



Certificate ID: WI6420

## Internal Quality Assurance Cell Cluster Gender Audit

# CERTIFICATE

Being Awarded To

*Shyama Prasad Mukherji College for Women  
Punjabi Bagh, Delhi*

As per NAAC Gender equality and Sensitization guidelines the Gender Audit was  
administered by IQAC Cluster's Gender Cell

FOR THE YEAR 2021-22& 2022-23

Valid Till: 29/04/2024

Dr. Ayub Shaikh  
Co-ordinator, Audit Cell, IQAC Cluster



Mr. Peeyush Pahade  
President, IQAC Cluster

Date of Visit:  
29/04/2023

Date of Issue:  
30/04/2023



श्यामाप्रसादमुखर्जीगहिलामहाविद्यालय  
SHYAMA PRASAD MUKHERJI COLLEGE FOR WOMEN  
दिल्लीविश्वविद्यालय / University of Delhi  
पंजाबीबाग (पश्चिम), नईदिल्ली / Punjabi Bagh (West), New Delhi – 110026  
दूरभाष / Phone : 25224499, वेबसाइट / Website : <http://spm.du.ac.in>

## Gender Audit



Photograph: Gender Auditors, Dr. Amelia Antony and Dr. Ayub Saikh interacting with the Administrators and Teachers of the Shyama Prasad Mukherji College For Women, University of Delhi on 29.04.2023.



## GENDER AUDIT

*Conducted by*

**IQAC CLUSTER INDIA**  
(Reg.No.MAH/236/2021/PUNE)

### **FOR SHYAMA PRASAD MUKHERJI COLLEGE FOR WOMEN**

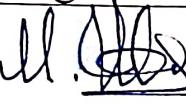
The Gender Audit Committee visited Shyama Prasad Mukherji College For Women on:

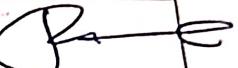
Day: Monday	Date: 29.4.2023	Time: 9.30 AM
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The External Peer committee members for Gender Audit appointed by IQAC Cluster India are:

No	Name	Designation	Address	Signature
1.	Dr. Amelia Antony	Chairperson	Principal St. Paul College, Ulhasnagar, Mumbai Chairperson, Gender Audit	
2.	Dr. Ayub Saikh	Member	ICS College, Khed, Ratnagiri, Coordinator, Audit Cell, IQAC Cluster	

Authorities of the organization who interacted with the Gender Audit team are:

No	Name	Designation	Address	Signature
1.	Prof. M. Thirumal	Chairman	Shyama Prasad Mukherji College for Women	

2.	Prof. Sadhna Sharma	Principal	Shyama Prasad Mukherji College for Women	
3.	Prof. Shubha Sinha	IQAC Coordinator	Shyama Prasad Mukherji College for Women	
4.	Ms. Meenakshi Mittal	AO	Shyama Prasad Mukherji College for Women	
5.	Dr. Reenu Aggarwal	Senior Most faculty Member	-do-	
6.	Dr. Ksh. Subalmo Singh	IQAC Member	-do-	

The Audit report has been submitted by Cluster India on: 29.4.2023

Committee Chairman  
  
**CHAIRMAN**  
 Audit Team IQAC CLUSTER  
 Pune



  
**Principal**

**AAA and Gender Audit**  
**Visit Schedule**  
**Shyama Prasad Mukherji College for Women, Delhi**  
**Date- 29/04/2023: 9:30 A.M.**

<b>Sr.NO.</b>	<b>Activity</b>	<b>Time</b>
<b>I</b>	<b>Interactions Part-1</b>  1) Principal 2) Chairman, G.C. 3) Chairman, CDC. 4) IQAC 5) Registrar 6) Head of Departments.	<b>9:30 A.M.</b>  <b>To</b>  <b>10:30 A.M.</b>
<b>II</b>	<b>Interactions part-2</b>  7) WDC 8) Women employee 9) Mandatory cells and committees. 10) Best practices and Institutional distinctiveness.	<b>10:30 A.M.</b>  <b>To</b>  <b>11:30 A.M.</b>
<b>III</b>	<b>Visits</b>  1) Women's facilities 2) Academic departments (25%)(Verification of departmental documents). 3) ICT Infrastructure 4) Research Center 5) Library-ICT 6) Examination department. 7) NSS and NCC. 8) Facilities and infrastructure for physical disable. 9) Waste management system. 10) Sports and cultural.	<b>11:30 A.M.</b>  <b>To</b>  <b>1:00 P.M.</b>
<b>IV</b>	<b>Lunch</b>	<b>1:00 P.M. To 2:00 P.M.</b>

V	<p><b>Document verifications</b></p> <p>1) IQAC Documentation.  2) Students redressal, Anti  tagging and Internal  complaint cell.  3) e-governance  4) PO,PSO,CO Attainment  5) Policy documents.  6) Purchase committee.  7) Teachers Diary  8) Welfare scheme  9) Students placement data  and documents.  10) Licensed software  11) Administrative office  <b>Documents:</b>  ( Students admission records, scholarship, Grants  and funding, Appointment, promotion and  retirement records ,Service books, Salary records,  financial audit reports etc.)</p>	2:00 P.M. To 3:30 P.M.
VI	<b>Report writing.</b>	3:30 P.M. To 4:30 P.M.
VII	<b>Exit meeting</b>	4:30 P.M. To 5:00 P.M.

*Amelia*

**MEMBER**  
**Audit Team IQAC CLUSTER**  
**Pune**



*W.S. Dandekar*

**CHAIRMAN**  
**Audit Team IQAC CLUSTER**  
**Pune**

### AAA Recommendation

1. The institution should clearly specify Vision, Mission and Objectives. Accordingly functioning of the institution should take place.
2. Institution is expected to plan, strategy and perspective plan well in advance and deployment effectively.
3. Functioning of student Redressel Cell is expected as per UGC guidelines.
4. Overall minutes of meetings, agenda should be completed through the action take report.
5. Effective curriculum delivery should be planned in a Departmental Meeting during the beginning of Academic Year.
6. It is recommended to develop a policy of continuous Internal Assessment for the effective assessment of the student.
7. It is expected to have strategic planning for motivating the teachers and students to participate in extension and outreach activities.
8. To establish Examination Grievance Committee separately for transparency in examination related grievances.
9. It is recommended that there should be online provision for filing cases under Anti-ragging, ICC and Student Redressal Cell
10. Student Centric Teaching Learning Methodology should be connected to curriculum for effective interactive beneficial teaching learning process.

  
Prof. Dr. Ayub Shaikh  
ICS College, Khed, Distt.  
Ratnagiri (M. S)

**CHAIRMAN**  
Audit Team IQAC CLUSTER  
Pune



  
Dr. Amelia Antony  
St. Paul College,  
Ulhasnagar, Mumbai,  
Maharashtra

**MEMBER**  
Audit Team IQAC CLUSTER  
Pune