



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SHYAMA PRASAD MUKHERJI COLLEGE (FOR
WOMEN)**

PUNJABI BAGH WEST ROAD NO 57

110026

www.spm.du.ac.in

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shyama Prasad Mukherji College for Women (SPMC) is a premier higher education institution which imparts quality education to women students. The institution was established in August, 1969 in the memory of distinguished academician and statesman Dr. Shyama Prasad Mukherji. The college motto, *Tejasvi-naav-dhitamastu*, is derived from the *Taitthriya* Upanishad and translates to mean: let our learning be luminous and filled with joy, and endowed with the force of purpose (*Vadhi Mastu*). The college was then situated at Tagore Garden, New Delhi in an old government school building.

SPMC provides state-of-the-art infrastructure as well as accessible and convenient learning resources to students. It has 19 vibrant departments offering 20 programmes with more than 800 courses in various fields of Humanities, Social Sciences, Commerce, Education, Sciences (Computer Science and Mathematics), Performing Arts (Music) and Physical and Sports Science. In the academic year 2018-19, B.A. (Hons.) Geography was introduced and NCTE has approved Integrated Teacher Education Programme (ITEP) BA BED (Secondary) in 2022-23.

The college enrolls over 1600 girl students every year. With a faculty renowned for their expertise and research focus, our institution prides itself on a wide range of extracurricular activities. The college produces nearly 1500 graduate students who are equipped with the necessary skills to face any challenge. The students of the college consistently shine on national and international platforms in sports, arts, and cultural endeavours. Faculty members have received number of distinguished awards and honors in recognition of their work.

Besides offering full-time courses, the college also runs centres for the Non-Collegiate Women's Education Board, the School of Open Learning, Add-on courses and Vocational Centre: Ruchika. The college also has a Family Counselling Centre for students, established by the Social Welfare Board, Delhi.

The student demography of SPM is heterogeneous. Government norms for the reserved categories are duly followed in the admission process. Students from the length and breadth of India are enrolled in the institution. Special provisions are in place for differently-abled students and staff members. The college provides adequate infrastructural support such as ramps, wheelchairs, washrooms, and special pavements for their movement within the college premises.

Vision

SPMC envisions education as the primary medium for empowering women to participate in nation-building. Staying true to this belief, SPMC is deeply committed to the goal of creating an environment that fosters the growth of informed, and responsible citizens. Our college motto, '*Tejasvi naav dhitamastu*', is derived from the *Taitthriya* Upanishad and translates to mean: let our learning be luminous.

In line with the motto, at SPMC, the students and teachers collectively aim to create a vibrant and inclusive learning atmosphere that encourages ongoing personal and professional development. We envision empowering students to shape their educational paths and future careers with a sense of autonomy.

Towards this end, we strive to instill a profound sense of national pride, consciousness towards human rights, and nurture the intellectual growth of the students. The college curriculum places great stress on inculcating an understanding of sustainable living, global well-being, and the Indian Knowledge System.

The college aims to develop self-reliance among students by instilling comprehensive skills beyond academics, preparing them for a dynamic professional landscape. Through capacity-building programs, we aspire to cultivate excellence across disciplines, ensuring readiness for evolving challenges.

Encouraging open-minded engagement with the world, our teachers foster a balanced perspective and a sense of duty to nation-building.

Mission

The college is committed to developing a positive and engaging learning environment for young women who aspire to bring about positive change in the fast-changing global scenario.

The college works with a clear mission to inculcate various professional and life skills among students, enabling them to become self-reliant and confident citizens who can face the challenges of life. Towards this mission, we work wholeheartedly to:

- Inculcate various professional and life skills among students, enabling them to become self-reliant and confident citizens who can face the challenges of life.
- value and foster cultural sensitivity and inclusivity,
- promote unity, diversity, and integrity.
- provide well-rounded education by offering diverse co-curricular and extra-curricular activities.
- instill a sense of responsibility towards the environment, encourage community participation, and inspire sustainable lifestyles through impactful initiatives.
- Recognize the importance of holistic education aligned with national goals set in NEP 2020 for transforming women's education and empowerment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The stimulating active learning environment of the college attracts young women with an exceptional desire to gain from higher education and make a difference in the world around them.
- We have well qualified, talented and dedicated teachers who work tirelessly with the students in their academic journey and for their overall development. Along with teaching our faculty members are engaged in active research publications, projects and showcase their expertise through their participation as resource person and invited speakers at various academic and professional platforms. Their contributions have been acknowledged by various authorities from time to time. One of our faculty members is a Sahitya Academy Award recipient, for his contribution in Sanskrit Literature.
- Journal of Applied Research in Humanities, Language and Social Sciences is a double blind, Peer Reviewed, ISSN: 25832999 journal published by our college to promote and inculcate research orientation among all the stakeholders.
- Participative management is achieved through the open exchange of information and a structured

decision-making process involving key stakeholders within the college community.

- Amongst the varied curricular options, SPMC also offers professional courses B.Ed., and B.El.ED.
- The office is transition to automation. This shift towards digitization is exemplified by the automation of the library system within the college.
- The institution demonstrates a strong commitment to eco-environmental sustainability through a comprehensive array of green initiatives. including the installation of solar panels for renewable energy generation, effective waste segregation and management practices, implementation of rainwater harvesting systems, establishment of composting facilities, active paper recycling programs, regular environment energy audits, conducting tree census to preserve biodiversity, development of herbal gardens, and maintaining a green campus environment.
- The institution firmly believes in the optimum utilization of resources and the college facilities are used for its regular functioning as well as NCWEB and SOL that is functional during the weekends and other University holidays.
- Excellence in sports is a noteworthy highlight of the institution, with our students receiving numerous awards in various events
- The NCC units and NSS group are esteemed components of our institution, fostering strong community connections and creating an engaging platform for interaction.

Institutional Weakness

- Though the Institute offers various Skill development and Add-on courses, we need to increase our reach which will help us lower the fee and improve quantitative achievement.
- Despite making numerous efforts to secure funding from various government agencies for the construction of a girls' hostel, the institution has not yet been able to provide residential facilities on campus for students coming from other states.
- Shortage of permanent teaching staff against sanctioned posts due to administrative and logistical constraints affects higher education institutions across the country.

Institutional Opportunity

- Being an all women's college, there are ample opportunities for empowering a large section of women in our society through educational opportunities as well as other facilities available within our campus.
- The diversity of the student population is an enabler for teaching humanities since the classroom ethos is a mirror of social dynamics and brings forth multiple perspectives in the classroom.
- Alumni outreach needs to be tapped as a major enabling resource in mentoring our student fraternity.
- Incubation Cell: The Incubation Cell will serve as a platform for students to cultivate innovative ideas and entrepreneurial ventures. Within this scheme, the Skill Development and Entrepreneurship Cell will be dedicated to equipping students, particularly female students, with practical skills and entrepreneurial competencies crucial for tomorrow's workforce.
- The college is consistently making an efforts towards outreach and extension activities focused on environmental, mental health, national and cultural awareness. Additionally, there is an opportunity to expand programs like 'Beyond the Classroom' formulated and run by B.Ed. students' along with the NSS wing of the college to contribute for the social and educational development of neighboring slum dwellers.

Institutional Challenge

- Being essentially a social science college it's a challenge for in-house campus placement.
- Geographical location of the college within a residential colony out of the university campus reduces its visibility.
- The pending construction of a college hostel is a challenge for out-station students.
- Financial constraints emanating from students' familial background present challenges in meeting logistical requirements to cultivate the skill sets required for the emerging fields of knowledge.
- Balancing the growing co-curricular and administrative duties alongside mandatory academic commitments poses a challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Shyama Prasad Mukherji College for Women, a constituent college of the University of Delhi, offers a diverse range of courses in Humanities, Social Sciences, Commerce, Mathematical Sciences, and professional fields such as Computer Science, Applied Psychology, B.Ed, and B.El.Ed. The college adheres strictly to the syllabi prescribed by the University while also aiming to impart transferable life skills to students through various add-on courses. These include Journalism, Legal Literacy, Persian Language, and other employability skills that are offered by its Vocational Center of the college- Ruchika. By integrating academic rigor with the freedom to express creativity through various channels, the college encourages students to innovate and go beyond the prescribed curriculum. SPMC fosters holistic learning and empowers women to become more conscious and responsible towards the environment, society, and the rights of all individuals, thus nurturing them to emerge as just and humane citizens.

Teaching-learning and Evaluation

SPMC endeavours to integrate conventional teaching with experiential and participatory learning. Adhering to the National Education Policy (NEP) 2020 curriculum framework since 2022, SPMC emphasizes experiential learning across disciplines along with traditional dissemination methods. Classroom interactions, presentations, fieldwork, and case studies enable collaborative learning and critical thinking among pupils, who further enrich their experiences through hands-on training at cultural and academic institutions, community service, internships, conferences, workshops and other methods of interactive and experiential learning.

To enhance class engagement teachers employ various methods that also help in identifying students' diverse learning abilities. Advanced and slow learners are encouraged to explore content and undertake tasks, research projects etc., bridging theory and practice, according to their abilities and interests. Methods like flip classroom, oral presentations, role-play, and peer learning ensure wider participation. Continuous evaluation methods, such as class tests, presentations, and project-based assignments, help monitor students' learning progress closely.

Adhering to the university's academic calendar, the college conducts Continuous Internal Evaluation (IA & CA) in line with the prescribed format, timeline, and syllabi (LOCF-CBCS & NEP). Evaluation schedules and criteria are communicated and executed systematically in a transparent manner.

Regular mentorship sessions support student growth and academic excellence. SPMC emphasizes

interdisciplinary approaches and global communication and collaboration. The Placement Cell offers career counseling, personality development sessions, and CV writing workshops to enhance employment opportunities, ensuring holistic student development.

Research, Innovations and Extension

SPMC fosters innovation, entrepreneurship, and sustainability through various initiatives. It has established platforms like the Research and Ethics Committee, Women's Development Cell, IPR Cell, Ruchika Vocational Cell, ECO Club, and Herbal Garden.

The college's Entrepreneurship Cell promotes innovation by conducting workshops and seminars. To facilitate intuitive temperament and scholastic engagement, many intellectuals and eminent resource persons are invited to the college for lectures, seminars, conferences (National and International), FDP, and other interactive sessions that are frequently organized by the college. The Research Committee of the college promotes in-house and collaborative research often funded by various government agencies.

The IQAC and Research Committee publishes a bi-annual multi-disciplinary e- journal with an allotted ISSN number, titled- *Journal of Applied Research in Humanities, Language and Social Sciences*, to promote academic writing; further a number of edited volumes have also been published on various themes by the college. Faculty members continuously publish their research work at Web of Science, Scopus, and UGC care-listed journals along with their independent publication of books, chapters in edited books, and conference proceedings. Along with a multi-lingual college magazine, many departments publish their periodical e-magazines. Several members are also engaged in guiding undergraduate research projects in addition to M.Phil and Ph.D students.

To celebrate the *Azadi ka Amrit Mohotsav* and promote the Indian Knowledge System, the college organized several activities, webinars and lecture series including a National Seminar on the *Psychology of National Integration, Indian Knowledge System* and an International conference on Gandhi in collaboration with UGC, IGNCA etc.

The college through its Eco club has taken several initiatives for promoting environmental sustainability, such as the installation of Solar panels, rainwater harvesting system, waste management and compost production are just a few to name. For their efforts, they have been appreciated by various organizations and government bodies.

Student bodies of the college like NSS, Eco-Club, FCC, and departments carried out initiatives like - 'Beyond the Classroom', mental health awareness, books and stationary drives, and clothes collection campaigns to connect the college with the community and develop a sense of empathy, inclusiveness, and environmental awareness.

Infrastructure and Learning Resources

The institution boasts a state-of-the-art auditorium with seating of 1200, two resource rooms, and 10 laboratories, most of which are air-conditioned and equipped for diverse teaching and research activities. It caters to visually challenged stakeholders with Braille QR codes at classroom entrances. Departments like Computer Science and Food Technology have designated labs, accessible to students from other departments.

Facilities include a 40-seat bus, AC staffrooms with lockers, and designated departmental rooms.

The SPMC library is well-stocked and technologically advanced, utilizing Integrated Library Management System (ILMS) software and Alice for Windows since 2007. It offers digitized book acquisition, serialization, and an Online Public Access Catalog (OPAC), along with remote access to over 4000 journals and research papers via N-List through the Delhi University Library System (DULS). Library services are fully digitized, with barcode identity cards for borrowing.

The library features 14 LAN-connected desktops and an information center with 25 internet-enabled desktops to access various e-resources like N-LIST, NDL, NPTEL, UGC INFONET, and INFLIBNET. For visually challenged students, it has the Kibo XS Talking Software and a collection of Braille books. It issues recorders and laptops with special software to differently-abled students and has a large and comfortable seating capacity.

SPMC maintains a technologically advanced pedagogy with over 1200 internet-connected desktops and laptops, ensuring a 3:1 student-computer ratio. The campus features 250+ MBPS Wi-Fi, boosted by Jio Booster and 300 MBPS Jio fiber internet. An in-house ERP software system manages administrative data and academic records. Updated software access is provided to meet diverse academic needs.

Facilities are also provided for co-curricular development like sports (outdoor and indoor games), NSS, NCC, cultural activities, communication skills development and yoga, etc. Constant efforts are made to achieve environmental sustainability, such as rooftop solar panels for uninterrupted power generation. Additional amenities encompass staff parking, medical room, counseling center, student common room, licensed lifts, adequate water facilities, toilets, Students' Union Room, bank, staff quarters, bookshop, photocopy center, language lab, canteen etc. Maintenance facilities are available for housekeeping, electricity, lift maintenance, generator backup, air conditioners & coolers, and water purifiers.

Student Support and Progression

SPM College, a constituent of the University of Delhi, attracts a diverse student body. Its Sambal initiative promotes inclusivity through three frameworks: Students' Aid Cell offers financial assistance, Chetna ensures barrier-free access with audio books and peer support for disabled students, and Samta provides counseling and support for students from North Eastern States and Ladakh. Samta also organizes events to foster mindfulness and respect for cultural diversity.

The Placement Cell periodically conducts career counseling, personality development sessions, CV writing workshops and invite various organizations to facilitate placement opportunities. Subject-specific discussions and counselling sessions are also conducted by all the departments of the college.

Family Counseling Center (FCC) of the institution, funded by the Central Social Welfare Board is for issues related to family and personal matters for students and all the stakeholders of the college. It organizes various outreach programmes from time to time.

SPMC's Alumni Association, registered on 20 June 2022, fosters strong bonds between the college and its alumni through annual meets and various activities. Distinguished alumni are invited for career guidance and academic discussions. The association collects career progression data and includes alumni in the extended IQAC team. Many alumni have joined higher education institutes, including SPMC, and industries. It helps to build the institution's image and creates career opportunities for students.

Governance, Leadership and Management

SPMC operates within transparent and democratic decision-making processes, adhering to the guidelines set by the University of Delhi. The Governing Body (GB), comprising nominees appointed by the Delhi Government, university representatives, principals, teachers, and administrative members serves as the highest decision-making body. The Staff Council, consisting of faculty members, oversees various committees handling crucial matters.

The IQAC enhances quality through framing of policies and SOPs, implementing them in the college in teaching learning, infrastructure augmentation, e-governance, green practices, conducting audits, organizing seminars, conferences, and faculty development programs (FDPs). During the Covid-19 lockdown, IQAC facilitated online learning with technical support and workshops.

Each department has a designated teacher-in-charge, to oversee activities and liaise with college and university bodies. The Academic Supervisory Committee implements decisions made by IQAC and Staff Council.

The institution's democratically elected Student Union, affiliated with the University of Delhi Students' Union, organizes many cultural and sports events. SPMC is transitioning to the New Education Policy in line with the NEP implementation committee, ensuring smooth opening of students' credit accounts at the Academic Bank of Credit and offering diverse courses.

There is a comprehensive perspective plan aligned with its vision and mission, emphasizing curriculum enrichment and delivery. Departments and societies align their yearly calendars with the University's and submit them to IQAC for approval, ensuring coordinated educational, extension, and co-curricular activities. An annual interdepartmental audit supervised by IQAC ensures effective curriculum delivery and quality education.

The college is constantly working towards creating environmental sustainability by following the policy of reduce, reuse, and recycle. The efforts made by the college are consistently acknowledged and appreciated by various organizations of Government of India, Delhi Government, TERI etc. SPMC is committed to fostering a holistic and inclusive educational environment while promoting environmental sustainability and embracing new educational policies.

Also, the college systematically initiates the process of due promotion of both teaching and non-teaching staff as per the rules. SPMC also provides all the facilities granted by the University of Delhi for the welfare of its employees.

Institutional Values and Best Practices

SPMC, caters to young women of diverse socio-economic and cultural backgrounds. Through curricular and co-curricular activities, the institution strives to provide opportunities to learn and challenge gender inequities. The values and best practices adopted by the college are designed around two fundamental objectives- *Prayas* (towards creating physical and mental space for all) and *Paryavaran Samvedanshilta* (sensitivity towards the environment).

The focus is on enhancing psychological well-being by providing facilities and mechanisms to support mental

health. The mentorship program and Family Counseling Cell offer guidance for personal and interpersonal challenges. During and after the Covid-19 pandemic, the Applied Psychology Department established a counseling helpline. The college offers supplementary support through its various bodies under Sambal: Chetna for differently abled students, Samta for North East and Ladakhi Students and fee reductions for needy students. The success of these initiatives is evident in strong participation and prevention of dropouts, even during the pandemic breakout.

Further to enhance efficiency and environmental sensitivity by digitizing academic and administrative processes. Initiatives include using learning management systems, online payment systems, digital libraries, and institutional email for communication. Access to digital resources has improved communication and reduced paper usage. The college through its various clubs and committees, conducts various environmental audits and initiatives like rainwater harvesting, compost pits, waste management, herbal garden, solar energy etc. Collaborating with multiple organizations, it promotes awareness through campaigns and has received numerous awards, including the Best Green Campus Award and District Green Champion Certificate.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHYAMA PRASAD MUKHERJI COLLEGE (FOR WOMEN)
Address	Punjabi Bagh West Road NO 57
City	New Delhi
State	Delhi
Pin	110026
Website	www.spm.du.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sadhna Sharma	011-25224499	7011108290	-	spmcollegedu@gmail.com
Professor	Shubha Sinha	011-25221672	9868567017	-	iqac.spmc@spm.du.ac.in

Status of the Institution	
Institution Status	Government , Grant-in-aid and Constituent

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Delhi	University of Delhi	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	19-04-2016	View Document
12B of UGC	19-04-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	16-06-2018	999	Permanent Recognition in Nature

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Punjabi Bagh West Road NO 57	Urban	10	13388

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Computer Science,Honours in Computer Science	48	Class XII Passed	English + Hindi	68	59
UG	BSc,Mathematics,Honours in Mathematics	48	Class XII Passed	English + Hindi	49	35
UG	BA,English,Honours in English	48	Class XII Passed	English + Hindi	49	44
UG	BA,Hindi,Honours in Hindi	48	Class XII Passed	English + Hindi	49	26
UG	BA,History,Honours in History	48	Class XII Passed	English + Hindi	49	41
UG	BA,Economics,Honours in Economics	48	Class XII Passed	English + Hindi	116	81
UG	BA,Political Science,Honours in Political Science	48	Class XII Passed	English + Hindi	116	104
UG	BA,Philosophy,Honours in Philosophy	48	Class XII Passed	English + Hindi	49	30
UG	BA,Sanskrit,Honours in Sanskrit	48	Class XII Passed	English + Hindi	49	8
UG	BA,Geography,Honours in Geography	48	Class XII Passed	English + Hindi	58	46

UG	BCom,Com merce,	48	Class XII Passed	English + Hindi	149	127
UG	BCom,Com merce,Honou rs	48	Class XII Passed	English + Hindi	116	113
UG	BEd,Educati on,	24	Graduate	English + Hindi	63	63
UG	BEIEd,Educa tion,	48	Class XII Passed	English + Hindi	63	63
UG	BA,Applied Psychology, Honours in Applied Psychology	48	Class XII Passed	English + Hindi	49	49
UG	BA,Arts,Gen eral	48	Class XII Passed	English + Hindi	480	400
PG	MA,Hindi,	24	Graduate	English + Hindi	22	11
PG	MA,Political Science,	24	Graduate	English + Hindi	28	10
PG	MA,Sanskrit,	24	Graduate	English + Hindi	21	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	5				40				145			
Recruited	0	5	0	5	1	39	0	40	47	98	0	145
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				68
Recruited	21	14	0	35
Yet to Recruit				33
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	6	2	0	8
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	6	0	1	24	0	4	15	0	50
M.Phil.	0	0	0	0	11	0	1	23	0	35
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	20	51	0	71
M.Phil.	0	0	0	0	0	0	12	1	0	13
PG	0	0	0	0	0	0	7	6	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	3	0	6
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	3912	626	0	0	4538
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	173	24	0	0	197
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	179	184	223	158
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	24	20	61	31
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	317	320	403	387
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	848	938	1258	1067
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	8	10	71	99
	Others	0	0	0	0
Total		1376	1472	2016	1742

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	SPM College for Women has 19 departments in the fields of Humanities, Social Sciences, Commerce, Education, Science (Computer Science and Mathematics), Fine Arts (Music) and Physical Education, and offers 809 courses. In 2019, the existing Choice Based Credit System (CBCS) was replaced with CBCS-LOCF (Learning Outcomes-based Curriculum Framework), and then the NEP-UGCF (New Education Policy-Undergraduate Curriculum Framework) was introduced in the 2022-2023 academic session. NEP 2020 underscores the importance of multidisciplinary and interdisciplinary approach to education. One of the key guiding principles is to encourage the adoption of
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multi disciplinary, and equip students with a set of diverse skills and knowledge. Avoiding rigid divisions between arts and sciences, between curricular and extra-curricular pursuits, and between vocational and academic paths is essential to dismantle hierarchies between – and barriers that separate – various domains of knowledge. The college provides programs in Pure and Applied Sciences, with various courses incorporating elements of STEM disciplines, such as: i. B.Com. Programme: Commerce & B.Com. (Hons.); ii. B.A. (Hons.) Applied Psychology; iii. B.A. (Hons.) Geography; iv. B.Sc. (Hons.) Computer Science and B.Sc. (Hons.) Mathematics; v. BA (Prog) Combinations such as: Hindi + Geography; Computer Science + Economics; Computer Science + Geography; Computer Science + Mathematics; Economics + Food Technology; Economics + Geography; Economics + History; Economics + Mathematics; Economics + Philosophy; Economics + Political Science; Economics + Sociology; Food Technology + History; Geography + History; Geography + Mathematics; Geography + Political Science. Under the CBCS and CBCS-LOCF course structures, students from any discipline, including Humanities subjects, had the option of opting for a Generic Elective course offered by any department, including any of the STEM disciplines. Under NEP 2020, apart from Generic Elective papers, students may opt for Discipline Specific Elective papers (in lieu of Generic Elective papers), Skill Enhancement Courses, and Value Added Courses offered by any of the departments, including STEM disciplines. (For detailed information about courses offered, please click on the following links: Prospectus, College Website Syllabi, College Website) The NEP came into effect in the academic year 2022-2023, introducing a wide array of multidisciplinary, choice-based courses. The college adheres to the SOP framed by the University of Delhi following the UGC guidelines with respect to multiple entry and exit options under the NEP 2020. Several faculty members have been working on developing the revised UGCF as per NEP 2020 at the university level. Shyama Prasad Mukherji College for Women publishes a semi-annual, double-blind peer-reviewed multidisciplinary journal JARHLSS, which welcomes original and unpublished research papers as well as

	<p>review articles spanning multiple disciplines within Humanities, Language, and Social Sciences. The college frequently organizes multidisciplinary and interdisciplinary seminars, workshops, and conferences, and faculty members of various departments collaborate on several research projects spanning multiple disciplines. (Please click on the following link to access college Annual Reports for information about cocurricular activities and research: Annual Report, College Website)</p>
2. Academic bank of credits (ABC):	<p>SPMC being a constituent college of the University of Delhi follows the policies framed by the University. With regard to the Academic Bank of Credits (ABC), the University of Delhi is yet to design a policy framework for the ABC as well as transfer of credits. Once the University concretises a framework for transfer of credits, the college shall encourage, guide and facilitate students to follow the procedure. a) SPMC has completed registration of the currently enrolled students under the NEP 2020 (UGCF) in the Academic Bank of Credits as per the framework designed by the University of Delhi, following the the UGC guidelines. SPMC has also informed students about the need to create and update their Academic Bank of Credits ID via Notice no. Ref. No. DU/Exam/Secrecy/2023/01 dated 5 September 2023. SPMC has also provided assistance to students (via notice dated 9 October 2023) in case of discrepancy regarding their ABC ID by guiding them towards the persons to contact in case of any issues with their ABC ID b) SPMC awaits University guidelines to be issued for proceeding with collaboration with other HEIs to enable and facilitate transfer of credits. SPMC has signed 18 MOUs with the following institutions for organising capacity building programmes, fostering academic and educational cooperation, friendship and exchange with aims to develop and promote relations and mutual understanding: Edunet Foundation, Sona Devi Sthia PG Girls College, Motilal Nehru College Evening, IIPL, Utsaah Psychological Service, P.A. Business Consulting Pvt. Ltd., Sustainable Initiatives, Ekal Sansthan, YUVA & Seva Foundation, Centrik Legalistic LLP, Centrik Business Solutions Pvt. Ltd., AMS Consult, Bhagidari Jan Sahyog Samiti, Himacus Enterprises Pvt. Ltd., Timber Touch India Pvt. Ltd., Pinnacle Law Chambers, Novative</p>

	<p>Solutions Pvt. Ltd., UAA & Associates. C) The college encourages faculty to design curricular and pedagogical approaches, textbooks, reading material selections, assignments, and assessments within the approved framework as per the University guidelines. Faculties are also encouraged to design organise and participate in FDPs and workshops for the same. d) SPMC encourages students to enroll in MOOCs on the SWAYAM platform of the UGC as well as other online courses approved by the UGC.</p>
3. Skill development:	<p>SPMC integrates traditional teaching methods with experiential and participatory learning, and provides students with life skills and knowledge that extend beyond conventional classrooms. Aligned with the National Education Policy (NEP) 2020, all programs and courses at the institution prioritize experiential and skill-based learning, offering courses and papers as well as co-curricular and extra-curricular activities which impart life skills, technical skills, and professional skills. The college offers Skill Enhancement Courses (SEC) and Value Added Courses (VAC) designed by the University of Delhi which offer value based lessons in different streams and disciplines, impart communication skills, computer and technology related skills, financial management skills etc., emphasizing extensive hands-on learning to equip students with skills as well as values that would serve them in their academic and professional journeys. (For detailed information about the syllabi of the courses offered, please click on the following link: Syllabi, College Website) In keeping with the principles enshrined in the National Skills Qualifications Framework, the college seeks to ensure that lessons being imparted within and outside the classroom are relevant and prepare students for integration into the workforce. Classroom engagement, fieldwork, and case studies serve to provide collaborative learning in order to prepare students of different competencies for critical engagement. Students are encouraged to critically examine different forms of writings and media to foster multiple perspectives and critical thinking on gender, society, and psychology. Departments including Applied Psychology, Education, Geography, HDFE, Food Technology, EVS, Computer Science, Music, Physical Education, and History utilize various techniques such as hands-on</p>

	<p>training, role-playing, case studies, movie screenings, flipped classrooms, project assignments, museum and archival training, field visits, school-hospital visits, and visits to industrial organizations like SEBI and NSE. The college places special emphasis on enhancing employability through add-on courses in Counselling and Psychotherapy, Diet and Wellness, Employability and Soft Skills, French language, German language, Women and Legal Literacy, and Travel and Tourism. The Family Counselling Centre provides both virtual and in-person counselling service. The college and its departments foster indigenous learning by regularly organizing workshops, lectures, and seminars, encouraging students to broaden their understanding, particularly in the context of the Indian Knowledge System (IKS). Ruchika, the vocational centre affiliated with the college, dedicates itself to enabling the skill development of young women. Its primary emphasis is on offering courses in Cutting-Tailoring as well as Secretarial skills, aimed at empowering girls economically. The Gandhi Study Centre, approved by the UGC, imparts teachings imbued with ethics based on Mahatma Gandhi's principles through workshops, seminars, conferences, and also certificate courses. Additionally, various departments and societies organize activities including community service, internships, conferences, seminars, and workshops aimed at enhancing skills and self-development. The 'Beyond the Classroom' initiative emphasizes community outreach, training NSS students with necessary skills through workshops to engage with school students in the neighbourhood using performing and creative arts. The Placement Cell periodically conducts career counselling, personality development sessions, and CV writing workshops to enhance placement opportunities.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>a) Since the academic year 2022-2023 Shyama Prasad Mukherji College (for Women), initiated a lecture series to promote the Indian Knowledge System. Few of the events held to promote IKS are a lecture series titled Dialogue with the Time and a collaboration with Bharatiya Vidya Prayojan, Indira Gandhi National Centre for Arts, New Delhi to organize a Two- days National Seminar, titled- Indian Knowledge System: A Dialogue with Time- on 23rd and 24th February 2023, within the college premises.</p>

	<p>The objective of the seminar was to provide a platform to initiate a dialogue among eminent scholars, media personalities Under the UG Curricular Framework, the college offers Value Added Courses (VAC) and Skill Enhancement Courses (SEC) which aim to integrate Indian Knowledge System into the curriculum. The college actively encourages teaching-learning to be conducted bilingually in both English and Hindi. b) The institution facilitates as well as plans to train its faculty by organising FDPs, FTPs, lecture series, workshops, conferences and seminars to integrate bilingual mode in teaching and learning. c) Considering the significantly diverse linguistic background and competence of the students at SPMC, the college encourages its faculty to adopt a bilingual approach to classroom teaching in papers offered as part of courses in which the medium of teaching in a particular language is not mandatory. Under the UGCF, students of VAC have the option to study and write any paper in either English or Hindi. d) The college encourages its students to opt for Indian languages including indigenous languages as part of their Ability Enhancement Course under the UGCF. The college offers a wide range of SEC and VAC papers which are designed to inculcate Indian ancient traditional knowledge, Indian arts, culture and traditions. e) The college runs a dedicated and UGC approved Gandhi Study Centre to promote teachings and ethics based on the principles of Mahatma Gandhi as part of the Indian Knowledge System which incorporates the principle of Ahimsa (Non-Violence) as a philosophy of life. The Centre offers short-term certificate courses.</p>
5. Focus on Outcome based education (OBE):	<p>SPMC, being a constituent college of University of Delhi, conducts courses following the Learning Outcomes-based Curriculum, implemented by the university in 2019, which replaced the earlier Choice Based Credit System framework. With the implementation of the LOCF, a paradigm shift occurred in the higher education sector, with the revision of curricula based on primacy given to learning outcomes, aimed at enhancing the overall quality of higher education in India. NEP reaffirms this vision and the University of Delhi introduced the UGCF, with the aim of providing students with a comprehensive learning experience, emphasizing not</p>

only the acquisition of knowledge but also its practical application through hands-on experiences in fields and laboratories. A learning outcomes-based system underscores the importance of applying acquired knowledge to real-life situations. Through this framework, students are expected to develop critical thinking, problem-solving, and analytical reasoning skills, hone their cognitive abilities, and engage in self-directed learning. Emphasis is placed on defining and achieving Program Outcomes (POs), Programme Specific Outcomes (PSOs), and course outcomes (COs) to equip students with skills and knowledge for the future. Teachers actively participate in seminars, Faculty Development Programs (FDPs), workshops, and curriculum meetings at the university-level, which provide them with a platform to discuss and refine POs and COs. The college observes and closely adheres to the academic calendar and regulations developed by Delhi University so as to ensure timely syllabi completion. The Internal Quality Assurance Cell (IQAC), Academic Supervisory Committee, and inter-departmental audits are instrumental in ensuring that course objectives are met by all faculty members. Teachers prepare teaching plans, assessment strategies, and reading lists aligned with POs and Cos as per IQAC guidelines. At the end of the semester, syllabus completion reports, ratified by department heads, are submitted by the teachers, along with submission and moderation of Internal Assessment records. The IQAC and the Academic Supervisory Committee ensure that innovative teaching mechanisms and strategies are employed by teachers to address the needs of slow and advanced learners enabling them to achieve the POs and COs. Feedback on Internal Assessment is taken from teachers as well as students. The results of the centralized final semester exams are assessed to evaluate the college's success in imparting Program Outcomes (POs) and Course Outcomes (COs) to students. Additionally, the institution's mentorship program attempts to highlight difficulties, if any, experienced by students in achieving POs and COs, and this feedback is subsequently relayed to the concerned teachers. The institution utilizes a strategic combination of summative and formative assessments that are tailored to meet the intended learning objectives. This strategy has resulted in a steady enhancement of

	<p>student performance, as indicated by improved CGPAs and greater presence of SPMC students on the university's merit list. Co-curricular and extracurricular activities are conducted beyond the classroom in order to help teachers and students realize learning outcomes effectively. Departments consistently evaluate and enrich course syllabi and curricula, showcasing the institution's dedication to adaptable and proactive advancement for comprehensive academic progression.</p>
6. Distance education/online education:	<p>a) The college offers the following add on courses in the online mode in collaboration with different knowledge partners: Women and Legal Literacy, Counselling and Psychotherapy, Journalism and Mass Communication in both Hindi and English, Travel and Tourism, French language, German language, Employability and Soft Skills, and Diet and Wellness. During the Covid pandemic, physical classes transitioned to online mode of teaching facilitated by platforms such as Google Suite, Microsoft Teams and Zoom. The NEP 2020 lays the groundwork to offer vocational courses through Online Distance Learning (ODL) in an HEI. The college looks forward to explore the possibility of expanding the already existing range of operational add on vocational courses in collaboration with different knowledge partners under Digital Initiative for Advancement of Learning. b) The college successfully navigated the challenges which arose during the Covid pandemic by transitioning from physical classes to online mode. Classes were conducted on platforms such as Google Suite, MS Team and Zoom. The college provided ICT training to teachers for a seamless transition, ensuring regular conduct of teaching-learning through LMS and ICT tools. SPMC extensively utilizes ICT tools, including G-Suite, Zoom, and Microsoft Teams, alongside constant enhancement of IT infrastructure with ICT-enabled classrooms, computer labs, and a Wi-Fi-enabled campus. N-list memberships are provided to both faculty and students, as they regularly use platforms like ResearchGate and Academia.edu. The institution also has access to many online resources, like ILL(VLE), SOL (DU), UGC e-Pathshala, SWAYAM, and e-journal databases like JSTOR. Faculty members have developed and contributed E-content and E-resources for MOOCs and also</p>

	prepared video lectures for organizations such as NIOS and UGC-CEC. Many departments publish e-newsletters and e-magazines, nurturing the creativity and skills of their students. Teachers utilize various applications, like Mentimeter, Socrative, Quizizz, Kahoot, and Nearpod, to make their classes more engaging and participative. The college is well equipped to facilitate incorporation of innovative teaching-learning methods including a blended mode of education.
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Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The college has set up an Electoral Literacy Club (ELC). Dr. Chayanika Uniyal is the faculty coordinator and Ms. Priya Sherawat is the student coordinator.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The ELC is functional. Dr. Chayanika Uniyal and Ms. Priya Sherawat are acting co-ordinators.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college has been actively spreading electoral literacy amongst the students. Every year, the college organized voters' registration camp in the college. The college organizes cultural programmes such as slogan writing, poster making, and awareness campaign: know your rights to educate young students in the college. Pledge on electoral Voter's has been taken every year on the eve of 26th January.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The main propose of the ELC is creating and spreading electoral literacy awareness amongst the young voters.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	With the initiative of Election Commission of India and in collaboration with District Election Officer, Punjabi Bagh regular camps are organised to register new voters in the college.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4737	4912	4607	3768	3457

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 190

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
190	190	190	179	165

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
182.65	131.92	185.04	137.02	308.03

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Shyama Prasad Mukherji College for Women (SPMC), a constituent college of the University of Delhi, adheres to the university's academic calendar. Orientation programs, both at the college and department levels, facilitate the adjustment of newly admitted students to the college environment and help them understand the curriculum framework.
- With a considerable degree of autonomy, the institution conducts courses following the LOCF (CBCS) and NEP framework. The focus is on defining and achieving specific skills, Program Outcomes (POs), Programme Specific Outcomes (PSOs), and course outcomes (COs) of about 400 courses offered in each semester.
- At the onset of every semester, the proposed workload of each department is reviewed by the Workload Committee following UGC Regulations 2018. The college's Time Table Committee then creates the schedule based on these recommendations. The finalized timetable is communicated to teachers. It is displayed on the notice board and uploaded on the institutional website.
- The IQAC of the Institution ensures effective curriculum planning. To ensure the same, teachers submit teaching plans that includes the pedagogy, assessment plans, and lists of readings to the IQAC, aligning with the POs and COs of their programs. At the end of the semester, teachers submit syllabus completion reports, ratified by the department in charge, followed by submission and moderation of internal assessment.
- Inter-departmental audits supervised by the IQAC ensure effective curriculum delivery at the end of each academic year.
- During the pandemic, physical classes transitioned to the online mode, facilitated by platforms like Google Suite, MS Team, and Zoom. The college provided ICT training to teachers for a seamless transition, ensuring a regular timetable implementation through LMS and ICT tools.
- The new curriculum framework integrates traditional methods with ICT tools and blended learning. Lectures incorporate instructional strategies like flipped classrooms, role play, and case studies. Internships and challenging projects are encouraged, with continuous evaluation following the University of Delhi Guidelines.
- Under the supervision of the IQAC, each department plans an annual academic and activity calendar aligned with the University Academic Calendar. The college has a designated time slot, 12 pm-1 pm every Wednesday for planned educational, extension, and co-curricular activities. A Language Support Cell assists students with difficulties in language proficiency, and under the university's curricular framework, students undertake Ability Enhancement Courses in Hindi and English.
- Subjects like Computer Science and Psychology include practical examinations and viva-voce in conjunction with end-semester exams. Students are encouraged to take up course specific

research projects. The campus is wifi-enabled with well-equipped labs, facilitating seamless teaching-learning.

- To support learners with different abilities, tutorials and special classes in small groups are organized and addressed individually.
- During the pandemic, second and fourth-semester students (January-May, 2020) were promoted based on the previous year's performance and internal evaluation, while final year students took Open Book Examinations as per the University Guidelines.
- The IQAC gathers feedback from teachers and students on internal assessment processes to maximize its benefits. The institution strictly adheres to the University's minimum attendance criteria of 66.67% for students to appear in examinations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 53

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3.67

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
122	217	222	21	207

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

- SPMC works towards creating social awareness among the students. This is reflected in the transaction of the institution's curriculum and co-curricular activities. Professional ethics and values are emphasized in intellectual pursuits. Gender, caste, ethics, and sustainability are integral parts of the syllabus, which are further enriched through academic and co-curricular activities.
- The *SAMBAL*, an initiative of the institution to bring inclusivity, consists financial aid schemes, *Chetna* an enabling unit, and *Samta* fostering social diversity. Financial assistance of the institution includes fee concessions provided to economically disadvantaged students. *Chetna* ensures barrier-free access to education, offering resources like audiobooks and ebooks in collaboration with NSS for peer reading and learning for students with (dis)abilities
- Environmental consciousness is inculcated through a mandatory Environmental Science course for all first-year students. Also, the Eco Club of the college- *Durva*, follows the philosophy of reduce, reuse, and recycle. Aligned with its core objectives, the Eco-Club, the Dhruv along with the Cleanliness Committee, Garden Committee, NSS, and EVS department initiate environmental campaigns and practices, both within and beyond the campus. Haryali Divas, Earth Day and Environment Day, etc. are celebrated regularly.
- The Eco-Club, in collaboration with NCT Government of Delhi, MOEF, Government of India,

Ministry of Higher Education, PCRA, TIRI, BEE, Air Life Asia, Heart and Lung Foundation, and AETREE, has conducted many environmental awareness programs. The institution has been awarded the Best Green Campus Award, 2017 and the District Green Champion Award, 2022. Some of our faculty members were honored as Green Ambassadors for their efforts in promoting a sustainable environment. Students are encouraged to participate in various outreach programs related to environmental preservation and protection, Women's Day, Mental Health Day, and Environment Day.

- The Gandhi Study Centre imparts teachings and ethics based on Mahatma Gandhi's principles through workshops, seminars, and conferences.
- NSS SPMC aims to instill the principles of social service by actively collaborating with various institutions, organizations, and slums in West Delhi. NSS organizes activities on diverse themes ranging from national integration to environment. The NCC of the institution provides a platform to students to instill discipline, brotherhood, and leadership in them.
- The Azadi ki Amrit Mahotsav that was celebrated last year, honored the unsung heroes of the Indian Freedom Struggle. Campaigns and exhibitions served as a platform to carry their message to the students and teachers to create awareness. At Jawhar Bhavan, New Delhi and SPMC, *Kaal Nidhi* (History Department) curated an exhibition titled- *Hamari Virasat* (Our Legacy). Students displayed hand-made exhibits and posters to commemorate women leaders and leaders whose contributions have not received their due recognition. The online version of the exhibition is available at <https://www.youtube.com/watch?v=G58zUCStih0>.
- In keeping with the objectives of making educational transactions relevant, the institution offers employability skill courses counseling, psychotherapy, diet and wellness, employability and soft skills, languages, women and legal literacy, and travel & tourism. To promote indigenous skills, the institution organize workshops, lectures, and seminars at regular intervals, encouraging students to expand their knowledge base, particularly in the Indian Knowledge System (IKS).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 34.2

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1620

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 95.54

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1331	1483	1331	1331	1331

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1566	1566	1331	1331	1331

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 87.91

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
700	729	650	619	590

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
748	748	748	748	748

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 24.93

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- SPMC seamlessly integrates conventional teaching methodologies with experiential and participatory learning, offering students life skills and knowledge beyond traditional classroom boundaries. Following the National Education Policy (NEP) 2020 curriculum framework, implemented in the academic year 2022, all programs and courses at the institution are rooted in experiential learning.
- Courses across disciplines, including Applied Psychology, Geography, Computer Science, Education, Food Technology, Physical Education, Music, HDFS, EVS, and selected papers in History, Political Science, Economics, Commerce, Mathematics, etc., focus on experiential teaching-learning components. Classroom interaction, fieldwork, and case studies provide a platform for collaborative learning, enabling students of varying proficiency to learn critically as they analyze concepts based on real-life examples. Similarly, to develop multiple perspectives and critical thinking towards gender, society, and mental health, students are provided ample opportunities by various departments and societies; through the curriculum, techniques like hands-on training, role play, case studies, movie screenings, flipped classrooms, project assignments, museum and archival training, field visits, school-hospital visits, and industrial-organizational visits (SEBI, NSE, etc.) are employed.
- Also, activities like community service, internships, conferences, seminars, and specific workshops on skill enhancement and self-development are regularly carried out. The "Beyond the Classroom" initiative focuses on community outreach by training NSS students through workshops on performing and creative arts to engage with school students in the neighborhood.
- SPMC extensively utilizes ICT tools, including G-Suite, Zoom, and Microsoft Teams, alongside constant enhancement of IT infrastructure with ICT-enabled classrooms, computer labs, and a Wi-Fi-enabled campus. N-list memberships are provided to both faculty and students, as they regularly use platforms like ResearchGate and Academia.edu. The institution also has access to many online resources, like ILL(VLE), SOL (DU), UGC e-Pathshala, SWAYAM, and e-journal databases like JSTOR. Faculty members have created e-resources for MOOCs and produced video lectures for organizations such as NIOS and UGC-CEC. Many departments publish e-newsletters and e-magazines, nurturing the creativity and skills of their students. Teachers utilize various applications, like Mentimeter, Socrative, Quizizz, Kahoot, and Nearpod, to make their classes more engaging and participative.
- Through a standard assessment procedure, teachers identify students with different learning abilities and potential. Teaching methods suitable for both slow and advanced learners are then evolved. Content materials such as texts, e-content, and audio-visual materials are provided, in addition to customized courses designed for students with different abilities. Oral presentations, role-play, one-to-one interaction, and peer-learning methods are adopted to ensure student participation. Advanced learners are encouraged to explore original texts and classics, and undertake challenging assignments. Field-based assignments, internships, research projects, school experience programs, and writing term papers help students bridge theory-praxis connections and acquire problem-solving skills.
- Regular mentorship sessions with small batches of students are conducted to support student growth, holistic development and academic excellence. SPMC emphasizes interdisciplinary and multi-dimensional approaches, fostering communication and collaboration across diverse cultures in a globalized world. (Refer to MoU's) The Placement Cell periodically conducts career counseling, personality development sessions, and CV writing workshops to enhance placement opportunities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
190	190	190	179	165

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 65.65

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
139	122	109	118	112

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

SPMC, a constituent institution of the University of Delhi, has a transparent and robust internal assessment mechanism. Adhering strictly to the university's academic calendar, we conduct Continuous Internal Evaluation (IA & CA) and related activities in accordance with the prescribed format, timeline, and syllabi (LOCF-CBCS & NEP), thereby ensuring an effective and student-centric evaluation process. The evaluation schedule and criteria are communicated well in advance to the students, allowing them ample preparation time. The process is marked by transparency, involving discussions on answer scripts and the disclosure of assessment marks to students. This practice motivates students to assess their own progress and implement necessary improvements, aligning with the intended outcomes of the course and the program. Final assessment marks are uploaded on the college website and notice board for easy student reference. In the event of discrepancies or grievances raised by students, the department and moderation committee promptly address these concerns.

Continuous evaluation methods, such as class tests, presentations, and project-based assignments, are employed to monitor students' learning progress closely. Various assessment methods, including class tests, project-based assignments, class presentations, group discussions, and reviews of articles/documentaries, are also employed. Discussions between students and teachers, along with opportunities to report doubts or grievances, contribute to a fair and accurate assessment process and continuous student evaluation. Such a variety ensures ample opportunity for the students to participate and benefit from this Teaching-learning process. This methodology also helps monitor and actualize the PSO's and CO's. The faculty members play a vital role by offering constructive feedback to individual students, and addressing areas for improvement in both theoretical classes and tutorials. The focus on providing feedback, guarantees that students are thoroughly prepared for semester and annual examinations.

The Department Moderation Committee of individual departments carefully examines IA and CA scores, submitting them to the College Moderation Committee, which compiles the final IA score for submission to the University. Students can report grievances or request corrections before these marks are submitted to the University's computer system. In cases of reported errors or grievances, the Moderation Committee ensures prompt review and resolution within a defined time frame, maintaining accessibility, efficiency, transparency, and accountability in the assessment system for the benefit of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Shyama Prasad Mukherji College for Women, as a constituent institution of the University of Delhi, adheres to its policies and norms, including the courses and curricula it offers.
- The LOCF (Learning Outcomes-Based Curriculum Framework) & NEP (National Education Policy) programs and courses have clearly defined objectives and intended outcomes (PO, CO) outlined in their syllabi. These syllabi are made available to all stakeholders and are accessible on both the college and University of Delhi websites.
- SPMC publishes the institution's Prospectus, on its website along with a link to the syllabus and norms of the University of Delhi. The prospectus outlines the objectives of each program and course in detail.
- During the Orientation Programme for first-year students, curriculum-related details such as the course syllabus, the course outcome and credit allotment for each paper are communicated by the teachers in their respective papers. They apprise the students of the outcome learnt in the specific paper at the beginning and conclusion of the semester. Specific POs & COs are being communicated in the departmental-specific orientation. Moreover students are also given the opportunity to participate and plan extracurricular activities aligned with the POs & COs of the programme and courses.
- The LOCF & NEP offers flexibility through various elective options, including interdisciplinary and open electives, such as Generic Electives (GE), Discipline Specific Electives (DSE), Ability Enhancement Courses (AECC), Value Added Courses (VA) and Skill Enhancement Courses (SEC). Information about these elective courses is widely disseminated to learners through official notifications posted on the college website, student notice boards and student orientation sessions.
- The universal learning outcome is included in every syllabus, though the programme-specific outcomes may differ depending on the subject and is strongly tied to the syllabus's content.

Teachers create lesson plans for every course and subject at the start of each semester to make sure that pedagogy is in line with PSOs.

- Faculty members keep themselves updated and abreast with the latest developments in their field by participating in refresher courses and faculty development programs. This ensures that they are well-versed in course-specific objectives and can adapt their teaching practices accordingly while being completely aligned with the latest developments in their specific areas of expertise
- As part of internal and external audits, every teacher's lesson plans and self-evaluation documents are submitted to the IQAC, which reviews the successful incorporation of the program and course outcome in pedagogy. Teachers are asked to inform their parent departments of any necessary updates and adjustments to the current curriculum and course objectives to provide their students with an even more enriching experience, based on the high-quality inputs provided by the IQAC.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

- The University of Delhi places paramount emphasis on the academic development of both its faculty and students, meticulously curating courses and syllabi to enlighten all stakeholders. The crux to this approach is the foundational reliance on Course Outcomes (COs) and Program Outcomes (POs), embodying the philosophy and policies of each department. To foster continuous dialogue and engagement, various seminars, Faculty Development Programs (FDPs), workshops, and curriculum meetings are regularly organized at the university level. Faculty actively participate in these events, providing a platform to discuss and refine POs and COs.
- Adhering to the academic calendar and regulations set forth by the University of Delhi, SPMC ensures that the syllabi is completed in each course well in time. Teachers prioritize achieving learning outcomes by the end of each semester, and a robust system is in place for monitoring and evaluation. The Internal Quality Assurance Cell (IQAC), Academic Supervisory Committee, and inter-departmental audits play pivotal roles in ensuring that course objectives are met by all faculty members.
- The IQAC spearheads effective curriculum planning, with teachers submitting teaching plans, assessment strategies, and reading lists aligned with POs and COs. Syllabus completion reports, ratified by department heads, along with submission and moderation of Internal Assessment are submitted at the completion of their semester. The IQAC, alongside the Academic Supervisory Committee, ensures that innovative teaching mechanisms are employed. These include, discussion-centered tutorial classes, special application-focused remedial classes, and mentorship

programs to address the needs of slow and advanced learners enabling them to achieve the POs and COs.

- The IQAC gathers feedback on internal assessment from both teachers and students, records and analyzes data for improvement; regular reviews of POs and COs through Self-evaluation Documentation (APAR) and lesson plans submitted by each faculty member through internal and external academic audits.
- The results of the centralized final semester examinations are analyzed to check the effectiveness of the college in delivering the Program Outcomes (POs) and Course Outcomes (COs) to the students. The institution's mentorship program also tries to identify the gaps, if any, experienced by students in accomplishing POs & COs, and the same is communicated to the concerned teachers.
- The institution maintains its focus on the POs and COs even during the phase when classes had transitioned to the online mode. Talks, discussions, guest lectures, webinars, e-resources such as Quizz, and online evaluation processes, on several online platforms such as Google Meet, Zoom, etc. ensured the effective functioning of the institution while focusing on supporting students in achieving a bright future.
- The institution employs a thoughtful blend of summative and formative assessments aligned towards intended learning outcomes. This approach has led to a consistent improvement in student performance, evidenced by higher CGPAs and increased representation on the university merit list. Student achievements, both academic and co-curricular, act as a key benchmark for evaluating results.
- Departments regularly review and enhance course syllabi and curricula, demonstrating the institution's commitment to dynamic and responsive development for holistic academic growth.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 93.41

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1709	1242	1266	1015	936

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1824	1423	1290	1053	1013

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 96.65

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
25	24.04	21.55	18.06	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

- Shyama Prasad Mukherji College for Women, focus on creating a teaching learning ethos that promotes innovation, entrepreneurship and sustainability. It has established platforms like Research and Ethics committee, IPR Cell, Ruchika- Vocational Cell, ECO Club, Herbal Garden etc.
- SPMC has established an **entrepreneurship cell** to create an ecosystem that fosters a culture of innovation and entrepreneurship. The cell also conducts workshops and seminars to nurture innovative minds amongst all the stakeholders.
- The Research and Ethics committee works in close collaboration with various departments by organizing workshops on writing research proposals, seminars, conferences, etc. to create a research-centric environment in the college.
- The **IQAC and research committee**, has published two volumes of a bi-annual peer-reviewed research journal titled 'Journal of Applied Research in Humanities, Language and Social

Science’.

- Department of Education, SPMC initiated -‘**Beyond the Classroom**’- a community outreach program, in 2018, by developing an interface between the college and the neighborhood. As part of the program the B.El.Ed and B.Ed students train NSS students with requisite skills through workshops and activities.
- To promote Indian Knowledge System the college has ever since taken several initiatives. To name a few, in 2019, national seminar on the Psychology of National Integration, an international conference on In Dialogue with Gandhi, a **lecture series** organized by NSS cell of SPMC, titled- *Dialogue with the Time*, etc. To take it further, the college organized a two-day national **Seminar in** collaboration with BVP, IGNC, and a Literature Fest with a central theme on IKS for all its stakeholders.
- Various initiatives are taken by the **IQAC** of SPMC concerning IPR such as organizing a National webinar titled- “**Awareness Session on Intellectual Property Rights**” on 27th May 2023.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 162

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
30	37	46	28	21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.84

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	31	37	30	20

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.94

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	18	42	30	68

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

SPMC is constantly sensitizing students and neighborhood towards socially relevant issues through its various committees and student bodies. Under the guidance of the **Ministry of Education, GOI**, college organized numerous campaigns for the implementation of Swachhta Action Plan, sanitation, hygiene, waste management, water management, energy management, and greenery management. The **MOE awarded the institution the “District Green Champion Certificate” in the year 2021-22.**

- The college, in collaboration with Rajiv Gandhi Foundation (RGF), organized an exhibition on “Hamari Virasat: A Journey of Freedom Movement” to commemorate and spread the message of the Indian Freedom Movement and its heroes as a part of the *Azadi ka Amrit Mahotsav*.
- **Durva, the Eco Club, NSS, and Medical Committee** of Shyama Prasad Mukherji College for Women, in collaboration with Deep-C & Lung Care Foundation, organized a workshop and poster-making event on H.A.W.A (Health and Air Pollution Widespread Awareness) on 14th December 2022.
- **Durva, the Eco-club and NSS**, in collaboration with organizations such as **TERI, SAKSHAM and PCRA**, organized rallies, marches, plantation, stationery donation, cloth donation, flood donation, and cleanliness drives, etc.
- On 27th January 2023, **Durva**, the Eco Club, organized a workshop in collaboration with **Sorditcon Private Limited**, to create awareness around e-waste management and the impact of electronic waste, followed by a two week e-waste collection drive in the college.
- Department of Education, SPMC initiated -‘**Beyond the Classroom**’- a community outreach program, in 2018, by developing an interface between the college and the neighborhood. As part of the program the B.El.Ed and B.Ed students train NSS students with requisite skills through workshops and activities.
- **Ruchika**, the vocational center of the college, works upon the skill development of girls, women of the neighborhood as well as students of the college. It focuses on 'Cutting-Tailoring' and

'Secretarial' courses to support the financial independence of girls.

- **Family Counseling Center (FCC)** of the institution, funded by the **Central Social Welfare Board** is for issues related to family and personal matters for people in the neighborhood and all the stakeholders of the college. It organizes various outreach programmes from time to time. A march was carried out in the neighborhood to spread awareness about Positive Mental Health (12.8.23). A play was performed to apprise the community in the college neighborhood regarding psycho-social issues that emerged due to the Covid pandemic (1.9.23). A workshop on Social transformation among Women (28.09.23), a role play “Jazba-Lets Celebrate Life” under suicide prevention drive (25.01.23), a workshop on “Perspective Taking: Andekha Nazaria” (20.03.23) was organised to highlight the importance of mental health.
- During the pandemic: The Department of **Applied Psychology** and **FCC established a Tele-Counseling Center**. Jointly, they organized an Interactive Session on Mental Health a Need for Selfcare (07.09.22) and celebrated World Mental health day through a series of activities titled under “Manodaya”.
- The NSS unit of the college organizes **blood donation camps**, and reaches out to the community, through Facebook (NSS SPMC) and their Instagram page (@nss_spmc).

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

- **Rajiv Gandhi Foundation:** *RGF has appreciated the institution for its collaborative exhibition “Humari Virasat: A Journey of Freedom Movement” in 2021-22. The exhibition was to commemorate the Indian Freedom Movement and its heroes as a part of the Azadi ka Amrit Mahotsav.*
- **Ministry of Education :** The Ministry of Education, Government of India appreciated the institute for its campaign and implementation of Swachhta Action Plan, Sanitation, Hygiene, Waste Management, Water Management, Energy Management and Green Campus Management. For their concentrated efforts the Ministry awarded the institution “District Green Champion Certificate (2021-22)”.
- **TERI** -TERI has appreciated the institution's, specially the ‘Eco Club’s’, for its consistent effort towards spreading environmental awareness programs, campaigns and activities. The letter also acknowledges activities such as college debate, environment quiz, plantation drive, campaign against plastic waste, encouraging recycling and upcycling, etc. TERI also acknowledges the dedication of the faculty members and students members of Eco club for creating environment awareness. The dedication of Prof Sadhna Sharma (Principal, Shyama Prasad Mukherji College, University of Delhi) along with faculty, including Mrs Tripti Anand (Associate Professor,

Department of Mathematics) and Dr Sonal Bhatnagar (Assistant Professor, Department of Environmental Studies), for actively participating, throughout the annual cycle (2022-23), in several G-20 related activities and youth programs promoted by TERI. Their efforts and the institution have been greatly appreciated.

- Indira Gandhi National Centre for the Arts has appreciated SPMC for promoting the cultural heritage of India by organizing and participating in numerous seminars, lecture and literature festivals in college and at IGNCA.
- Mission Life, an initiative by Institute for Environment Conservation and Advocacy, Hyderabad awarded the institute's contribution on World Environment Day 2023.
- SAKSAM-2022: Petroleum Conservation Research Association (PCRA) has appreciated the institution for its outstanding service and tireless efforts and constant support to PCRA in its projects related to fuel and Energy Conservation.
- Greenvio: Greenvio, an organization which works for environmental conservation and sustainability, acknowledges and appreciates efforts of the College towards generating awareness towards Cleanliness, Energy, Waste, Water and Save Environment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 63

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	15	10	10	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 35

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

SPMC has adequate, updated infrastructure and physical facilities for promoting quality teaching and learning for all the stakeholders.

- SPMC has 66 CCTV cameras installed at strategic locations for security purposes providing a safe environment to all. The college has a total of 103 classrooms of which 37 are ICT enabled. Also, there are 5 AC seminar halls, 2 multipurpose halls, 1 state-of-the-art Auditorium with a capacity of 1200. There are two resource rooms, 10 laboratories of which 8 labs, 1 language lab, 4 work stations, one research room are air conditioned with updated equipments for teaching, learning, and research activities.
- For visually challenged stakeholders' braille QR Code are installed at the entrance of each classroom.
- Presently, the Department of Computer Science, Mathematics, Applied Psychology, Geography, Food Technology, Human Development and Family Empowerment, and Education have their designated laboratories which are also utilized by students from other departments as per their course requirements.
- The institution has a bus with a seating capacity of 40.
- The college has two comfortable staffrooms with ACs and dedicated lockers in both the blocks.
- The college library is fully digitalised with a collection of 85,000 books, 22 journals and 11 newspapers. It has a rich collection of textbooks and reference books, including encyclopedias, yearbooks, dictionaries, atlases, biographies, autobiographies, books on general knowledge, and fiction.
- The college library is fully computerized and uses Alice for Windows to maintain its database. It provides remote access to digital INFONET and N-List through DULS to students and teachers. To make it more accessible to visually challenged students, the library purchased a Kibo device. The college library provides a separate and dedicated reading rooms for students and teachers along with an air-conditioned reading hall.
- During the Covid-19 lockdown, the institution provided online teaching-learning platforms- **Google Suite, MS Team, and Zoom Platform** and gave necessary ICT training to faculty members for seamless transitions from classes in physical mode to online teacher-student interface. These facilities are now streamlined and used to bring more flexibility in the teaching-learning process.
- To align itself to the goal of environmental sustainability, the institution has installed rooftop

solar panels, having a capacity to generate 101 KW electricity. For uninterrupted power supply, the college has purchased a 380 KV silent generator.

- The institution has a dedicated parking space for staff, common room for students, Students' Union Room, one bank, 21 staff-quarters, one book & stationery shop, one Photocopy Centre, one language lab, spacious canteen. The college also provides separate rooms and spaces for various committees and societies to carry out their activities.
- SPMC has adequate IT infrastructure such as LCD, printers, projectors, UPS backup, and Wi-Fi internet facility.
- The institution is equipped with a robust student-computer ratio of 3:1.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 12.43

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
20.75346	16.93065	17.85679	20.45066	41.42246

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

SPMC recognizes the significant role the library plays as a teaching-learning resource center for the faculty and students.

- The library, at SPMC, is well-stocked and equipped with user-friendly access to technology and information. It has been fully automated using Integrated Library Management System (ILMS) software and Alice for Windows since 2007. Library acquisition of books, journals and periodicals, serialization and Online Public Access Catalog (OPAC) are digitized and accessible. It provides remote access to N-List through DULS which enables all the stakeholders to access more than 4000 journals with abstracts and full-text information, research papers and articles.
- The library is open on all working days and has a collection of 85,000 books, 22 journal and 11 newspapers and magazines. The Library has a rich collection of textbooks and reference books, including encyclopedias, yearbooks, dictionaries, atlases, biographies, autobiographies, books on general knowledge, and fiction books. .
- Registration, membership, issue and return of the book is fully digitized in the Library. All the stakeholders are issued identity cards with barcodes for borrowing books from the library.
- Delhi University Library Systems (DULS) has provided Electronic Resource Management Package to the library. The library is a member of National Library and Information Services Infrastructure for Scholarly Content (N-LIST).
- The institutional library has 14 LAN-connected desktops to access library software. The information center has installed 25 desktops with internet facilities to access e-resources available with the library such as N-LIST, NDL, NPTEL, UGC INFONET, INFLIBNET, CDs, DVDs, e-journals and e-books.
- To make it more accessible to visually challenged students, the library purchased Kibo XS Talking Software for Blind (01). The Kibo device reads and translates printed/ handwritten/ digital text into various Indian languages and also stores them in PDF and audio files. The library has a seating capacity of 150 students. It has a spacious reading hall for students and a dedicated, air-conditioned faculty reading room.
- The library has a unique collection of Braille books. The library issues recorders and laptops with special softwares to differently-abled students for the entire duration of their course.
- All three floors of the library are Wi-Fi enabled .
- During each academic session, the library organizes a two-day book exhibition by publishers and distributors on the college premises.
- The library organizes an orientation program/online talk/webinar on information literacy to generate awareness about the use of library resources/e-resources. This is done periodically at the beginning of each academic session.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

SPMC has a progressive policy regarding digital infrastructure and ensures updated IT facilities with latest equipment/software to develop and sustain a technologically advanced pedagogy.

- The institution has over 1200 desktop and laptop computers to facilitate teaching-learning processes. Facilitated digital accessibility and a robust student-computer ratio of 3:1 has been maintained in the last five years. All the devices provided by the college are connected to the internet through LAN or Wi-Fi.
- SPMC is equipped with Wi-Fi connectivity provided by the University of Delhi with an internet speed of over 250 MBPS. In March 2019, the college installed Jio Booster that works on Local Wi-Fi (accessed from the University of Delhi). In November, 2022, the institution installed a Jio fiber internet having a speed of 300 MBPS as a measure to secure internet connectivity, speed, and data signal in the college campus.
- There are three computer servers for the use of faculty, students and administrative staff.
- The institution has provided MS Team, Zoom Platform and Google suite to all the faculty members during the Covid-19 phase, to boost seamless teaching-learning. Post Covid these IT facilities have been integrated within the teaching learning processes.
- There are a total of 368 Computer Systems including laboratories and offices and 1003 laptops for students to ensure ease of digital accessibility and pedagogic sustainability. SPMC has 6 Computer Lab, 27, Printers, 7 Scanners, 49 Projectors, 2 LED Screens.
- SPMC has an in-house software system to manage the enterprise resource planning. This web-link software enables the administrative staff to maintain data and information of each student and employee, including courses, admission, attendance, internal assessment (IA) and examination, demography, salary, leave records, etc.
- The institution ensures that updated measures are taken to secure academic requirements and provide access to various software to students from different courses. Presently, the institution is using following softwares:

1. ILMS: Alice for window version 6.0
2. Microsoft Office 2010 (50)
3. Microsoft Office 2010 with SP1 (50)

4. Microsoft Office 2013 (50)
5. Office Standard 2013 with SP1 (50)
6. Office Standard 2016 (50)
7. Windows 10 Professional KN (50)
8. Windows 10 Professional N (50)
9. Windows 10 Professional for Workstations (50)
10. Windows 7 Professional (50)
11. Windows 7 Professional K (50)
12. Windows 7 Professional K grade with SP1 (50)
13. Windows 7 Professional KN (50)
14. Windows 7 Professional KN with SP1 (50)
15. Windows 7 Professional N (50)
16. Windows 7 Professional N Upgrade (50)
17. Windows 7 Professional N Upgrade with SP1 (50)
18. Windows 8.1 Professional (50)
19. Windows 8.1 Professional K (50)
20. Windows 8.1 Professional KN (50)
21. Windows 8.1 Professional N (50)
22. Quickheal Antivirus (25)
23. Hindi OCR Scanning Software (Open Source)
24. Kibo XS Talking Software for Blind (01)
- 25.3 Server
26. Projectors: 49
27. Computer: 1197

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 3.96

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 1197

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 87.57

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
161.9	114.99	167.18	116.57	266.60

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 6.27

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
169	190	217	457	313

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.75

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	20	32	32	27

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 13.83

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
307	183	166	145	112

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1824	1423	1290	1053	1013

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.98

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
14	18	18	4	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities**5.3.1**

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 124

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
42	21	23	10	28

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 46

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
86	50	29	37	28

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- The institution has a fully functional Alumni Association registered on 20 June 2022 under the Societies Registration Act XXI, 1860 and has its own bank account with separate funds.
- SPMC's alumni association plays an important role in reaching out to alumni thereby creating and strengthening a bond between the college and them. The association, in keeping with its mandate, has organized various activities including its own annual meet.
- The college always looks forward to a meaningful association with its alumni. Distinguished alumni of various departments are invited and felicitated by the college. The institution also provides a platform to the alumni to interact with the students regarding career options, academic advancement and job prospects.
- The alumni continue to stay connected with the college through various activities organized by departments and societies. The institution also conducts surveys to collect information about their career progression, job profile, and other information.
- One Alumna is always appointed as a member of the extended IQAC team. including SPMC itself. Their suggestions are invaluable and important for enriching the activities of the IQAC. Many of our alumni have joined as faculty members in various higher education institutes including SPMC and industries/companies. This enables us to improve the perception and image of the institution thereby creating networks and opportunities for our students in career advancement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

- SPMC is dedicated to nurturing educated, vigilant, and socially responsible individuals through its educational ethos. Its motto, "tejasvi naa vadhi mastu," embodies a commitment to empowering education in line with the New Education Policy 2020. The institution operates within the transparent and democratic decision-making processes, following the guidelines set by the University of Delhi.
- The GB, consist of nominees appointed by Delhi government, university representatives, Principals, teachers, and administrative members, serves as the highest decision-making authority.
- The Staff Council, comprising faculty members, oversees various committees involved in implementing the college's mission and vision. Through its sub-committees, it handles crucial matters such as workload, timetable, admission, examination, co-curricular activities, sports days, Annual Day, etc. Purchasing and infrastructure also come under its purview.
- Teachers are an integral part of the IQAC of the college. It comprises the Principal, teachers, non-teaching staff, two members of the Governing Body, two distinguished members from Industry, an alumna, and a student. The IQAC formulates and implements systems and procedures that work to enhance the quality and excellence of our college through various initiatives. This committee is instrumental in conducting Green, Environment and Energy Audit, Interdepartmental Audit, Academic, Administrative and Gender Audits. It also organizes various seminars, conferences, and FDPs to promote the Indian Knowledge System, environment, and other relevant issues. During the Covid-19 lockdown, IQAC took the initiative to facilitate online learning by organizing technical support and workshops for all its stakeholders.
- Each department has a designated teacher-in-charge, appointed on a rotational basis, to oversee its activities for two years and act as a linkage between the department and various bodies of the college and university.
- The Academic Supervisory Committee, which consists of the Principal, the senior-most teacher, and all the teachers in charge, makes and implements decisions made by IQAC and Staff Councils.
- Teachers play a vital role in the (IQAC), which focuses on enhancing the college's quality and excellence through audits, seminars, and online learning initiatives during the Covid-19 pandemic.
- The institution has democratically elected Student Union affiliated to the University of Delhi Students' Union. The Students' Union with the Principal and two advisors appointed by faculty members constitutes the Students' Council. The Council is responsible for organizing the annual cultural and sports events- Srijan and Sports Day.

- Students have actively participate in various committees, such as Discipline, anti-ragging, the Committee on the Prevention of Sexual Harassment, and various cultural committees, etc. They also occupy significant roles within various societies.
- SPMC is transitioning to the recommendations of the New Education Policy under the guidance of a NEP implementation committee, ensuring the smooth opening of students' credit accounts at the Academic Bank of Credit and offering a diverse range of courses.
- The NEP committee ensures that maximum courses are offered to students including SAC/VAC in addition to optional papers across the discipline.
- The Gandhi Study Centre, approved by the UGC, promotes teachings based on Mahatma Gandhi's principles through workshops, seminars, and certificate courses.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

SPMC has a comprehensive perspective plan aligned with its vision and mission, displayed on the college website. The college emphasises on

Enhancing curriculum enrichment and delivery

- As per the schedule teaching plan and syllabus completion reports are collected and verified by the IQAC.
- Departments and societies align their yearly calendars with the University's and submit them to IQAC for approval. This ensures coordinated educational, extension, and co-curricular activities. Every Wednesday, a designated one-hour slot is exclusively earmarked in the college timetable for organising activities.
- An annual interdepartmental audit supervised by IQAC ensures effective curriculum delivery and quality education, furthered by external audits. Audit reports are discussed in IQAC meetings, with recommendations for compliance.
- During the pandemic, the college shifted from physical to online teaching. Platforms like Google Suite, MS Teams, and Zoom were provided, along with ICT training for teachers. The use of LMS and ICT tools, linked with official IDs, ensured the regular implementation of timetables for all stakeholders.

Inclusiveness

- As a constituent college of the University of Delhi, SPMC attracts students from across region, cultural communities, and socio-economic classes including differently able students.
- The Practice Sambal initiative aims to foster inclusivity in the college through three institutional frameworks: Students' Aid Cell offers financial assistance, Chetna provides barrier-free access to education, and Samta embraces social diversity.
- Financial aid is offered to economically disadvantaged students, with partial or full fee concessions. Chetna ensures barrier-free access by developing audio books and resources. It collaborates with NSS to arrange peer reading and learning support for students with disabilities.
- *Samta* provides counseling and support to help students from the North Eastern States and Ladakh. Various events and programs are organized to inculcate mindfulness and respect for cultural diversity.

Environmental Sustainability

- The institution actively follows the policy of reduce, reuse, and recycle. It conducts tree census, Green, Energy and Environment Audit to assess its various initiatives- rainwater harvesting, waste-segregation through MCD, Solar panels (generate 100 KW electricity), composting, paper recycling, bird census and collection of e-waste (in collaboration to Sorditcon Private Limited).
- Various environmental awareness campaigns and activities are conducted in collaboration with the Eco Club of the NCT, Government of Delhi, MOEF, Government of India, Ministry of Higher Education, PCRA, TIRI, BEE, Air Life Asia, Heart and Lung Foundation, and AETREE. Also, Hariyali Divas, Earth Day, World Environment Day, etc are celebrated.
- SPMC has been honored with Best Green Campus Award, 2017 and some faculties as Green Ambassadors by the Delhi Government.
- The Ministry of Education, GOI awarded the institution with "District Green Champion Certificate (2021-22)".
- Institution has been appreciated by many organizations- TERI, SAKSAM, PCRA, GREENVIO, and Institute for Environment Conservation and Advocacy.
- For participation in various G-20-related activities and youth programs (2022-23) promoted by TERI the role of the Principal Prof Sadhna Sharma and involved faculties has been appreciated.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2***Institution implements e-governance in its operations*****1.Administration**

- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

- The institution ensures the well-being of its teaching and non-teaching staff in all possible ways. It provides opportunities for their professional development by motivating them and ensuring timely completion of all the promotions under rules notified by UGC and the University of Delhi.
- All the faculty members are required to submit APAR along with documentary proofs at the end of every academic year as part of annual appraisal. The IQAC assesses teachers through APAR and PBAS on various performance criteria. After the screening, the candidates have to appear before the **selection committee for an interview**. After the completion of required years of experience, the Performance Based Appraisal System (PBAS) is required to be submitted by teachers for the fulfillment of other requirements of promotion.
- Appointments are made by a) Promotion or b) Limited Departmental Examination (LDE).
- The university has established a procedure to assess the performance of the non-teaching employees on the basis of information they provide, titled Annual Performance Assessment Report. Career progression schemes such as departmental promotion of non-teaching staff is linked to the assessment of the report. Promotion for Group B, C and Multi-Tasking Staff shall be based on seniority cum fitness and APARs of the last 5 years which are subject to vigilance clearance.
- The institution ensures staff well-being through air-conditioned and well-furnished staff rooms, office spaces, and library facilities. The library includes a teachers' reading room with basic

computer facilities. Additionally, a spacious canteen offers tasty and hygienic food.

- Staff benefit from various Central Government welfare schemes such as medical expense reimbursement and different types of leave, including LTC/HTC, adopted by the UGC and applicable to college employees. Staff both serving and retired can access medical facilities through membership at the World University Service (WUS) Health Centre, University of Delhi, with options for direct payment or reimbursement at empaneled hospitals and diagnostic centers under the CGHS scheme.
- SPMC features a fully functional medical room supervised by a full-time trained nurse. Equipped with a bed, and instruments to measure blood pressure, temperature, and blood sugar, along with a sufficient supply of basic medicines.
- The institution provides residential facilities for staff, including 8 flats for teachers and 15 flats for non-teaching staff.
- SPMC offers transport facilities for students during field visits with a bus seating capacity of 40.
- Faculty at SPMC can participate in the Group Insurance Scheme (GIS)/National Pension Scheme (NPS), with the university allocating a quota for admissions of eligible wards of college employees. Financial support and academic leave are provided for attending workshops, conferences, and seminars.
- SPMC boasts disability-friendly infrastructure with QR codes and brail instructions, installed in classrooms, offices, library, labs, seminar halls, and common rooms. Additionally, ramps, lifts, specially designed washrooms, tactile tiles, and a Counseling Center with a trained counselor cater to student needs.
- For physical and mental wellness there are sports and recreation facilities which includes sports infrastructure, open-air gym, air conditioned indoor gym, walking track as well as counselling centre for staff.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 35.56

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	76	118	70	31

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	23	3	4	2

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- Funds under **planned and non-planned expenditures** from the UGC, Government of NCT and University of Delhi are spent for designated purposes. The funds marked for examination are utilized for conduct of examinations only. The grant-in aid from UGC and Government of NCT, Delhi are utilized for the purpose of disbursement of salaries and allowances.
- The Institution applies for funds under various schemes from various sources and agencies. Detailed proposals and estimated budgets are submitted at the time of submission. SPMC receives funds from many departments and agencies to organize activities in the college. Funds are received to organize seminars and lectures from the Indian Philosophical Council, UGC, ICSSR, IGNC, IOE, Delhi University, and NWC, Delhi to conduct **research projects and conferences/workshops** within the college and beyond.
- Fees collected from the students, under different heads are used for the different purposes and **are equitably distributed among the departments and societies** based on strength of the students and requirements. A small percentage of the student fee is **paid to the University/Government as official charges**.
- SPMC operates established centers for IGNOU, NCWEB, and the School of Open Learning (SOL), receiving funds in the form of operation/rent fees from these institutions.
- As per the Government of India guidelines, most of the financial transactions are done on the Public Financial Management System (PFMS). The Principal and the Bursar are the disbursing authorities.
- All purchases in the institution are routed through the Purchase Committee and Infrastructure Committee of the college. Major infrastructural purchases are done through Government e-Marketing (GeM) which creates transparency, efficiency and speed in public procurement. The Infrastructure Committee periodically reviews the mobilization of funds and utilization of

resources.

- At SPMC external and internal financial audits are conducted at regular intervals, as per the financial rules of the Government of India and NCT-Delhi to utilize available resources optimally.
- The accounts and financial statements of the institution are internally audited by a Chartered Accountant duly appointed by the Governing Body with the approval of the University of Delhi. The financial audit is done in accordance with the extant guidelines. External audit is conducted once every two years by the Directorate of Audit, Govt. of N.C.T. of Delhi. If any objections are raised in the course of auditing, they are duly considered and appropriate explanations are made through a written report.
- All the financial statements and account books are maintained with utmost professional standards that are subject to third party, independent audit to ensure fairness and transparency in the system. All audit reports are available in the public domain on the college website.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Academic and Administrative Audit

External Audit

In April 2023, an Academic and Gender Audit of the College was conducted following NAAC guidelines. The Academic and Administrative audit was administered by the IQAC cluster through principals/ experts/ academicians, and the IQAC Cluster Gender's Cell. The audit team engaged in discussions with the Principal, the IQAC team, the Administrative Officer, society and committee heads, Teachers-in-Charges, the Librarian, and other administrative staff to verify the submitted report. They conducted a comprehensive inspection of various college facilities, including classrooms, labs, the library, the auditorium, seminar halls, solar panels, rainwater harvesting units, the compost pit, parking areas, gardens, and grounds.

Inter-Departmental Audit

SPMC has systems and procedures in place to review the institution's functioning. An inter-departmental audit conducted annually to review and ensure standards of quality and excellence in the teaching-learning process and to establish accountability of the teachers to their profession. The inter departmental audit is conducted at the end of every academic year. Within its ambit each department is audited by a sister department on following parameters:

- ? teaching and assessment plans of each teacher
- ? department meetings with duly signed minutes
- ? result analysis of each semester
- ? review of mentorship meetings of each teacher which is submitted to the college
- ? student progression – placement and alumni
- ? department activities – teacher and students

The audit report with suggestions is submitted to IQAC.

Students' Feedback

Student feedback is crucial for maintaining educational quality. The IQAC has developed an online system based on NAAC guidelines to collect feedback on the teaching-learning process, teacher and content transactions, college infrastructure, and library facilities. This feedback helps the administration review academic and administrative aspects:

- Monitors and reviews standards
- Enhances the student learning experience
- Ensures effective course design and delivery
- Facilitates student-teacher dialogue
- Ensures teacher accountability and development
- Measures student satisfaction

This mechanism ensures the institution's quality and excellence.

Environmental Audit

IQAC has conducted environmental audits including Green Audit, Energy Audit and Environment Audit to enhance environmental consciousness and responsibility of all the stakeholders.

Research and Publications

Recognizing the importance of research and publication in the teaching-learning process, SPMC has established a Research and Ethics Committee (REC) under the guidance of IQAC to promote research and innovation. The REC organizes Faculty Development Programmes, workshops on Research Methods, seminars, and conferences regularly. Faculty members are encouraged to apply for research grants and consultancies from institutions like the University Grants Commission, Indian Council of Social Science Research, Indian Council for Historical Research, Institute of Eminence, the University of Delhi, among others. Faculty members are actively pursuing various funded research projects.

The Institution with its persistent efforts could bring out two edited books on the following themes:

- Food Production
- Sahitya aur Samkalim Sarokvar

SPMC has its own double-blind peer-reviewed, Bi-annual journal, Journal of Applied Research in Humanities, Language and Social Sciences.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

SPMC, as an institution, caters to young women of diverse socio-economic and cultural backgrounds. Through curricular and co-curricular activities, the institution strives to provide opportunities to students to learn to challenge gender inequities in the world outside. In its everyday functioning as an institution, devoted to the goal of gender equity, SPMC:

- has a gender sensitization plan which is uploaded on the college website as a reminder to all students, faculty and non-teaching staff of our commitment towards women's empowerment and gender issues.
- conducted the Gender Audit in March 2023 with the help of IQAC Cluster, India
- has a policy of zero tolerance towards sexual harassment and policy documents including the UGC guidelines are uploaded on its institutional website.
- conducts courses on gender related issues as an integral part of the curriculum. Further, teachers work on pedagogic practices which are informed by the vision of gender equity
- promotes women's education by conducting classes for the Non-Collegiate Women's Education Board on weekends. An add-on course on 'Women & Legal Literacy' is offered to the students.
- promotes gender sensitization and women's empowerment through various curricular and co-curricular events. Each year, SPMC conducts a week-long celebration of Women's week, marking the occasion with a series of events. Talks, lectures, national/international seminars, webinars, workshops, and conferences are conducted to promote gender sensitization.
- in collaboration with Delhi Police organizes Self-Defence Workshops for its students every year.
- has an active Family Counseling Cell (FCC) that is run by a full-time counselor for discussing their problems safely and discreetly. The Medical Committee and FCC routinely organize talks, health camps, and workshops to create awareness about different issues related to women's physical and mental health. These efforts are supplemented by a strong mentorship programme wherein each teacher mentors a small group of students, with the aim of supporting them and guiding them in their efforts to navigate issues that impede their progress in college.
- has facilities within the campus that promote a safe haven for students. The students' Common Room is a space where they spend their leisure hours in forging and cementing bonds with their peers. The campus is equipped with a sanitary pad dispensing machine and Sanitary Pad Disposal Bins. Women security guards and cleaning staff provide physical and psychological security to the students. The guards verify the identity cards of students and staff when they enter the premises. Visitors are required to make an entry in the register at the gate, and are carefully monitored for the duration of their visit. The college also enlists the help and support of Delhi Police for security management during important events.

- sanctions Maternity and Child Care Leave as per the University of Delhi rules and extends Maternity Leave to adhoc employees as well.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

SPMC embodies the spirit of inclusion and situatedness in the best ways possible. Socio-cultural events, plays, webinars, seminars, talks, virtual exhibition tours, and through the assistance of fee concessions contribute to the ethos of inclusivity. The institution attempts to reiterate and inculcate the core values and principles of the Indian Constitution through several academic and non-academic activities. The academic and cultural ethos of SPMC helps nurture a student and teacher community to uprise their duties and responsibilities towards the society, the nation, in all its diversity.

Regular classroom teaching and discussions focus upon the connectedness of the prescribed syllabi to the real world, in terms of its social impact and nation building. In this context SPMC celebrates important national days and events such as Republic Day, Independence Day, Constitution Day, Vigilance Week, Voters Day and Swachhta Pakhwada, International Yoga Day, National Unity Day, National Youth Day, etc. Hindi Diwas, Ambedkar Jayanti, Kargil Divas, etc. every year. National Voters Day (25th January) is conducted each year, wherein voter registration drives are conducted along with activities to educate students on the importance of casting their votes. In 2021-2022, the faculty and students of the institution organized and participated in the activities and events that mark and celebrate India's 75th year of Independence. This was undertaken under the aegis of the Indian Government's initiative, *Azadi Ka Amrit Mahotsav*.

Students are made aware of their fundamental duties, such as promotion of cleanliness, environment sustainability, public health, etc. In order to fulfill this objective, the Eco Club observes 'World Earth Day' and 'World Atmosphere Day,' The EVS Department, Garden Committee, and Eco Club, collaboratively, celebrate 'Haryali Diwas' along with a tree plantation drive. Recognizing the institution's commitment towards the environment, SPMC was awarded District Green Champion by the Ministry of Education in 2021.

A Two Day UGC Sponsored National conference on 'Food Safety, Nutritional Security and Sustainability' in 2019-20 was organized as a part of the institution's efforts towards promoting millet based food,. An edited book on it was also published by SPMC and its faculty. This volume bears testimony to the research that has been initiated into the realm of millet-based products in order to revolutionize the contemporary food landscape with sustainable and nutritious alternatives.

Various extension activities were conducted as a part of furthering our goal of molding our students into socially responsible citizens. SPMC, in collaboration with other organizations conducted drives for donating blood, clothes, books, stationary and other useful items. The objective was to inculcate in our students the values of sustainable living as well as sharing with those in need. In the wake of national and international disasters, these drives help create awareness of climate crises in general and also environmental and social impact of disasters in particular.

On 1st May 2023, the NSS organized an event to celebrate the 100th episode of Prime Minister Narendra Modi's 'Mann ki Baat'. Student elections organized by various departments and committees helped foster an understanding of and appreciation for the electoral system.

File Description	Document
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7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

1. Title: Promoting Psychological well-being

2. Objectives:

- To provide facilities and infrastructure to help students and staff achieve psychological wellbeing
- To formulate mechanisms to help students struggling with mental health ailments and imbalances.
- To create awareness of Mental health issues.
- To create spaces for seeking support, solace and relief through unhindered sharing of personal struggles.
- To dismantle stigma surrounding mental health ailments.
- To understand, navigate, and address mental struggles triggered by challenges brought on by Covid-19 pandemic.

3. The Context

- There are various personal and psychological challenges many of our students face, as young women in a world where there's much work yet to be done to empower women. We have had various mechanisms in place to help students deal with various challenges and inter-personal issues that create impediments in their academic and non-academic work, such as a mentorship programme and Family Counseling Cell activities and practices.
- In 2020, the covid-19 pandemic brought about unanticipated and unprecedented challenges and changes world-over, and all our students, especially those from marginalized and underprivileged communities, experienced challenges in adapting to the altered circumstances and coping with emotions related to social isolation. Reimagining the college as a place for sharing problems and expressing emotions, beyond its conventional academic role, proved to be a challenging task.

4. The Practice

- SPM college attracts young women from diverse social and cultural backgrounds, many of whom belong to marginalized communities. It is a challenge for us to help guide and support students as they navigate various interpersonal challenges, as they step into adulthood and college, without encroaching upon their privacy.
- The global impact of the Covid-19 pandemic resulted in a surge of mental health concerns. Students faced difficulties adjusting to the altered circumstances, grappling with feelings of social isolation. Efforts are made at the institutional, departmental, and individual level to enable students to share their personal issues and express troubling feelings, and find comfort in being heard and acknowledged, apart from receiving guidance and support.
- We have a robust mentorship programme, where small groups of students are assigned a teacher-mentor to help address concerns that do not fall within the ambit of issues that can be raised in the classroom, but that have a bearing on their personal development in college. Scheduled group meetings as well as emergent one-on-one sessions are organized by teacher-mentors to stay connected to their mentees.
- We have a Family Counseling Cell which provides guidance and counseling to students who are battling difficult interpersonal issues. In an effort to enhance the psychological well-being of students during the pandemic, the Applied Psychology Department established a counseling helpline for both students and staff.

5. Evidence of Success

- The counseling helpline served as a platform where students felt comfortable expressing their concerns openly. Many students formed strong connections with their teachers and mentors, advocating for the perpetuation of such practices. Unlike the conventional metric of success, which often relies on quantifiable outcomes, our success lies in preventing any dropouts resulting from financial strain or psychological issues.
- Mentorship sessions are well attended. Further, activities and events conducted by the FCC, the medical committee, and various other committees and departments witnessed enthusiastic participation and feedback, especially during and in the aftermath of the pandemic period.

6. Problems Encountered and Resources Required

- The primary challenge in addressing mental well-being is the persistent stigma associated with it.

We consistently strive to connect with students and actively work to establish secure environments where they can freely express their thoughts and foster awareness regarding mental health issues.

Best Practice II

1. Title: Digitalising Education and Administration

2. Objectives:

- To promote the prudent utilization of IT-enabled infrastructure and resources.
- Within this broader scope, our goal is to leverage digital resources for enhancing academic capabilities, providing inclusive educational opportunities, achieving greater efficiency, and fostering environmental sensitivity.

3. The Context

- Maintaining meticulous records is fundamental to the effective and responsible operation of higher education institutions (HEIs). Since 2016 the IQAC has introduced and adopted sustainable and environment-friendly practices in the college to establish a 'less-paper campus' by digitizing routine administrative and academic paperwork. Our focus is on enhancing efficiency in both communication and operations.
- To comply with government-mandated pandemic-time protocols, the college utilized learning management systems and various other software and online facilities to conduct academic and administrative activities and processes smoothly.

4. The Practice

The college has undertaken various initiatives to digitize both teaching-learning processes and activities and administrative practices. A few key initiatives are listed below:

- Learning management systems are utilized by all the stakeholders.
- Admission processes, examination procedures, and result dissemination have been digitized.
- Financial transaction collection of fees and disbursement of remuneration, salaries, etc are fully digitized.
- Official notices, salary slips, and other office circulation are done electronically .
- Access to digital libraries through DULS and N-List is provided.
- Well-equipped Computer laboratories are maintained, projectors have been installed in classrooms and conference halls.
- A dedicated college YouTube Channel and twitter account helps with extended outreach. Various departments and communities also maintain accounts on popular social media websites. These provide students a platforms to express their ideas, opinions, creativity, and to reach larger audience.
- Laptops are provided to students and teachers based on individual needs.

5. Evidence of Success

- The college conducted numerous training sessions and workshops for teachers to familiarize them with various IT resources, which witnessed high attendance. All the teachers use digital resources to effectively communicate with their students, maintain attendance, assessment, and other records.
- The implementation of workplace email IDs has ensured
- There has been a significant reduction in paper usage.
- The Digital Resource Center, staffed with technical and IT experts, is a key center to steer and oversee digitization of administrative and academic work, and for troubleshooting.

6. Problems Encountered and Resources Required

- The primary obstacles in digitalization of institutional work are financial limitations and the training of teachers.
- The college is gradually working towards the prudent utilization of existing resources and infrastructure, as well as its maintenance and upgradation.

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7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

SPMC distinguishes itself through its efforts to cultivate and sensitize the students towards **environmental sustainability**. Globally, the impact of climate change is deeply felt, manifesting in unprecedented natural and man-made disasters, exacerbating socio-economic disparities, and leading to increasingly challenging living conditions due to rising pollution levels.

The college is situated in Delhi, one of India's most polluted cities, so the college recognizes the imperative of adopting sustainable and ecologically friendly practices. To establish a sustainable legacy for future generations and minimize the carbon footprint - collective and individual efforts are made.

The institution's building design is an attempt to maximize natural light in classrooms, aligning with its commitment to energy conservation and environmental sustainability. Rooftop solar panels generating 101 KW of electricity and solar lights across the campus further underscore this commitment. Concurrently, the college is phasing out energy-consuming electric bulbs, tubelights and appliances to more energy-efficient LED bulbs, tubelights and other electrical equipment contributing to reduced energy

consumption.

Emphasizing green spaces, the college boasts two lush green lawns, a well-maintained sports ground, and a paved walking track. Additionally, two herbal gardens featuring plants like Tulsi, Mint, Ashwagandha, Aloe Vera, Turmeric etc. contribute to the campus's eco-friendly ambiance.

Under the guidance of Dr. Sonal Bhatnagar, Assistant Professor in Environmental Studies (EVS), the college conducted an in-house tree census. Each tree is meticulously cataloged with a unique identification number, along with its common and scientific names.

Annual events such as Hariyali Diwas and tree plantation drives, organized by the Eco Club and Gardening Committee play a pivotal role in fostering environmental sensitization. Notably, guests are honored with planters instead of traditional bouquets and mementos, encouraging eco-friendly practices.

Efficient water management is prioritized through two 10,000-liter underground tanks and natural rainwater harvesting facilities. Additionally, the playground serves as a natural rainwater harvesting conduit. The waste generated from the canteen and garden is appropriately disposed off, in a designated pit located in one corner of the college campus for composting.

To reduce paper consumption, the college has embraced digitalization in office correspondence, records, and teaching-learning activities. A centralized admission and fee payment system has significantly minimized paper usage, while paper recycling initiatives have been ongoing for over a decade, with plans for further enhancement.

We actively organize e-waste collection drives, directing the collected materials to appropriate recycling organizations. As part of our environmental initiatives, we have introduced the establishment of vertical gardens using reused plastic waste bottles from the college canteen, positioned around the college boundary wall.

The college has a Department of Environmental Studies that offers courses designed to promote environmental awareness– to students across departments. Further, various other departments also offer eco-centric courses.

Teachers across departments refer to social and ecological concerns in their lessons. The college strives to enable students to recognize the connections that can be established between their studies on the environment and real-world environmental practices. Various co-curricular activities (such as projects, workshops, seminars, webinars, conferences, screenings, and inter-and intra-college competitions) with ecologically oriented themes are frequently conducted. Every year, students are taken to Yamuna Biodiversity Park and Aravalli Biodiversity Park for field visits.

In 2022-21, the institution conducted a Green, Energy and Environment Audit by Greenvio.

Awards and recognitions the college has received are a testament to the profound environmental awareness and commitment to sustainable living demonstrated by our administration, faculty, and students. In 2017, our campus was honored with "The Best Managed Green Campus" award by the International Association of Educators for World Peace (affiliated to the United Nations). In 2020-21 the college was recognized as a District Green Champion by the Ministry of Education and Mahatma Gandhi National Council for Rural Education, for adopting and implementing best practices in the area of

sanitation, hygiene, waste management, energy management, and Greenery management. PCRC and TERI also appreciated the institution for its consistent effort towards spreading environmental awareness programs, campaigns and activities. In their letter of appreciation, dedication of the faculty members and students of the college, Eco club was acknowledged for creating environment awareness. It also appreciates the dedication of Prof Sadhna Sharma (Principal, Shyama Prasad Mukherji College, University of Delhi) along with faculty members Mrs Tripti Anand and Dr Sonal Bhatnagar Mission Life an initiative by Institute for Environment Conservation and Advocacy, Hyderabad awarded the institute's *contribution on World Environment Day 2023*.

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5. CONCLUSION

Additional Information :

SPMC opens its doors to a significant number of female students who are the first in their families to attend university, overcoming socio-economic barriers to do so. The institution's affordable tuition fees are a key factor in attracting students from financially challenged backgrounds. While this affordability is beneficial for the students, it poses a financial challenge for the college. The potential revenue from tuition fees, which could have been substantial, is largely absent. Consequently, the college consistently faces a shortage of funds that could have been allocated for the enhancement and modernization of its infrastructure and facilities. This lack of financial resources also deters students from enrolling in the various add on courses that the college offers. It is this financial limitation that also discourages the students from joining numerous add on courses offered by the college.

Concluding Remarks :

Shyama Prasad Mukherji College for Women (SPMC), University of Delhi, has shown significant strengths in supporting the psychological well-being of its students and staff, especially during the challenges brought on by the COVID-19 pandemic. The college's commitment to digitizing education and administration, fostering a diverse and inclusive student body, and emphasizing environmental sustainability positions it well for future advancements. SPMC continuously manages its financial and resource constraints to ensure equitable access to digital resources in order to fully realize its potential. Dedicated to providing authentic education that transcends traditional classroom boundaries, SPMC fosters holistic growth by instilling awareness and sensitivity towards the environment, society, and culture. By nurturing resilience and empowerment, SPMC equips students to contribute meaningfully to society and humanity.