

श्यामा प्रसाद मुखर्जी महिला महाविद्यालय  
Shyama Prasad Mukherji College for Women  
University of Delhi



Golden Jubilee Year  
विवरण पुस्तिका  
**PROSPECTUS**  
**2018-19**

Road No. 57, Punjabi Bagh West, New Delhi-110026  
Website: <http://spm.du.ac.in>  
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## **Dr. Shyama Prasad Mukherji**

(July 6, 1901 - June 23, 1953)

*"The more fortunate and the wealthier class must identify themselves with the woes and sorrows of the poor and the oppressed. Social reforms like widow marriage and the abolition of the system of dowry must be boldly carried out. Education must spread and penetrate the poorest among us. Economic problems and the reasons for chronic poverty and the unemployment have to be addressed and remedies found out."*



This reputed college is named after this great educationist but it has no affiliation with any sector, religion, political group or thinking. It is hundred percent Government college maintained and governed by University Grants Commission, Delhi Administration and Delhi University.

## ORIENTATION PROGRAMME SCHEDULE

**For all students : Thursday, 19th July 2018, 10:00 am in the College Auditorium. Parents are welcome.**

**Departmental Orientation Programme will be held on Friday 20th July 2018 on the following venues.**

<b>Department</b>	<b>Venue</b>	<b>Timings</b>
English	Auditorium	9.00 A.M. TO 10.00 A.M.
Hindi	Auditorium	10.00 A.M. TO 11.00 A.M.
Commerce	Auditorium	11.00 A.M. TO 12.00 Noon
Economics	Hall-1	9.00 A.M. TO 10.00 A.M.
Political Science	Hall-1	10.00 A.M. TO 11.00 A.M.
B.A. (Prog.)	Hall-1	11.00 A.M. TO 12.00 A.M.
Computer Science	Hall-2	9.00 A.M. TO 10.00 A.M.
Mathematics	Hall-2	10.00 A.M. TO 11.00 A.M.
Psychology	Hall-2	11.00 A.M. TO 12.00 Noon
History	Audio-Visual Room	9.00 A.M. TO 10.00 A.M.
Philosophy	Audio-Visual Room	10.00 A.M. TO 11.00 A.M.
Sanskrit	N-1	9.00 A.M. TO 10.00 A.M.
B.Ed	Room No. 26	9.00 A.M. TO 10.00 A.M.
B.El. Ed	Room No. 27	10.00 A.M. TO 11.00 A.M.

## Contents

## Page No.

<b>1. Principal's Message</b>	4
<b>2. Admission</b>	
2.1 Admission Schedule	6
2.2 Flow Chart of Admission Process	7
2.3 Requirements for Admission	8
2.3.1 Qualifying Examinations	8
2.3.2 Age Requirement	8
2.3.3 Equivalence Criteria	8
2.3.4 Grade Conversion	9
2.4 Course-wise requirements	11
2.5 Procedure for calculating "Best Four"	14
2.5.1 B.A. (Hons.)	14
2.5.2 B.Com (Hons.)/B.Com	17
2.5.3 B.A. Programme	19
2.6 List of Documents Required at the Time of Admission	21
2.7 Reservations and Relaxations	21
2.7.1 Reservation of seats for Scheduled Caste/Tribe Applicants	21
2.7.2 Reservation of seats for Non - Creamy Layer Other Backward Classes (OBC)	22
2.7.3 Reservation of seats for Persons with Disabilities (PWD)	23
2.7.4 Reservation of Armed Forces (CW)	24
2.7.5 Reservation of Kashmiri Migrants	26
2.7.6 Reservation of seats for Foreign Applicants	26
2.7.7 Sports/ECA Quota	26
2.8 Courses Offered	30
2.9 Distribution of Seats in Various Courses	30
2.10 Choice Based Credit System (CBCS)	31
2.11 CBCS for Honors Courses	32
2.12 List of Generic Electives for Honors Courses (2018-19)	33
2.13 CBCS Structure for B.A./B.Com programme	34
2.14 Discipline Combinations offered for B.A. (Programme)	35
2.15 B.Ed. and B.Ed. Courses	35
2.16 Post-Graduation Courses	36
2.17 Fees and Dues	36

2.18 Payment Rules	40
2.19 Refund Policy	41
<b>3. College</b>	
3.1 About Us	42
3.2 Departmental Profiles	43
3.3 Annual Lecture Series	69
3.4 Annual Day	69
3.5 Sports day	69
3.6 Awards and Scholarships	70
3.7 Our Toppers	75
3.8 Library	78
3.9 Students' Council	80
3.10 Infrastructural Facilities	81
3.11 Students' Activities	86
3.11.1 Cultural Council	86
3.11.2 Add on Courses	90
3.11.3 General Knowledge Society	91
3.11.4 Eco Club	91
3.12 Sports, NCC, NSS	92
3.13 Equal Opportunity cell, North East cell	94
3.14 Placement Cell	95
3.15 Mentorship programme	96
3.16 Medical Committee and Family Counseling Centre (FCC)	96
3.17 College Magazine	96
3.18 Alumni	97
3.19 Vocational Courses	97
3.20 Grievances Redressal and Discipline Committee	98
<b>4. Ordinances and Other Rules</b>	
4.1 Ordinances	100
4.1.1 Ordinance XV-B	100
4.1.2 Ordinance XV-C	101
4.1.3 Ordinance XV-D	102
4.2 Attendance Rules	103
4.3 Other Requirements	104
4.3.1 Notice Board	104
4.3.2 Identity Card	104

## प्राचार्य का संदेश



प्रिय छात्राओं,

श्यामा प्रसाद मुखर्जी महाविद्यालय में आपका सहर्ष स्वागत है। प्रतिवर्ष की तरह इस बार भी सत्र का आरंभ युवा छात्राओं की खिलखिलाहट, उनके भविष्य के स्वप्नों और एक अबूझ सी ज्ञिज्ञक के साथ हो रहा है। मैं आप सबको आश्वस्त करना चाहती हूँ कि महाविद्यालय में प्रवेश के साथ ही हम आपके मानसिक और भौतिक विकास के प्रति बहुत स्नेह और सजगता के साथ प्रयत्नशील हो जाते हैं।

महाविद्यालय छात्राओं के चहुँमुखी विकास के लिए अवसर तथा संसाधन दोनों ही उपलब्ध कराता है। इसके लिए विद्वान, अनुभवी तथा समर्पित प्राध्यापक, कार्यकुशल गैर शैक्षणिक कर्मचारी तथा उत्कृष्ट संरचनापरक साधन, विद्यार्थियों के बौद्धिक, शारीरिक और सांस्कृतिक विकास में अपनी भूमिका का निर्वाह करते हैं। साथ ही आपके अन्दर विद्यमान नेतृत्व की क्षमता का प्रदर्शन करने के लिए उचित अवसर प्रदान किये जाते हैं। महाविद्यालय का उन्मुक्त वातावरण आपके स्वप्नों की उड़ान को शैक्षणिक, सांस्कृतिक और खेल-कूद के लिए समान रूप से प्रेरणा देता है। यहाँ हम आपकी आशाओं, आकांक्षाओं और भविष्य की योजनाओं को पंख देने का प्रयत्न करते हैं। मुझे पूरा भरोसा है कि महाविद्यालय के सुरक्षित और सकारात्मक वातावरण में आप एक समर्थ, आत्मविश्वास से पूर्ण तथा संवेदनशील मनुष्य के रूप में अपनी पहचान बनाएँगी।

इस वर्ष महाविद्यालय अपनी स्थापना की स्वर्ण जयंती मना रहा है। अपनी इस पचासवीं वर्षगांठ तक की यात्रा में महाविद्यालय ने अनेक कीर्तिमान स्थापित किए तथा शैक्षिक श्रेष्ठता के केंद्र के रूप में स्थापित हुआ। श्रेष्ठ पुस्तकों से परिपूर्ण पुस्तकालय, सुसज्जित प्रयोगशालाएँ, खेल के मैदान, सूचना-तकनीक की उपलब्धता, विशाल सभागार, गोष्ठी कक्ष आदि सुविधाएँ छात्राओं के लिए भविष्य के सुनहरे द्वार खोल देती है।

मैं छात्राओं के सुखद और उपलब्धियों से परिपूर्ण भविष्य के लिए शुभकामनाएँ देती हूँ।

डॉ. साधना शर्मा

प्राचार्य (कार्यवाहक)

## PRINCIPAL'S MESSAGE

Dear Students,

With immense pleasure I welcome you for the academic year 2018-2019 and delighted to introduce the Shyama Prasad Mukherji College.

Dear students life is like a large piece of stone and like a sculptor, here we shape your mind, skill and career for future course of life. Here I quote Michelangelo **"I saw the angle in the marble and carved until I set him free."**

We mould our students to be confident and pragmatic, in such a way that when they enter the real life after completing their studies they should be ready to face the challenges with courage and conviction. I believe that one day you will also come out of this college as an empowered and sensitive human being.

This year college is going to celebrate it's 50th birth anniversary, The Golden Jubilee year. I am proud to announce that in this long journey the college has developed as a centre of academic excellence in a safe, caring and positive environment. We encourage the students to participate in all the activities of college, like sports, arts, cultural and leadership opportunities.

The college has a well stocked library, well equipped labs, amenities for sports and cultural activities to support the students in the intellectual, physical and cultural growth. A learned, experienced and dedicated teaching faculty; an efficient non-teaching staff and excellent infrastructure support the institution in this endeavour.

Here we aim for holistic development of the students, which help them in generating knowledge, acquiring skills, developing attitude but also make them a conscientious citizen.

Once more, I wish you all the best and joyful stay in Shyama Prasad Mukherji College.

**Dr. Sadhna Sharma,**  
Principal (Acting)  
SPM College, University of Delhi

## 2. ADMISSION

### 2.1 ADMISSION SCHEDULE

Schedule for Announcement of Cut-off lists, Verification of Documents, Approval of Admission in Colleges and Payment of Admission Fee.

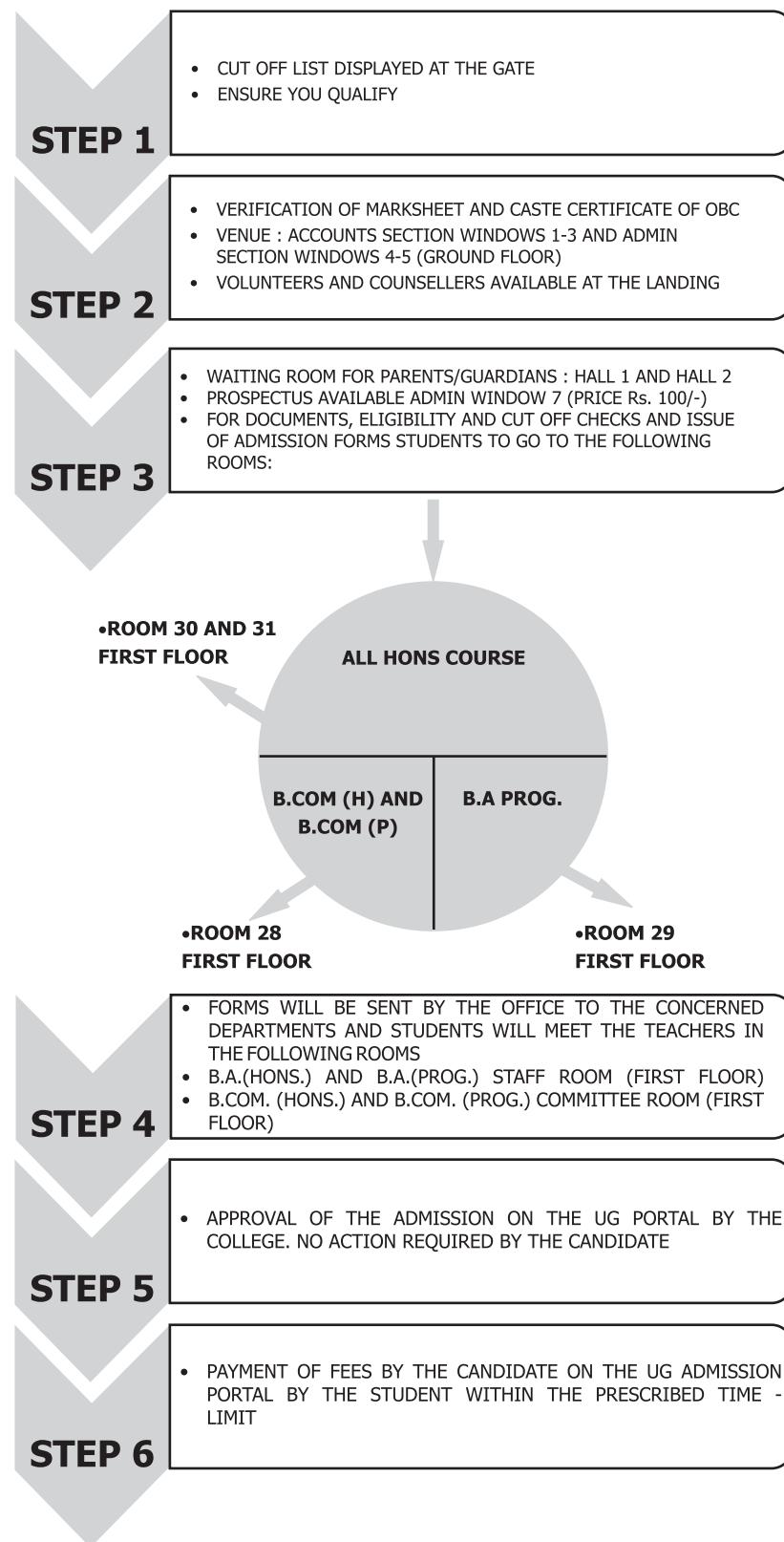
Cut-off	Activity	Date
	Online Registration	From Tuesday, 15th May 2018 (till 5 PM) to Thursday, 7th June 2018 (till 5 PM)
First Cut-off	Notification of First Cut-off Marks List by the Colleges	Tuesday, 19th June 2018
	Document verification and approval of admission	Tuesday, 19th June 2018 to Thursday, 21st June 2018
Second Cut-off	Notification of Second Cut-off Marks List by the Colleges	Monday, 25th June, 2018
	Document verification and approval of admission	Monday, 25th June, 2018 to Wednesday, 27th June 2018
Third Cut-off	Notification of Third Cut-off Marks List by the Colleges	Saturday, 30th June, 2018
	Document verification and approval of admission	Saturday, 30th June, 2018 to Tuesday, 3rd July 2018 (except Sunday)
Fourth Cut-off	Notification of Fourth Cut-off Marks List by the Colleges (if any)	Friday, 6th July 2018
	Document verification and approval of admission	Friday, 6th July 2018 to Monday, 9th July 2018
Fifth Cut-off	Notification of Fifth Cut-off Marks List by the Colleges (if any)	Thursday, 12th July 2018
	Document verification and approval of admission	Thursday, 12th July 2018 to Saturday, 14th July 2018

**Note:**

1. **For document verification and approval of admission following timing will be observed. 09.30 AM to 1.30 PM**
2. **After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. This may be done till 12:00 noon of the last day of that cut-off in which applicant is taking admission.**

**The Further cut-off lists may be declared, depending on the vacant seats in the college.**

## 2.2 FLOW CHART OF ADMISSION PROCESS



## 2.3 Requirements for Admission

### 2.3.1 Qualifying Examinations

Qualifying examinations for the purpose of admission to the first year of undergraduate programmes offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto.

Applicants seeking admission to the programmes offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the programmes in subsequent sections.

### 2.3.2 Age Requirement

As per Ordinance-I of the University, there is no minimum age bar for admission to the undergraduate and postgraduate programmes in the University and its colleges except in the programmes where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

**Gap year(s) would not be a bar for purposes of admission to the undergraduate programmes.**

### 2.3.3 Equivalence Criteria

The applications for admission to the Undergraduate programme in the College in respect of applicants belonging to the Examining bodies of Boards/Universities recognized/accredited by the Association of Indian University/ University Grants Commission/Ministry of Human Resource Development shall be considered by the College/ in terms of the following recommendations as circulated in the University circular letter of 13-1-2005.

- 2.3.3a That various degrees from Universities recognized by the Association of Indian Universities/University Grants Commission/Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of University of Delhi subject to the conditions that course duration is same as in Delhi University for purposes of determining eligibility for admission to various programme and further College may evolve procedure through its Admission Committee.
- 2.3.3b Senior School Certificate of various Boards recognized by Association of Indian Universities/ Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate Programmes.
- 2.3.3c Students who pass various Degree/School Examination of Foreign Universities/Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those candidates who do not fall in the list of Association of Indian Universities/University Grants Commission/Ministry of Human Resource Development recognized accredited Boards/Universities shall be referred to the University on the basis of individual merit.
- 2.3.3d **For some board which issue consolidated mark-sheets containing marks of both 11th and 12th class the merit of such applicants shall be determined on the basis of such consolidate marksheets.**

**The admission in any Programme/Course shall not be granted on the basis of projected scores issued by any Board/School.**

### 2.3.4 Grade Conversion [As per AC Resolution No. 319, Dt. 22.3.1976]

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/ Malayalam / Overseas /African G.C.E./Examination School Certificate Examination and / or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different Programmes in the University of Delhi.

Grade	Min.% of Each Grade	Grade	Mean Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30
6	51	F	Fail
7	47		
8	40		
9	Fail		

### 2.3.4a Admission for IB Students (IB Grade to Marks Scheme)

Grade	Indian Equivalent Marks	
7	96-100	Midpoint 98
6	83-95	Midpoint 89
5	70-82	Midpoint 76
4	56-69	Midpoint 62.5
3	41-55	Midpoint 48
2	21-40	Midpoint 30.5
1	1-20	Midpoint 10.5

### 2.3.4b Admission for University of Cambridge (International Examinations) Students

Grade	Percentage Uniform Mark Range	Cambridge Grade As	Percentage Uniform Mark Range
*A	90-100 (Midpoint 95)	95	95
A	80-89 (Midpoint 85)	a	80-100 (Midpoint 90)
B	70-79 (Midpoint 75)	b	70-79 (Midpoint 75)
C	60-69 (Midpoint 65)	c	60-69 (Midpoint 65)
D	50-59 (Midpoint 55)	d	50-59 (Midpoint 55)
E	40-49 (Midpoint 45)	e	40-49 (Midpoint 45)

#### Further Details:

- \* Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)
- \* The applicants seeking admission to an Honours programme must have passed the subject at Advanced level.

**In case any board declares the percentage marks of individual subjects along with the grades, then marks shall be taken into consideration.**



## 2.4 Programme/Course-wise requirements

Minimum requirements for the students who have passed the qualifying examinations and are seeking admission in regular colleges to various programmes are summarized below.

### 2.4.1 Arts/Social Sciences

S. No.	Programme Required	Minimum Percentage	Specific Requirements
1.	B.A.	An aggregate of 40% marks in the qualifying examination	The merit shall be determined on the basis of one language and three best academic/elective subjects (LIST A)
2.	B.A. (Hons.)	An aggregate of 45% marks in the qualifying examination	The merit shall be determined on the basis of one language and three best academic/elective subjects (LIST A)
3.	B.A. (Hons.) in Hindi Sanskrit	An aggregate of 45% marks in the qualifying examination. Applicants securing 40% marks in the aggregate and 50% marks in the subject concerned are also eligible for admission to the relevant Honours Programme	The merit shall be determined on the basis of one language and three best academic/elective subjects (LIST A) Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also one of the following examinations given below on the left shall be eligible for admission to the respective subject of the Honours Course given below:  Prabhakar in Hindi  Shastri in Sanskrit

**Note:** For admission to an undergraduate programme, where a particular subject or a group of subjects is required for admission, the applicants must have passed in the subject/each of the subjects concerned individually.

## 2.4.2 Commerce & Business Studies

Programme/ Course	Minimum Percentage Required	Mandatory Requirement of Subjects Studied and Passed	Basis of Selection
B.Com. (Hons.)	An aggregate of 45% marks in the qualifying examination	Mathematics/ Business Mathematics	<p>Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following:</p> <p>One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.</p> <p>OR</p> <p>One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:</p> <ol style="list-style-type: none"> <li>For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four';</li> <li>For every other subject (not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate percentage of 'Best Four'.</li> </ol>
B.Com.	An aggregate of 40% marks in the qualifying examination		<p>Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following:</p> <p>One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.</p> <p>OR</p> <p>One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:</p> <ol style="list-style-type: none"> <li>For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four';</li> <li>For every other subject (not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate percentage of 'Best Four'.</li> </ol>

**Note:**

1. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of examination. In case the subject to be considered does not have at least 70% theory component, then the marks obtained in theory and practical shall be converted to 70% and 30% respectively, on pro rata basis. The marks so arrived at will then be considered for calculation of 'Best Four'.
2. The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B.Com. (Hons.).
3. The computation of 'best four' subjects in the above framework should lead to an effective and unique 'best four' which would be higher than any other combination of 'best four' subjects.

### 2.4.3 Mathematical Sciences

S.No	Programmes	Requirement of Subjects Studied and Passed	Minimum Percentage Required	Basis of Selection
1.	B.Sc. (Hons.) in Mathematics,	50% marks in Mathematics and an aggregate of 45% marks in the qualifying examination		The Merit shall be determined on the basis of one language, Mathematics and two best elective /academic subjects (LIST A)
2.	B.Sc. (Hons.) Computer Science	Mathematics, one language and two other subjects listed as academic subjects (LIST A)	Should have secured a) 60% or more marks in Mathematics b) 60% or more marks in aggregate of four subjects including Mathematics, one language and two other subjects listed as academic subjects by the respective Boards	Selection will be made on the basis of best four academic subjects including one language, Mathematics and two subjects out of Physics, Chemistry and Computer Science / Informatics Practices. The students of other streams: one Language, Mathematics with two Academic Subjects (LIST A) with a deduction of 2%.

## 2.5 Procedure for Calculating 'Best Four'

### 2.5.1 Procedure for calculation of 'Best Four' subjects percentage for Honours Programmes (For admission to Arts/ Humanities Programmes):

- a. The merit shall be determined on the basis of one language and three best academic/elective subjects from LIST A.
- b. Out of three, academic/elective subject chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the calculated 'Best Four' percentage.
- c. For Honours in languages refer to point 7 also.

#### Note:

- i. If an applicant doesn't include the subjects given in LIST A in 'Best Four', then a deduction of 2.5% of maximum marks will be levied for each subject for the purpose of calculating 'Best Four'.
- ii. All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

#### Examples

(1) If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), and Chemistry 91 (theory 52, practical 39; max. marks theory 60, practical 40) which is not in ratio of 70: 30, then the marks can be converted on pro rata basis

$$\text{Pro rata marks in physics} = 88.33; ((50/60) \times 70 + (40/40) \times 30) = 58.33 + 30 = 88.33$$

$$\text{Pro rata marks in chemistry} = 89.92; ((52/60) \times 70 + (39/40) \times 30) = 60.67 + 29.25 = 89.92$$

(2) If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and Biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis.

$$\text{For Physics, it is } 56.25 + 29 = 85.25; ((45/56) \times 70 + 29) = 56.25 + 29 = 85.25$$

$$\text{For Chemistry, it is } 60 + 30 = 90; ((48/56) \times 70 + 30) = 60 + 30 = 90$$

$$\text{For Biology, it is } 63.75 + 30 = 93.75; ((51/56) \times 70 + 30) = 63.75 + 30 = 93.75$$

The following discipline subjects must be treated as Academic/ Elective subjects for the purpose of undergraduate admissions. All other subjects offered by different boards may be treated as nonelective.

## LIST A

### (Academic/Elective Subjects)

Accountancy	Economics	Home Science	Punjabi
Arabic	English	Italian	Psychology
Bengali	French	Legal Studies	Sanskrit
Botany	Geography	Mathematics	Sociology
Biology/Biotechnology	Geology	Persian	Spanish
Chemistry	German	Philosophy	Statistics
Commerce/Business Studies	Hindi	Physics	Urdu
Computer Science/ Informatics Practices	History	Political Science	Zoology

#### **Basis of calculation of Best Four**

1. Accountancy shall be treated at par with academic/ elective subjects.
2. Mass Media Studies will be treated as an academic subject for the purpose of admission to B.A. (Hons.) Journalism (Hindi/ English).
3. In case an applicant has studied elective and core languages, the core/elective language subject will be treated as language, while elective language can be considered as academic/elective subject.
4. Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology.
5. Admission to B.A. (Hons.) Philosophy B.A. (Hons.) will be based on 'Best Four' percentage including one language and three academic/elective subjects as per the above procedure.
6. The applicants must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.
7. (a) For admission to Honours in any language programme, advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied that particular elective language.  
 (b) In case, an applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language (except for Honours in English and Hindi, refer (c)), deduction of 5% will be imposed on 'Best Four' percentage.  
 (c) For admission to Honours in English and Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.
8. University may define any other relevant subjects as an academic/ elective for a particular Honours programme.

<p><b>Example 1:</b></p> <p>If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Economics (94). Total marks are <math>90+92+88+94=364</math>, Percentage is 91%. The effective percentage for: B.A. (Hons.) English is 91%, Not eligible for B.A. (Hons.) Economics, B.A. (Hons.) Political Science is <math>91\% - 2.5\% = 88.5\%</math>. Political Science not studies &amp; passed</p>	<p><b>Example 2:</b></p> <p>If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics (83). Case1: Total marks are <math>96+92+90+94=372</math>, Percentage is 93%. The effective percentage for: B.A. (Hons.) History is <math>93\% - 2.5\% = 90.5\%</math>, B.A. (Hons.) English 93%, B.A. (Hons.) Economics <math>93\% - 2.5\% = 90.5\%</math>, Case2: Total marks are <math>96+90+94+83=363</math>, Percentage is 90.75%. The effective percentage for: B.A. (Hons.) History is <math>90.75\% - 2.5\% = 88.25\%</math>, B.A. (Hons.) English 90.75%, B.A. (Hons.) Economics 90.75% Comparing Case1 &amp; Case2, Best Four for B.A. (Hons.) History is 90.5% B.A. (Hons.) English 93%, B.A. (Hons.) Economics 90.75%</p>
<p><b>Example 3:</b></p> <p>If an applicant scored: Accounts (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96). Total marks are <math>88+92+90+96 = 366</math>, Percentage is 91.5%. The effective percentage for: B.A. (Hons.) History is <math>91.5\% - 2.5\% - 2.5\% = 86.5\%</math> B.A. (Hons.) English is <math>95\% = 90.5\% = 89\% - 2.5\%</math> is deducted as web designing not listed subject (List A)</p>	<p><b>Example 4:</b></p> <p>If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85). Case1: Total marks are <math>90+92+88+94=364</math>, Percentage is 91%. The effective percentage for B.A. (Hons.) Psychology is <math>91 - 2.5 = 88.5\%</math> The effective percentage for B.A. (Hons.) Economics is <math>91 - 2.5 = 88.5\%</math> The effective percentage for B.A. (Hons.) English is 91%</p>

<p><b>Example 5:</b></p> <p>If an applicant has scored: Physics (85), Chemistry (90), English (90) and Biology (85), Mathematics (75).</p> <p>Total marks in PCBE are:</p> $85+90+85+90=350$ <p>The percentage is 87.5%</p> <p>The effective percentage for:</p> <p>B.A. (Hons.) English is 87.5%</p> <p>B.A. (Hons.) Political Science is <math>87.5 \% - 2.5\% = 85\%</math></p> <p>B.A. (Hons.) Economics is <math>87.5 \% - 2.5\% = 85\%</math></p>	<p><b>Example 6:</b></p> <p>If an applicant has scored: English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90).</p> <p>Total Marks = 356 excluding History.</p> <p>The percentage is 89%.</p> <p>The effective percentage for:</p> <p>B.A. (Hons.) English is <math>89 \% + 2\% \text{ (Elective)} = 91\%</math></p> <p>B.A. (Hons.) Political Science is 89%</p> <p>B.A. (Hons.) History <math>89 - 2.5\% = 86.5\%</math> (History not included)</p> <p>B.A. (Hons.) Psychology <math>89-2.5\% = 86.5\%</math></p>
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## 2.5.2 Procedure for calculation of 'Best Four' subjects percentage for B. Com. (Honours)/B.Com.:

One Language from Part 1 of List C1 + three best subjects out of Part 2 of List C1.

**OR**

One Language from Part 1 of List C1 + any combination of subjects out of Part 2 of List C1, List C2 or any other subject (not listed either in List C1 or List C2). In such a case, the deduction of marks from aggregate percentage of 'Best Four' shall be as follows:

- For every subject included from List C2, a deduction of one percent in aggregate percentage of 'Best Four';
- For every other subject (not listed either in List C1 or List C2), a deduction of 2.5% per subject in aggregate percentage of 'Best Four'.

**Note:**

- All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of examination. In case the subject to be considered does not have at least 70% theory component, then the marks obtained in theory and practical shall be converted to 70% and 30% respectively, on pro rata basis. The marks so arrived at will then be considered for calculation of 'Best Four'.
- The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B. Com. (Hons.).
- The computation of 'best four' subjects in the above framework should lead to an effective and unique 'best four' which would be higher than any other combination of 'best four' subjects.

## **LIST C1 – List of Core Subjects for B.Com. (Hons.)/B.Com.**

<b>PART 1 (Language)</b>	<b>PART 2 (Core Subjects)</b>
English	Mathematics
Hindi	Accountancy
	Business Studies / Commerce
	Economics

## **LIST C2 – ADDITIONAL LIST of Subjects for B. Com. (Hons.)/ B.Com.**

Botany	Geography	Philosophy	Statistics
Business Mathematics	Geology	Physics	Zoology
Biology/ Biotechnology	History	Political Science	
Chemistry	Home Science	Psychology	
Computer Science/ Informatics Practices	Legal Studies	Sociology	

### **Example 7:**

If an applicant has scored: Accounts (90), Business Studies (92), English (88) and Economics (94).

Total marks are  $90+92+88+94 = 364$ , Percentage is 91%.

Not eligible for B.Com. (Hons.)

The effective percentage for B.Com. (Hons.) is 91%

### **Example 8:**

If an applicant has scored: Physics (96)\*, Chemistry (92), English (90) and Mathematics (94).

Total marks are  $96+92+90+94 = 372$ , Percentage is 93%.

The effective percentage for both B.Com. (Hons.) & B.Com. is  $= 93 - 3 \times 1\% = 90\%$

### **Example 9:**

If an applicant scored: Accounts (88), English (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).

Case1: Total marks are  $88+92+90+96 = 366$ , Percentage is 91.5%.

The effective percentage is  $91.5 - 2 \times 2.5\% = 86.5$

Case2: Total marks are  $88+92+82+96 = 358$

Percentage is 89.5%,

The effective percentage is  $89.5\% - 2.5\% = 87\%$

Case 2 is unique “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 87%

### **Example 10:**

If an applicant has scored: Accounts (90), Business Studies (92), English (88) and Home Science (94), Mathematics (85).

Case1: Total marks are  $90+92+88+94=364$ , Percentage is 91%.

The effective percentage is  $91\% - 1\% = 90\%$

Case2: Total marks are  $90+92+88+85=355$ , Percentage is 88.75%.

The effective percentage is 88.75%

Case 1 is unique “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 90%

**Example 11:**

If an applicant scored: History (88), English (92), Political Science (90) and Web Designing (96).

Total marks are  $88+92+90+96=366$ , Percentage is 91.5%.

Not eligible for B.Com. (Hons.)

The effective Percentage for B.Com. is  $91.5\% - 1\% - 1\% - 2.5\% = 87\%$

**Example 12:**

If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)\* and Painting (95)\*.

Case 1: Total marks are  $90+88+94+95=367$ .

The Percentage is 91.75%.

The effective percentage is  $91.75\% - 2 \times 2.5\% = 86.75$

Case 2: Total marks are  $90+82+88+95=354$ .

The Percentage is 88.75%.

The effective percentage is  $88.75\% - 2.5\% = 86.25$

Case 1 is unique "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 86.75%

\*Marks in physics/chemistry/biology papers should be in ratio of 70: 30 (theory: practical), otherwise, marks calculated on pro rata basis will be considered.

**2.5.3 Procedure for calculation of 'Best Four' subjects percentage for B.A. programme:**

- One Language (Core/Elective/Functional)
- Any three elective subjects can be chosen. A deduction of upto 5% on 'Best Four' percentage may be imposed if there is a change of stream, which means either from Commerce stream to Arts/Humanities/Social Sciences or from Science stream to Arts/Humanities/Social Sciences..
- One non-listed (LIST A ) subject can be included in calculation of 'Best Four' without any deduction.
- If an applicant opts for Modern Indian Language (MIL) (Except Hindi) as a subject, an advantage of up to 10% may be given in 'Best Four' in those colleges where MIL is offered as a subject.

**Note:**

- The college will notify the actual deduction upto 5% for change of stream beforehand by uploading on its website.
- If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
- All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then the marks of theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four' in addition to Note (i).

## Examples for calculation of 'Best Four' Percentage are given below.

<p><b>Example 13:</b></p> <p>If an applicant has scored in Accounts (90), Business Studies (92), English (88) and Economics (94). Total marks are <math>90+92+88+94=364</math>. The Percentage is 91%. The effective percentage for B.A. programme is <math>91\% - 5\%^{**} = 86\%</math></p>	<p><b>Example 14:</b></p> <p>If an applicant has scored in Physics (96)*, Chemistry (92)*, English (90) and Mathematics (94). Total marks are <math>96+92+90+94=372</math> and Percentage is 93%. The effective percentage for B.A. programme is <math>93\% - 5\%^{**}=88\%</math></p>
<p><b>Example 15:</b></p> <p>If an applicant scored: History (88), English (92), Political Science (90) and Web Designing (96)*</p> <p>Total marks are <math>88+92+90+96=366</math>, Percentage is 91.5%.</p> <p>The effective Percentage for B.A. programme is 91.5%</p>	<p><b>Example 16:</b></p> <p>If an applicant scored: History (88), English (92), Political Science (90) and Web Designing (96)*</p> <p>Total marks are <math>88+92+90+96=366</math>, Percentage is 91.5%.</p> <p>The effective Percentage for B.A. programme is <math>91.75\%-5\%^{**}-2.5\# = 84.25\%</math></p>
<p><b>Example 17:</b></p> <p>If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), Chemistry 91(theory 52, practical 39; max. marks theory 60, practical 40), English (90) and Mathematics (95), Physical Education (92). Physics and Chemistry have 60% theory component and 40% practical marks.</p> <p>Pro rata marks in physics = 88.33%</p> <p>Pro rata marks in chemistry = 89.92%</p> <p>Therefore, Total marks in PCM are:</p> <p><math>88.33+89.92+95=273.25=91.08\%</math> and PCME are: <math>88.3+89.92+95+90 = 363.25 = 90.81\%</math>.</p>	<p><b>Example 18:</b></p> <p>If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. Physics, Chemistry and Biology have less than 70% theory component and must be converted to 70:30.</p> <p>For Physics, it is <math>56.25+29 = 85.25</math>; For chemistry, it is <math>60+30= 90</math>; For biology, it is <math>63.75+30= 93.75</math>. The PCB is 89.77% ; PCM is 89.19%</p>

\*\* is deduction due to change of stream.

# is for second vocational subject.

\*Marks in these papers should be in ratio of 70: 30 (theory, practical), otherwise, marks calculated on pro rata basis will be considered.

## 2.6 List of Documents required at the time of Admission

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission:

- 1 Class X Board Examination Certificate
- 2 Class X Mark-Sheet
- 3 Class XII Mark-Sheet
- 4 Class XII Provisional Certificate / Original Certificate
5. Recent Character Certificate
6. SC/ST/PwD/CW/KM Certificate (in the name of the Applicant) issued by the competent authority
7. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) as in central list issued by <http://ncbc.nic.in>
8. Transfer Certificate from school / college as well as Migration Certificate from Board / University are required from those students who have passed senior secondary exam from outside Delhi
9. At least two passport size self-attested photographs.

**The College will accept self-attested copies of documents / papers provided by the students. It is made clear that if any false attestation / falsified records are detected, the student will be debarred from attending any programme in the University / or its Colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against her.**

## 2.7 Reservations and Relaxations

### 2.7.1 Reservation of Seats for Schedule Caste (SC)/Tribe (ST) Applicants

- 22.5 % of the total numbers of seats is reserved for applicants belonging to Scheduled Caste/Scheduled Tribes (15% for Scheduled Caste and 7.5% for Scheduled Tribes, interchangeable, if necessary).
- Relaxation to the extent of 5% in the minimum marks will be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the programme concerned.
- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill up all the reserved seats.(AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). Eligibility in these cases is pass percentage.

**Note: SC/ST students who get admission under open merit (unreserved) will not be included in the reserved quota, i.e. 22.5%.**

**Candidates seeking admission under SC/ST/OBC category should have certificates in their own name only.**

### **2.7.2 Reservation of Seats for Non-Creamy layer (Central List) Other Backward Classes (OBC)**

- 27% seats will be reserved for the applicants belonging to OBC (non-creamy layer, central list).
- The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).
- The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'creamy layer' status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt.(Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2016-2017.
- If the applicants do not have the OBC non-creamy layer certificate of the financial year 2016-2017 at the time of upload, the applicant may upload old OBC non-creamy layer certificate/acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant will have to produce the OBC non-creamy layer certificate of the financial year 2016-2017.
- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said programme and in the admission entrance test 10% of the minimum eligibility marks prescribed for General Category applicants.
- The College shall not refuse admission to any OBC applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be removed, remedial classes for which may be arranged by utilizing grants that are available from University Grants Commission.
- If the seats meant for OBC remain vacant after arriving at the minimum eligibility, the same may be converted and filled up by other eligible applicants subject to approval from the University.

**Note: The merit list for the unreserved category seats will comprise of all the applicants in the order of merit. No one will be excluded from the same. In other words, it will also include SC / ST / OBC applicants, if they come in unreserved merit. The applicant cannot be excluded from the unreserved category merit list just because he belongs to SC/ST/OBC. Such an applicant is entitled to be considered under the unreserved category, as well as under the reserved**

**category. Admission to unreserved category seats will be strictly in the order of merit without excluding SC/ST/OBC applicants.**

### **2.7.3 Reservation of Seats for Persons with Disabilities (PwD) (Supernumerary Seats)**

As per the provisions of Rights of persons with disabilities Act 2016 not less than 5% seats are reserved for persons with Benchmark Disabilities. For further details please refer to Bulletin of Information 2018-19 (University of Delhi) Concessional/Waiver of fees in respect of Persons with Disabilities (PwD)

1. Consequent upon amendment to Ordinance X(4) of the University, the following provision has been added after Sub-clause 2 of Ordinance X (4) of the said Ordinance: "Provided that the Persons with Physical Disabilities shall be waived off all the fees payable including the Examination fee and other University fees, except Admission fee, subscription towards Delhi University Students' Union and Identity Card fee for pursuing under-graduate, post-graduate or other courses in the University or its Colleges." In pursuance of the above, the students with physical disabilities pursuing various courses of study shall be exempted from payment of fees, including examination fee and other University fees, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee.
2. PwD Applicants who will meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay fee relevant for PwD Applicant
3. In pursuance of the Executive Council Resolution No. 50 dated 03.11.2012, it is notified that the students with physical disabilities residing in different Hostels/Halls of the University are exempted from payment of all hostel fees and charges except refundable caution fee and the mess fees. The Persons with Physical Disabilities students shall pay 50% of the Mess fee and the remaining 50% of the Mess Fee-in respect of the PwD students is being met by the University.

It is clarified further that the PwD students who are getting fellowships/financial assistance shall be exempted from payment of fees/charges/mess fees subject to the following conditions:

<b>Value of Fellowship</b>	<b>Exemption of Fees Waiver etc.</b>
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3001 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8001 and above per month	No fees waiver and no Hostel Subsidy

**All Eligible SC/ST, OBC, PwD students who are admitted to the college should submit their scholarship form by February, 2019 for processing.**

## **2.7.4 Reservation of Armed Forces (CW) (Supernumerary Seats)**

1. All Applicants seeking admission to various undergraduate programmes of University of Delhi will have to register online as per schedule notified by the University.
2. 5% of seats are reserved for candidates under CW categories Programme wise.
3. All the CW candidates have to upload the Educational Concession certificate in the enclosed format to be issued by any of the following authorities on the proper letter head.
  - Secretary, Kendriya Sainik Board, Delhi.
  - Secretary, Rajya Zila Sainik Board.
  - Officer-in-Charge, Record Office.
  - 1st Class Stipendiary Magistrate.
  - Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)
4. Admission may be offered to the Children/Widows of Officers and Men of the Armed Forces including Para-Military Personnel, in the following order of preference:
  - I. Widows/Wards of Defence personnel killed in action;
  - II. \*Wards of serving personnel/ex-servicemen disabled in action and Boarded out from service with disability attributable to military service,
  - III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;
  - IV. \*Wards of Defence personnel disabled in peace time with disability attributable to the military service; and
  - V. Wards of serving Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards;

\*Subject to approval of competent Bodies

**Gallantry Awards include:** Param Vir Chakra, Ashok Chakra, Sarvottam Yudh Seva Medal, Maha Vir Chakra, Kirti Chakra, Uttam Yudh Seva Medal, Vir Chakra, Shaurya Chakra, Yudh Seva Medal, Sena, Nau Sena, – Vayusena Medal, Mention-in-Despatches, President's Police Medal for Gallantry, Police Medal for Gallantry.

For the Schedule of undergraduate (Merit Based) Admission 2018 under Armed forces category (CW) please refer Bulletin of Information 2018-19 university of Delhi.

## **Format of the Educational Concession Certificate (Sample)**

### **FORMAT**

#### **(ON THE PROPER LETTER HEAD)**

OFFICE OF THE \_\_\_\_\_

This is to certify that Mr. /Miss \_\_\_\_\_ is son/daughter of \_\_\_\_\_ (No. \_\_\_\_\_) resident of \_\_\_\_\_.

The above named Officer/JCO/OR \_\_\_\_\_ :-

- i. Killed in action on \_\_\_\_\_ during \_\_\_\_\_
- ii. Disabled in action on \_\_\_\_\_ during \_\_\_\_\_ and boarded out from service.
- iii. Died in peace time on duty on \_\_\_\_\_ with death attributable to military services.
- iv. Disabled in service and boarded out with disability attributable to military service.
- v. Gallantry Award: \_\_\_\_\_.

Master/Miss \_\_\_\_\_ son/daughter of \_\_\_\_\_ Officer/JCO/OR is eligible for educational concession for admission in University of Delhi against the Armed Forces category under Priority No. \_\_\_\_\_.

No.: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature)

Rubber stamp with Name & Designation



## **2.7.5 Reservation of Kashmiri Migrants (Supernumerary Seats)**

1. All the Wards of Kashmiri Migrants who wish to be considered for admission to various undergraduate programmes for university have to register online as per schedule notified by the University.
2. Upto 5% seats are reserved programme-wise for Wards of Kashmiri Migrants.
3. All the Wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/Relief Commissioner.
4. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.
5. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the College.  
**The applicants selected under Prime Minister's Special Scholarship Scheme for J&K will be admitted directly to college.**

## **2.7.6 Reservation of Seats for Foreign Applicants (Supernumerary Seats)**

All foreign applicants, including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission in the College and they may be considered for admission under 5% quota prescribed for the foreign students. The foreign applicants seeking admission to Undergraduate Programmes should apply online through Foreign Students' Registry portal <http://fsr.du.ac.in> and can contact Deputy Dean (Foreign Students), Conference Centre, University of Delhi-110007 for further details.

Email: [fsr\\_du@yahoo.com](mailto:fsr_du@yahoo.com)

Phone No. +91-11-27666756

## **2.7.7 Sports/ECA Quota**

### **GUIDELINES FOR ADMISSION ON THE BASIS OF SPORTS IN UNDER-GRADUATE PROGRAMMES 2018**

1. The applicants are required to fill the online application form available on the DU UG Portal.
2. The charges for registration will be Rs. 100/- per Game/Sport in addition to charges for (UR/OBC/SC/ST/PwD) registration.

The admission on the basis of Sports will be based on (a) Super Category: Direct admission without Sports Trial (b) Admission on the basis of Sports Trial. The list of Game/Sport of the constituent Colleges is given in Annexure VI and the list of Position/Event/Weight Category of Game/Sport of the constituent Colleges is given in Annexure VII.

## **I. Super Category : Direct Admission without Sports Trial**

### **(Category A-1 of the Criteria for Marking of Merit/Participation Sports Certificate)**

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission without Sports Trial and will be only applicable in the Colleges where requirement for the Game/Sport has been given by the Colleges.

1. Olympic Games by the International Olympic Committee (IOC)
2. World Championship / World Cup by International Sports Federations (ISFs)
3. Commonwealth Games by Commonwealth Games Federation (CGF)
4. Asian Games by Olympic Council of Asia (OCA)
5. Asian Championships by International Sports Federations (ISFs)
6. South Asian Federation Games (SAF) by South Asian Sports Council (SASC)
7. Paralympic Games by International Paralympic Committee (IPC)

## **II. Admission on the basis of Sports Trial**

### **(Categories A-2, B-1, B-2, C and D of the Criteria for Marking of Merit/ Participation Sports Certificate)**

#### **A. Maximum 40 Marks for Merit/Participation Sports Certificate**

1. Criteria for Marking of Merit/Participation Sports Certificate displays the Marks for different levels of Game/Sport Competitions.
2. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking Competitions will not be considered.
3. Applicants are required to upload Self-Attested copies of three Merit/Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking.
4. Merit/Participation Sports Certificate of preceding three years will be considered from 01<sup>st</sup> May 2015 to 30<sup>th</sup> April 2018.
5. Level of competency of the applicant will be determined only for those who have achieved distinction only during the preceding three years in those Games/ Sport recognized by AIU / MYAS in which Inter-University Competitions are held and preferences are given by the constituent Colleges.

## **B. Maximum 60 Marks for Sports Trial**

**Sports Trial includes Game/Sport Specific Fitness, Fundamental Skills and Overall Playing Ability.**

1. The Applicant should go through the notifications issued by the College and University of Delhi on their Website.
2. The College will conduct Sports Trial for a specific Game/Sport identified by Delhi University Sports Council (DUSC).
3. The College will video-graph the Sports Trial.
4. The Applicant must secure minimum 30 marks in the Sports Trial to be eligible for admission on the basis of Sports.

### **Team Games**

Ball Badminton, Baseball, Basketball, Cricket, Football, Handball, Hockey, Kabaddi, Kho-Kho, Korfball, Netball, Softball and Volleyball

- Marking Criteria for Team Games - Total (60 Marks)
- Fundamental Skills - (20 Marks)
- Performance in Trials - (40 Marks)

**Disclaimer :** College reserves the right to change the number and nature of specific game/sport and their respective position/event/weight category depending upon the availability of applicants at any stage of admission.



**CRITERIA FOR MARKING OF SPORTS CERTIFICATE OUT OF MAXIMUM 40 MARKS**

Category	Level of Competition	Certificate Issuing Authority	Maximum Marks (40)			
			1st Position	2nd Position	3rd Position	Participation
A-1	Represented India in Olympic Games/ World Championship/ World Cup/ Commonwealth Games/ Asian Games / Asian Championship/ South Asian Federation Games/ Paralympic Games	IOC/ ISFs/ CGF/ OCA/ SASC/ IPC/ IOA/ NSF recognized and/or funded by Ministry of Youth Affairs & Sports (MYAS)	Direct Admission			
A-2	Position and/ or Participation in International Youth/Junior Competition	International Sport Federation (ISF/ NSF) recognized and/or funded by Ministry of Youth Affairs & Sports (MYAS)Concerned School Boards	40	38	36	34
B-1	Position and/ or Participation in National Games / Federation Cup/ Senior National / Inter-Zonal National/ National Competition	IOA/ NSF recognized and/or funded by Ministry of Youth Affairs & Sports (MYAS)	33	31	29	27
B-2	Position and/or Participation in National School Games Under 19/ 17, Khelo India National School Games Under 17/ Youth/ Junior National/ National Women Sports Competition/ Sub-Junior / Cadet National Competition/ Zonal National Competition	School Games Federation of India (SGFI)/ NSF recognized and/or funded by Ministry of Youth Affairs & Sports (MYAS)	25	23	21	19
C	Position in State Competition/ State Women Sports Competition / Inter-Zonal/ Inter-District/ CBSE National/ KVS National/ IPSC National/ ICSE National/ DAV National/ NVS National/ Vidya Bharti National Competition	State Sports Association, State Directorate of Education/ School Boards	16	14	12	Not Eligible
D	Position in District/Zonal, CBSE-Cluster/ Zonal, KVS/NVS-Regional, DAV/ Vidya Bharti-Zonal, Subroto Cup, other School Boards Competition	District Sports Association, District/Zonal/Regional Directorate of Education/ School Boards	08	06	04	Not Eligible

**Note :**

1. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking competitions will not be considered.
2. Merit/Participation Sports Certificate of preceding three years will be considered from 22nd May 2015 to 21st May 2018.
3. Applicants are required to upload Self-Attested copies of three Merit/Participation Sports Certificate.
4. Only the Highest Merit/Participation Sports Certificate will be considered for Marking.

## 2.8 Courses Offered

Undergraduate Programmme	Undergraduate Honors	Post-Graduate	Professional
B.A. Programme B.Com. Programme	B.A.(H) Applied Psychology B.A.(H) Economics B.A.(H) English B.A.(H) Geography B.A.(H) Hindi B.A.(H) History B.A.(H) Philosophy B.A.(H) Political Science B.A.(H) Sanskrit B.Com.(H) B.Sc.(H) Computer Sc. B.Sc.(H) Mathematics	M.A. Hindi M.A. Political Science M.A. Sanskrit (Admission and teaching of these courses is done at the University level. Tutorials are held in the college)	B.Ed.Ed. (4 Year Course) B.Ed. (2 Year Course)

## 2.9 Distribution of Seats in Various Courses

S. No.	Course	General Seats	OBC/Sikh/Christian	SC Seats	ST Seats	PWD Seats	Supernumerary Seats	Total Seats
1	B.Sc (Hons) Computer Science	27	15	8	4	1	3	58
2	B.Sc (Hons) Mathematics	19	11	6	3	1	2	42
3	B.A. (Hons) Applied Psychology	19	11	6	3	1	2	42
4	B.A. (Hons) Economics	19	11	6	3	1	2	42
5	B.A. (Hons) English	19	11	6	3	1	2	42
6	B.A. Geography (Hons.)	24	12	7	3	1	1	48
7	B.A. (Hons) Hindi	19	11	6	3	1	2	42
8	B.A. (Hons) History	19	11	6	3	1	2	42
9	B.A. (Hons) Philosophy	19	11	6	3	1	2	42
10	B.A. (Hons) Political Science	47	25	14	7	2	5	100
11	B.A. (Hons) Sanskrit	19	11	6	3	1	2	42
12	B.A.	194	104	58	29	8	19	412
13	B.Com	60	32	18	9	4	6	129
14.	B.Com (Hons)	47	25	14	7	2	5	100

## 2.10 Choice Based Credit System (CBCS) :

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system.

### Outline of Choice Based Credit System :

1. **Core Course** : A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. **Elective Course** : Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 **Discipline Specific Elective (DSE) Course** : Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 **Dissertation/Project** : An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 **Generic Elective (GE) Course** : An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic elective.

3. **Ability enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course** : The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They ((I)Environmental Science, (ii) English/MIL Communication) are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 **AE Compulsory Course (AECC)** : Environmental Science, English Communication/MIL Communication.

3.2 **AE Elective Course (AEEC)** : These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

## 2.11 CBCS For Honors Courses

Details of Courses Under B.A (Honors), B.Com (Honors) & B.Sc. (Honors)

Course	*Credits	
	Theory+Practical	Theory+Tutorial
<b>I. Core Course (6 Credits) (14 Papers)</b>	$14 \times 4 = 56$	$14 \times 5 = 70$
<b>Core Course Practical/Tutorial* (14 Papers)</b>	$14 \times 2 = 28$	$14 \times 1 = 14$
<b>II. Elective Course (6 Credits) (8 Papers)</b>		
A.1. Discipline Specific Elective (4 Papers)	$4 \times 4 = 16$	$4 \times 5 = 20$
A.2. Discipline Specific Elective Practical/ Tutorial* (4 Papers)	$4 \times 2 = 8$	$4 \times 1 = 4$
B.1. Generic Elective/ Interdisciplinary (4 Papers)	$4 \times 4 = 16$	$4 \times 5 = 20$
B.2. Generic Elective Practical/ Tutorial* (4 Papers)	$4 \times 2 = 8$	$4 \times 1 = 4$
• Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
<b>III. Ability Enhancement Courses</b>		
<b>1. Ability Enhancement Compulsory Courses (AECC)</b>  (2 Papers of 4 credits each) Environmental Science English/Hindi/MIL Communication	$2 \times 4 = 8$	$2 \times 4 = 8$
<b>2. Skill Enhancement Courses (SEC)</b>  (Minimum 2, Max. 4) (2 Papers of 2 credits each)	$2 \times 4 = 8$	$2 \times 4 = 8$
<b>Total credit</b>	<b>148</b>	<b>148</b>

\*wherever there is a practical there will be no tutorial and vice-versa.

## 2.12 List of Generic Electives for Honours Courses (2018-19)

Department	Semester I	Semester II
Applied Psychology	Psychology for Living	Community Psychology
Computer Science	Introduction to Programming (C++) (Theory and Practical)	Introduction to Data Base System (Theory and Practical)
Economics	Introductory Microeconomics	Introductory Macroeconomics
English	Language, Literature and Culture	1. Readings on Indian Diversities and Literary movements <b>or</b> 2. Text and performance
Hindi	Hindi Cinema aur Uska Adhyayan	Patkatha aur samvad lekhan
History	Delhi through the Ages	Cultural diversity in India
Mathematics	Calculus	Linear Algebra
Philosophy	Ethics in Public Domain	Formal Logic / Symbolic Logic
Physical Education	Introduction to Physical Education in the contemporary context	Fitness, Wellness and Nutrition
Political Science	Nationalism in India	Reading Gandhi
Sanskrit	Indian Culture and Social Issues	Indian Epigraphy and Paleography

**Note:** Honours Students cannot opt for the GE Paper offered in their main course and must choose a paper from among the GE Paper offered by other departments. For example a student of B.A. (Hons) Applied Psychology cannot take the GE Papers offered by the Deptt. of Applied Psychology.



## 2.13 CBCS FOR B.A./B.COM. PROGRAMME

Details of Courses Under Undergraduate Programme (B.A./B.Com.)

Course	*Credits	
	Paper+Practical	Paper+Tutorial
<b>I. Core Course (6 Credits) (12 Papers)</b> Two papers - English Two papers - Hindi/Sanskrit (MIL) Four papers - Discipline 1 Four papers - Discipline 2	12X4= 48	12X5=60
<b>Core Course Practical/Tutorial* (12 Practicals)</b>	12X2=24	12X1=12
<b>II. Elective Course (6 Credits) (6 Papers)</b> Two papers-Discipline 1 specific Two papers-Discipline 2 specific Two papers- Inter disciplinary Two papers from each discipline of choice and two papers of interdisciplinary nature.	6x4=24	6X5=30
<b>Elective Course Practical/Tutorials* (6 Practical/ Tutorials*)</b> Two papers-Discipline 1 specific Two papers-Discipline 2 specific Two papers- Generic (Inter disciplinary) Two papers from each discipline of choice including papers of interdisciplinary nature.	6X2=12	6X1=6
<ul style="list-style-type: none"> <li>• Optional Dissertation or project work in place of one Elective paper (6 credits) in 6th Semester</li> </ul>		
<b>III. Ability Enhancement Courses</b> <b>1. Ability Enhancement Compulsory Course (AECC)</b> <b>(2 Papers of 4 credits each)</b> Environmental Science English/Hindi/MIL Communication	2 X 4=8	2 X 4=8
<b>2. Skill Enhancement Course (SEC)</b> <b>(4 Papers of 4 credits each)</b>	4 X 4=16	4 X 4=16
<b>Total credit</b>	<b>132</b>	<b>132</b>

\*wherever there is a practical there will be no tutorial and vice-versa.

- Student who have not studied Hindi beyond class VIII or their language is not part of the language under MIL will be given option to choose papers of Political Science, Philosophy Economics and History in lieu of the two papers of MIL apart from English that they have to study as core language and in Ability enhancement Communication Courses (AECC). Further such students cannot opt the paper of the subject which they are studying as one of the core subject in their respective course.

## 2.14 DISCIPLINE COMBINATIONS OFFERED FOR B.A. (PROGRAMME)

The following combinations are permitted:	
First Discipline	Options for Second Discipline
Computer Application	Economics/Maths/Geography.
Economics	Political Science/History/Maths/Food Technology/ Philosophy/ Geography/Sociology/Computer Application
Food Technology (F.T.)	Economics/History
Geography	Hindi/Economics/Political Science/History/Computer Application/Maths
Hindi	History/Political Science/Sociology/Philosophy/Geography
History	Sanskrit/Economics/Political Science/Music/Food Technology/ Philosophy/Geography/Sociology/Hindi
Human Development and Family Empowerment	Political Science/Sociology.
Mathematics	Economics/Computer Applications / Geography
Music (Vocal/Instrumental)	Sanskrit/Political Science/History
Philosophy	Sanskrit/Economics/Political Science/History/Hindi
Political Science	Sanskrit/Economics/Human Development and Family Empowerment/ Philosophy/Geography/Hindi/Music/History
Sanskrit	Political Science/History/Music/Philosophy.
Sociology	Economics/History/Human Development and Family Empowerment/Hindi

## 2.15 B.Ed. AND B.Ed.Ed. COURSES

The College runs two professional teacher training courses namely Bachelor of Education (B.Ed), a two year course that prepares teacher for the secondary and senior secondary level and B.Ed.Ed., a four year programme that prepares teachers for the elementary level (Class I-VIII). The admission to both these courses is done by the Dept. of Education, University of Delhi through a centrally conducted admission test. The eligibility conditions for B. Ed. Ed. & B.Ed. are as follows:-

### Eligibility for Admission to the B.Ed.Ed Programme

1. Candidates seeking admission to B.Ed.Ed Programme should have cleared the higher secondary examination or any other examination recognised as equivalent thereto with a minimum aggregate of 50% marks.
2. The reservation and relaxation in the marks for SC/ST/OBC/PwD and any other categories shall be as per the rules of the University of Delhi.

Specific details should be obtained from the Central Institute of Education, University of Delhi.

## B.Ed.

### A. ELIGIBILITY CONDITIONS FOR B.Ed. PROGRAMME\*

Candidates with at least 50% either in Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent there to, are eligible for admission to the programme.

(\*as per the NCTE Norms and Regulations, 2014-notified in Gazette of India)

AND

### B. ELIGIBILITY FOR CHOOSING THE TEACHING SUBJECT

The candidate will have to choose only one subject (within a subject category) which she must have studied in the qualifying degree i.e., Bachelor's Degree or Master's Degree for at least 200 marks and obtained at least 50% in this subject.\*

\*Specific details should be obtained from the Central Institute of Education, University of Delhi. Relaxations and Concessions for various categories will be as per University of Delhi norms

Please visit website [www.cie.du.ac.in](http://www.cie.du.ac.in) for all details regarding B.Ed. and B.Ed.

## 2.16 POST-GRADUATION COURSES

For M.A. (Hindi), M.A. (Political Science), M.A. (Sanskrit) students can seek enrollment in the college after securing admissions in the respective Departments of the University. Teaching of these courses is done at the University level. The tutorials are held in the college.

## 2.17 FEES AND DUES

### FEE STRUCTURE FOR THE YEAR 2018-2019

At the time of seeking admission to any course in this college the candidate has to pay the dues online.

S. No.	NAME OF THE COURSE	1st YEAR
1.	B.A. (PROG.)	Rs. 7685/-
2.	B.A. (PROG.) H.D.F.E.	Rs. 8185/-
3.	B.A. (PROG.) FT.	Rs. 8385/-
4.	B.A. (PROG.) COMPUTER	Rs. 9885/-
5.	B.A. (PROG.) MUSIC	Rs. 7885/-
6.	B.COM. (PROG.)	Rs. 9685/-
7.	B.COM. (HONS.)	Rs. 9885/-
8.	B.A. (HONS.) ENGLISH	Rs. 7685/-
9.	B.A. (HONS.) ECONOMICS	Rs. 7685/-

10.	B.A. (HONS.) HISTORY	Rs. 7685/-
11.	B.A. (HONS.) HINDI	Rs. 7685/-
12.	B.A. (HONS.) POLITICAL SCIENCE	Rs. 7685/-
13.	B.A. (HONS.) PHILOSOPHY	Rs. 7685/-
14.	B.A. (HONS.) SANSKRIT	Rs. 7685/-
15.	B.Sc. (HONS.) MATHS	Rs. 9885/-
16.	B.A. (HONS.) APP. PSYCHOLOGY	Rs. 9885/-
17.	B.SC.(HONS.) COMPUTER SCIENCE	Rs. 39305/-
18.	B.EL.ED.	Rs.17035/-
19.	B.ED.	Rs.17135/-
20.	M.A. (HINDI, SANSKRIT & POL.SC.)	Rs. 9071/-
21.	In R/O of PWD Student's Fee	Rs. 35/-
22.	B.A. (Hons.) Geography	Rs. 7685/-

- The above fees are tentative.

**Note:** The Following Examination fee has been charged (**only for 1st Semester**)

Undergraduate	Rs. 100/- Per paper, subject to minimum of Rs. 400/- for each part/semester
Post Graduate	Rs. 150/- Per paper, subject to minimum of Rs. 600/- for each part/semester
B.EL.ED/B.ED	Rs. 200/- Per paper, subject to minimum of Rs. 800/- for each part/semester
B.Sc. (Hons.) Comp. Sc.	Rs. 200/- Per paper, subject to minimum of Rs. 800/- for each part/semester
Practical exam.	Rs. 200/- Per practical paper

## FEE STRUCTURE FOR THE YEAR 2018-19

M.A. (Previous) Tuition Fee	Rs. 18/- p.m.
B.A./B.Com (Course/Honors) B.ED/B.El.ED. Tuition Fee	Rs. 15/- p.m.
B.Sc (HONS.) Computer Science	Rs. 15000/- per annum
<b>A. College Dues</b>	<b>In Rs.</b>
1 Admission Fee	Rs. 5.00
2 Tuition Fee Rs. 15/- p.m.	Rs. 180.00
3 College Development Fee Rs. 5.00 p.m.	Rs. 60.00
4 Water and Electricity Fee	Rs. 500.00
5 House Exam. Fee	Rs. 50.00
6 Magazine Fee	Rs. 100.00
7 Identity Card	Rs. 100.00
8 Library Reading Room Fee	Rs. 400.00
9 Garden Fee	Rs. 200.00
	<b>Rs. 1595.00</b>
<b>B. Students Fund Dues</b>	
1 Sports/NCC Fund	Rs. 1200.00
2 Employee Welfare Fund (Class IV)	Rs. 50.00
3 Students Union Fund	Rs. 250.00
4 Student Welfare Fund	Rs. 100.00
5 Social Function & Cultural Activities Fund	Rs. 300.00
6 Canteen Development Fund	Rs. 100.00
7 World University Service	Rs. 60.00
8 Family Counselling Centre	Rs. 25.00
9 Medical Fee	Rs. 200.00
10 Students Fund/College Development Fund	Rs. 650.00
11 Alumni Fee	Rs. 100.00
12 Students Common Room Fee	Rs. 100.00
13 Library Development Fee	Rs. 250.00
	<b>Rs. 3385.00</b>

### C. University Dues

1	University Development Fund	Rs. 600.00
2	University Athletic Association Fee	Rs. 50.00
3	University Culture Council Fee	Rs. 5.00
4	DUSU Fee	Rs. 20.00
5	University Enrolment Fee	Rs. 200.00/150.00/250.00
6	NSS Fund	Rs. 20.00

**Rs. 895/845/945**

### D. Securities

1	College Security	Rs. 100.00
2	Library Security	Rs. 400.00

**Rs. 500.00**

### E. Auditorium Maintenance Fee

1	Auditorium Maintenance Fee	Rs. 200.00
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**Rs. 200.00**

### F. Additional Charges 2018-19

1	B.El.Ed. Additional Charges	Rs. 8500.00
2	B.Ed. Additional Charges	Rs. 8500.00
3	H.D.F.E. Lab Charges	Rs. 500.00
4	Food Technology Lab Charges	Rs. 500.00
5	Computer Lab. Charges (for Hons. Students) Comp. Sc.	Rs. 16000.00
6	Computer Lab. Charges	Rs. 2000.00
7	Tourism	Rs. 600.00
8	Applied Psychology Lab. Charges	Rs. 2000.00
9	Geography Lab. Charges	Rs. 1500.00

### G. University Exam Fee

1	Undergraduate Courses	Rs. 100/- per paper, subject to minimum of Rs. 400/- for each part/semester
2	Post Graduate Courses	Rs. 150/- per paper, subject to minimum of Rs. 600/- for each part/semester

3	B.Ed./B.Ed.	Rs. 200/- per paper subject to minimum of Rs. 800/- for each part/semester
4	B.Sc.(Hons.) Computer Science	Rs. 200/- per paper subject to minimum of Rs. 800/- for each part/semester
5	Music/H.D.F.E./F.T. Practical Exam	Rs. 200/- per practical paper

<b>H. Statement of Marks</b>	<b>Rs. 100.00</b>
<b>I. Exam Form Fee</b>	<b>Rs. 10.00</b>
<b>J. Loss of Identity Card</b>	<b>Rs. 100.00</b>
<b>K. Loss of Library Card</b>	<b>Rs. 100.00</b>
<b>L. Foreign Students</b>	<b>US\$300.00</b>

Post Graduate students have to pay Rs. 200/- p.a. (Non refundable) as University Library Development Fund and Rs. 1000/- one time University Library Security Deposit (Refundable).

## 2.18 शुल्क—भुगतान नियम

- अनुशिष्टण शुल्क का भुगतान एक अकादमिक सत्र में 12 माह के लिए होता है।
- महाविद्यालय / परीक्षा शुल्क भुगतान संबंधी सूचना महाविद्यालय के सूचना—पट पर जारी की जाएगी।
- समय—समय पर जारी तिथियों पर शुल्क का भुगतान करना होगा।
- सभी छात्राओं से अपेक्षित है कि वे परीक्षा फॉर्म भरने से पूर्व महाविद्यालय—शुल्क का भुगतान करें।
- महाविद्यालय शुल्क की रसीद दिखाए बिना छात्राओं को परीक्षा शुल्क अदा करने की अनुमति नहीं होगी।
- विलंब से भुगतान करने की स्थिति में महाविद्यालय के नियमों के अनुसार जुर्माने का प्रावधान है।
- नियत तिथि से 15 दिन के अंदर शुल्क भुगतान न किए जाने की स्थिति में छात्राओं के नामांकन रद्द कर दिये जाएंगे।
- नियम तोड़ने वाली छात्राओं के पुनर्प्रवेश का विशिष्ट अधिकार प्राचार्या के पास सुरक्षित होगा एवं ऐसी छात्राओं को शेष बकाया राशि के साथ 5 रु अतिरिक्त जमा करने होंगे। पुनर्प्रवेश की अनुमति वर्ष में केवल एक बार ही होगी।

## PAYMENT RULES

- Tuition Fee is charged for 12 months in an academic year.
- Notice regarding the payment of college/examination fees will be put up on the college Notice Board.
- Fees must be paid on the dates notified from time to time.

- All students are required to pay the college fees before filling in the examination forms.
- Students will not be allowed to pay the examination fee without producing the college fees receipt.
- Late fee payment will be subject to fine as per college rules.
- The names of the students will be struck off from College Rolls if dues are not paid within 15 days of the due date.
- Re-admission of the defaulters will be at the discretion of the Principal and such students will have to pay re-admission fee of Rs.5/- besides other dues. Re-admission will be granted only once a year.

## 2.19 शुल्क वापसी संबंधी नियम

- एक बार महाविद्यालय में प्रवेश ले लेने के पश्चात् विश्वविद्यालय नियमों के अतिरिक्त अन्य किसी प्रकार से शुल्क वापसी नहीं होगी।
- आर्थिक रूप से कमजोर वर्ग की छात्राओं को पहले पूरी फीस जमा करानी होगी, जिसे कॉलेज उनके दाखिले के बाद नियमानुसार वापस कर देगा।
- महाविद्यालय छोड़ने के एक वर्ष के भीतर सभी प्रकार की बकाया राशि नहीं लेने की स्थिति में कॉशन मनी ज़ब्त कर ली जाएगी।
- शुल्क की सभी रसीदों को जांच के लिए सुरक्षित रखना होगा तथा धरोहर राशि वापसी के समय उन्हें दिखाना होगा।
- महाविद्यालय की संपत्ति अथवा पुस्तकालय की पुस्तकों को छात्राओं द्वारा क्षति पहुंचाए जाने की स्थिति में धरोहर राशि में से कटौती की जाएगी।
- वर्ष 2018–19 के सेमेस्टर सत्र का कैलेंडर दिल्ली विश्वविद्यालय की अधिसूचना के अनुसार होगा।

## REFUND POLICY

- No refund of fees is permitted after a candidate is admitted to the College except under University Rules.
- Students belonging to the economically weaker section of the society will have to pay the full fee at the time of admission, which will be re-imbursed by the college later according to rules.
- All refunds must be claimed within a year after leaving the College else the caution money will be forfeited.
- All fee receipts should be preserved for scrutiny and should be produced at the time of refund of the caution money.
- A deduction will be made from the caution money for any damage done by the students to the college property or library books.
- The Calendar for the year 2018-19 under Semester mode shall be followed according to University of Delhi notification.

### 3. महाविद्यालय

#### 3.1 हमारे बारे में

श्यामा प्रसाद मुखर्जी महाविद्यालय, दिल्ली विश्वविद्यालय का एक प्रतिष्ठित महिला महाविद्यालय है। इसकी स्थापना सन् 1969 में डॉ. श्यामा प्रसाद मुखर्जी की स्मृति में हुई थी।

महाविद्यालय के पास एक बहुत ही निपुण अध्यापक मंडल और उत्कृष्ट आधारभूत सुविधाएं हैं जो 3000 से भी अधिक छात्राओं की आवश्यकताओं को पूरा करती हैं। आधारभूत सुविधाओं और साधनों में शामिल हैं—विशाल भवन, उद्यान, खुले मैदान एवं खेल के मैदान, आधुनिकतम पूर्ण वातानुकूलित सभागार, कंप्यूटरीकृत पुस्तकालय, आधुनिक तकनीक युक्त व्यायामगृह, सुसज्जित कक्षाएं, कंप्यूटर प्रयोगशाला, मनोविज्ञान—प्रयोगशाला, खाद्य और तकनीकी प्रयोगशाला, संगोष्ठी कक्ष, श्रव्य—दृश्य कक्ष एवं बहुत सी अन्य सुविधाएं। हमारे पास एक वैब एक्सेस केंद्र भी है जो पूरी तरह से विद्यार्थियों के प्रयोग के लिए है। सभी प्रयोगशालाएं, संगोष्ठी कक्ष एवं 30 कक्षाएं प्रोजेक्टर की सुविधा से युक्त हैं।

महाविद्यालय मानविकी और वाणिज्य वर्ग में विभिन्न स्नातक और स्नातकोत्तर पाठ्यक्रम प्रस्तावित करता है। महाविद्यालय शिक्षक—प्रशिक्षण कार्यक्रम—बी.एड. एवं बी.एल.एड. भी प्रस्तावित करता है। हमें यह कहने में गर्व है कि श्यामा प्रसाद मुखर्जी महाविद्यालय, दिल्ली विश्वविद्यालय के उन कुछ महाविद्यालयों में से है जिनमें केंद्रीय शिक्षा संस्थान (सी.आई.ई.) के अतिरिक्त बी.एड. पाठ्यक्रम उपलब्ध है।

पूर्णकालिक पाठ्यक्रम उपलब्ध कराने के अतिरिक्त महाविद्यालय सप्ताहांत में नॉन कॉलिजिएट एवं एस.ओ.एल. के केंद्र भी चलाता है। महाविद्यालय में विद्यार्थियों के लिए समाज कल्याण बोर्ड, दिल्ली, द्वारा स्थापित परिवार परामर्श केंद्र भी है।

महाविद्यालय में विद्यार्थियों की जनसांख्यिकी विविध है। दाखिले की प्रक्रिया में आरक्षित वर्गों के लिए सरकारी मानकों का अच्छी तरह पालन किया जाता है। महाविद्यालय में उत्तर—पूर्वी राज्यों का अच्छा प्रतिनिधित्व है। तिब्बत की छात्राओं ने भी संस्था में दाखिला लिया है। महाविद्यालय में दिव्यांग छात्राओं और स्टाफ सदस्यों के लिए आवश्यक सुविधाएं हैं। महाविद्यालय परिसर में आवश्यक आधारभूत संरचना सहायता, जैसे रैंप व्हील चेयर, शौचालय, विशेष फर्श आदि उपलब्ध हैं।

श्यामा प्रसाद मुखर्जी महाविद्यालय, पश्चिमी पंजाबी बाग में स्थित है। यह शिवाजी पार्क मैट्रो स्टेशन के बेहद निकट है। शैक्षणिक रूप से चुनौतीपूर्ण पाठ्यक्रम एवं सफल पाठ्यक्रमेतर वातावरण में महाविद्यालय युवा महिलाओं को आधुनिक विश्व की चुनौतियों का सामना करने योग्य बनाने के लिए प्रतिबद्ध है।

### 3. COLLEGE

#### 3.1 ABOUT US

SPM College is a well-known women's College of the University of Delhi. It was established in 1969 in the memory of Dr. Shyama Prasad Mukherji.

The College has a highly accomplished faculty and excellent infrastructure that caters to the needs of over 3000 students. The infrastructure and amenities include a spacious building, gardens, sprawling lawns and playgrounds, a state-of-the art fully air-conditioned Auditorium, a fully computerized Library, a well-equipped Gym, well-furnished classrooms, Computer labs, Psychology lab, Food & Technology lab, Seminar hall, Audio Visual room, and

various other facilities. We have a web access centre that is freely accessible for the students. All the labs, seminar hall and 30 classrooms are equipped with projectors.

The College offers various undergraduate and post-graduate courses in Humanities and Commerce streams. The College also offers Teacher's Training Programmes - B.Ed & B.El.Ed. We are proud to say that SPM is among the few colleges of the University of Delhi to have a B.Ed. course outside the Central Institute of Education (CIE), University of Delhi.

Besides offering full-time courses, the College also runs centres for the Non Collegiate Women's Education Board and the School of Open Learning over the weekend. The College has a Family Counselling Centre for students established by the Social Welfare Board, Delhi.

The student demography of the College is heterogeneous. Government norms for the reserved categories are duly followed in the admission process. North-Eastern States are well represented in the College. Students from Tibet are also enrolled in the institution. Special provisions are in place for differently-abled students and staff members. The College provides adequate infrastructure support such as ramp, wheel chairs, washrooms, and special pavements for their movement within the college premises.

SPM College is located in Punjabi Bagh (West), New Delhi. It is well connected by the Shivaji Park Metro Station.

With an academically challenging curriculum and a thriving extra-curricular environment, the College is committed to preparing young women to face the challenges of the modern world.

### 3.2 विभाग परिचय

#### DEPARTMENTAL PROFILES

##### अनुप्रयुक्त मनोविज्ञान विभाग

महाविद्यालय में अनुप्रयुक्त मनोविज्ञान विभाग की स्थापना वर्ष 2006 में हुई थी। महाविद्यालय के सबसे नवीन विभागों में से एक होने के कारण इस विभाग का परिपोषण और संवर्द्धन एक पौधे के समान किया गया है जो अब महाविद्यालय के द्वारा प्रस्तावित अन्य पाठ्यक्रमों के साथ उन्नति कर रहा है। विषय के रूप में मनोविज्ञान मानव व्यवहार का वैज्ञानिक अध्ययन है तथा अनुप्रयुक्त मनोविज्ञान के दृष्टिकोणों और निष्कर्षों को मानव व्यवहार एवं अनुभवों की व्यावहारिक समस्याओं के निराकरण में प्रयोग करता है। विभाग छात्राओं को मानव जीवन घटना के अनुसंधान के अवसर उपलब्ध कराता है तथा समाज की घटनाओं के प्रति संवेदनशील भी बनाता है। इसके अतिरिक्त केवल पेशेवर मनोवैज्ञानिक बनने में ही नहीं बल्कि ऐसे उत्तरदायी एवं संवेदनशील व्यक्ति बनने में भी सहायता करता है जो मानव विविधता का सम्मान एवं उसका पोषण करता है।

**विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—**

- स्नातक (विशेष)
- सामान्य ऐच्छिक

अनुप्रयुक्त मनोविज्ञान के स्नातक कार्यक्रम को इस प्रकार से निर्मित किया गया है कि यह मनोविज्ञान के विभिन्न उप ज्ञानक्षेत्रों में सैद्धांतिक और प्रायोगिक दोनों में दक्षता प्रदान करता है, जैसे— अनुप्रयुक्त समाज मनोविज्ञान, नैदानिक मनोविज्ञान (संगठनात्मक व्यवहार, शोध-प्रविधि और विकासात्मक मनोविज्ञान) इत्यादि। इनके अनुपूरक रूप में मूल्यांकन एवं शोध के विभिन्न प्रकारों में छात्राओं के प्रशिक्षण के लिए व्यावहारिक पत्र भी समिलित किए जाते हैं। शिक्षण और अधिगम की प्रक्रिया के संवर्द्धन के लिए विभिन्न

शिक्षण प्रविधियों जैसे—केस स्टडी, व्याख्यान, श्रव्य—दृश्य साधन, भूमिका निर्वहण, परियोजना, आन्तरिक प्रपत्र प्रस्तुति, संगोष्ठी विशिष्ट वक्ताओं द्वारा परिचर्चा, फिल्म प्रदर्शन एवं कार्यशालाओं का आयोजन किया जाता है।

महाविद्यालय में सन् 2007 से प्रतिवर्ष मानसिक स्वास्थ्य दिवस आयोजित किया जाता है।

## Department of Applied Psychology

The department of Applied Psychology was established in the year 2006 in the college. Being one of the youngest departments of the college it has been nurtured and groomed like a sapling which is now thriving along with other courses offered by the college. Psychology as a subject is the scientific study of human behavior and applied psychology uses approaches and findings of psychology to resolve practical difficulties of human behavior and experience. The department offers the students opportunities to probe into the human phenomenon and sensitize them towards the happenings of society and help them not only in becoming professional psychologists but responsible and sensitive individuals who respect & nurture human diversity.

### Courses offered by the department include:

- **B.A. Honors**
- **Generic Elective**

The undergraduate program of Applied Psychology has been designed in such a way that it provides both theoretical as well as practical knowledge in various sub-domains of psychology such as Applied Social Psychology, Clinical Psychology, Organizational Behavior, Research Methodology and Developmental Psychology etc. All these papers are supplemented with practicum papers for training students in different forms of assessment and research. To enhance teaching and learning process, various pedagogical tools are used such as case studies, lectures, audio-visual aids, role-plays, projects, in-house paper presentations, seminars, talks by eminent speakers, movie screenings, and workshops.

MENTAL HEALTH DAY has been organized in the college by the department every year since 2007 where assessment of college students are carried out on various aspects like personality, aptitude, intelligence, self-esteem etc. and feedback and interventions are provided to those who require these and are interested.

### Faculty Members:

1. Dr. (Ms.) Ekta Bhambri Marwaha M.A., Ph.D.
2. Dr. (Ms.) Suruchi Bhatia M.A., Ph.D. (on Study Leave)
3. Dr. (Ms.) Garima Shukla M.A., M.Phil., Ph.D. (TIC)
4. Mr. Virendra P. Yadav M.A.
5. Ms. Anamika Rai M.A., M.Phil.
6. Ms. Houshou Suzen M.A.

## वाणिज्य विभाग

वाणिज्य विभाग की स्थापना वर्ष 1977 में बी.कॉम (प्रोग्राम) पाठ्यक्रम के साथ हुई थी एवं 1985 से बी.कॉम (विशेष) पाठ्यक्रम भी प्रारंभ हो गया। विभाग योग्य और समर्पित संकाय से संपन्न है, जो अपनी छात्राओं की उत्कृष्टता को निखारने के लिए प्रयासरत है। विभाग

छात्राओं के अकादमिक विकास के उपयुक्त वातावरण निर्माण के लिए 'कॉम-विज़न' का आयोजन करता है जिसके माध्यम से छात्राओं को समूह चर्चा, वार्ता, व्याख्यान, कार्यशाला एवं संगोष्ठियों में भागीदारी के अवसर प्राप्त होते हैं।

अपनी छात्राओं को एम.बी.ए. करने, चार्टर्ड अकाउंटेंट, कंपनी सचिव, कॉस्ट एवं वर्क अकाउंटेंट आदि में दक्ष बनाने के लिए विभाग द्वारा अकादमिक व उदयोग जगत एवं आई.सी.एस.आई., आई.सी.ए.आई. और आई.सी.डब्ल्यू.ए. से जुड़े व्यक्तियों को आमंत्रित किया जाता है।

विश्व के प्रत्यक्ष अनुभवों से साक्षात्कार के लिए विभाग छात्राओं को औद्योगिक भ्रमण पर ले जाता है।

विभाग में एक वाणिज्य सभा है जिसकी सदस्यता वाणिज्य पाठ्यक्रम की सभी छात्राओं के लिए अनिवार्य है। सभा के द्वारा 'कॉम फेस्ट' उत्सव का आयोजन किया जाता है जिसमें एडमैड, वाद-विवाद, सांख्यिकी तंबोला, प्रश्नोत्तरी, प्रपत्र प्रस्तुति, पावर प्लाइंट प्रस्तुति आदि प्रतियोगिताएं की जाती हैं।

विगत वर्षों में हमारी अनेक छात्राओं ने विश्वविद्यालय में स्थान प्राप्त किया है तथा कई छात्राओं ने विभिन्न विषयों में शत-प्रतिशत अंक प्राप्त किए हैं। हमारी भूतपूर्व छात्राएं विभिन्न कंपनियों तथा बैंकों में अच्छे पदों पर कार्यरत हैं और दिल्ली विश्वविद्यालय सहित विभिन्न विश्वविद्यालयों में प्रवक्ता के रूप में भी कार्यरत हैं।

## The Department of Commerce

Department of commerce was established in the year 1977 B.Com [Prog] and B.Com [Hons] was introduced in 1985.

The Department is home of qualified and dedicated faculty, who strive to bring out the best in their students. The department creates an environment for the academic growth of its students by organising "Com-Vision" where students get the opportunity to participate in Group Discussions, Talks, Lectures, Workshops and Seminars. Academicians and Professionals from industry and ICSI, ICAI and ICWA are invited to equip our students to be Chartered Accountants, Company Secretaries, Cost and Work Accountants and MBAs. The Department takes its students for Industrial visits so as to give them first hand experience of the real world.

The Department has a Commerce Association, the membership of which is compulsory for all the commerce students. The association organizes "Com Fest" where competitions are held like Ad-Mad, Debates, Statistical tambola, Quiz, Debates, Paper Presentations, Power Point Presentations.

Our students in the past have been university position holders and many have secured 100% marks in various papers. Our alumni are highly placed in various companies, banks and also teaching as Assistant & Associate Professors in Delhi university as well as in other universities.

### Faculty Members:

1. Dr.(Ms.) Nirmala Tiwari M.Com., M.Phil, Ph.D.
2. Ms. Renu Gupta M.Com., M.Phil.
3. Dr.(Ms.) Kamlesh Manwani M.Com., Ph.D.
4. Dr.(Ms.) Renu Aggarwal M.Com., M.Phil., Ph.D.
5. Ms. Jyotsna Kanungo M.Com., M.Phil., FCS, LLB
6. Dr.(Ms.) Manjula Grover M.Com., M.Phil., Ph.D.

7. Dr.(Ms.) Nisha Arora M.A.(Eco.), M.Phil., Ph.D.
8. Dr.(Ms.) Anju Jain M.Com., Ph.D.
9. Dr.(Ms.) Preeti Rai M.Com., M.Phil., Ph.D.
10. Dr.(Ms.) Neelam Goel M.Com., M.Phil., Ph.D.
11. Ms. Rachna Bhoria M.Com., M.Phil.
12. Ms. Mandeep Kaur M.Com., M.Phil. (T.I.C.)
13. Dr. Ms. Prabha Rani M.Com., Ph.D.
14. Ms. Alpana M.Com.
15. Ms. Renu Yadav M.Com., C.S.

## कंप्यूटर विज्ञान विभाग

श्यामा प्रसाद मुखर्जी महाविद्यालय के कंप्यूटर विज्ञान विभाग की स्थापना सन् 1999 में हुई थी। विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- **कंप्यूटर विज्ञान में स्नातक (बी.एस.सी.)**
- **बीए (प्रोग्राम) में कंप्यूटर अनुप्रयोग**

कंप्यूटर विज्ञान विभाग का लक्ष्य छात्राओं में गुणवत्तापूर्ण शिक्षा के अवसरों को उपलब्ध कराते हुए उन्हें एक उत्तरदायी व्यवसायी और श्रेष्ठ नागरिक बनाना है। पाठ्यक्रमों की संरचना विद्यार्थियों के विभिन्न रोज़गार योजनाओं और विशेष रुचि को ध्यान में रखते हुए कंप्यूटर विज्ञान के क्षेत्र में अकादमिक अनुभव प्रदान करने की दृष्टि से की गई है।

विभाग विभिन्न अंतरानुशासनिक पाठ्यक्रम प्रस्तावित करता है और अनेक विषय जैसे—सिस्टम एडमिनिस्ट्रेशन, वेब डिजाइनिंग, सॉफ्टवेयर इंजीनियरिंग से लेकर ऑपरेशनल रिसर्च, डिजिटल इलैक्ट्रानिक्स और टेक्निकल राइटिंग भी इसमें शामिल हैं। अन्य विभाग की छात्राओं के लिए सामान्य ऐच्छिक पाठ्यक्रम, सैद्धांतिक एवं प्रायोगिक दोनों संरचनाओं के अन्तर्गत विषय की संकल्पना की समझ प्रदान करता है।

प्रत्येक वर्ष औसतन 50 छात्राएं ग्रीष्मकालीन प्रशिक्षण और इंटर्नशिप के लिए जाती हैं। विभाग इसमें अनौपचारिक दिशा—निर्देशों और अनुकरणात्मक साक्षात्कारों (साक्षात्कारों के अभ्यासों) द्वारा छात्राओं की सहायता करता है। ऐसे कार्यक्रमों के माध्यम से प्रतिष्ठित कंपनियों और संस्थानों में छात्राओं के नियोजन में सहायता मिलती है। रोज़गार के अवसरों को बढ़ाने के क्रम में विभाग उन संस्थानों, कंपनियों और संगठनों की सहायता से संगोष्ठियों एवं ज्ञानवर्द्धक सत्रों को आयोजित करता है जो विद्यार्थियों को सूचित, प्रशिक्षित एवं नियोजित करने के लिए आगे आते हैं।

प्रत्येक अकादमिक सत्र में कंप्यूटर विज्ञान समिति सक्रिय रूप से राष्ट्रीय संगोष्ठियों, सम्मेलनों, प्रपत्र प्रस्तुतियों, एसीएम विद्यार्थी संबंधित गतिविधियों, नवाचारी परियोजनाओं, प्रशिक्षु कार्यक्रमों, कार्यशालाओं, तकनीकी समारोहों, प्रशिक्षणों, समूह निर्माण गतिविधियों और प्रश्नोत्तरी का आयोजन करता है। ऐसी गतिविधियाँ पूरे अकादमिक सत्र के दौरान आयोजित की जाती हैं जिसमें सभी महत्वपूर्ण पक्ष जैसे विषय का परिज्ञान, परिमाणात्मक योग्यता, मौखिक योग्यता, समूह परिचर्चा, मनोमितीय परीक्षण एवं व्यक्तिगत साक्षात्कार इत्यादि समिलित हैं। विभाग के पास अच्छी साधन संपन्न एवं सुसज्जित कक्षाएं हैं और साथ ही इंटरनेट, श्रव्य उपकरणों एवं दृश्य प्रक्षेपकों (विजुअल प्रोजेक्टर) की सुविधाओं से युक्त कंप्यूटर प्रयोगशालाएं भी हैं।

## Department of Computer Science

The Department of Computer Science at SPM College came into being in the year 1999. The Department offers the following courses:

- **B.Sc. (Hons.) Computer Science**
- **Computer Applications in B.A. (Prog.)**

The vision of the Computer Science Department is to create quality learning opportunities amongst students and to make them responsible professionals and good citizens. The courses are designed to provide academic experiences in the field of computer science for students with varied career plans and special interests.

The department offers a range of interdisciplinary courses and covers a variety of subjects from system administration, web designing, software engineering, to operational research, digital electronics and technical writing. For the students of other departments, Generic Elective courses provide the students with an understanding of the concepts both in the theoretical and practical framework.

On an average 50 students every year go for summer training programs and internships. The department helps students to prepare for these through informal guidance and mock interview sessions. This has helped in the placement of many students in reputed companies and institutes. In order to enhance employment opportunities, the department organizes seminars and informative sessions with the help of other institutions, companies, and organizations that come forward to inform, train and recruit the students.

In each academic session the Computer Science Society actively organizes national seminars, conferences, paper presentations, ACM student chapter activities, innovative projects, internship programs, workshops, technical festivals, trainings, team building activities, and quizzes. These activities are conducted all through the academic session covering all crucial aspects like subject knowledge, quantitative aptitude, verbal ability, group discussions, psychometric test and personal interviews etc. The department has good and well-equipped classrooms and computer laboratories with facilities like Internet access, audio aids, and visual projectors.

### Faculty Members:

1. Ms. Jaya Gera M.C.A. (T.I.C.)
2. Dr. (Ms.) Pooja Vashishth M.C.A, M.Phil., M.Tech., Ph.D.

## अर्थशास्त्र विभाग

अर्थशास्त्र विभाग महाविद्यालय के सबसे पुराने विभागों में से एक है और इसकी स्थापना वर्ष 1969 में हुई थी। वर्तमान में विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- अर्थशास्त्र में स्नातक
- बीए प्रोग्राम में अर्थशास्त्र विषय
- अर्थशास्त्र के अतिरिक्त अन्य स्नातक विषयों के लिए सामान्य ऐच्छिक पाठ्यक्रम

उपर्युक्त सभी पाठ्यक्रमों के मुख्य विषय में व्यष्टि तथा समष्टि अर्थशास्त्र पर बल देते हुए उपभोक्ता व्यवहार की समझ, उत्पादक व्यवहार, धन-सृजन, मूल्य एवं ब्याज दर निर्धारण आदि सम्मिलित है। इसके साथ ही ये पाठ्यक्रम छात्राओं को विकास, रोज़गार, बाह्य-प्रखंड संतुलन, राजकीय कर निर्धारण तथा व्यय-नीति के भारतीय आर्थिक अनुभव संबंधी क्षेत्रों से परिचित कराते हैं।

स्नातक (विशेष) पाठ्यक्रम के लिए गणितीय अभिवृत्ति की विशेष आवश्यकता होती है और इसमें गणितीय अर्थशास्त्र, सांखिकी एवं अर्थमिति के पत्र सम्मिलित हैं।

स्नातक (विशेष) पाठ्यक्रम में छात्राएं जिन विश्लेषणात्मक साधनों का ज्ञान प्राप्त करती हैं, उनसे उन्हें पर्यावरणीय अर्थशास्त्र, स्वास्थ्य अर्थशास्त्र एवं अंतर्राष्ट्रीय व्यापार के मुद्दों के विश्लेषण की समझ प्राप्त होती है।

हालांकि स्नातक (विशेष) पाठ्यक्रमों के शिक्षण का माध्यम अंग्रेजी है किंतु विषय की बेहतर समझ के लिए प्रायः द्विभाषिक शिक्षण का उपयोग किया जाता है।

विभाग की अर्थशास्त्र सभा अपनी छात्राओं को संकाय सदस्यों के निर्देशन में पाठ्यक्रमेतर गतिविधियों जैसे वाद-विवाद, प्रश्नोत्तरी, चर्चाएं आदि के लिए एक मंच उपलब्ध कराती है।

इन पाठ्यक्रमों द्वारा प्राप्त दक्षता का रोजगार के क्षेत्र में बहुत महत्व है और हमारी कई छात्राओं ने बैंकिंग, सॉफ्टवेयर, गैर सरकारी संस्थानों, विद्यालय एवं महाविद्यालय शिक्षण में सफलतापूर्वक रोज़गार प्राप्त किए हैं। पिछले कुछ वर्षों में हमारी कुछ छात्राओं ने भारतीय और विदेशी विश्वविद्यालयों के अत्यंत प्रतिष्ठित पाठ्यक्रमों में प्रवेश भी प्राप्त किया है।

## Department of Economics

The Department of Economics is one of the oldest departments of the college and was established in 1969. At present the department offers the following courses:

- **B.A. Honors**
- **Economics in B.A. Programme**
- **Generic Elective courses for B.A. Honors in subjects other than Economics.**

The core papers in all these courses cover topics in Microeconomics and Macroeconomics with focus on understanding consumer behavior, producer behavior, money creation, determination of prices, rate of interest etc. In addition these courses also expose students to Indian economic experience in the areas of growth, employment, external sector balance, government taxation and expenditure policy.

The Honors course requires a good deal of mathematical aptitude and includes papers on Mathematical Economics, Statistics and Econometrics. The analytical tools the students learn in the Honors courses enable them to analyze issues in Environmental Economics, Health Economics and International Trade.

The medium of instruction is English for Honors courses, though bilingual teaching is often practiced for a better understanding of the subject.

The Economics Association of the department offers a platform to the students, under the guidance of a faculty member, to organize co-curricular activities like debates, quizzes, discussions etc.

The skills acquired in these courses are highly valued in the job market and many of our students have successfully built their careers in banking, software companies, NGOs and teaching in schools and colleges. In the last few years, some of our students have secured admissions in post graduate courses in some of the prestigious Indian and foreign universities.

### **Faculty Members:**

1. Dr. (Ms.) Kamlesh Aggarwal M.A., Ph.D.
2. Dr. (Ms.) N. Lalitha M.A., M.Phil, Ph.D. (T.I.C.)
3. Ms. Gita Golani M.A., M.Phil.
4. Dr. (Ms.) Manjeet Kaur M.A., M.Phil, Ph.D.
5. Ms. Jyotsna M.A., M.Phil.
6. Mr. Amulaya Kumar M.A.

### **शिक्षा विभाग**

शिक्षा विभाग दो व्यावसायिक कार्यक्रम प्रस्तावित करता है:

- **प्राथमिक शिक्षा में स्नातक (बी.एल.एड)**— यह चार वर्षीय शिक्षक प्रशिक्षण कार्यक्रम है, जिसमें उन्हीं छात्राओं द्वारा प्रवेश लिया जा सकता है जिन्होंने +2 स्तर की शिक्षा पूरी कर ली है। यह पाठ्यक्रम प्राथमिक स्तर पर पढ़ाने के लिए शिक्षकों को तैयार करता है।
- **शिक्षा में स्नातक (बी.एड)**— यह दो वर्षीय शिक्षक प्रशिक्षण कार्यक्रम है जिसमें स्नातक अथवा स्नातकोत्तर के बाद प्रवेश लिया जा सकता है। यह उच्च माध्यमिक स्तर तक के लिए शिक्षकों को तैयार करता है।

विभाग अपनी छात्राओं के संपूर्ण विकास के लिए योग्य एवं समर्पित संकाय सदस्यों के निर्देशन में विभिन्न पाठ्यक्रम—एवं—पाठ्यक्रमेतर गतिविधियों के माध्यम से उनके विकास के लिए प्रयासरत है। महाविद्यालय अपनी छात्राओं को आधुनिकतम आधारभूत सुविधाएं व अधिगम—संसाधन उपलब्ध कराता है। एल.सी.डी. प्रोजेक्टर, कंप्यूटर कक्ष और अच्छे पुस्तकालय के साथ विभाग का अपना एक संसाधन कक्ष भी है। यहां कम्प्यूटर की सुविधा, बाल—साहित्य का एक अच्छा संग्रह, किताबें, श्रव्य—दृश्य संसाधन, शिक्षण—खिलौने एवं अन्य शिक्षण अधिगम सामग्री भी उपलब्ध हैं।

विभाग अपनी छात्राओं को विभिन्न प्रकार के अधिगम अनुभव प्रदान करने का इच्छुक है जिसमें पूरा ध्यान अधिगम प्रक्रिया में सक्रिय भागीदारी पर है। छात्राओं के संवर्धन के लिए राष्ट्रीय स्तर की संगोष्ठियाँ, चर्चाएं, कार्यशालाएं और व्यवसायियों एवं विषय के विशेषज्ञों के साथ उनकी बातचीत आदि का नियमित रूप से आयोजन किया जाता है। विभिन्न संस्थानों का शैक्षणिक भ्रमण दोनों पाठ्यक्रमों की एक अन्य विशेषता है। हमारी छात्राओं ने हमें अपनी उपलब्धियों से हमेशा गौरवान्वित किया है। हमारी बहुत सी छात्राओं ने विश्वविद्यालय में स्थान प्राप्त किया है व हमारी पूर्व—छात्राएं प्रतिष्ठित विद्यालयों और महाविद्यालयों में नियोजित हैं। विभाग का एक नियोजन प्रकोष्ठ भी है जो इस पूरे प्रयास में सहायक है।

विभाग एक ऐसे भविष्य की कल्पना करता है, जहाँ वह सशक्त और सहदय शिक्षकों का एक नेटवर्क विकसित कर सके, जो अपने समुदाय की चिन्ताओं के प्रति संवेदनशील हों। अपनी छात्राओं को चिंतनशील व्यवसायी और मौजूदा व्यवस्था में परिवर्तन की सूत्रवाहक बनाने के लिए भी विभाग सक्रिय रूप से प्रयासरत है।

## Department of Education

The Department of Education offers two professional programmes in Education:

- **Bachelor of Elementary Education (B.Ed.) is a four-year teacher preparation programme that can be undertaken by students who have completed +2 level of education. It prepares teachers who are eligible to teach up to the elementary level.**
- **Bachelor of Education (B.Ed) is a two-year teacher preparation programme that can be undertaken by students after graduation or post-graduation. It prepares teachers up to the senior secondary level.**

The Department strives to contribute to the holistic development of students, under the able guidance of accomplished and dedicated faculty members who are committed to bringing out the best in their students through a variety of curricular and co-curricular activities. The college offers state of the art infrastructural facilities and learning resources for its students. In addition to classrooms equipped with LCD projectors, computer rooms and a well-stocked library, the department has a Resource Room. It has computer facilities and a rich collection of children's literature, books, audio-visual resources, educational toys and other teaching-learning material.

The department seeks to provide a variety of learning experiences to its students, where the focus is on active engagement in the learning process. National level seminars, panel discussions, workshops and interaction with practitioners and experts from the field are regularly organized for student enrichment. Educational visits to various organisations are another highlight of both the programmes. Our students have made us proud with their achievements. We have many university position holders and our alumni are well placed in reputed schools and colleges. The department has an active placement cell which supports this endeavour.

The department envisions a future wherein it can nurture a network of empowered and compassionate teachers who are sensitive towards the concerns of the community. It actively strives towards this vision by encouraging students to become reflective practitioners and agents of change in the existing system.

### Faculty Members:

1. Dr. (Ms.) Sudipta Ghose M.Sc., M.Ed., Ph.D.
2. Dr. (Ms.) Veena Kapoor M.A., M.Ed., Ph.D.
3. Dr. (Ms.) Krishna Priya M.A., M.Phil., Ph.D.
4. Dr. (Ms.) Jyoti Sharma M.A., M.Ed., M.Phil., Ph.D. (On Leave)
5. Dr. (Ms.) Gagandeep Bajaj M.Sc., M.Ed., M.Phil., Ph.D.
6. Ms. Shivani Arora M.A., M.Ed.
7. Ms. Deepa Idnani M.A., M.Ed., M.Phil.
8. Dr. (Ms.) Vandana Ghai M.Sc., M.Ed., Ph.D. (T.I.C.)
9. Dr. (Ms.) Mamta Rajput M.A., M.Ed., Ph.D.
10. Dr. (Ms.) Toolika M.A., M.Ed., M.Phil., Ph.D.
11. Ms. Neeta Arora M.A., M.Ed., M.Phil.

## Department of English

The department of English believes in student-centered pedagogy. A wide range of activities outside the class supplements classroom teaching. We have an active 'study circle' that conducts academic activities such as student seminars, lecture series by distinguished academics and study sessions where faculty and students get together for brainstorming sessions on a wide range of topics. The Department holds an annual student inter-college seminar and lit-fest, Jabbarvochy. We have a book club where books outside the canon are read and discussed. We also have a movie club that organises film screenings related to texts taught in class or any other that might interest students. We also bring out a newsletter, "Conscientia", While the student co-ordinators of all these clubs are mostly from the Department of English, we encourage students of all disciplines to participate in our literary events.

The faculty is diverse with a wide range of interests and specializations. We have theater practitioners, translators and researchers but what we most pride ourselves on is our ability to relate to our students and help them bring out the best in themselves. Students who undertake research based projects are intensively supervised and encouraged to present papers at seminars organized by the academia.

### Faculty Members:

1. Dr. (Ms.) Nita N. Kumar M.A., M.Phil., Ph.D. (T.I.C.)
2. Ms. Renu Mehta M.A., M.Phil.
3. Ms. Manpreet Kaur M.A., M.Phil.

## पर्यावरण अध्ययन विभाग

पर्यावरण अध्ययन विभाग की स्थापना 2014 वर्ष में हुई। दिल्ली विश्वविद्यालय में स्नातक स्तर पर अनिवार्य कोर मोड्यूल पत्र के रूप में पर्यावरण अध्ययन विषय का प्रारम्भ हुआ। प्रथम वर्ष की प्रत्येक छात्रा के लिए यह पत्र पढ़ना अनिवार्य है। युवाओं को शिक्षित करना तथा छात्राओं एवं समाज के मध्य जागरूकता उत्पन्न करना इस पत्र का उद्देश्य है। यह पत्र पारिस्थितिकी तन्त्र, जैव विविधता, प्राकृतिक संसाधन एवं प्रदूषण जैसे विभिन्न पर्यावरणीय विषयों तथा मृदा संरक्षण, वन, ऊर्जा एवं वन्यजीवन संबंधी रणनीतियों के साथ पर्यावरण के अन्य सामाजिक मुद्दों पर केन्द्रित है। अपनी स्थापना के समय से विभाग निरंतर महाविद्यालय परिसर में वृक्ष—गणना, सौर वीथी विद्युत लगाना तथा छात्राओं को उनके आस—पास के वातावरण के प्रति जागरूक करने जैसे कार्यों में संलग्न है। विभाग द्वारा वर्ष भर अन्तर्महाविद्यालय स्तर पर प्रश्नोत्तरी, रंगोली, नारा—लेखन तथा प्रज्ञापक—पत्र—निर्माण आदि प्रतियोगिताएं आयोजित की जाती हैं। विभाग पर्यावरण अध्ययन के प्रसार में संलग्न है तथा व्याख्यान, कक्षा गतिविधि के रूप में वृत्तचित्र फिल्मों का चित्रपटीकरण, यमुना, अरावली, जैव विविधता उद्यान, ऊर्जा शोध संस्थान (टेरी) तथा अन्य पर्यावरणीय रुचि के महत्वपूर्ण स्थलों आदि के भ्रमण के माध्यम से पर्यावरण के प्रति जागरूक करता है। विभाग में एक ईको क्लब भी है, जो छात्रोंनुसुख कार्यक्रमों में सक्रिय रूप से संलग्न है।

## Department of Environmental Studies

The Department of Environmental Studies was established in the year 2014. As a compulsory core module a paper on environmental studies was started in University of Delhi at undergraduate level. Every student in the 1st year of

her study read this paper. This paper aims to educate the youth and to create awareness among students and society. The paper focuses on various environmental issues such as ecosystem, biodiversity, natural resources, pollution, and other social issues of environment with strategies for conservation of soil, forest, energy and wildlife. The department since its establishment has conducted tree census of the college campus, installed solar street light to make the student aware about the surrounding environment. The department all throughout the year is involved in conducting inter-college quiz, rangoli, slogan writing and poster making competitions. The department is also engaged in disseminating environment education and awareness through lectures, screening of documentary movies as classroom activity, conduction of field trips to Yamuna and Aravalli Biodiversity Park and The Energy Research Institute (TERI) and other important places of environment interest. The department has Eco Club which is also actively involved in student oriented programmes.

#### **Faculty Members :**

Dr. Sonal Bhatnagar M.Sc. (Environmental Science & Botany), Ph.D (Ad-hoc.)

Mrs. Viniti Naagar M.Sc. (Environmental Science) (Ad-hoc.)

Dr. Neha Mishra M.Sc. (Environmental Science) (Guest)

### **खाद्य प्रौद्योगिकी विभाग**

खाद्य प्रौद्योगिकी विभाग अतिरिक्त दक्षता एवं स्वरोज़गार के अवसर प्रदान करने के उद्देश्य से बी.ए. (प्रोग्राम) की छात्राओं के लिए खाद्य तकनीक पाठ्यक्रम प्रस्तावित करता है। विभाग द्वारा सैद्धान्तिकी के साथ ही खाद्य विज्ञान, बेकिंग तकनीक और फल एवं सब्जियों के संरक्षण तकनीक के क्षेत्र में प्रायोगिक अनुप्रयोगों के माध्यम से छात्राओं को दक्ष बनाया जाता है।

प्रस्तुत पाठ्यक्रम को सी.बी.सी.एस. पाठ्यक्रम के अनुसार उद्योगों की आवश्यकताओं के अधिक अनुकूल बनाने और विस्तृत रोज़गार के अवसर प्रदान करने की दृष्टि से संशोधित किया गया है। विभाग नियमित रूप से संगोष्ठियों और कार्यशालाओं का आयोजन करता है जिनसे छात्राओं को खाद्य तकनीक के क्षेत्र में हुए नवीन विकासों को जानने के अवसर उपलब्ध होते हैं और उद्योगों तथा अकादमिक विशेषज्ञों के साथ विचार-विमर्श का अनूठा अवसर भी प्राप्त होता है।

विभाग के पास अधिगम प्रक्रिया को सुगम बनाने के लिए व्यावसायिक 'ओवन कम डी हाईड्रेटर' से युक्त प्रयोगशाला है। छात्राएं विक्रय-सह प्रदर्शनी का आयोजन करती हैं जहाँ वे प्रयोगशाला में तैयार किये गये बेकरी उत्पादों, संरक्षित एवं प्रसंस्कृत उत्पादों का विक्रय करती हैं। यह उनके लिए थोक उत्पादन, पैकेजिंग, लागत निर्धारण और विक्रय की प्रक्रिया को समझने में सहायक होता है।

### **Department of Food Technology**

The Department of Food Technology, offers Food Technology to B.A. Programme students with the aim of providing additional skills and self-employment opportunities. Along with theory, skill is imparted through application in areas of Food Science, Baking Technology, Fruit and Vegetable Preservation Technology.

The syllabus has been revised under CBCS to make it more suitable to needs of industry and provide wider career choices.

The department conducts seminars and workshops on regular basis, which gives students an opportunity to learn about new areas of development in the field of Food Technology and also provides them with a brilliant opportunity to interact with experts from industry as well as academia.

The Department also has a well-equipped laboratory and a commercial oven cum dehydrator to aid the learning process. The students hold exhibition cum sale where they sell the bakery products, preserves and dehydrated products prepared in the laboratory and this helps them to understand the finer details of bulk production, packaging, costing and selling.

### **Faculty Members:**

1. Dr. (Ms.) Meenu Aggarwal M.Sc., Ph.D.
2. Ms. Mamta Marwah M.Sc., B.Ed., Diploma in Distance Education (T.I.C.)

## **भूगोल विभाग**

भूगोल मानविकी का एक महत्वपूर्ण विषय है जिसका विविध क्षेत्रों में अनुप्रायोगिक अवसरों के साथ सेवान्तिक एवं व्यावहारिक महत्व है। भूगोल विभाग की स्थापना बी.ए. (प्रोग्राम) के विद्यार्थियों के लिए वर्ष 1994–95 में हुई थी। वर्ष 2018 से इस विषय में बी.ए. आनर्स की भी पढ़ाई शुरू हो रही है। पाठ्यक्रम में पूरा ध्यान मुख्यतः भौतिक, मानवीय, आर्थिक, सामाजिक-सांस्कृतिक और पर्यावरणीय पक्षों पर रहता है। इस पाठ्यक्रम में विभिन्न सरणियों के विषय जैसे-प्रादेशिक योजना तथा विकास, भूमि प्रयोग तथा कृषि, नगरीय तथा सामाजिक भूगोल, जीआईएस तथा रिमोट सेसिंग, मानचित्रण के साथ ही विस्तृत कंप्यूटर दक्षता, शोध तथा विश्लेषणात्मक कौशल भी शामिल हैं।

हम भूगोल की शिक्षा में तकनीक के महत्व से परिचित हैं और इसीलिए हम सभी आवश्यक दृश्य एवं श्रव्य उपकरण अपनी छात्राओं को उपलब्ध कराते हैं। महाविद्यालय में भूगोल की एक प्रयोगशाला है जो विश्व मानचित्रों, स्थानांकृति पत्रों, मौसम मानचित्रों और ग्लोब प्रतिरूपों से संपन्न है। शिक्षण अनुभव को समृद्ध करने के लिए विभाग द्वारा पारम्परिक कक्षा शिक्षण के साथ ही निरंतर चर्चा एवं परिचर्चा सत्रों का आयोजन किया जाता है। विभाग के शिक्षक सक्रिय रूप से पूरे अकादमिक सत्र के दौरान कार्यशालाओं, संगोष्ठियों तथा अकादमिक सम्मेलनों को आयोजित करते हैं।

## **Department of Geography**

Geography is an important subject of humanities that has both practical and theoretical value with application opportunities in diverse areas. The Department of Geography was established in the year 1994-95 for B.A. Programme students. From 2018 College is introducing B.A. (Hons.) in Geography. The focus of the curriculum is mainly upon physical, human, economic, sociocultural and environmental aspects. It incorporates a diverse array of subjects namely Regional Planning and Development, Land Use and Agriculture, Urban & Social Geography, GIS & Remote Sensing, Cartography along with the wide ranging computer, research and analytical skills.

We understand the importance of technology in teaching geography and we provide the students with all the necessary visual and audio aids. The college is equipped with a Geography Lab rich with world maps, topographic sheets, weather maps, and models of globe. To enrich the learning experience the department constantly holds

open discussion & interaction sessions along with conventional classroom teaching. Faculty of the department actively organizes workshops, seminars and academic conferences throughout the academic session.

### **Faculty Member:**

1. Dr. (Ms.) Rachna Dua M.Sc., B.Ed., M.Phil., Ph.D. (T.I.C.)

### **हिन्दी विभाग**

श्यामा प्रसाद मुखर्जी महाविद्यालय का हिन्दी विभाग छात्राओं के समूचे व्यक्तित्व-विकास के लिए प्रयासरत है। बी.ए. (विशेष) तथा बी.ए. (प्रोग्राम) पाठ्यक्रम विभाग द्वारा प्रस्तावित हैं। बी.कॉम (प्रोग्राम), जेनेरिक ऐचिक (इलेक्ट्रिक) कौशल संवर्धक आदि अंतर-अनुशासनिक पाठ्यक्रमों के अंतर्गत भी हिन्दी का पठन-पाठन होता है।

वर्तमान में विभाग में 8 स्थाई, 6 तदर्थ तथा 1 अतिथि प्रवक्ता हैं। प्रत्येक प्रवक्ता की अपने क्षेत्र में विशेषज्ञता है। यथा— रीतिकालीन काव्य, भक्तिकाल, आधुनिक कविता, हिन्दी कहानी, नाटक आदि। विभागीय संस्था “साहित्यिकी” द्वारा भी समय-समय पर काव्य-गोष्ठियों, संगोष्ठियों, व्याख्यानों तथा विभिन्न प्रतियोगिताओं का आयोजन किया जाता है। विभाग के पास अपना एक पुस्तकालय है। छात्र-प्रभारियों के सहयोग से इसे चलाया जाता है। विभाग यू.जी.सी. अनुमोदित अकादमिक गतिविधियों में भी भाग लेता रहा है। महाविद्यालय की पत्रिका “श्यामा” के हिन्दी खंड तथा समय-समय पर मुख्य संपादिका की भूमिका का निर्वाह भी हिन्दी विभाग के चयनित संकाय-सदस्य द्वारा किया जाता है।

प्राध्यापिकाओं के दिशा-निर्देश एवं अथक परिश्रम के परिणामस्वरूप छात्राओं का परीक्षाफल बहुत उत्साहवर्धक रहता है। हमारी बहुत सी छात्राएं विभिन्न सरकारी, गैरसरकारी कार्यालयों एवं देश के अन्य महाविद्यालयों में भी कार्यरत हैं। समझदार, समर्थ और सशक्त नागरिकों का निर्माण ही हमारा संकल्प है।

### **संकाय सदस्य:**

1. डॉ. देवकी हांडा, एम.ए., एम.फिल, पीएच.डी.
2. डॉ. गीता शर्मा, एम.ए., एम.फिल, पीएच.डी.
3. डॉ. वसुंधरा राय, एम.ए., एम.फिल, पीएच.डी.
4. डॉ. साधना शर्मा, एम.ए., एम.फिल., पीएच.डी. (प्राचार्या, कार्यवाहक)
5. डॉ. मीनू गेरा, एम.ए., एम.फिल, पीएच.डी.
6. डॉ. शगुन अग्रवाल, एम.ए., एम.फिल, पीएच.डी.
7. डॉ. शिवानी जॉर्ज, एम.ए., एम.फिल, पीएच.डी.
8. डॉ. पूनम सिंह, एम.ए., एम.फिल., पीएच.डी. (T.I.C.)

### **इतिहास विभाग**

इतिहास विभाग की स्थापना सन् 1969 में हुई थी। विभाग के संकाय सदस्य विविध अकादमिक क्षेत्रों जैसे कि स्त्री अध्ययन, विरासत

संसाधन प्रबंधन, अप्रवास अध्ययन, पुरातत्त्व, बौद्ध अध्ययन, जीवनियां, शिक्षा का इतिहास, ललित कला एवं पर्यावरणीय अध्ययन इत्यादि में विशेषज्ञ हैं। विषय आधारित प्रशिक्षण के अलावा विभाग छात्राओं को विभिन्न सामाजिक मुद्दों के प्रति संवेदनशील बनाने का भी प्रयास करता है। विभागीय संस्था इतिहास परिषद् के अन्तर्गत विभागीय गतिविधियों जैसे कि परिचर्चा एवं संगोष्ठी का आयोजन किया जाता है। इतिहास परिषद् नियमित तौर पर स्मारकों, संग्रहालयों पुरातात्त्विक उत्खननों एवं ऐतिहासिक स्थलों के लिए शैक्षणिक भ्रमण का भी आयोजन करती है। रोज़गार संबंधी परामर्श सत्र एवं कानूनी-जागरूकता कार्यशाला विभाग की नियमित विशेषताएं हैं। वार्षिक इतिहास प्रश्नोत्तरी, विभागीय समाचार पत्र और दलित अध्ययन मंडली हमारी प्रस्तावित कार्य योजना में सम्मिलित है। छात्राओं के बहुमत के आधार पर अंग्रेजी अथवा हिंदी में से किसी एक भाषा को शिक्षण के माध्यम के रूप में प्रयुक्त किया जाता है।

## Department of History

The Department of History was established in 1969. The Department faculty have specializations in varied academic fields like Gender Studies, Heritage Resource Management, Migration Studies, Archaeology, Buddhist Studies, Biographies, History of Education, Fine Arts, and Environmental Studies etc.

Apart from discipline centered training, the department tries to sensitize students to various social issues. Towards this end departmental activities like discussions & seminars are organized under the aegis of the History Society. The History society regularly organizes trips, visits & excursions to historical monuments, museums, archaeological excavations and historical sites. Career Counselling Sessions and Legal Awareness Workshops are a regular feature of the departmental calendar. An Annual History Quiz, a Departmental Newsletter and a Dalit Study Circle are on our proposed agenda. The medium of instruction for classroom teaching will be only one (either Hindi or English) depends on the choice of the majority.

### Faculty Members:

1. Dr. (Ms.) Shubha Parmar M.A., M.Phil., Ph.D.
2. Ms. Anita Gupta M.A., M.Phil., L.L.B
3. Ms. Anita Kumari M.A., M.Phil. (On Study Leave)
4. Dr. (Ms.) Kavita Gaur M.A., M.Phil., Ph.D.
5. Dr. Nirmala Shah M.A., M.Phil. Ph.D
6. Dr. Vijay Kumar M.A., M.Phil., Ph.D.
7. Dr. (Ms.) Chayanika Uniyal M.A., M.Phil. Ph.D. (T.I.C.)
8. Dr. Supriya Sinha. M.A. Ph.D
9. Dr. (Ms.) Ritu Bhagat. M.A., M.Phil., Ph.D.
10. Ms. Amrita Singh. M.A., M.Phil

## मानव विकास एवं परिवार सशक्तीकरण

मानव विकास और परिवार सशक्तीकरण विषय-पत्र स्नातक (प्रोग्राम) में प्रस्तावित विषय-पत्रों में से एक है। प्रथम दो सत्र जीवनकाल के दौरान मानव विकास और विशेष रूप से बाल विकास के अध्ययन से संबंधित हैं। अन्य पत्र स्त्री सशक्तीकरण, बाल अधिकार तथा प्रारंभिक बाल-संरक्षण हैं। इस महाविद्यालय में विशेष रूप से हमारे विभाग के लिए एक सुसज्जित प्रयोगशाला और साथ ही एक विभागीय पुस्तकालय है। विभागीय गतिविधियों में कम लागत वाले शिक्षण उपकरणों के निर्माण पर कार्यशालाओं, कानूनी साक्षरता, रंगमंच कार्यशाला का आयोजन सम्मिलित है। विभाग पूरे अकादमिक सत्र के दौरान व्याख्यानों के लिए सम्मानित वक्ताओं को आमंत्रित करता है। छात्राओं को व्यावहारिक प्रशिक्षण देने के लिए प्रत्येक अकादमिक सत्र में अल्पावधि के लिए नर्सरी विद्यालयों में भी भेजा जाता है। इस विषय की महत्ता इस तथ्य में निहित है कि यह बच्चों और महिलाओं से संबंधित विकासात्मक और सामाजिक-आर्थिक मुद्दों को समझने में बहुत ही प्रासंगिक है और उनके दैनिक जीवन में वास्तविक रूप में महत्वपूर्ण है। यह विषय व्यावसायिक अभियुक्तता लिए हुए है और हमारी छात्राएं नर्सरी विद्यालयों, गैर-सरकारी संगठनों और यहाँ तक कि राष्ट्रीय महिला एवं बाल कल्याण-कार्यक्रमों में भी रोज़गार प्राप्त करती हैं।

### Department of Human Development and Family Empowerment (HDFE)

Human Development and Family Empowerment (HDFE) is one of the subjects offered in B.A. Programme. The first two semesters deal with Human Development through the life span and Child Development in particular. Other papers include Empowerment of Women, Child Rights, Early Childhood Care and Education.

The college has a well-equipped laboratory exclusively for our department and a departmental library.

The activities of the department include workshops on preparation of Low cost Teaching Aids, Legal literacy, Theater Workshop etc. The department invites esteemed speakers for talks all through the academic session. The students are also exposed to an element of practical training by being placed in Nursery schools for a short duration in each academic year. The strength of the subject lies in the fact that it is very relevant to understand developmental and socio-economic issues related to children and women and is as such of value in the realities of their daily lives.

The subject has a vocational orientation and students find employment in Nursery schools and NGOs and even in National Welfare Programmes for Women and Children.

#### Faculty Members:

1. Ms. Sarita Sobti M.Sc.
2. Ms. Superna Gupta M.Sc., M.Phil. (TIC)

## गणित विभाग

श्यामा प्रसाद मुखर्जी महाविद्यालय में गणित विभाग की स्थापना 1972 में हुई थी। गणित विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- बी.एस.सी. (ऑनर्स) गणित

- बी. एस-सी (ऑनर्स) गणित की छात्राओं के लिए एस.ई.सी पाठ्यक्रम
- बी.ए (ऑनर्स), बी.एस.सी (ऑनर्स) कम्प्यूटर विज्ञान तथा बी.कॉम. (ऑनर्स) की छात्राओं के लिए जेनेरिक पत्र के रूप में गणित
- बी.ए. प्रोग्राम (गणित)
- बी.एल.एड. की छात्राओं के लिए लिबरल वैकल्पिक पत्र के रूप में गणित

विभाग में विषय के गहन ज्ञान से युक्त अति योग्य शिक्षक हैं। शिक्षकों की विशेषज्ञताओं की विविधता हमारे विभाग की विशेष क्षमता है। विभाग छात्राओं की गणितीय अवधारणाओं तथा उनके दैनन्दिन प्रयोगों को स्पष्टता व प्रोत्साहन प्रदान करने हेतु आई.सी.टी सुविधाओं तथा मैथेमेटिका व मैक्रिसमा जैसे सोफ्टवेयर का व्यापक रूप में प्रयोग करता है। विभाग की क्रियात्मक कक्षाएँ अति समृद्ध हैं जो तर्कपरक और प्रमेयपरक चिन्तन के विकास में छात्राओं की सहायता करती हैं।

विभागीय सभा वर्ष भर प्रतिष्ठित गणितज्ञों तथा शिक्षाविदों द्वारा संगोष्ठियाँ, कार्यशालाएँ, व्याख्यान—माला तथा वृत्ति—परामर्श—सेवाएँ आयोजित करती हैं। हमारा उद्देश्य पत्र प्रस्तुति, गणितीय प्रश्नोत्तरी, वाद—विवाद तथा प्रज्ञापक—पत्र—निर्माण आदि अंतर्महाविद्यालयीय प्रतियोगिताओं द्वारा छात्राओं का सर्वांगीण विकास करना है। छात्राओं को अपने शिक्षकों के मार्गनिर्देशन में शोध आधारित प्रकल्पों तथा विभिन्न अंतर्महाविद्यालयीय पत्र—प्रस्तुतियों व अन्य क्रियाकलापों के लिए भी प्रोत्साहित किया जाता है। छात्राओं को अपने शिक्षकों के मार्गनिर्देशन में शोध आधारित प्रकल्पों तथा विभिन्न अंतर्महाविद्यालयीय पत्र—प्रस्तुतियों व अन्य क्रियाकलापों के लिए भी प्रोत्साहित किया जाता है। इसके अंतर्गत प्रतिष्ठित गणितज्ञों के व्याख्यान तथा अंतर्महाविद्यालयीय कार्यक्रम आयोजित किये जाते हैं। विभाग में प्रतिवर्ष विद्यार्थी परिषद् का भी निर्वाचन किया जाता है तथा वर्ष 2016–2017 से निरंतर भूतपूर्व छात्राओं का सम्मेलन भी किया जा रहा है।

## Department of Mathematics

The Department of Mathematics was established in the college in 1972. The department offers the following courses

- B.Sc. (Hons.) Mathematics**
- Skill Enhancement courses (SEC) to students of B.Sc. (Hons) Mathematics**
- Generic Elective (GE) courses in Mathematics for students of B.A. (Hons.)/ B.Sc. (Hons) Computer Science / B.Com(Hons.)**
- B.A (Prog.) with Mathematics**
- Liberal Optional papers in Mathematics for B.Ed. students**

The department has highly competent faculty with in-depth knowledge of the subject. The diversity in field of specialization of the faculty members is a major strength of our department. The department extensively uses ICT Facilities and Software's like Mathematics and Maxima to help students visualize and appreciate the mathematical concepts and their applications in everyday life. The practical classes are very enriching and help in development of logical and rational thinking.

The mathematics association organizes Seminars, workshops, Lecture Series and Career Counselling sessions by Eminent Mathematicians and Academicians throughout the year. Our primary focus is holistic development of students which is achieved through Inter-College/Intra-College competitions like Paper Presentation, Mathematical Quiz, Debates and Poster making. The students are encouraged to do Research based projects under

supervision of our faculty and participate in various Inter College Paper presentations and co-curricular activities.

Annual Mathematics Fest "Suprema" is organized every year. It is two day program involving workshop/lecture by eminent mathematicians and Intercollege / Intra college events. Department elects Students Council every year. Alumni meet is a regular feature since 2016-17.

### **Faculty Members:**

1. Ms. Ravi Mohan Ahuja M.A., M.Phil.
2. Ms. Alpana Rastogi M.Sc., M.Phil.
3. Ms. Neeru Jain M.A., M.Phil.
4. Ms. Tripti M.A., M.Phil. (TIC)

### **संगीत विभाग**

महाविद्यालय में सन् 1972 में संगीत विभाग स्थापित किया गया। यहाँ गायन एवं वादन (सितार) दोनों श्रेणियों में संगीत सिखाया जाता है। यहाँ निम्नलिखित पाठ्यक्रमों में एक विषय के रूप में संगीत प्रस्तावित है।

- **बी.ए. (प्रोग्राम)**
- **बी.ए. विशेष के लिए सामान्य इलेक्टिव**

विभाग की एक सक्रिय संगीत सभा 'संगीतिका' भी है। अंतःकक्षीय प्रतियोगिताओं के आयोजन के अतिरिक्त 'संगीतिका' वार्षिकोत्सव का आयोजन भी कराती है, जिसमें प्रख्यात कलाकारों को अपने कौशल, कड़ी मेहनत एवं लगन के प्रदर्शन के लिए आमंत्रित किया जाता है। यह समारोह केवल विभाग की छात्राओं के ज्ञान का विस्तार ही नहीं करता बल्कि पूरे महाविद्यालय के लिए एक समृद्ध सांस्कृतिक कार्यक्रम का रूप ले लेता है।

संगीत विभाग का विषय के रूप में कैरियर के पहलू पर लगातार ज़ोर रहता है, जिससे छात्राओं को इस विषय के माध्यम से मनोरंजन उद्योग तथा शिक्षा में खुलने वाले रास्तों को पहचानने में सहायता मिल सके। हमारी छात्राओं में से कई छात्राओं ने अपनी एम.ए., एम.फिल., पी.एच.डी. सफलतापूर्वक पूरी की है। कई छात्राएं विद्यालयों एवं महाविद्यालयों में नियोजित हैं और कई छात्राओं को आकाशवाणी, दूरदर्शन के कार्यक्रमों में प्रस्तुति का अवसर भी प्राप्त होता रहता है।

### **Department of Music**

The Music department was established in the college in 1972. The department offers music in both categories - Vocal and Instrumental (Sitar). It offers music as a subject in following courses:

- **B.A Programme**
- **Generic Elective for B.A. Honors**

The department also has an active music society, SANGITIKA. Apart from organizing inter-class competition, Sangitika also organizes an annual function where eminent artists are invited to showcase their skill, hard work and

perseverance. The function not only expands the knowledge of the students of the department but also becomes an enriching cultural event for the whole college.

Music department constantly emphasizes the career aspect of the subject, helping the students identify the various avenues that the discipline opens to them in the entertainment industry and academia. Many of our students have successfully completed M.A., M.Phil. & Ph.D. Students have found placements in schools & colleges and also got opportunities to perform in AIR and Doordarshan programmes.

### **Faculty Member:**

1. Ms. Shruti Kalra M.A., M.Phil. (TIC)

## **दर्शनशास्त्र विभाग**

दर्शनशास्त्र को बी.ए. प्रोग्राम में एक वैकल्पिक विषय के रूप में प्रस्तावित करने हेतु सन् 1974 में यह विभाग स्थापित किया गया। सन् 1995 में महाविद्यालय में दर्शनशास्त्र में बी.ए. विशेष प्रारम्भ किया गया और इस प्रकार यह महाविद्यालय इस पाठ्यक्रम को प्रस्तावित करने वाले दिल्ली विश्वविद्यालय के कुछ चुनिंदा महाविद्यालयों में शामिल हो गया।

वर्तमान में, विभाग में दर्शनशास्त्र में बी.ए. विशेष तथा विविध प्रकार के विषयों का शिक्षण होता है जैसे—तर्कशास्त्र, नीतिशास्त्र, पाश्चात्य दर्शन, यूनानी दर्शन, भारतीय दर्शन, सामाजिक और राजनैतिक दर्शन, धर्मदर्शन, नारीवाद, मन (बुद्धि) के दर्शन आदि। विभाग बी.ए. प्रोग्राम की छात्राओं के लिए अनुशासन के रूप में और अन्य बी.ए. विशेष की छात्राओं के लिए सामान्य इलेक्टिव और एस.ई.सी. का भी पाठ्यक्रम प्रस्तावित करता है। विभाग में अंग्रेजी तथा हिन्दी दोनों माध्यमों में अध्यापन कार्य होता है।

विभाग की अपनी एक दार्शनिक सभा भी है जिसकी सदस्यता लेना बी.ए. विशेष की छात्राओं के लिए अनिवार्य तथा बी.ए. प्रोग्राम की छात्राओं के लिए वैकल्पिक है। संस्था समस्त शैक्षणिक सत्र में विभिन्न प्रकार के कार्यक्रमों और गतिविधियों से विद्यार्थियों का ज्ञान वर्धन करती है, वाद—विवाद, संगोष्ठियों, कार्यशालाओं और अनेक प्रतियोगिताओं का आयोजन भी करती है। संस्था प्रख्यात शिक्षाविदों तथा संबंधित क्षेत्र के पेशेवरों को महाविद्यालय की छात्राओं को व्याख्यान देने के लिए भी आमंत्रित करती है।

पाठ्यक्रम के साथ—साथ दर्शनशास्त्र की छात्राओं को विश्लेषणात्मक और तार्किक संवाद में भी प्रशिक्षित किया जाता है जो उन्हें विभिन्न प्रवेश परीक्षाओं में तथा अन्य प्रतियोगियों से भी एक कदम आगे रखता है। इस तरह के कौशल छात्राओं को तार्किक विचार एवं सुसंगत अभिव्यक्ति में समक्ष बनाने के लिए हैं, जो उन्हें अपने करियर की तलाश करने में सहायता प्रदान करते हैं। यहाँ छात्राएं वह ज्ञान भी प्राप्त कर रही हैं, जो उन्हें एक आत्मनिर्भर शिक्षित मनुष्य बनाने के लिए आवश्यक है।

## **Department of Philosophy**

The Department was established in 1974 to offer Philosophy as an optional subject in B.A. Programme. In 1995, the college started B.A. Honors in Philosophy and joined a group of few select colleges of Delhi University to offer this course.

Presently, the Department offers B.A. Honors in Philosophy and teaches a diverse range of subjects such as Logic, Ethics, Western Philosophy, Greek Philosophy, Indian Philosophy, Social and Political Philosophy, Philosophy of Religion, Feminism, Philosophy of mind, etc. The Department also offers philosophy as a discipline for B.A.

Programme students and Generic Elective Course to students of other Honors courses. The Department teaches in both English and Hindi medium.

The Department also has a Philosophy Association. The membership is compulsory for Honors students and optional for B.A. Programme students. The Association conducts various events like debates, seminars, workshops, and essay competitions throughout the academic year. The association also invites eminent academicians and field professionals to deliver lectures to college students.

Along with the curriculum, the students of Philosophy are trained in analytical and logical reasoning, which gives them an edge over their competitors in various entrance exams. Such skills enable the students to gain logical thought and coherent expression, which assist them in the pursuit of their professional careers. The students are also equipped with the knowledge required to become a liberated educated person

#### **Faculty Member:**

1. Dr. (Ms.) Hansi Bisht M.A., Ph.D. (TIC)

### **शारीरिक शिक्षा विभाग**

शारीरिक शिक्षा विभाग, सैद्धांतिक और प्रायोगिक रूप में निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- **बी.एल.एड द्वितीय वर्ष (स्वास्थ्य एवं शारीरिक शिक्षा)**
- **स्नातक विषयों के लिए सामान्य ऐच्छिक (इलेक्टिव) पाठ्यक्रम**

विभाग छात्राओं को अपनी प्रतिभा—प्रदर्शन के साथ उन्हें प्रशिक्षित, मेहनती और सफल पेशेवर के रूप में संवारने हेतु निरंतर कार्यरत है। महाविद्यालय में खेल के राष्ट्रीय स्तर के बेहतरीन और खुले मैदान हैं। छात्राओं को बस पास, नवीनतम खेल उपकरण और सामग्री के साथ प्रतिदिन जलपान भी उपलब्ध कराया जाता है। खेल के क्षेत्र में उत्कृष्ट प्रदर्शन करने वाली शैक्षणिक व्यय वहन करने में अक्षम छात्राओं को महाविद्यालय वित्तीय सहायता भी प्रदान करता है। महाविद्यालय विभिन्न खेलों जैसे हॉकी, खो-खो, कबड्डी, बॉलीवाल, बेसबाल, बास्केटबाल, लॉन टेनिस, हैंडबॉल, सॉफ्टबॉल, पावर लिफिंग और वजन प्रशिक्षण में छात्राओं के प्रशिक्षण के लिए वर्ष भर राष्ट्रीय स्तर के खेल—प्रशिक्षकों को आमंत्रित करता है।

छात्राओं को सम्पूर्ण शारीरिक प्रशिक्षण उपलब्ध कराने के लिए यहां एक सुसज्जित व्यायामशाला भी है। महाविद्यालय वर्ष भर अनेक अंतर्राष्ट्रीय स्तर की प्रतियोगिताओं का आयोजन करता है। हमारे महाविद्यालय की छात्राओं ने राष्ट्रीय और अंतर्राष्ट्रीय दोनों स्तरों पर प्रदर्शन करते हुए विभिन्न खेलों में चैम्पियनशिप जीती हैं। महाविद्यालय इन छात्राओं को खेलों में पेशेवर खिलाड़ी के रूप में ही नहीं बल्कि रेल—सेवा तथा दिल्ली एवं हरियाणा पुलिस में नियोजित देखकर गौरवान्वित अनुभव करता है।

### **Department of Physical Education**

The Department of Physical Education offers theory and practical papers to the students of the following course:

- **B.Ed. II year (Health and Physical Education)**
- **Generic elective for B.A. (Hons.)**

The department is constantly engaged in grooming students to display their talents along with training them to be hardworking and successful professionals. The college is equipped with national level and well-maintained sports ground and fields. The students are provided with latest sports equipment and gear along with daily refreshment and bus passes. The college also extends financial aid to the students who show excellence in sports and are unable to support their education. The department invites National-level coaches to train the students for various games throughout the year, Hockey, Kho-Kho, Kabbadi, Volleyball, Baseball, Basketball, Lawn tennis, Handball, Softball, Power-lifting and Weight training.

The College also has a well-equipped gym for students, to provide them with the space for complete physical training. The College organizes various Inter-college competitions throughout the academic year.

The students of our college have performed and won championships at both national and international level. The college takes pride in the fact that these students are not only advancing as sports professionals but are also placed in Railways, Delhi Police and Haryana Police.

### **Faculty Members:**

1. Dr. Kavita (Phy. Edu.) (Ad-hoc)

### **राजनीति शास्त्र विभाग**

हमारे महाविद्यालय में राजनीतिशास्त्र विभाग की स्थापना वर्ष 1969 में हुई। विभाग इस बात पर बहुत गौरवान्वित है कि उसका संकाय और छात्राएं लोकतांत्रिक विचार पद्धति एवं देश के संघर्ष में भागीदार हैं और ऐसा वे अंतः कक्षा वाद-विवाद एवं चर्चाओं के माध्यम से करते हैं जो प्रायः गंभीर और सुचिंतित अकादमिक प्रपत्रों और फलतः परिवर्तनगामी कार्यों में परिणत हो जाते हैं। प्रत्येक सत्र में विभाग द्वारा छात्र संगोष्ठियां आयोजित की जाती हैं जिनके संयोजन का संपूर्ण दायित्व छात्राएं निभाती हैं। विभाग की अद्भुत शक्ति युवा छात्राओं को आलोचनात्मक विवेचन हेतु प्रशिक्षित करते हुए उनमें परिवेश को विश्लेषित करने की समझ पैदा करने में निहित है। वर्तमान में विभाग का संकाय एक ओर युवा और सक्षम तथा दूसरी ओर वरिष्ठ तथा अनुभवी शिक्षाविदों के सुंदर संगम से युक्त है। संकाय की शोध एवं शिक्षण के क्षेत्र में बहुविध रुचियां हैं जो गहनता से विभाग की अकादमिक गतिविधियों में शामिल हैं। छात्राओं के पाठ्यक्रम में सिद्धांत और प्रयोग दोनों शामिल हैं। विभाग द्वारा संगोष्ठी, व्याख्यान, कार्यशालाएं, वाद-विवाद, प्रश्नोत्तरी, प्रपत्र प्रस्तुति, फिल्म प्रदर्शन जैसे अनेक कार्यक्रम भी आयोजित किए जाते हैं। विभाग की सबसे महत्वपूर्ण भूमिका छात्राओं के करियर परामर्श में है ताकि वे अपने नियत लक्ष्य को प्राप्त कर सकें।

### **Department of Political Science**

The Department of Political Science of our College was established in 1969. The department is very proud of the fact that its faculty and students add the multitude of democratic voices and struggles that dot the country and do so by initiating debates and discussions within the classroom that often lead to mature and well reasoned academic papers and eventually even activist work. The department conducts regular student seminars in each semester, sponsored by the Department but organised solely by the students themselves. The department's unique strength lies in training young women to think critically and analyse the world around them. Today, the Department is a fine mixture of young and competent faculty on the one hand and the senior and experienced faculty on the other hand.

The faculty has varied research and teaching interests and is keenly involved in academic activities of various kinds. The courses that students undertake engage both with theory and practice. The Department also organizes various events like lectures, seminars, workshops, debates quiz, paper presentation, movie screening etc. Above all the department is actively involved in counselling the students so that they are able to realize their cherished goals.

### **Faculty Members:**

1. Ms. Neerja Dhawan M.A., M.Phil.
2. Dr. (Ms.) Anju Jhamb M.A., M.Phil., Ph.D.
3. Dr. (Ms.) Zeenat Ara M.A., Ph.D.
4. Ms. Shubha Sinha M.A., M.Phil. (On Study Leave)
5. Dr. (Ms.) Chandrakanta K. Mathur M.A., M.Phil., Ph.D.
6. Mr. Raj kumar Fulwariya M.A., M.Phil. (TIC)
7. Dr. (Ms.) Urmil Vats M.A., M.Phil., Ph.D.
8. Dr. (Ms.) Priti Chahal M.A., M.Phil., Ph.D.
9. Dr. Kshetrimayum Subarta Singh M.A., M.Phil., Ph.D.
10. Dr. (Ms.) Namita Kumari M.A., M.Phil. Ph.D.
11. Ms. Rajni Bala M.A., M.Phil.
12. Mr. Sanjeev Kumar M.A., M.Phil.
13. Dr. (Ms.) Amna Mirza M.A., M.Phil., Ph.D.

### **संस्कृत विभाग**

हमारे महाविद्यालय में संस्कृत विभाग का आरंभ महाविद्यालय की स्थापना के साथ ही सन् 1969 में हुआ। विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- बीए (विशेष) संस्कृत
- बीए (प्रोग्राम) में संस्कृत
- स्नातकोत्तर स्तर पर संस्कृत

संस्कृत अनुशासन बहुत विविध है। पाठ्यक्रम का बल मूलतः साहित्य (प्राचीन एवं आधुनिक), पाणिनीय व्याकरण, भारतीय दर्शन, भारतीय वैज्ञानिक धरोहर, भारतीय तर्कशास्त्र, वादविद्या, संस्कृत भाषाविज्ञान, वैदिक साहित्य, सौन्दर्यशास्त्र, रंगमंच एवं साहित्यशास्त्र, प्राचीन गणित विज्ञान एवं खगोलशास्त्र, धर्मशास्त्र, पुरालेख विद्या एवं प्राचीन शिलालेखों का अध्ययन, प्राचीन भारतीय राजनीति, वर्तमान में विकसित संगणनात्मक संस्कृत, व्यक्तित्व-विकास तथा पटकथा लेखन पर है। हम छात्राओं को साहित्य के विविध रूपों एवं शैलियों के प्रभावग्रहण में दक्ष बनाने एवं भारत की समृद्ध बौद्धिक परंपरा से परिचित कराने के लिए प्रयासरत हैं। अन्य

विभागों की छात्राओं के लिए हम सामान्य ऐच्छिक (जेनेरिक) पाठ्यक्रम प्रस्तावित करते हैं जो स्वभावतः अंतरानुशासनिक हैं तथा उन्हें एक अतिरिक्त अध्ययन क्षेत्र में भी दक्ष बनाते हैं। इनमें सम्मिलित हैं— भारतीय संस्कृति एवं सामाजिक मुद्दे, भारतीय मनीषा में व्यष्टि, परिवार तथा समुदाय, भारतीय दर्शन के मूल सिद्धांत एवं भारतीय सौंदर्यशास्त्र आदि। हम सभी पूर्वस्नातक छात्राओं के लिए संस्कृत को आधुनिक भारतीय भाषा पाठ्यक्रम के रूप में भी प्रस्तावित करते हैं। शिक्षार्थी की आवश्यकतानुरूप शिक्षण—माध्यम हिंदी, संस्कृत अथवा अंग्रेज़ी होता है। अपनी रुचि अथवा आवश्यकता के अनुसार छात्राएँ परीक्षा में लेखन के माध्यम के रूप में संस्कृत के अतिरिक्त हिन्दी अथवा अंग्रेज़ी का विकल्प भी चुन सकती हैं। जिन छात्राओं ने 10+2 के स्तर तक संस्कृत विषय नहीं पढ़ा है, वे भी संस्कृत विशेष में प्रवेश ले सकती हैं तथा बीए (प्रोग्राम) स्तर पर संस्कृत का चुनाव कर सकती हैं। बी.ए. प्रोग्राम संस्कृत में प्रवेश लेने वाली छात्राओं को अधिकतम 5%-10% तक की छूट दी जा सकती है। विभागीय सभा छात्राओं के कौशल—संवर्द्धन हेतु कई अंतः एवं अंतर—महाविद्यालय स्तर के कार्यक्रम आयोजित करती है जिनमें शामिल हैं—सस्वर श्लोक पाठ प्रतियोगिता, प्रश्नोत्तरी, संभाषण, वाद—विवाद, अभिनय, काव्यालि एवं निबंध लेखन। समय—समय पर हम अपनी छात्राओं को अकादमिक भ्रमण पर भी ले जाते हैं। प्रत्येक वर्ष एक शिक्षक के साथ एक छात्रा को महाविद्यालय पत्रिका श्यामा के संस्कृत खंड के संपादन का अवसर प्राप्त होता है। परीक्षा में उत्कृष्ट अंक प्राप्त करने वाली छात्राएँ छात्रवृत्ति भी प्राप्त करती हैं।

## Department of Sanskrit

The Department of Sanskrit at our College came into being in the year 1969, with the establishment of the College in the same year. The Department offers following courses:

- **B.A. Honors in Sanskrit**
- **Sanskrit in B.A. Programme**
- **M.A. in Sanskrit**

The discipline of Sanskrit is highly diversified. The focus of the curriculum is mainly on: Literature (classical and modern), Paninian Grammar, Indian Philosophy, Indian Scientific Heritage, Indian Logic and Science of Debate, Sanskrit Linguistics, Vedic Literature, Aesthetics, Theatre and Poetics, Ancient Mathematics and Astronomy, Dharmashastra, Epigraphy and Paleography, Ancient Indian Polity, Computational Sanskrit, Personality Development and Script Writing. We attempt to enable students to appreciate different forms and genres of literature and to become aware of the rich intellectual traditions of India.

For the students of other departments we offer Generic Elective courses which are of interdisciplinary nature and aim to enrich students in an additional field of study. They include, Indian Culture and Social Issues; Individual, Family and Community in Indian Social Thought; Fundamentals of Indian Philosophy; and Indian Aesthetics. We also offer Sanskrit as MIL for all undergraduate students. The medium of instruction is Hindi, Sanskrit or English, as per the requirements of the students. Mode of examination can be Hindi, English & Sanskrit. The students who have not studied Sanskrit in the 10+2 level are also eligible for admission in Sanskrit (Honors) as well as Sanskrit (Programme) courses. Those girls who will take admission in B.A. Programme in Sanskrit can get 5%-10% relaxation in Marks.

Our Departmental Association conducts many co-curricular activities at inter-college and intra college levels for students to hone their skills in areas such as shloka recitation, quiz, speech, debate, acting, kaavyaali and essay

writing. Occasionally we take our students for academic excursions also. Brilliant students will get scholarship also. Every year a student along with a teacher is given an opportunity to edit the Sanskrit Section of the College magazine 'Shyama'.

#### **Faculty Member:**

1. Dr. Amit Kumar Sharma M.A., Ph.D (TIC)

### **समाजशास्त्र विभाग**

समाजशास्त्र विभाग बी.ए. (प्रोग्राम) पाठ्यक्रम के साथ 1990 में स्थापित किया गया था। छात्राओं को समाज शास्त्रीय अवधारणाओं और सिद्धान्तों से परिचित कराते हुए उस सैद्धान्तिक समझ को जीवन के वास्तविक अनुभवों से जोड़ना और संबंधित करना सिखाकर पाठ्यक्रम दोहरे दायित्व का निर्वाह करता है। समाजशास्त्र छात्राओं को दैनिक घटनाओं को एक व्यापक परिप्रेक्ष्य में देखने और समाज को और बेहतर एवं समालोचनात्मक तरीके से समझने के लिए प्रोत्साहित करता है।

समाजशास्त्र का परिचय, भारत का समाजशास्त्र, समाजशास्त्रीय अवधारणाएं तथा समाजशास्त्रीय अन्वेषण की प्रविधियां जैसे प्रपत्र बी.ए. प्रोग्राम पाठ्यक्रम में शामिल हैं। ये प्रमुख पत्र विषयों की एक विस्तृत शृंखला जैसे संस्कृति, समाजीकरण, जाति, वर्ग, जनजाति, गांव, महिलाओं के आंदोलन, दलित आंदोलन, सांप्रदायिकता, धर्मनिरपेक्षता तथा प्राचीन विचारकों जैसे कार्ल मार्क्स, एमिल दुर्खीम एवं मैक्स बेबर आदि को समाहित करते हैं। समाजशास्त्र के अध्ययन के द्वारा छात्राएं समाज में प्रचलित असमानता और अन्याय पर प्रश्न करना सीखती हैं। यह बेहतर और विकसित समझ उनके व्यक्तित्व विकास में मदद करती है।

संकाय छात्राओं को पुस्तकों की परिधि से बाहर का ज्ञान देने की दिशा में कठिन परिश्रम करता है। कक्षा व्याख्यान समसामयिक समाजिक घटनाओं के संदर्भ से भरे होते हैं। शिक्षण में फिल्मों, समाचार पत्रों और पोस्टरों आदि के प्रयोग पर हमारा बल रहता है। मूल्यांकन एक सतत प्रक्रिया है जो नियत कार्यों, प्रस्तुतियों, परियोजनाओं, परीक्षणों और परीक्षाओं के माध्यम से किया जाता है। अनुशिक्षण वैचारिक स्पष्टता की स्थापना और उनके संदेहों का निदान करने के लिए आयोजित किये जाते हैं।

### **Department of Sociology**

The department of Sociology was established in 1990 with the B.A Programme course. The focus of the course is two-fold: to introduce main sociological concepts and theories to the students and to relate and link the theoretical understanding to the actual experiences of life. Sociology inspires the students to view daily events from a larger perspective and to understand society in a critical way.

B.A Programme includes papers such as Introduction to Sociology, Sociology of India, Sociological Theories and Methods of Sociological Enquiry. These Core papers cover a wide range of topics like culture, socialization, caste, class, tribe, village, women's movements, Dalit movement, communalism, secularism, and classical thinkers such as Karl Marx, Emile Durkheim and Max Weber. Through the study of Sociology, students learn to question the inequalities and injustices prevalent in society. This evolved understanding helps in their personality development.

The faculty strives towards giving knowledge that is beyond books. Classroom lectures are full of references to the current social events. We rely heavily upon the use of movies, newspapers, posters etc. Evaluation is a continuous process that takes place through assignments, presentations, projects, tests and examination. Tutorials are held to establish conceptual clarity and clear their doubts.

#### **Faculty Member:**

1. Ms. Kulbir Kaur M.A., M.Phil. (TIC)

## A PHOTO GALLERY OF COLLEGE ACTIVITIES (2017-18)

### Department of Education



### Department of Commerce



### Department of Economics



### Department of English



### Department of Food Technology



### Department of EVS



### Department of Sanskrit



### Department of Mathematics



## Department of Political Science



## Department of Philosophy



## Department of Hindi



## Department of Music



## Thirkan



## Vasant Utsav (Sanskrit)



## Cultural Committee



### 3.3 वार्षिक व्याख्यान शृंखला

वार्षिक व्याख्यान शृंखला श्यामा प्रसाद मुखर्जी महाविद्यालय का एक महत्वपूर्ण कार्यक्रम है। यह वर्तमान चुनौतियों के कठिन विषयों पर संवाद के लिए छात्राओं को प्रोत्साहित करती है। इस वर्ष के व्याख्यान का विषय था – लिंग संवेदीकरण, समानता तथा नारी सशक्तीकरण। इस व्याख्यान के लिए भारतीय उन्नतिशील नारीवादी कार्यकर्ता, कवयित्री, लेखिका एवं सामाजिक वैज्ञानिक श्रीमती कमला भसीन आमंत्रित थीं, जिनके उत्साहपूर्ण वक्तव्य ने सबको बहुत प्रभावित किया।

### ANNUAL LECTURE SERIES

The annual lecture series is an important event on the Shyama Prasad Mukherji College's calendar. It encourages students to enter into dialogue - often about difficult subjects - in order to address the changes we face today.

This year we had an annual lecture covering the theme of "Gender Sensitization, Equality and Women empowerment" by Ms. Kamla Bhasin an Indian developmental feminist activist, poet, author and social scientist.

### 3.4 वार्षिकोत्सव

फरवरी/मार्च माह के दौरान वार्षिकोत्सव का आयोजन किया जाता है। इस कार्यक्रम में छात्राओं को पाठ्यक्रम व पाठ्यक्रमेतर गतिविधियों में श्रेष्ठता हासिल करने के लिए पुरस्कृत किया जाता है। आयोजन की शोभा बढ़ाने के लिए अकादमिक, कला, राजनीति आदि से विशिष्ट व्यक्तियों को आमंत्रित किया जाता है। छात्राओं द्वारा सांस्कृतिक कार्यक्रम भी प्रस्तुत किया जाता है। वर्ष 2018 में भारत के पूर्व वित्त मंत्री श्री यशवंत सिंहा जी ने कार्यक्रम की शोभा बढ़ाई एवं वाणिज्य एवं उद्योग मंत्री श्री सुरेश प्रभु ने अपना शुभकामना संदेश वीडियो के माध्यम से भेजा।

### ANNUAL DAY

The college celebrates its Annual Day in the month of Feb/March. Students are awarded prizes for achieving excellence in academic and co-curricular activities. Distinguished personalities from the fields of academics, arts, politics etc. are invited to grace the occasion. In this programme girls also perform cultural programmes. This year Ex. Finance Minister of India Shri Yashwant Singh had glorified the programme and State and Industry Minister of India Shri Suresh Prabhu had sent video message.

### 3.5 खेल—दिवस

महाविद्यालय खेल के विभिन्न क्षेत्रों में उत्कृष्ट प्रदर्शन करने वाली छात्राओं को सम्मानित करने के लिए फरवरी/ मार्च माह के दौरान वार्षिक खेल समारोह का आयोजन करता है। इस दिन शारीरिक शिक्षा विभाग अनेक खेलों का आयोजन करता है जिसमें छात्राएं, प्राध्यापकगण एवं प्रशासनिक स्टाफ पूरे उत्साह के साथ भाग लेते हैं।

### SPORTS DAY

The college holds its annual sports meet in the month of Feb/March to honor students who have achieved excellence in various fields of sports. On this occasion The Department of Physical Education organizes various sporting events in which students, teachers and administrative staff participate with great enthusiasm.

### 3.6 पुरस्कार, छात्रवृत्तियां और आर्थिक सहायता

#### AWARDS, SCHOLARSHIPS AND FINANCIAL ASSISTANCE

- पुरस्कार AWARDS

- वर्ष की सर्वश्रेष्ठ छात्रा

तृतीय वर्ष की छात्रा जो अपने सर्वतोमुखी व्यक्तित्व के साथ अध्ययन व पाठ्यक्रमेतर गतिविधियों में भी विशेष रूप से अच्छी हो, इस पुरस्कार के लिए चुनी जाती है।

##### **Best All Round Student of the Year**

A Final year student who is exceptionally good at studies as well as in co-curricular activities with an all round personality is chosen for this prize.

- प्रिंसिपल्स मेडल

विद्यार्थियों को प्रोत्साहित करने के लिए महाविद्यालय की प्राचार्या विभिन्न पाठ्यक्रमों में सर्वोत्तम छात्रा को मेडल प्रदान करती है।

##### **Principal's Medal**

To encourage the students, the Principal of college awards medals to the toppers of various courses.

- शोभा रानी बोस मेमोरियल पुरस्कार

महाविद्यालय में यह पुरस्कार उस छात्रा को दिया जाता है जो दिल्ली विश्वविद्यालय की परीक्षा में अंग्रेज़ी विशेष में सफल रही छात्राओं की सूची में कम से कम 50 प्रतिशत अंकों के औसत के साथ सर्वोत्तम रही हो।

##### **Shobha Rani Bose Memorial Award**

The award is given to the student who tops the list of successful candidates in English (Hons) in the college each year in the University Examination securing not less than 50% marks in aggregate.

- शकुंतला गुप्ता मेमोरियल पुरस्कार

रजत पदक के रूप में यह पुरस्कार उस विद्यार्थी को दिया जाता है जिसके इतिहास विशेष में प्रथम, द्वितीय और तृतीय वर्षों में सर्वाधिक अंक आए हों।

##### **Shakuntala Gupta Memorial Award**

The award is presented in the form of a silver medal to the student who gets highest marks in History (Hons.) I, II & III years.

- हरि किशन सुशीला कपूर मेरिट नकद पुरस्कार

प्रतिवर्ष यह पुरस्कार नकद रूप में उन छात्राओं को प्रदान किया जाता है जिनके बीए प्रोग्राम और बीकॉम प्रोग्राम में प्रथम, द्वितीय और तृतीय वर्ष में कम से कम 60 प्रतिशत अंकों के औसत के साथ सर्वाधिक अंक हों। एकाधिक छात्राओं के समान अंक होने की स्थिति में पुरस्कार की राशि उनमें बराबर बांट दी जाती है।

### **Hari Kishan-Sushila Kapoor Merit Cash Award**

It is awarded in cash each year to those students who get the highest marks in I,II & III year of B.A (Prog.) and B.Com(Prog.) separately with minimum 60 % in aggregate .In case there is more than one student with equal marks the amount is equally distributed amongst them.

#### **6. के.एल गूमर मेमोरियल पुरस्कार**

तीन पुरस्कार गणित विशेष में प्रथम, द्वितीय और तृतीय वर्ष में कम से कम 60 प्रतिशत अंकों के औसत के साथ सर्वाधिक अंक प्राप्त करने वाले विद्यार्थियों को दिये जाते हैं ।

### **K.L Goomer Memorial Award**

Three awards are given to the students who top in Maths (Hons) I,II & III year securing not less than 60 % marks in aggregate.

#### **7. सरदार अर्जन सिंह मेमोरियल पुरस्कार**

यह पुरस्कार वैज्यंती के रूप में बीएलएड चतुर्थ वर्ष में सर्वाधिक अंक प्राप्त करने वाली छात्रा को दिया जाता है ।

### **Sardar Arjan Singh Memorial Award**

This award is given in the form of trophy to the topper of B.El.Ed IVth year.

#### **8. श्रीमती हरबंस कौर मेमोरियल पुरस्कार**

यह पुरस्कार अनुप्रयुक्त मनोविज्ञान विशेष तृतीय वर्ष में सर्वाधिक अंक प्राप्त करने वाली छात्रा / छात्राओं को दिया जाता है ।

### **Mrs. Harbans Kaur Memorial Award**

This award is given to the student for securing highest marks in Applied Psychology (Hons.) IIIrd year.

#### **9. श्रीमती आदर्श मिनोचा मेमोरियल पुरस्कार**

यह पुरस्कार आर्थिक दृष्टि से कमज़ोर और उत्कृष्टतम् छात्राओं को दिया जाता है ।

### **Mrs. Adarsh Manocha Memorial Award**

This is awarded to Needy & Meritorious Students.

#### **10. श्रीमती उषा अग्रवाल तेजस्वनी पुरस्कार**

बीकॉम में सर्वाधिक अंक प्राप्त करने वाली छात्राओं को यह पुरस्कार दिया जाता है ।

### **Mrs. Usha Aggarwal Tejaswani Award**

This award is given to those students who secure highest marks in B.Com.

#### **11. इंजीनियर मुकेश कुमार मेमोरियल पुरस्कार**

यह पुरस्कार नकद राशि के रूप में बीए (प्रोग्राम) तृतीय वर्ष और बीकॉम (प्रोग्राम) तृतीय वर्ष में सर्वाधिक अंक प्राप्त करने वाली छात्राओं को दिया जाता है ।

### **Engineer Mukesh Kumar Memorial Award**

It is awarded in cash to the students who get highest marks in B.A (Prog) ) III year and B.Com (Prog.) III year.

#### **12. बेस्ट स्पोर्ट्स वूमन ट्रॉफी**

महाविद्यालय की शासी निकाय के भूतपूर्व कोषाध्यक्ष डॉ नरेश कुमार अपने भाई इंजीनियर श्री मुकेश कुमार की याद में बैस्ट स्पोर्ट्स वूमन की ट्रॉफी प्रदान करते हैं।

#### **Best Sports Woman Trophy**

Dr. Naresh Kumar former treasurer of College G.B., awards a trophy of Best Sports Woman of the college in memory of his brother Engineer Mukesh Kumar.

#### **13. श्रीमती सीता देवी दुर्गा मेमोरियल पुरस्कार**

यह पुरस्कार शील्ड के रूप में महाविद्यालय की नाट्य समिति नवरंग की सर्वोत्तम कलाकार को दिया जाता है एवं नकद पुरस्कार भी दिया जाता है—

- हिंदी (विशेष) तृतीय वर्ष में सर्वाधिक अंक पाने वाली छात्रा को
- हिंदी (विशेष) द्वितीय वर्ष में सर्वाधिक अंक पाने वाली छात्रा को
- बीए (प्रोग्राम) तृतीय वर्ष में हिंदी में सर्वाधिक अंक पाने वाली छात्रा को

#### **Smt. Sita Devi Durga Memorial Award**

This award is given in the form of a shield to the best artist of the Dramatic Society 'Navrang' and also Cash award is given to:

- The topper of Hindi (H) III Year
- The topper of Hindi (H) II Year
- A student of BA(Prog.) III Year getting highest marks in Hindi.

#### **14. श्री सुभाष विरमानी मेमोरियल नकद पुरस्कार**

यह पुरस्कार बीकॉम (विशेष) की उन छात्राओं को दिया जाता है जिनके प्रथम, द्वितीय और तृतीय वर्ष में कम से कम 70 प्रतिशत अंकों के औसत के साथ सर्वाधिक अंक हों। एक अन्य पुरस्कार बीकॉम (प्रोग्राम) तृतीय वर्ष में कम से कम 65 प्रतिशत अंकों के साथ सर्वाधिक अंक पाने वाली छात्रा को दिया जाता है।

#### **Sh. Subhash Virmani Memorial Cash Award**

This award is given to students who get the highest marks in B.Com. (Hons.) I year, II Year & III Year securing not less than 70% marks in the aggregate. Another award is given to the topper of B.Com Prog. III Year with min 65% marks.

## 15. श्री बी आर ग्रोवर मेमोरियल पुरस्कार

प्रतिवर्ष दो छात्रवृत्तियां इतिहास विषय में आर्थिक दृष्टि से कमज़ोर और मेधावी छात्राओं को दी जाती हैं। एक वैजयंती इतिहास में मेधावी छात्रा को दी जाती है।

### **Shri B.R. Grover Memorial Award**

Two scholarships are given each year to needy and academically bright students in History. Two trophies are given to academically bright students of History.

## 16. श्री विजय चंदोला मेमोरियल पुरस्कार

एक नकद पुरस्कार अंग्रेज़ी (विशेष) प्रथम वर्ष में सर्वाधिक अंक पाने वाली छात्रा को दिया जाता है। एक अन्य नकद पुरस्कार संगीत विभाग में सर्वोत्तम छात्रा को दिया जाता है।

### **Shri Vijaya Chandola Memorial Award**

One cash award is given to the student of English (Hons.) 1st year who gets the highest marks in the subject. Another cash award is given to the best student of Music.

## 17. श्रीमती आशा एवं प्रोफेसर जी एस सहरिया मेमोरियल पुरस्कार

यह पुरस्कार दर्शनशास्त्र (विशेष) तृतीय वर्ष में प्रथम एवं द्वितीय स्थान प्राप्त करने वाली छात्राओं को दिया जाता है। पुरस्कार राशि का दोनों विजेताओं के बीच 60 : 40 के अनुपात में वितरण किया जाता है।

### **Mrs. Asha & Prof. G. S. Saharia Memorial Award**

This award is given to the First & Second position Holder of B.A. (Hons.), Philosophy IIIrd year. The award is divided in a 60:40 ratio between the two winners.

## 18. श्रीमती नारायणी देवी पराशर पुरस्कार

वैजयंती के रूप में यह पुरस्कार इतिहास (विशेष) तृतीय वर्ष में सर्वाधिक अंक पाने वाली छात्रा को दिया जाता है।

### **Smt. Narayani Devi Parashar Memorial Award**

This award is given in the form of a trophy to the student who gets the highest marks in B.A. (Hons.) History III year.

## 19. श्रीमती कांति देवी कौशिक मेमोरियल पुरस्कार

बीए (प्रोग्राम) तृतीय वर्ष में इतिहास में सर्वाधिक अंक पाने वाली छात्रा को यह पुरस्कार वैजयंती के रूप में दिया जाता है।

### **Smt. Kanti Devi Kaushik Memorial Award**

This trophy is given to the student securing the highest marks in History in B.A. (Prog.) III year.

## 20. ज़रूरतमंद छात्राओं के लिए पुनीता कपूर मेमोरियल छात्रवृत्ति

**Punita Kapoor Memorial Scholarship For Needy Meritorious Students.**

## 21. श्री सुल्तान चंद मेमोरियल छात्रवृत्ति

यह खास तौर से बीकॉम (विशेष) तृतीय वर्ष और द्वितीय वर्ष की उन छात्राओं को योग्यता के आधार पर दिया जाता है जिनके अंकों का प्रतिशत कम से कम 70% के साथ सर्वाधिक हो। प्रथम एवं द्वितीय स्थान प्राप्त करने वाली छात्राओं में पुरस्कार राशि 60:40 के अनुपात में वितरित की जाती है।

### 21. Shri Sultan Chand Memorial Scholarship

It shall be awarded strictly by merit to students of all three years of B.Com (Hons.) securing at least 70%. The prize is divided in a 60:40 ratio between the 1st and 2nd rank holders.

## 22. सुषमा गुप्ता मेमोरियल छात्रवृत्ति

पांच आकर्षक छात्रवृत्तियां प्रतिवर्ष ज़रूरतमंद और शैक्षणिक दृष्टि से होनहार और उभरती छात्राओं को दी जाती हैं। ये छात्रवृत्तियां सभी विषय की छात्राओं के लिए उपलब्ध हैं।

### 22. Sushma Gupta Memorial Scholarships

Five attractive scholarships are given every year to needy and academically bright and upcoming students. This scholarship is open to students from any subject.

## 23. श्री एस एम पुरी मेमोरियल छात्रवृत्ति

प्रतिवर्ष पांच छात्रवृत्तियां ज़रूरतमंद छात्राओं को दी जाती हैं। तीन वैजयंतियां शैक्षणिक रूप से होनहार और उभरती छात्राओं को दी जाती हैं। ये छात्रवृत्तियां सभी विषय की छात्राओं के लिए उपलब्ध हैं।

### 23. Shri S. M. Puri Memorial Scholarships

Five Scholarships are given each year to needy students. Three Trophies are given to academically bright and upcoming students. These Scholarships are open to all the students.

## छात्राओं के लिए आर्थिक सहायता

### FINANCIAL ASSISTANCE TO STUDENTS

#### सम्बल – आर्थिक सहायता प्रोग्राम

- आर्थिक दृष्टि से कमज़ोर छात्राओं के लिए आंशिक अथवा पूर्ण रूप से शुल्क में छूट दी जाती है। शुल्क में छूट के लिए आवेदन निर्धारित प्रपत्र पर जमा कराना होगा जो लेखा विभाग से प्राप्त किया जा सकता है। इसके साथ मजिस्ट्रेट अथवा सिविल अधिकारी / नियोक्ता द्वारा सत्यापित आय प्रमाण पत्र होना आवश्यक है। अच्छी तरह से भरे गए आवेदन इस वर्ष अगस्त तक लेखा विभाग में जमा कराए जा सकते हैं।
- शुल्क में छूट अच्छे आचरण, नियमित उपस्थिति एवं अध्ययन में संतोषजनक प्रगति पर निर्भर करता है यदि विद्यार्थी इनमें से किसी भी शर्त का उल्लंघन करता पाया जाता है तो यह वापस ली जा सकती है।
- अनुसूचित जाति एवं अनुसूचित जनजाति की छात्राओं को दिल्ली प्रशासन के शिक्षा निदेशालय से पोस्ट मैट्रिक छात्रवृत्ति प्रदान की जाती है। आवेदन पत्र महाविद्यालय के कार्यालय से प्राप्त होंगे। कार्यालय में जमा करने से पूर्व ये आवेदन पत्र पूरी तरह से भरे हुए एवं आवश्यक दस्तावेज़ों / प्रमाणपत्रों से युक्त होने चाहिए।

4. सभी आवेदन पत्र महाविद्यालय के कार्यालय से निःशुल्क प्राप्त होंगे। उपर्युक्त छूटों के अतिरिक्त छात्रा सहायता कोष से तदर्थ अनुदान भी दिया जाता है। जो छात्राएं यह सहायता प्राप्त करना चाहती हैं उन्हें छात्रा सहायता समिति के संयोजक से संपर्क करना होगा।
5. दिल्ली प्रशासन, दिल्ली विश्वविद्यालय अथवा अन्य ऐजेंसियों द्वारा दी जाने वाली छात्रवृत्तियों की जानकारी समय-समय पर महाविद्यालय के सूचना पट पर उपलब्ध कराई जाती है।
6. महाविद्यालय की ज़रूरतमंद छात्राओं को श्री विजय चंदोला मेमोरियल कोष से अनुदान प्रदान किया जाता है।

### **SAMBAL- Financial Assistance Program**

1. Partial or full fee concession may be granted to the economically weak students. Application for fee concession must be submitted on the prescribed form obtainable from the Accounts Section, duly supported by an income certificate attested by the Magistrate/Civil Officer/Employer. The application complete in all respects must be submitted to the accounts section, latest by August in the year.
2. Fee concessions granted are subject to good conduct, regular attendance and satisfactory progress in studies and may be withdrawn anytime if a student is found neglecting any of these.
3. Students belonging to Scheduled Caste/Scheduled Tribes are awarded Post-Matric Scholarships by the Directorate of Education, Delhi Administration. Forms will be available in the College Office. These should be filled in neatly, accompanied by necessary certificates/documents before submission in the office.
4. All forms will be available in the college office free of charge. In addition to the above concessions, ad-hoc grants may be given from "Student Aid Fund". Students desiring to avail this aid must contact the Convener of Students Aid Committee.
5. Notices of scholarships granted by Delhi Administration, University of Delhi or other agencies are displayed on the College Notice Board from time to time as and when they are received.
6. Shri Vijay Chandola Memorial Fund is given to the needy students of the college.

### **3.7 University Position Holders (2016-17)**

#### **1. B.Ed.**

Ms. Shuchitra Tuli	IIInd Year	(IIInd Position in University)
Ms. Meenakshi	IIInd Year	(IIInd Position in University)

#### **2. Applied Psychology**

Roshni	IIInd Year	(Ist Position in University)
Smritka	IIInd Year	(IIInd Position in University)
Sumedha	IIInd Year	(IVth Position in University)

## First Position Holders in the College (2017-18)

### Department of Education

#### B.El.Ed

I Year	II Year	III Year	IV Year
Ms. Sanjana Mittal	Ms. Shuchita Tuli	Ms. Aditi Tiwari	Ms. Kiran

#### B.Ed

I Year	II Year
Ms. Aradhana Kushwaha	Ms. Ria Kalra

#### B.A./B.Com (Hons.) 1st Position Holders

Department	I Year	II Year	III Year
Applied Psychology	Bhavya Gandhi	Asmita Narang	Roshni
Commerce	Priyanshi Jain	Shikha Goyal	Nikita Goyal
Computer Science	Yuvika Vinayak	Pranjal Bajaj	Rajni
Economics	Yashika Juneja	Rachita	Tanya Ahuja
English	Shehnaz	Shreya Sharma	Jagriti Sharma
Hindi	Bhama Gautam	Chandni	Bharti Upender
History	Kanchan Kumari	Drishti Kalra	Pinki
Mathematics	Pooja Joshi	Divya/Sheetal	Savita
Philosophy	Pragya Sirohi	Riddhi Sharma	Geeta
Political Science	Jyoti Kumari	Neha Verma	Srishti Mishra
Sanskrit	Shurya Mohan Sood	Nidhi Tiwari	Himani Tyagi

#### B.A. (Programme)/B.Com (Programme) 1st Position Holders

Course	I Year	II Year
B.A. (Prog)	Poorva/Bhawna/Ruchika Mathur	Vaishali
B.Com (Prog)	Kajal Bagla	Priti Sharma

**M.A. (Previous) 1st Position Holders**

Pooja Kesari	Hindi
Alliana Rashid	Political Science
Ruksar	Sanskrit

**M.A. (Final) 1st Position Holders**

Anjali	Hindi
Jyoti	Political Science
Aparna Sharma	Sanskrit



### 3.8 पुस्तकालय

संकाय सदस्यों एवं छात्राओं के लिए एक अधिगम संसाधन के रूप में पुस्तकालय की एक महत्वपूर्ण भूमिका है। महाविद्यालय के पुस्तकालय में ओपेक (ओपन लाइन पब्लिक कैटेलौग) पद्धति स्थापित की गई है जिससे पुस्तकालय के संसाधनों तक त्वरित एवं आसान पहुंच संभव हो, इसके परिणामस्वरूप पुस्तकालय में उपलब्ध विभिन्न संसाधनों की अद्यतन स्थिति ज्ञात होती है।

पुस्तकालय में पाठ्य-पुस्तकों तथा संदर्भ पुस्तकों का बहुत अच्छा संग्रह है जिसमें शामिल हैं— विश्वकोष, वार्षिकी, शब्दकोष, एटलस, सामान्य ज्ञान की पुस्तकें, सामान्यतः पढ़ी जाने वाली पुस्तकें, जीवनियां, आत्मकथाएं तथा साथ ही अंग्रेजी और हिंदी भाषाओं के नवीन उपन्यास। हमारे संग्रह में लगभग 77016 पुस्तकें, 78 पत्र-पत्रिकाएं, हिंदी और अंग्रेजी के 11 दैनिक अखबार एवं इलैक्ट्रॉनिक संसाधन, शामिल हैं जैसे यूजीसी इन्फोनेट, सीडी, डीवीडी, ई-पत्रिकाएं एवं ई पुस्तकें। यहां एक बुक बैंक भी है जो आर्थिक दृष्टि से कमज़ोर वर्ग की छात्राओं की मदद के लिए अंतरराष्ट्रीय पंजाबी सोसायटी के अनुदान द्वारा चलाया जाता है। पुस्तकालय में ब्रेल में लिखी पुस्तकों का संग्रह भी उपलब्ध है।

पुस्तकालय के सूचना केंद्र में छात्राओं की परियोजना और शोध कार्य के लिए इंटरनेट की सुविधा से युक्त 25 कंप्यूटर भी हैं। डी.यू.एल.एस./यूजीसी इन्फोनेट के माध्यम से समग्र पाठ्य जानकारी के साथ यहां 6000 से भी अधिक पत्रिकाओं की सुलभता, ई-संसाधन, ई-पुस्तकें, ई-आंकड़े भी संपूर्ण एवं संक्षिप्त जानकारी के साथ डाउनलोड किए जाने के लिए निःशुल्क उपलब्ध हैं। सूचना केंद्र वाई-फाई की सुविधा से युक्त है। पुस्तकालय परिसर सभी प्रयोक्ताओं के लिए वाई-फाई युक्त क्षेत्र है। दिव्यांग छात्राओं के लिए रिकॉर्डर और खास सॉफ्टवेयर के साथ लैपटॉप भी उपलब्ध हैं।

#### पुस्तकालय के विषय में कुछ और जानकारी—

- पुस्तकालय का कुल क्षेत्र 7116.32 वर्ग मीटर है।
- पुस्तकालय में 150 छात्राओं के बैठने की जगह है और संकाय सदस्यों के लिए भी एक वाचनालय है।
- दिव्यांग व्यक्तियों के लिए पुस्तकालय में एक लिफ्ट भी है।
- शनिवार एवं रविवार के अतिरिक्त पुस्तकालय सभी दिन सुबह 8.30 से सायं 5.30 तक खुलता है।

### LIBRARY

Library plays a significant role as a learning resource center for the faculty and students. Our library is fully computerized with the catalogue in Online Public Access Catalogue (OPAC) form for easy and quick access to all resources. Students and teachers can check the availability of books and journals in the library from various terminals and get them for issue, reference or photocopy.

The library has a rich collection of text books and reference books, which includes encyclopedias, yearbooks, dictionaries, atlases, general knowledge books, general reading books, biographies, autobiographies and latest fiction in English and Hindi languages. Our collections include nearly 77016 books, 78 journals and periodical subscriptions, magazines, 11 daily newspapers in English and Hindi, and electronic resources including online databases through UGC INFONET, CDs, DVDs, e-journals, and e-books. A book bank that runs with the help of grants from International Punjabi Society helps the students from economically weaker sections. A Braille book collection is also available in the library.

The Information Centre in the library has 25 computers with internet facility for the students to do their assignments and research work. Free access to more than 4000 journals with full text information, e-resources, e-books, e-databases are available through UGC INFONET. The Information Centre has Wi-Fi connectivity. Library premises are a Wi-Fi enabled zone for all users. Recorders and laptops with special software are available for the differently-abled students.

Some more information about the library:

1. Total area of the library is 7116.32 square meters.
2. The library has a seating capacity of 150 students and also has reading room for faculty.
3. The library has a lift facility for the differentially abled.
4. The library opens at 8.30 am and closes at 5.30 pm on all the days except Saturday and Sunday.
5. The Library has three floors:
6. The College Library has installed OPAC to enable easy and quick access to library resources, which gives the latest status of various resources available in the library.

**Librarian:**

**Ms. Bhawna Singh, M.A. M.LI.Sc.**



### 3.9 छात्र—संगठन

महाविद्यालय की छात्र—परिषद् ढूसू (दिल्ली विश्वविद्यालय विद्यार्थी संगठन) के साथ संबद्ध है। विश्वविद्यालय के विद्यार्थी संगठन के संविधान के अनुरूप महाविद्यालय के आम चुनाव में अध्यक्ष, उपाध्यक्ष, सचिव तथा संयुक्त सचिव का एक वर्ष के लिए विधिवत् चुनाव किया जाता है। संगठन—सलाहकार के मार्गदर्शन में संगठन प्रत्येक वर्ष 'मिस एसपीएम' (व्यक्तित्व प्रतियोगिता) तथा सृजन (सांस्कृतिक महोत्सव) का आयोजन करता है। महाविद्यालय के महोत्सव 'सृजन' के दौरान महत्वपूर्ण प्रदर्शनों का आयोजन किया जाता है।

छात्र परिषद् की निम्नलिखित संघटक समितियां हैं जो अंतर—कक्षा व अंतर महाविद्यालयीय प्रतियोगिताओं का आयोजन करती हैं।

1. आर्टिस्टरी	— सृजनात्मक समिति
2. तराश	— व्यक्तित्व विकास समिति
3. वोगिश	— फैशन समिति
4. फेसिनेटिंग फ्लैशेज	— फोटोग्राफी क्लब

### STUDENTS COUNCIL

The students' council of the college is affiliated to DUSU (Delhi University Students Union). The President, Vice President, Secretary and Joint Secretary are duly elected in the General Election of the College for one year in accordance with the Students' Union constitution of the University.

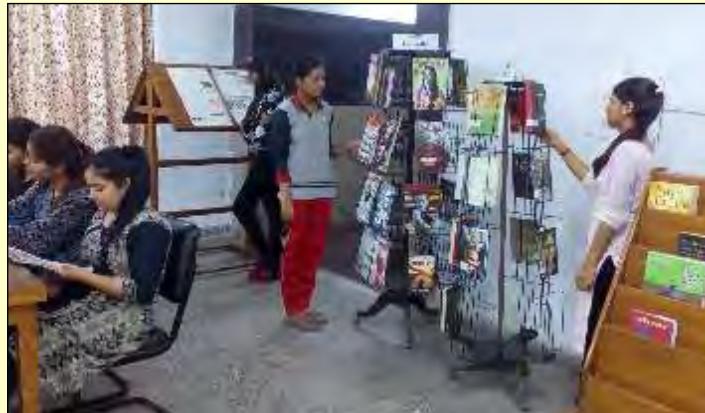
The Union organizes Miss SPM (Personality Contest) and SRIJAN (Cultural festival) every year under the guidance of Faculty Advisors. Performances by well-known artists are organized every year during college festival 'SRIJAN'.

The students' council has the following constituent societies that organize intra-college and inter college competitions.

1. ARTISTARY	- the creative society
2. TARASH	- the personality development society
3. VOGUISH	- the fashion society
4. FASCINATING FLASHES	- the photography club

### 3.10 Infrastructural Facilities

#### Library



#### Family Counselling



**Auditorium**



**Hall**



**ECO Club**



**College Cafeteria**



**Fitness Room (GYM)**



**Medical Room**



**Sports Ground**



**Herbal Garden**



**Book Shop**



**Photostat Shop**



**Bank**



**ATM**



## Student's Council



## ICACCT 18



## Navrang



## Annual Lecture



## ALUMNI - MEET



## 3.11 छात्र गतिविधियां

### STUDENTS' ACTIVITIES

#### 3.11.1 सांस्कृतिक परिषद्

महाविद्यालय की सांस्कृतिक परिषद् दिल्ली विश्वविद्यालय के संस्कृति परिषद् से सामंजस्य बिठाते हुए वर्ष भर छात्रोपयोगी आयोजन करती है। इस वर्ष अंतरमहाविद्यालय ग़ज़ल प्रतियोगिता का आयोजन महाविद्यालय प्रांगण में किया गया। महाविद्यालय में इस परिषद् की तीन शाखाएं हैं—

#### CULTURAL COUNCIL

The cultural council of the college coordinates with the main cultural council of the university. This year cultural council, S.P.M. College has organized inter-college Gazal Competition. The council has three wings:

- **नवरंग**

नवरंग महाविद्यालय का नाट्य दल है, जहाँ छात्राएं अभिनय, निर्देशन तथा प्रस्तुति का हिस्सा बन सकती है। यह एक ऐसी संस्था है, जो छात्राओं को उनकी अभिनय—योग्यता के प्रदर्शन के लिए आकृष्ट करती है। यह संस्था छात्राओं में विद्यमान मंचीय योग्यता को तलाशने तथा उसे मंच उपलब्ध कराने की उत्कट इच्छा के साथ स्थापित हुई थी। नवरंग का लक्ष्य एक वर्ष में एक या दो नाटक तथा अन्य अनेक नुक्कड़ नाटकों को प्रस्तुत करना है। गत वर्ष नवरंग ने अनेक नुक्कड़ नाटकों सहित बारह दिवसीय कार्यशाला तथा दो नाटक आयोजित किए जो राष्ट्रीय नाट्य विद्यालय द्वारा आयोजित थियेटर ऑलम्पिक्स में प्रस्तुति हेतु चुने गए। दिल्ली विश्वविद्यालय के पुष्ट—प्रदर्शन उत्सव में ध्वनि—प्रदूषण पर नवरंग द्वारा नाटक का प्रदर्शन भी हुआ। यदि आप अपने नाट्य कौशल के प्रयोग और विकास के इच्छुक हैं, अथवा यदि आप नेपथ्य में आना चाहते हैं तो नवरंग में आपका स्वागत है।

- **Navrang**

NAVRANG - is an energetic and friendly theatre group in SPM College, where a student can be a part of acting and directing and also be involved with production. This is one hobby that draws students in great numbers to showcase their acting abilities. It was established with a keen desire to find talent among the students and provide them a platform to showcase their talent.

This year, Navrang promises to be even more exciting. NAVARANG welcomes you, if you want to use and develop your existing skills in theatre, performance, or if you prefer staying backstage, we can guarantee there is a role for you.

## SPORTS



## ACTIVITIES IN COLLEGE



## ● नृत्य समिति : थिरकन

महाविद्यालय की नृत्य समिति 'थिरकन' छात्राओं को एक मंच प्रदान करते हुए उन्हें अखिल भारतीय पारंपरिक शास्त्रीय नृत्य शैलियों, लोकनृत्यों तथा समसामयिक नवीन शैलियों के समन्वय हेतु प्रेरित करती है। ओरिएंटेशन कार्यक्रम, वार्षिकोत्सव, महाविद्यालय के छात्र उत्सव सूजन एवं अन्तर महाविद्यालय के उत्सवों में थिरकन सक्रिय भूमिका निभाता रहा है। समिति से जुड़ी छात्राएं दिल्ली एवं एन.सी.आर के कई महाविद्यालयों के उत्सवों में भाग लेती हैं।

## ● **Dance Society 'THIRKAN'**

'Thirkan' the Dance society of the college provides a platform to the students to perform various Indian Classical Dance, Folk Dance as also contemporary dances. Members of Thirkan take active part in orientation programme, college Annual Day, Annual College Festival 'Srijan' and inter college festivals of Delhi University.

## ● वाद—विवाद समिति

महाविद्यालय की वादविवाद समिति—रेटोरिक विद्यार्थियों के तर्कों को संरचित एवं ज्ञानपूर्ण तरीके से पोषित करके उनके वादविवाद कौशल को निखारने हेतु एक संपूर्ण मंच उपलब्ध कराती है। इस समिति का उद्देश्य विद्यार्थियों के मन में उठ रहे सवालों और उनकी वक्तृत्व कला को एक दिशा देकर स्वरथ तर्क—वितर्क को सुनिश्चित करना है। समिति लगातार विद्यार्थियों को इस बात के लिए प्रोत्साहित करती है कि वे प्रत्येक शैक्षणिक सत्र के लिए अध्यक्ष और उपाध्यक्ष सहित एक आयोजन समिति का चयन करके अपने आप में एक इकाई के रूप में कार्य करें। समिति के सदस्य पूरे वर्ष विभिन्न अंतःकक्षा एवं अंतर—महाविद्यालय प्रतियोगिताओं में भाग लेते हैं जिससे उन्हें भाषा की बारीकियों व उत्कृष्टता को समझने व साथ ही साथ अपनी वक्तृत्व कला को निखारने में सहायता मिलती है। समिति एक ऐसा मंच बनाए रखने के लिए प्रयासरत है जो महाविद्यालय की अलग—अलग तरह की सभी आवाजों के लिए खुला हो और जो इन आवाजों को एक ऐसी सार्थक क्रियाविधि की ओर प्रेरित करे जिससे विद्वत्तापूर्ण चर्चा संभव हो सके।

## ● **Debating Society**

Debating Society of our College- Rhetoric, provides the perfect arena for students to hone their debating skills, by nurturing their arguments in a structured, and informed manner. The aim of the society is to ensure a healthy exchange of arguments by guiding their questions, and their public speaking skills. The society constantly encourages students to function as a unit unto its own, by selecting a student organizing committee comprising a President and a Vice-President, for each academic year. The members of the society participate in various intra and inter college competitions throughout the year, which helps them to understand the nuances of language and finesse along with conditioning their public-speaking skills. Every year, the students of the society bring laurels and accolades to the college by their exemplary performances. The society strives to maintain a platform that is open to all the different voices of the college and attempts to guide these voices into a meaningful mechanism that enables learned discussion.

### 3.11.2 एँड ऑन पाठ्यक्रम

श्यामा प्रसाद मुखर्जी महाविद्यालय अतिरिक्त एवं विशिष्ट पाठ्यक्रम के रूप में एँड ऑन पाठ्यक्रम भी प्रस्तावित करता है। ये पाठ्यक्रम नियमित पाठ्यक्रम से अलग हैं। छात्राएँ अपने मुख्य पाठ्यक्रम के अध्ययन के दौरान इन पाठ्यक्रमों में प्रवेश ले सकती हैं। इन पाठ्यक्रमों का उद्देश्य व्यवसायोन्मुखी सेवाओं के लिए छात्राओं की क्षमताओं को विकसित करना है। ये पाठ्यक्रम न्यूनतम शुल्क पर चलाए जाते हैं तथा इनकी कक्षाएँ सांयकाल व शनिवार को होती हैं।

1. फ्रेंच तथा जर्मन में प्रमाणपत्रीय पाठ्यक्रम (दिल्ली विश्वविद्यालय के जर्मानिक एवं रोमांस अध्ययन विभाग के सहयोग से)
2. अंग्रेजी भाषा दक्षता प्रमाणपत्रीय पाठ्यक्रम
3. लिंग अध्ययन प्रमाणपत्रीय पाठ्यक्रम
4. महिलाओं के लिए कानूनी साक्षरता प्रमाणपत्रीय पाठ्यक्रम
5. पत्रकारिता प्रमाणपत्रीय पाठ्यक्रम

#### ● Add On Courses (2018-2019)

SPM College offers a few courses which are classified as add on courses. These courses are over and above the regular courses students undertake during college years. These are offered to enable students to enhance certain abilities required for market oriented jobs aspired by many.

The college offers these courses in nominal rates and classes are held in evenings and on saturdays.

1. Certificate Courses in French and German. (In Collaboration with department of Germanic and romance studies, University of Delhi.)
2. English Language Proficiency Certificate Course
3. Gender studies Certificate Course
4. Legal literacy for Women Certificate Course
5. Journalism certificate course

### 3.11.3 सामान्य ज्ञान समिति

किसी भी शैक्षणिक संस्थान में इतना स्थान होना ही चाहिए कि वहां विद्यार्थियों के ज्ञानपूर्ण प्रश्नों का हल्के-फुल्के, पारस्परिक एवं रचनात्मक तरीके से समाधान हो सके। सामान्य ज्ञान समिति महाविद्यालय में ऐसा ही स्थान बनाने का प्रयास करती है। समिति का उद्देश्य है विद्यार्थियों में वर्तमान मुद्दों, राजनीति व हमारे समाज के समसामयिक सामाजिक-सांस्कृतिक आयामों की जानकारी के साथ-साथ इतिहास, भूगोल व समाजशास्त्र की समझ विकसित करना। पूरे वर्ष यह समिति विभिन्न प्रतियोगिताओं व विद्यार्थियों के साथ संवादों का आयोजन करती है। समिति “सामान्य ज्ञान प्रतियोगिता” का आयोजन करती है जिसमें महाविद्यालय के अनेक अलग-अलग विषयों की छात्राएँ भाग लेती हैं।

## GENERAL KNOWLEDGE SOCIETY

Any educational institution deserves a space to satiate the knowledgeable queries of students, in a fun, interactive, and constructive manner; and General Knowledge Committee strives to maintain such a space in college. The aim of the Committee is to create awareness among students regarding current issues, politics, and contemporary socio-cultural aspects of our society along with an understanding of History, Geography, and Sociology. All through the academic year Committee conducts various competitions and interactive sessions with students. The General Knowledge Committee successfully organizes "General Knowledge Competition" the competition receives participation from various different disciplines of the college, resulting in a fun-filled and an informative session for every one.

### 3.11.4 ईको क्लब

ईको क्लब महाविद्यालय की एक सक्रिय सभा है। यह राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार के पर्यावरण विभाग द्वारा निधिबद्ध है। ईको क्लब पर्यावरणीय मुद्दों पर जागरूकता बढ़ाने तथा छात्राओं में रीसाइकिल, रीयूज एवं रीड्यूज (पुनर्चक्रीकरण, पुनः प्रयोग एवं न्यूनता) के 3 आर सिद्धान्तों को अपनाने के लिए प्रोत्साहित करने की अपनी प्रतिबद्धता पर दृढ़ है। यह महाविद्यालय में व्याख्यान, कार्यशालाएं, पादपारोपण अभियान, नुक्कड़ नाटक, पोस्टर निर्माण, वाद-विवाद, पत्र-प्रस्तुतियाँ तथा बायोडायर्सिटी पार्क जैसे उद्यानों में भ्रमण आदि अनेक गतिविधियों को आयोजित करता है। महाविद्यालय में एक कागज रीसाइकिल यन्त्र भी है, जो रद्दी कागजों को फोल्डस, कार्ड्स तथा महाविद्यालय के कार्यक्रमों के आमन्त्रण-पत्र बनाने के लिए रीसाइकिल करता है। ईको क्लब पर्यावरण हितैषी तथा महाविद्यालय-प्रांगण में सौर विद्युत लगाने जैसे ऊर्जा संरक्षण आदि कार्यों द्वारा पर्यावरण संरक्षण के प्रति कार्यरत है।

### ECO CLUB

Eco Club is a dynamic and active club of the college. It is funded by the Department of Environment, Govt. of NCT, Delhi. The eco club stands by its commitment to create awareness about environmental issues and encourage the students to adopt the principles of 3R's - Recycle, Reuse and Reduce. The Eco Club organizes a wide range of activities in the college such as lectures, workshops, plantation drives, street plays, poster making, debates, paper presentations and visits to biodiversity parks. The college is equipped with paper recycling machine that is used to recycle waste paper for making folders, cards and invitation cards for college functions. The Eco Club also works towards conservation of environment by adapting eco friendly and energy saving measures such as installation of solar street light in college campus.

## NCC



## NSS



## NE - Cell



### 3.12 खेल, एनसीसी एवं एनएसएस

#### **SPORTS, NCC, NSS**

##### **खेल**

हमारे महाविद्यालय में एक बेहद सक्रिय खेल विभाग है। प्रत्येक अकादमिक सत्र में छात्राएँ विश्वविद्यालय स्तर, राज्य स्तर, राष्ट्रीय एवं अन्तरराष्ट्रीय स्तर की प्रतियोगिताओं में पुरस्कार एवं सराहना प्राप्त करती हैं। शारीरिक बल के साथ मानसिक एवं शारीरिक स्वास्थ्य के लिए विभाग वर्ष भर सप्ताह में दो बार योग एवं एरोबिक्स की कक्षाएँ भी आयोजित करता है।

## SPORTS

Our college has a very active sports department. The students in each academic session bring accolades and distinctions in various University competitions, and also at the State, National and International levels. To ensure mental fitness along with physical strength, the department organizes Yoga and Aerobic classes twice a week for the whole year.

### एनसीसी

छात्राओं को राष्ट्र का एक अधिक विश्वस्त और अनुशासित नागरिक बनाने में महाविद्यालय की एनसीसी इकाई महत्वपूर्ण भूमिका निभाती है। 'एकता' और 'अनुशासन' के दो सिद्धांतों से प्रेरित होकर एनसीसी के सदस्य योग, पर्वतारोहण व साहसिक कैंपों में भाग लेते हैं।

भारत के सशस्त्र बलों की थलसेना व जलसेना इकाइयों के सहयोग से एनसीसी द्वारा आयोजित राष्ट्रीय स्तर के कैंपों में कैडेटों को देश के दूसरे भागों से आए विद्यार्थियों से संवाद का शानदार अवसर मिलता है और नेतृत्व गुण व पैराट्रॉपिंग, पैरासेलिंग व निशानेबाज़ी जैसी योग्यताओं के विकास में सहायता मिलती है। प्रशिक्षण के अंत में एनसीसी के कैडेटों को प्रमाणपत्र दिए जाते हैं जिनको एनडीए जैसे अनेक संगठनों द्वारा बहुत महत्व दिया जाता है।

### NCC

The college unit of NCC plays an important role in moulding students into more confident and disciplined citizens of the country. Guided by the twin values of 'Ekta ' and 'Anushasan', members of NCC participate in yoga, mountaineering and adventure camps. National level camps conducted by NCC in collaboration with army and navy units of Indian armed forces give the cadets an excellent opportunity to interact with students from other parts of the country, help them develop leadership qualities and skill like paratrooping, parasailing and shooting etc. At the end of the training the NCC cadets are awarded certificates, which are highly valued by many organizations like NDA.

### राष्ट्रीय सेवा योजना एकक

श्यामा प्रसाद मुखर्जी महाविद्यालय में एक देवीयमान राष्ट्रीय सेवा योजना इकाई है, जो छात्राओं को उनके खाली समय में सामाजिक कार्यों में प्रतिभागिता करने के लिए मंच उपलब्ध कराने के मौलिक उद्देश्यों के साथ स्थापित हुई है। शैक्षणिक सत्र 2017–2018 में इकाई द्वारा विविध गतिविधियाँ आयोजित की गयीं। ये हैं:— योग दिवस उत्सव, नामांकन संचालन एवं परिचायक कार्यक्रम, स्वच्छता पर्यावार, सफाई संचालन, जागरूकता रैली, मतदाता पहचान पत्र पंजीकरण, सामाजिक वार्तातंत्र में सामाजिक जागरूकता, राष्ट्रीय सेवा योजना दिवस उत्सव, एकता के लिए दौड़, जागरूकता सप्ताह, प्रत्येक को प्रत्येक सिखाए, राष्ट्रीय मतदाता दिवस उत्सव, आत्मरक्षा कार्यशाला, वस्त्र दान संचालन, कैंसर जागरूकता, पुस्तक दान संचालन, गली विक्रेता को पढ़ाना, वृद्धाश्रम भ्रमण तथा रक्त दान शिविर।

## NSS Unit

SPM college has an effervescent NSS unit which has been established with a rudimentary objectives of providing a dais for the students to participate in social work during their free time. A lots of activities has been done for the academic year 2017-2018. Yoga Day celebration, Enrollment Drive and Orientation Program, Swachta Pakhwara, Clenliness Drive, Awareness Rally, Voter ID Registration, Social Awareness on Social Media, NSS Day celebration, Run for Unity, Vigilance Week, Each One Teach One, National Voter's Day celebration, Self Defence Workship, Clothes Donation Drive, Cancer Awareness, Book Donation Drive, Teaching to street Vendors, Visit to Old Age Home, Blood Donation Camp.

## 3.13 EQUAL OPPORTUNITY CELL : SAMBAL

### समान अवसर प्रकोष्ठ: संबल

श्यामा प्रसाद मुखर्जी महाविद्यालय का समान अवसर प्रकोष्ठ 'संबल' दिव्यांग छात्राओं एवं अध्यापकों की अध्ययन—अध्यापन संबंधी विशिष्ट आवश्यकताओं की पूर्ति के लिए निरन्तर प्रयासरत है। सम्पूर्ण महाविद्यालय परिसर में दिव्यांगजनों की सुगमतापूर्वक पहुँच को सुनिश्चित करने हेतु लिफ्ट, रैम्प, स्पर्शनीयपथ दिव्यांगजनों हेतु विशिष्ट शौचालय आदि अनेक आवश्यक सुविधाओं को उपलब्ध कराया गया है। दिव्यांगजनों के सशक्तीकरण एवं स्वावलंबन के लिए प्रकोष्ठ द्वारा आधुनिक उपकरण जैसे – डेजी वाइस रिकार्डर, स्क्रीन-रीडर साफ्टवेयर लेपटाप आदि प्रदान किये जाते हैं। विकलांगता संबंधी मुद्दों, चुनौतियों एवं समस्याओं के विषय में सामान्य छात्राओं को जागरूक करने के उद्देश्य से प्रकोष्ठ द्वारा प्रतिवर्ष अनेक सांस्कृतिक गतिविधियों, विशिष्ट व्याख्यानों एवं कार्यशालाओं का आयोजन भी किया जाता है।

#### • Equal Opportunity Cell : Sambal

The equal opportunity cell of the college is a great source of inspiration for the differently abled. The college provides infrastructure facilities like ramp, tactile pathways, elevators and special toilets. Sambal conducts a variety of activities that aims to sensitize the general student body about the challenges that its members face. The college provides hundred percent fee waivers to the differently abled. Special counselling is done during admissions to facilitate their entry into the college.

The college provides sophisticated aids and equipments like ANGEL recording system and LEX screening machine that enables the differently abled to function with greater ease. Constant efforts are made to introduce new aids in the college so as to serve the interest of the differently abled better. Cultural events like 'Kavi Sammelan' are held which bring to light the multifaceted abilities of the differently abled.

### प्रयास एवं समावेश प्रकोष्ठ

महाविद्यालय ने कुछ नई समितियाँ भी शुरू की हैं, जो 'सब पढ़ें, सब बढ़ें' के उद्देश्य को लेकर कार्य करती हैं। ये समितियां गरीब विद्यार्थियों एवं अनुसूचित जाति / जनजातियों की छात्राओं के लिए आर्थिक सहायता, उपलब्ध कराती हैं। इन्हें फीस माफी की सुविधा भी प्रदान की जाती है तथा दृष्टिबाधित विद्यार्थियों के लिए पठन—पाठन की विशेष सुविधाएं मुहैया कराई जाती हैं। ये समितियाँ हैं :—

1. प्रयास
2. समावेश

## Prayas & Samavesh Cell

The College has started New Committees for good causes like, 'Sab Padhe, Sab Badhe', financial aid to those students who have financial crisis, full fee concession for economically weak students and SC, ST students, learning initiative for visually challenged students, to create inclusive atmosphere in the college. These committee's are :-

1. Prayas

2. Samavesh

### • पूर्वोत्तर प्रकोष्ठ

श्यामा प्रसाद मुखर्जी महाविद्यालय में एक पूर्वोत्तर प्रकोष्ठ है, जो पूर्वोत्तर भारत की छात्राओं को अनिवार्य रूप से परामर्श—सेवाएँ प्रदान करता है। पारस्परिक प्रभाव तथा आतंरिक विमर्श समय समय पर आयोजित किये जाते हैं। यह भारत के अन्य प्रान्तों की छात्राओं को भी पूर्वोत्तर के बहुविध इतिहास, लोकाचार तथा संस्कृति के प्रति संवेदनशील और जागरूक बनाता है। यह पूर्वोत्तर छात्राओं तथा अन्य प्रान्त की छात्राओं के मध्य समझ का सेतु स्थापित करता है।

### • North-East Cell

SPMC has a North-East Cell. The cell gives necessary counseling to students from Northeast India. Interactions and internal discussions are held periodically. It also works to educate diverse history, ethos and culture of Northeast India in a way that sensitizes people from other parts of India. It works to build bridges of understanding between students from North-East and the other parts of the country.

### 3.14 नियुक्ति प्रकोष्ठ

नियुक्ति प्रकोष्ठ कॉलेज की छात्राओं और कॉर्पोरेट जगत के मध्य एक सेतु का काम करता है। दिल्ली विश्वविद्यालय के केंद्रीय नियोजन प्रकोष्ठ से तालमेल बिठाते हुए यह छात्राओं को इंटर्नशिप एवं रोज़गार के उपयुक्त अवसर उपलब्ध कराता है। कॉलेज के नियोजन प्रकोष्ठ में शिक्षक संयोजकों के साथ छात्राएँ भी शामिल होती हैं जो छात्राओं को उनकी क्षमताओं से यत्नपूर्वक रुबरु करवाते हुए रोज़गार के उपलब्ध अवसरों से उन्हें जोड़ती हैं। विगत कुछ वर्षों में कैपस प्लेसमेंट में महाविद्यालय बेहद सफल रहा है। अनेक छात्राएं, जेनपैक्ट, डी आई सी सी, बाई एस एम, ई-पोर्टल, जेट एयरवेज, टाटा पावर, के.वी.सी कन्सलटेंसी एंव एट्रोइट फाइनेंशियल सर्विसेस प्रा.लि. जैसी विख्यात कंपनियों से जुड़ चुकी हैं।

## PLACEMENT CELL

The placement cell provides a platform for the corporate world to reach out to our students. In coordination with the Central Placement Cell (CPC) of University of Delhi, it tries to provide students with suitable internships and job opportunities. The placement cell of the college includes student and teacher coordinators who work diligently to help students identify their potential and map it with the available opportunities. In the past few years, the college has had successful campus placements with many students getting recruited in wellknown companies like Genpact, DICCI SME portal, Jet Airways, Tata Power, KVC Consultancy and Adroit Financial Services Pvt. Ltd.

### Contact:

Email: [spplacementcell@gmail.com](mailto:spplacementcell@gmail.com)

Facebook: SPM Placement Cell

### 3.15 छात्रा संरक्षण कार्यक्रम

2016–17 से महाविद्यालय में छात्र संरक्षण कार्यक्रम की शुरुआत हुई। इसके तहत परामर्श हेतु प्रत्येक छात्रा के लिए एक प्राध्यापक सुनिश्चित किया जाता है। छात्रा अपनी समस्याओं और सरोकारों को प्राध्यापक के साथ बातचीत के जरिए सुलझा सके, इस उद्देश्य से नियमित सभाएं आयोजित की जाती हैं।

### Mentorship Programme

The Mentorship Programme was started in the year 2016-17. Under this each student is allocated a teacher as mentor. Regular meetings are held to provide students a platform where they can discuss their problems, issue and concerns. Teachers Act as facilitators to help them resolve these.

### 3.16 चिकित्सा समिति एवं परिवार—परामर्श केंद्र (एफसीसी)

महाविद्यालय में एक सक्रिय चिकित्सा समिति है जिसमें एक पूर्णकालिक प्रशिक्षित नर्स है। छात्राओं के लिए प्राथमिक चिकित्सा की सुविधा भी उपलब्ध है। इन मूलभूत सुविधाओं के अतिरिक्त समय—समय पर वार्ता सत्रों का आयोजन भी किया जाता है जिसमें चिकित्सक और विशेषज्ञ कुछ निश्चित स्वास्थ्य संबंधी मुद्दों एवं सामान्य स्वास्थ्य के बारे में अपने ज्ञान से अवगत कराते हैं।

परिवार परामर्श केंद्र उन लोगों को परामर्श, निर्दिष्ट एवं पुनर्वासीय सेवाएं प्रदान करता है जो पारिवारिक प्रताड़ना या सामाजिक बहिष्कार जैसी समस्याओं का सामना कर रहे होते हैं। परिवार परामर्श केंद्र का एक पुस्तकालय भी है जहां पुस्तकें और सी.डी. हैं जिनका प्रयोग छात्राएं कर सकती हैं। महाविद्यालय की प्रत्येक छात्रा केंद्र की एक महत्वपूर्ण सदस्य है और वह इस केंद्र से अपनी निजी, सामाजिक व शैक्षणिक समस्याओं के समाधान हेतु सहायता लेने के लिए स्वतंत्र है।

### MEDICAL COMMITTEE AND FAMILY COUNSELLING CENTRE (FCC)

The college has an active Medical Committee with a full time trained nurse. FIRST AID FACILITY is also available for the students. Apart from these basic amenities, several talk sessions are organized time and again, wherein Doctors and Experts give their insights into certain health related issues and general well-being.

The Family Counselling Centre provides counselling, referral and rehabilitative services to those who are facing problems like family mal-adjustment, atrocities or social ostracism. The FCC also has a library with books and CDs that students can use. Each student of the college is an important member of the centre and may feel free to seek assistance from the centre to solve personal, social or educational problems.

### 3.17 महाविद्यालय—पत्रिका (श्यामा)

महाविद्यालय की पत्रिका का प्रकाशन प्रत्येक वर्ष होता है। छात्राओं को इसके तीनों खंडों – हिंदी, अंग्रेज़ी व संस्कृत—में योगदान करने के लिए प्रोत्साहित किया जाता है। संपादक प्राध्यापक सदस्यों के निर्देशन में छात्र—संपादिकाएँ पत्रिका का प्रबंधन करती हैं।

### COLLEGE MAGAZINE (SHYAMA)

The college magazine SHYAMA is published every year. Students are encouraged to contribute to its three sections - Hindi, English and Sanskrit. Student editors under the guidance of the teacher advisory members manage the magazine.

### 3.18 भूतपूर्व छात्राएं

भूतपूर्व छात्रा समिति पुरानी पीढ़ी और वर्तमान पीढ़ी के बीच संपर्कसूत्र बनाने में हमारे महाविद्यालय की पुरानी छात्राओं का समर्थन एवं उनकी सहायता करती है। समिति प्रति वर्ष महाविद्यालय की भूतपूर्व छात्राओं को आमंत्रित, सम्मानित एवं जीवन में उनकी विशिष्ट उपलब्धियों के लिए उनका अभिनंदन करने के लिए एक भूतपूर्व छात्रा सम्मेलन आयोजित करती है। छात्राओं को पुनः उनकी मातृसंस्था में आमंत्रित करने से संस्था के अंदर सशक्त संबंधों को बनाने में सहायता मिलती है जिसके परिणामस्वरूप सौहार्दपूर्ण आदान-प्रदान और जानकारी एवं अधिगम-अनुभवों का एक केंद्र निर्मित होता है।

### ALUMNI

Alumni Committee plays a vital role in ensuring a link between generations of students who have passed out to the ones who are present. An Alumni Meet is held every year to honor the alumna of the college and felicitate them for their outstanding achievements in life. This tradition of inviting the students back to their alma mater, helps build a strong relationship within the institution, resulting in a harmonious exchange of information and sharing of experiences.

### 3.19 रुचिका: व्यावसायिक एवं प्रतिभा-विकास-केंद्र

खाली घंटे या अवकाश के समय में छात्राओं को अतिरिक्त कौशल प्राप्त करने में सक्षम बनाने के लिए केंद्र कुछ लघु अवधि के व्यावसायिक पाठ्यक्रम चलाता है। इसमें जो डिप्लोमा व सर्टिफिकेट पाठ्यक्रम चलाए जाते हैं, वे हैं:—

1. कढाई व सिलाई
2. ड्रेस डिजाइनिंग व ड्राफ्टिंग
3. कम्प्यूटर के साथ सचिवालयीय अभ्यास पाठ्यक्रम (अंग्रेजी आशुलिपि)
4. अंग्रेजी आशुलिपि में अडवांस कोर्स
5. पाठ्यक्रम हेतु पात्रता, प्रवेश, शुल्क व अवधि की जानकारी महाविद्यालय के कार्यालय में उपलब्ध केंद्र की विवरणिका से प्राप्त की जा सकती है।

### RUCHIKA: VOCATIONAL AND TALENT DEVELOPMENT CENTRE

The Centre runs a few short-term vocational courses throughout the year. These self-financing courses enable students to acquire sought after skills during their free periods or leisure hours. The diploma and certificate courses offered are:

1. Cutting and Tailoring
2. Embroidery
3. Dress Designing & Drafting
4. Secretarial Practice Course with Computers (Stenography English)
5. Advanced Course in Stenography

Details regarding eligibility, admission, fee and duration of the course can be obtained from the Prospectus of Vocational Courses available in the College Office.

### 3.20 शिकायत निवारण एवं अनुशासन समिति

#### **GRIEVANCE REDRESSAL AND DISCIPLINE COMMITTEES 2015-2017**

##### एंटी रैगिंग समिति

ANTI RAGGING COMMITTEE AND SQUAD (As per Ordinance XV C of Delhi University)

1. Ms. Neerja Dhawan
2. Dr. Chanderkanta K. Mathur
3. Dr. Urmil Vats (N.S.S.)
4. Dr. Supriya Sinha
5. Ms. Manpreet Kaur

##### धूम्रपान निषेध समिति

ANTI SMOKING COMMITTEE

1. Sh. Ritesh Kapahi, Section Officer Admn.
2. Shri Praveen Kumar, Assistant
3. Ms. Ritu Bhagat

##### शिकायत समिति

GRIEVANCE COMMITTEE

1. Ms. Kavita
2. Ms. Rachna Singh Bhoria (Conr.)

यौन उत्पीड़न संबंधी शिकायतों के लिए दिल्ली विश्वविद्यालय के अध्यादेश 15 डी के अनुसार आंतरिक शिकायत समिति

CCC /INTERNAL COMPLAINT COMMITTEE (As per Ordinance XV D of Delhi University for grievances relating to sexual harrassment)

1. Dr. Manjula
2. Staff Council Secretary
3. Dr. Anju Jain
4. Mr. Raj Kumar
5. Mr. Ritesh Kapahi, Section Officer (Admn) Member Secretary
6. Ms. Binita
7. Students Representatives

उत्तर पूर्वी छात्राओं के लिए नोडल अधिकारी

NODAL OFFICER FOR NORTH-EAST STUDENTS

1. Ms. Houshou Suzen

नोडल जन-शिकायत अधिकारी

NODAL PUBLIC GRIEVANCES OFFICER

1. Dr. Rajkumar Falwariya

अनुशासन समिति

DISCIPLINE COMMITTEE (As per Ordinance XV B of Delhi University)

1. Physical Education Teachers
2. NSS Programme Officer
3. Staff Council Secretary

एस.सी / एस.टी. प्रकोष्ठ

SC/ST Cell

1. Ms. Jyotsana
2. Ms. Mandeep Kaur
3. Mr. Subarta
4. Ms. Rachna Bhoria

शिकायत निवारण तंत्र

GRIEVANCE REDRESSAL MECHANISM

Feedback Mechanism

प्रतिपुष्टि तंत्र

- Complaint Box
- Email- feedbackspmc@gmail.com
- All teachers, staff, and Principal are accessible

## 4. ORDINANCES AND OTHER RULES

### 4.1 ORDINANCES

#### 4.1.1 ORDINANCE XV-B

##### **Maintenance of discipline among Students of the University**

1. All powers relating to discipline and disciplinary action are vested in the Vice - Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
  - a. Physical assault, or threat to use physical force, against any member of the teaching and nonteaching staff of any Institution / Department and against any student within the University of Delhi
  - b. Carrying of, use of or threat to use of any weapons
  - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
  - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
  - e. Any practice-whether verbal or otherwise-derogatory of women
  - f. Any attempt at bribing or corruption in any manner
  - g. Willful destruction of institutional property
  - h. Creating ill-will or intolerance on religious or communal grounds
  - i. Causing disruption in any manner of the academic functioning of the University system;
  - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -
  - a. be expelled; or
  - b. be, for a stated period rusticated; or
  - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or
  - d. be fined with a sum of rupees that may be specified; or
  - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.

5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

#### **4.1.2 ORDINANCE XV-C**

##### **Prohibition and Punishment for Ragging**

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which
  - a. involve physical assault or threat to use of physical force.
  - b. violate the status, dignity and honour of women students.
  - c. violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
  - d. expose students to ridicule and contempt and affect their self-esteem.
  - e. entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause (4) above, the Proctor may also suomoto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.

6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (C), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

**Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:**

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Nonstudents involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

**4.1.3 Ordinance XV-D**

**The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)**

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected therewith incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website <http://indiocode.nic.in/acts-in-pdf/142013.pdf>.

## 4.2 ATTENDENCE RULES

In order to be eligible to appear at a University Examination every student has to attend a minimum of two thirds of the lectures, parcticals and tutorials/perceptorials held during the semester, considered separately.

### **Ordinance VII, Clause 2-A, Part (ii) states:**

The Principal of a college shall have power to strike off the name of a student who is irregular in attendance for such a long period that she cannot put in requisite percentage of attendance.

### **Students seeking concession on:-**

- (i) Medical ground should submit a separate medical and fitness Certificate from the appropriate authority. Medical certificate only for serious sickness will be considered.
- (ii) Sports ground should submit a Certificate from the Sports teacher within a week after participation in the event.

In no case will the concessions granted under (i) & (ii) or in any combination thereof exceed one third of the total number of lectures delivered.

Every student admitted to the College for the Academic session 2018-19 shall be compulsorily required to sign an undertaking that she will fulfil the minimum attendance requirements failing which the College shall have the right to take necessary action.

### **Note:**

1. Students should carefully note that attendance rules are prescribed by the University and no relaxation is possible. **THESE RULES ARE RIGIDLY AND STRICTLY ENFORCED. THE PRINCIPAL'S DECISION IN THIS REGARD SHALL BE FINAL AND BINDING.**
2. It is the responsibility of the student or her guardian to ascertain periodically from the college website the state of attendance No personal communication will be done.

3. Application for medical leave will be entertained only if it reaches the college within **10 days**.
4. Students should regularly see the Notice Board website for circulars pertaining to attendance.

## 4.3 OTHERS

### 4.3.1 सूचना—पट्ट

यह प्रत्येक छात्रा का उत्तरदायित्व है कि वह प्रतिदिन सूचना—पट्ट देखें। किसी भी आदेश की अवहेलना के लिए यह तर्क स्वीकार नहीं किया जाएगा कि सूचना पढ़ी नहीं थी। यही बात विश्वविद्यालय की परीक्षाओं, परिणाम, नामांकन, छात्रवृत्तियाँ, वजीफों व अन्य प्रपत्रों पर भी लागू होगी जिन्हें महाविद्यालय के कार्यालय द्वारा घोषित अनुसूचित तारीखों पर जमा कराना होता है। यह छात्राओं का कर्तव्य है कि वे सूचना—पट्ट को विभिन्न तारीखों की जानकारी के लिए देखें तथा उन्हें बताई गई अंतिम तिथि तक अपने विकल्प जमा कराएँ। अंतिम तिथि के बाद किसी अनुरोध पर विचार नहीं किया जाएगा।

### Notice Board

It is the responsibility of each student to check the Notice Board daily. No excuse for noncompliance with any order, based on the plea that the Notice was not read shall be accepted. The same applies to notifications issued by the University with regards to Examinations, Results, Enrolment, Scholarships, Stipends and other forms, which should be submitted as per scheduled dates announced by the College Office. It is the duty of the students to check the notice board for the dates and also submit their options by the last date intimated to them. No request will be entertained after the last date.

### 4.3.2 पहचान पत्र

पहचान पत्र सभी छात्राओं को प्रदान किए जाते हैं। नई छात्राओं को प्रवेश के तुरंत बाद पहचान पत्र प्राप्त कर लेना चाहिए। अन्य छात्राओं को महाविद्यालय के कार्यालय से प्रत्येक वर्ष अपने पहचान पत्र को नवीकृत कराना चाहिए। महाविद्यालय परिसर में एवं उसके बाहर प्रत्येक छात्रा के लिए पहचान पत्र साथ रखना अनिवार्य है। महाविद्यालय के अधिकारियों द्वारा मांगे जाने पर छात्रा को अपना पहचान पत्र प्रस्तुत करना चाहिए अन्यथा हो सकता है कि उसे महाविद्यालय परिसर में रहने की अनुमति न मिले।

### Identity Card

Identity Cards are issued to all the students. Newly admitted students must obtain their Identity Cards immediately after their admission. Other students should get their Identity Cards renewed from the College office every year. It is essential for every student to carry her Identity card in the College as well as outside. A student should produce her Identity card on demand by the College authorities failing which she may not be allowed to stay on the College premises.

## ACADEMIC CALENDAR 2018-2019

The following Academic Calendar is to be followed for the Under-graduate and Post-graduate courses for the academic year 2018-19:

<b>SEMESTER I/III/V/VII</b>	
Classes Begin	20 July, 2018 (Friday)
Mid-Semester Break	15 October, 2018 (Monday) to 21 October, 2018 (Sunday)
Classes begin after Mid-Semester Break	22 October, 2018 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	16 November, 2018 (Friday)
Theory Examinations begin	30 November, 2018 (Friday)
Winter Break	17 December, 2018 (Monday) to 31 December, 2018 (Monday)

<b>SEMESTER II/IV/VI/VIII</b>	
Classes Begin	1 January, 2019 (Tuesday)
Mid-Semester Break	18 March, 2019 (Monday) to 24 March, 2019 (Sunday)
Classes begin after Mid-Semester Break	25 March, 2019 (Monday)
Dispersal of Classes, Preparation leave and Practical Examinations begin	29 April, 2019 (Monday)
Theory Examinations begin	10 May, 2019 (Friday)
Summer Vacations	25 May, 2019 (Sunday) to 19 July, 2019 (Friday)

### DISCLAIMER

- All Rules and Regulation mentioned in this prospectus will be superseded by any other directive as and when received from the University of Delhi.
- College disclaims any liability towards any individual for any loss or damage caused to her arising out of any action taken on the basis of this information, which may be due to inadvertent omission, clerical errors or for any other reason whatsoever.
- The college reserves the right to suitably modify, update or delete any part of the prospectus without any prior notice.
- For detailed information please refer Bulletin of Information (2018-19) University of Delhi.



## Youth for Sustainable Development

Prospectus Committee :

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Dr. Priti Chahal (Co-Convenor)  
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