onwards**

Free attendance for all IQAC and NAAC members of SPW

Patron  
Prof. Sudha Sharma  
Principal  
Organizer  
Ms. Shalini Srivastava

**Shyama Prasad Mukherji College For Women**  
(University Of Delhi)  
"Cleanliness Committee"  
Presents a  
Webinar  
on  
**"Sustainable Waste Management"**  
September 2021 (Wednesday)  
00 - 5:00 PM  
  
Ms. Vanita Murthy  
Competent Queen (Waste Rain)  
Working Member, Solid Waste Management Panel  
Tata (SRM)IT, Bangalore  
e-Care For Maitriwaram And Clean Green Workshop

WIFI: Shyama Priya Sen  
(Convener)  
Dr. Zirai Ans  
(Co-Convener)  
Dr. Shiva  
(Chair)

Department of Geography and IQAC  
Organizer  
Seminar  
On  
**AatmaNirbhar Bharat**  
To Commemorate 75 Years of  
Independence  
22<sup>nd</sup> September, 2021  
At 11:30 AM  
Venue: Committee Room

Distinguished Speakers  
Prof. Kaushal K. Sharma Ms. Renu Ahluwalia Dr. Vandana Shukla  
1998-2002 2002-2005 2005-2008

Chairperson  
Patron



**SHYAMA PRASAD MUKHERJI COLLEGE FOR WOMEN**  
UNIVERSITY OF DELHI  
DEPARTMENT OF COMPUTER SCIENCE  
PRESENTS

# **CODE BYTE**

ONLINE CODE COMPETITION

**RULES:**

- PARTICIPANTS ARE REQUIRED TO HAVE A PC OR LAPTOP
- ONE PARTICIPATION
- LIMITED NUMBER OF TEAM MEMBERS

1 AUGUST, 2021  
TIMING: 10 AM - 1 PM

Cash Prizes Worth  
WINNER - Rs. 150  
1st Runner Up Rs. 100  
2nd Runner Up Rs. 50

REGISTRATION Link:  
<http://tiny.cc/meyarw>

**Shyama Prasad Mukherji College For Women, University of Delhi**  
Department of Music

An International Webinar on

**'A Brief History of Fusion Music from Ancient Times to Akbar's Era to Today'**  
14 SEPTEMBER 2021 | 10:00 AM

**SPEAKER - Prof. David Gurney, PhD**  
University of Missouri - Missouri College



Meeting id: 853 1710 5891  
Passcode: 837336  
<https://us02web.zoom.us/j/85317105891?pwd=VVQ0MG1Tb2JPR0BL2hYm0T3N0UT09>

opal  
ra Sharma  
Convener  
Dr. Shriti Kalia  
Coop  
Dr. Avisi





**DEPARTMENT OF MATHEMATICS**  
**SHYAMA PRASAD MUKHERJI COLLEGE FOR WOMEN**  
Gujarati

**MEETINGS**

**What is Real Analysis about?**

Resource person: Prof. S. Kumaraswamy  
Program Director-IMTS  
Associate Professor of Mathematics and Sciences  
University of Hyderabad

From 20 August 2021, Saturday  
From 10:00 AM