

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 21 January, 2016, at 11 30 am, to address the following matters:

1. To plan the 2016 edition of the Annual Lecture series.
2. To explore the possibility of holding Skill Development Programs for students.
3. To discuss faculty development activities that could be held in the coming semester.

The following members attended the meeting:

1. Shubha Parmar
2. Veena Kapur
3. Manjit Madan
4. Sadhana Sharma
5. Priti Rai
6. Manpreet Kaur
7. Nita N. Kumar (Convener)

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 21 March, 2016, at 11 30 am, to address the following matters:

1. Minutes of the last meeting to be read and confirmed
2. To appoint a co-ordinator for the IQAC, as per guidelines.
3. To discuss the inclusion of the Student Council and Governing Body representatives in the IQAC
4. To deliberate on the possible inclusion of an industrialist in the IQAC.
5. To flag the necessity of inviting an alumna to join the committee by 28 March 2016.
6. Discuss the possibility of setting up separate faculty rooms for each department.
7. Discuss the modalities for documenting past and on-going best practices

The following members attended the meeting:

1. Nita N Kumar (Convener)
2. Veena Kapur (Coordinator)
3. Sadhna Sharma
4. Manjula Grover
5. Priti Rai
6. Shubha Sinha
7. Manpreet Kaur
8. Shubha Parmar
9. Pooja Vashisth
10. Manjeet Madan

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 7 April, 2016, at 11 30 am, to address the following matters:

1. Minutes of the last meeting to be read and confirmed
2. 'Less-Paper' Campus:
  - I. Assess Infrastructural requirements
  - II. Determine the measures that would need to be taken in order to gradually and effectively reduce and finally eliminate the use of paper in the everyday dealings of the college.
3. Deliberate on effectively gathering, collating and processing Student Feedback.

The following members attended the meeting:

1. Nita N. Kumar (Convener)
2. Shubha Parmar
3. Shubha Sinha
4. Sadhna Sharma
5. Veena Kapur (Coordinator)
6. Manjeet Madan
7. Priti Rai
8. Pooja Vashisth
9. Manjula Grover

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 25 April, 2016, at 10 30 am, to address the following matters:

1. Minutes of the last meeting to be read and confirmed
2. To discuss NAAC visit and the college SSR
3. To discuss a preliminary draft of the Student Feedback form.

The following members attended the meeting:

1. Nita N. Kumar (Convener)
2. Manjeet Madan
3. Veena Kapur (Coordinator)
4. Shubha Parmar
5. Sadhna Sharma
6. Manjula Grover
7. Priti Rai
8. Manpreet Kaur
9. Pooja Vashisth

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 27 April, 2016, at 11 am, to finalize the Student Feedback form for ratification in the staff council. Minutes of the last meeting to be read and confirmed.

The following members attended the meeting:

1. Veena Kapur (Coordinator)
2. Manjit Madan
3. Sadhna Sharma
4. Priti Rai
5. Manpreet Kaur
6. Nita Kumar (Convener)
7. Pooja Vashisth

A meeting of the Internal Quality Assurance Committee (IQAC) and NAAC was held on 12 May, 2016, at 12 30 pm, to address the following matters:

1. Minutes of the last meeting to be read and confirmed.
2. To take stock of the college records
3. Allocation of work to be done in the May-June 2016 period
4. Nomination of in-charges for various activities to be selected (pending staff council approval)
5. Discuss the possibility of increasing the number of members in staff council committees
6. Discuss the modalities of the admission process for the next academic session.

The following members attended the meeting:

1. Veena Kapur (Coordinator)
2. Manjeet Madan
3. Suruchi Bhatia
4. Raj Kumar
5. Priti Rai
6. Nirmal Tiwari
7. Manpreet Kaur

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 17 May, 2016, at 12 30 pm, to discuss the SSR. Minutes of the last meeting were to be read and confirmed.

The following members attended the meeting:

1. Veena Kapur (Coordinator)
2. Raj Kumar
3. Amulya Sahu
4. Suruchi Bhatia
5. Manjeet Madan
6. Hansi Bisht
7. Kulbir Kaur
8. Sarita Sobti
9. Meenu Aggarwal
10. Ravi Kant
11. Chandrakanta Mathur
12. Subarta Singh
13. Kanika Sharma

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 30 June, 2016, at 11 30 pm, to review the progress of development work. Minutes of the last meeting were to be read and confirmed.

The following members attended the meeting:

1. Manjula Grover
2. Manjeet Madan
3. Priti Rai
4. Manpreet Kaur
5. Pooja Vashisth

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 18 July, 2016, at 11 30 pm, to review work done thus far. Minutes of the last meeting were to be read and confirmed.

The following members attended the meeting:

1. Manjula Grover
2. Suruchi Bhatia
3. Chandrakanta Mathur
4. Kulbir Kaur
5. Pooja Sharma
6. Meenu Aggarwal
7. Sarita Sotbi
8. Gagandeep Bajaj
9. Rachna Bhoria
10. Amit Kumar Sharma
11. Rachna Dua
12. Anuja Jha
13. Sadhna Sharma
14. Neeru Jain
15. Renu
16. Nirmala Tiwari
17. Pooja Vashisth
18. Manjeet Madan
19. Manpreet Kaur

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 20 July, 2016, at 11 30 pm, to address the following matters:

1. Minutes of the last meeting to be read and confirmed.
2. To discuss Orientation Program for new students
3. To discuss the status of infrastructure development

The following members attended the meeting:

1. Manjula Grover
2. Suruchi Bhatia
3. Chandrakanta Mathur
4. Kulbir Kaur
5. Pooja Sharma
6. Meenu Aggarwal
7. Sarita Sotbi
8. Gagandeep Bajaj
9. Rachna Bhoria
10. Amit Kumar Sharma
11. Rachna Dua
12. Anuja Jha
13. Neeru Jain
14. Renu
15. Nirmala Tiwari
16. Pooja Vashisth
17. Manjeet Madan
18. Manpreet Kaur

A meeting of the Internal Quality Assurance Committee (IQAC) was held on 6<sup>th</sup> October, 2016, at 11.30 am, to address the following matters:

1. Minutes of the last meeting to be read and confirmed.
2. To discuss the revival of the Mentorship Program with Ms. Renu Mehta as the Convener, and Ms. Anamika as the Co-Convener, with special focus on the following aspects:
  - a. The modalities of formation of mentee groups and allocation of mentors.
  - b. The scope of the program.
3. To fix guidelines for processing Student Feedback Forms
4. To discuss the ways in which departmental work could be standardized and periodically assessed and audited:
  - a. To finalize the modalities of collation and submission of Internal Assessment (IA) data; measures to ensure transparency in submission of IA; documentation of students' and teachers' projects and publications; modalities for compilation and submission of Teaching Plans and proofs of Course Completion.
  - b. To deliberate on ways of augmenting the quality and quantum of research and self-improvement activities being undertaken by teachers and students.

The following members attended the meeting:

1. Meenu Gera
2. Priti Rai
3. Sadhna Sharma
4. Manjula Grover
5. Veena Kapur (Coordinator)
6. Pooja Vashisth
7. Renu Mehta