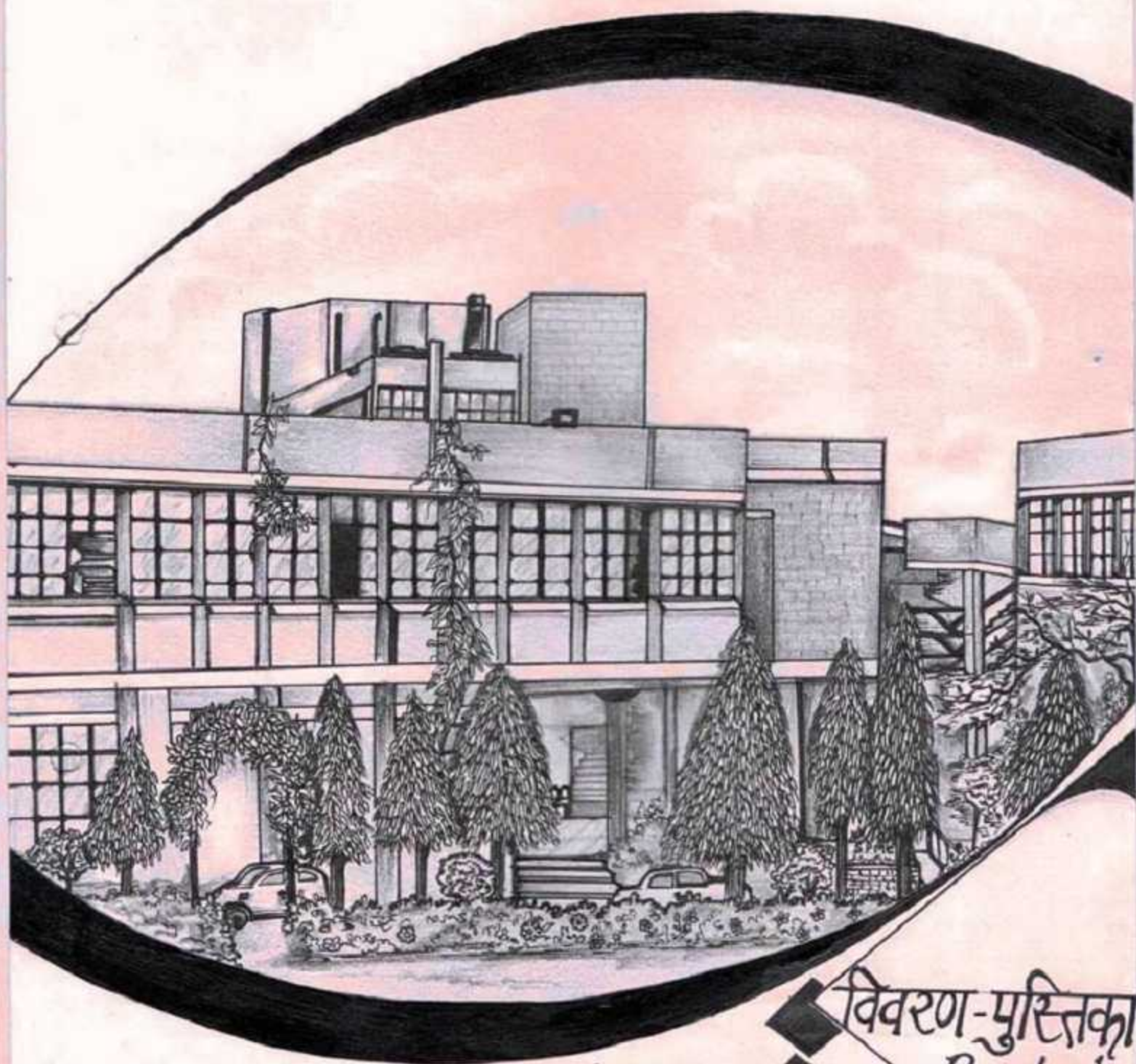


श्यामा प्रसाद मुखर्जी महिला महाविद्यालय



Shyama Prasad Mukherji
College for Women

University of Delhi

विवरण-पुस्तिका
Prospectus

2020-21



Dr. Shyama Prasad Mukherji
(July 6, 1901- June 23, 1953)

“The more fortunate and the wealthier class must identify themselves with the woes and sorrows of the poor and the oppressed. Social reforms like widow marriage and the abolition of the system of dowry must be boldly carried out. Education must spread and penetrate the poorest among us. Economic problems and the reasons for chronic poverty and the unemployment have to be addressed and remedies found out.”

This reputed college is named after this great educationist but it has no affiliation with any sect, religion, political group or thinking, It is hundred percent Government college maintained and governed by University Grants Commission, Delhi Administration and Delhi University.

ORIENTATION PROGRAM

Orientation Program / Induction Program for freshers will be held online and the details about the date and digital platform will be sent through mail. All new students should regularly visit the college website for updates regarding the orientation program.

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प्रिय छात्राओ,

श्यामा प्रसाद मुखर्जी महाविद्यालय में आपका सहर्ष स्वागत है। प्रतिवर्ष की तरह इस बार भी सत्र का आरंभ युवा छात्राओं की खिलखिलाहट, उनके भविष्य के स्वप्नों और एक अबूझ सी झिझक के साथ हो रहा है। मैं आप सबको आश्वस्त करना चाहती हूँ कि महाविद्यालय में प्रवेश के साथ ही हम आपके मानसिक और भौतिक विकास के प्रति बहुत स्नेह और सजगता के साथ प्रयत्नशील हो जाते हैं।

महाविद्यालय छात्राओं के चहुँमुखी विकास के लिए अवसर तथा संसाधन दोनों ही उपलब्ध कराता है। इसके लिए विद्वान, अनुभवी तथा समर्पित प्राध्यापक, कार्यकुशल गैर शैक्षणिक कर्मचारी तथा उत्कृष्ट संरचनापरक साधन, विद्यार्थियों के बौद्धिक, शारीरिक और सांस्कृतिक विकास में अपनी भूमिका का निर्वाह करते हैं। साथ ही आपके अन्दर विद्यमान नेतृत्व की क्षमता का प्रदर्शन करने के लिए उचित अवसर प्रदान किये जाते हैं। महाविद्यालय का उन्मुक्त वातावरण आपके स्वप्नों की उड़ान को शैक्षणिक, सांस्कृतिक और खेल-कूद के लिए समान रूप से प्रेरणा देता है। यहाँ हम आपकी आशाओं, आकांक्षाओं और भविष्य की योजनाओं को पंख देने का प्रयत्न करते हैं। मुझे पूरा भरोसा है कि महाविद्यालय के सुरक्षित और सकारात्मक वातावरण में आप एक समर्थ, आत्मविश्वास से पूर्ण तथा संवेदनशील मनुष्य के रूप में अपनी पहचान बनाएँगी।

श्रेष्ठ पुस्तकों से परिपूर्ण पुस्तकालय, सुसज्जित प्रयोगशालाएँ, खेल के मैदान, सूचना-तकनीक की उपलब्धता, विशाल सभागार, गोष्ठी-कक्ष आदि सुविधाएँ छात्राओं के लिए भविष्य के सुनहरे द्वार खोल देती हैं।

मैं छात्राओं के सुखद और उपलब्धियों से परिपूर्ण भविष्य के लिए शुभकामनाएँ देती हूँ।

डॉ. साधना शर्मा

प्राचार्या (कार्यवाहक)

PRINCIPAL'S MESSAGE

Dear Students,

With immense pleasure I welcome you for the academic year 2020-2021 and delighted to introduce the Shyama Prasad Mukherji College.

A student's life is like a large piece of stone and like a sculptor, here we shape your mind, skill and career for future course of life. Here I quote Michelangelo **“I saw the angel in the marble and carved until I set him free.”**

We mould our students to be confident and pragmatic, in such a way that when they enter real life after completing their studies they should be ready to face the challenges with courage and conviction. I believe that one day you will also come out of this college as an empowered and sensitive human being.

The college has a well-stocked library, well equipped labs, amenities for sports and cultural activities to support the students in their intellectual, physical and cultural growth. A learned, experienced and dedicated teaching faculty, an efficient non-teaching staff and excellent infrastructure support the institution in this endeavour.

Here we aim for holistic development of the students, which helps them in not only generating knowledge, acquiring skills, developing attitude but in making them a conscientious citizen.

Once more, I wish you all the best! Have a joyful stay in Shyama Prasad Mukherji College.

Dr. Sadhna Sharma

Principal (Officiating)

SPM College, University of Delhi

2. Admission

2.1 Admission Schedule

All new students should regularly visit the university website as well as college website for updates regarding the Admission Schedule and cut-off percentage.

2.2 Admission Process

Step I: Declaration of Cut-off

The University shall declare a minimum of five Cut-Offs. In case, there are still some vacant seats left, further Cut-Offs may be announced by the University. If needed, the University may also conduct special drive in order to fill vacant seats against reserved category. In case of vacant seats left after the first five Cut-Offs, there will be a special Cut-Off only for those candidates who could not/ did not take admission in the initial five Cut-Offs for what so ever reasons.

Special Cut-Off

- i. The cut-off for the Special Cut-Off admissions will be the last cut-off declared by the college for a particular course. That is, if a college had declared 3rd cut-off for a particular course and no further cut-off was declared thereafter, and there are vacant seats after the University has completed the 5th round of cut-off, the Special Cut-Off for this particular course of the College will be that as declared in the 3rd cut-off.
- ii. The colleges will declare the number of seats left vacant in each course after the 5th Cut-Off.
- iii. **There will be no movement allowed during this Special Cut-Off.**
- iv. The applicant gives his/ her preferences of the available course (A) and available colleges (B)
- v. The allotments to the course and the colleges, **only for the Special Cut-Off**, will be made centrally using the formula (min A + min B) where A is the preference to a course and B the preference to a college, B will be dependent on A.

Step II: Selection of Course and College

Upon declaration of the nth Cut-Off list, applicants must log in to their Dashboards on the UG admission portal to **choose the course and college they wish to claim admission** in from the list of colleges and courses they are eligible for. At a time, during a cut-off list, the **applicant is allowed to choose only one course and one college. Multiple simultaneous admissions are not permitted.**

- i. Please note selection of applicant's college and course can be made only online through their own Dashboard on the UG admissions portal. There will be no physical visit to the colleges at this point in the process.
- ii. The procedure for choosing the course and the college by the applicant must be completed within the stipulated time interval.
- iii. **Within a cut-off the applicant will not be allowed to change his/ her choice of course and college.**

Step III: Online verification of documents by respective colleges

The College shall verify the documents uploaded by the applicant for eligibility and meeting the required Cut -Off.

- i. Course in-charge to verify the minimum qualifications and cut-off requirement, else to decline.
- ii. Convenor admission to recheck and approve the admission or decline.
- iii. Principal to approve admission for cases approved in (ii) and to confirm declining admission for those declined by the Convenor.
- iv. In case of lack of necessary documents, candidate to be contacted on email/phone so that the same may be provided. In case the candidate does not respond, or where documents remain insufficient, the admission to be declined citing reason. **No application will be left undecided. It will either be approved or declined.**
- v. The applicant to be communicated the status of the application on their dashboard.
- vi. Those approved are required to pay the fee and receive a confirmation of their admission. Those declined admission are provided a link to raise any objection with the Grievance Committee.

Step IV: Payment of fees to confirm admission

Once the Principal of the College has approved their admission, the applicant will receive a link on their Dashboard on the UG Admissions portal through which they must submit the college/course fees due. **This fee can only be paid online through the portal.**

- i. The applicant is advised to **pay the fee without delay within 24 hours** of the approval of admission by the Principal of the College, and **save the acknowledgement slip** bearing transaction ID, Credit Card/ Debit card/ Net banking details and date of transaction as a proof for future reference. On successful payment of fees, the applicant is granted provisional admission to the said college.
- ii. It is extremely important that applicants pay the fee within the timeframe allocated, failing which it will be concluded that the applicant is not interested in the course of study at that college, and the admission will be automatically cancelled.
- iii. Once the applicant has gained admission, they will have to sign an online declaration stating, “All the information provided by me are correct. In case any information pro-vided by me is found to be false and/ or is not supported by the documents presented by me, I understand that the admission will be immediately cancelled and no fees will be refunded. I shall abide by all the rules and regulations laid down by the University and the College.”

Step V: Physical verification of the original documents

The uploaded documents will be verified by the respective colleges within the stipulated time period. **If at this stage it is found that the information given by the applicant is false and/ or is not supported by the documents presented, the admission will be immediately cancelled. No fees will be refunded in such cases.**

Process for change of Course/College in subsequent Cut-Offs

If, in subsequent lists, the applicant finds themselves eligible for admission to any other colleges/courses, they should ensure their eligibility by carefully examining the eligibility requirements of the Course/College/ Department.

- i. **Applicants are advised to exercise extreme care to ensure that they meet the requirements for the Course/College.** Once they are certain they wish to cancel admission in the course/college they initially had gained admission to in the previous list, the applicant must log in to the UG Admissions portal to cancel their admission through their Dashboard.
- ii. A cancellation fee will be levied, and they may now choose a new combination of course and college, subject to eligibility and meeting course-specific requirements. Once again, the applicant must complete steps V-VIII.
- iii. Only one cancellation is allowed per Cut-off list. Cancellation for readmission in an-other merit-based college/course will not be possible in the first Cut-off list. Such cancellations wherein the applicant seeks readmission in another merit-based college/course option may be attempted only in subsequent list onwards. Within a cut-off the applicant will not be allowed to change his/ her choice of course and college. The total number of cancellations will be restricted to (n-1) where "n" is the total number of Cut-off Lists.
- iv. Once an applicant has cancelled his/ her admission, he/ she cannot be re-admitted to that course/college automatically, and must undergo the admission process anew, subject to availability of seats and the applicant meeting course-specific eligibility requirements.
- v. When the applicant cancels their previous admission in the subsequent Cut-Off List, the refunded fee amount will be visible in the “Wallet” section of the Dashboard. A cancellation fee of Rs. 1,000 (Rupees One thousand only) will be deducted and this will be reflected in the refunded amount visible in the “Wallet”.

- vi. Through the Dashboard after the subsequent admission is approved, the admission fee will be adjusted automatically and the applicant will have to pay only the balance fee if it is more than the fees already paid at the previous college. If the fee in the latter college is less, the balance will be refunded to the applicants account or to an account declared by the applicant as per the College/University rules after the admissions are closed.
- vii. In case of any change in the admission process for Merit based UG admission, it will be notified on the website of the University of Delhi. All aspirants must register online as per the procedure and schedule that will be notified on the University of Delhi website (www.du.ac.in).

2.3 List of Documents required at the time of Admission

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission:

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
2. Class XII Mark-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/ KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2019-20, dated on or after March 31, 2020, as stipulated, will be required. The format of the OBC certificate is as per the DOPT certificate issued in 2014. (Appendix VI)
5. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2019-20, dated on or after March 31, 2020, as stipulated, will be required.
6. Any applicants claiming admission through ECA/Sports categories must upload self- attested copies of the requisite certificates/produce the relevant required certificates when sought as stipulated in Section 6 of Delhi University Bulletin of Information.

2.4 Requirements for Admission

2.4.1 Qualifying Examinations

Qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto. The applicants seeking admission to the undergraduate courses offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

2.4.2 Age Requirement

As per Ordinance-I of the University, there is no minimum age bar for admission to the under-graduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory

bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

Gap year(s) will not be a bar for purposes of admission to the undergraduate courses.

2.4.3 Equivalence Criteria

The applications for admission to the Undergraduate courses in the Colleges in respect of applicants belonging to the Examining bodies of Boards / Universities recognized / accredited by the Association of Indian University / University Grants Commission / Ministry of Human Re-source Development shall be considered by the College/Department in terms of the following recommendations as mentioned in the University circular letter of 13.01.2005.

That various degrees from Universities recognized by the Association of Indian Universities / University Grants Commission /All India Council of Technical Education (AICTE) /Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of the University of Delhi subject to the conditions that course duration is same as in the University of Delhi for purposes of determining eligibility for admission to various courses and further Departments / Colleges may be allowed to evolve procedure through their respective Admission Committees.

Senior School Certificate of various Boards recognized by Association of Indian Universities /Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate courses.

Students who pass various Degree / School Examination of Foreign Universities / Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those applicants who do not fall in the list of Association of Indian Universities /University Grants Commission / All India Council of Technical Education (AICTE)/Council of Boards of School Education in India (COBSE) / Ministry of Human Resource Development recognized accredited Boards/ Universities shall be referred to the University on the basis of individual merit.

Admission in any course shall not be granted on the basis of projected scores issued by any Board / School.

2.4.4 Grade Conversion [As per AC Resolution No. 319, Dt. 22.3.1976]

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/ Overseas /African G.C.E./ Examination School Certificate Examination and / or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different courses in the University of Delhi.

Grade	Min. % of Each Grade	Grade	Mean Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30

6	51	F	Fail
7	47		
8	40		
9	Fail		

2.4.4a Admission to IB Students (IB Grade to Marks Scheme)

Grade	Indian Equivalent Marks	
7	96-100	Midpoint 98
6	83-95	Midpoint 89
5	70-82	Midpoint 76
4	56-69	Midpoint 62.5
3	41-55	Midpoint 48
2	21-40	Midpoint 30.5
1	1-20	Midpoint 10.5

2.4.4b Admission for University of Cambridge (International Examinations) Students

Grade	Percentage Uniform Mark Range	Cambridge As	Percentage Uniform Mark Range
*A	90-100 (Midpoint 95)	95	95
A	80-89 (Midpoint 85)	A	80-100 (Midpoint 90)
B	70-79 (Midpoint 75)	B	70-79 (Midpoint 75)
C	60-69 (Midpoint 65)	C	60-69 (Midpoint 65)
D	50-59 (Midpoint 55)	D	50-59 (Midpoint 55)
E	40-49 (Midpoint 45)	E	40-49 (Midpoint 45)

* Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)

* The Applicants seeking admission to an Honours Course must have passed the subject at Advanced level. For Geology and Anthropology Honours Courses, the applicant must have passed one Science subject at Advanced level out of Physics/Chemistry/ Mathematics/ Biology.

The Applicant seeking admission to Honours Course in Physics / Chemistry must have passed: Mathematics and Additional Mathematics at Ordinary level and at least one subject at Advanced Level out of (1) Pure Mathematics (2) Applied Mathematics (3) Mathematics (Pure and Applied) and (4) further, Mathematics or Additional Mathematics at Ordinary Level and one subject at advanced level.

The nomenclature of **Cambridge International Examinations** has been changed to **Cambridge Assessment International Education** w.e.f. 2017.

Further the University shall also treat the applicants passing the 10+2 exam from this board at par with the applicants passing 10+2 from other recognized boards and eligible for admission to UG courses of the University.

Further, the percentage uniform mark will be used by the University for admission purposes. Grades will not be converted to marks where percentage uniform marks are available.

In case any board declares the percentage marks of individual subjects along with the grades then marks shall be taken into consideration.

2.5 Programme /Course-wise requirements

Minimum requirements for the students who have passed the qualifying examinations and are seeking admission in regular colleges to various programmes are summarized below:

(A maximum of two language subjects may be allowed for the calculation of marks for 'Best Four' Combination)

2.5.1 Arts/Social Sciences

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects
B.A. Prog. (Discipline Subject-based Admission Criteria)	Additional Eligibility Criteria:- <ul style="list-style-type: none">) An aggregate of 40% marks in the qualifying examination.) The merit shall be determined on the basis of one language (core/elective/functional) and three best academic/elective subjects as specified in List A and List B above may be chosen.) One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction.) If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.) There is no deduction of 5% on Best Four percentage in case of change of stream for admission to BA Programme.

B.A. (Hons.) English	<ul style="list-style-type: none">) An aggregate of 45% marks in the qualifying examination.) The applicant must have studied and passed English in the qualifying exam and should include English for calculation of 'Best Four' percentage.) Merit shall be determined on the basis of "Best Four" featuring one language and three best academic/elective subjects from among the subjects in List A and List B.) Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate "Best Four" percentage.) An advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied English as an elective subject (See List A).
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B.A. (Hons.) Hindi	<ul style="list-style-type: none">) An aggregate of 45% marks in the qualifying examination.) Applicants securing 40% or more marks in the aggregate in and 50% marks in Hindi in the qualifying examination are also eligible for admission to the relevant Honours Course.) Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also “Prabhakar in Hindi” shall be eligible for admission.) The applicant must have studied and passed Hindi in the qualifying exam and should include Hindi for calculation of ‘Best Four’ percentage.
B.A. (Hons.) Applied Psychology/ Geography/ History/ Political Science/ Philosophy/Sanskrit	<ul style="list-style-type: none">) An aggregate of 45% marks in the qualifying examination.) Merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B.) Inclusion of any subject other than those from List A and List B in the combination of best three will lead to a deduction of 2.5% per such subject included in the aggregate “Best Four” percentage.) Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate “Best Four” percentage. The deduction will not be applicable to BA(Hons) Social Work and BA(Hons) Philosophy.) Admission to B.A. (Hons.) Applied Psychology will be based on ‘Best Four’ percentage as in B.A. (Hons.) Psychology.) Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on ‘Best Four’ percentage including one language and three academic/elective subjects.
B.A. (Hons.) Economics	<ul style="list-style-type: none">) An aggregate of 45% marks in the qualifying examination.) The applicant must have studied and passed Mathematics at the qualifying examination for admission to B.A. (Honours) in Economics.) The merit shall be determined on the basis of one language and three best academic/elective subjects as specified in List A and List B above.) Out of three academic/elective subjects chosen above, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the aggregate “Best Four” percentage.) Inclusion of any subject other than those given in Lists A and B in the “best three” will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.

2.5.2 Commerce and Business Studies

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects
B.Com. (Hons.)	<ul style="list-style-type: none">) An aggregate of 45% marks in the qualifying examination.) The applicant must have studied and passed Mathematics/Business Mathematics/ equivalent paper as specified in Appendix VIII at the qualifying examination for admission to B. Com. (Hons.).) Selection shall be made on the basis of marks obtained in qualifying

	<p>examination including one language and three best subjects as per the following:</p> <ul style="list-style-type: none">) An aggregate of 45% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce.) Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate.) Inclusion of any subject other than those in List A and List B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.
B.Com.	<ul style="list-style-type: none">) An aggregate of 40% marks in the qualifying examination.) Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following:) An aggregate of 40% or more in English/Hindi and combination of the best three from among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce.) Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate.) Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the) Best Four.

2.5.3 Mathematical Sciences

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects
B.Sc. (Hons.) Computer Science	<p>Merit will be calculated based on “Best Four” of Mathematics, one language and two other subjects listed as academic / elective subjects, as specified in List A and List B above, as per the following:</p> <ul style="list-style-type: none">) 60% or more marks required in Mathematics;) 60% or more marks in aggregate of four subjects including Mathematics, one language and any two of Physics, Chemistry and Computer Science/ Informatics Practices.) Applicants from other streams (with Mathematics in Class XII), will have a disadvantage of 2% in aggregate of required four subjects
B.Sc. (Hons.) Mathematics	<ul style="list-style-type: none">) 50% marks in Mathematics and an aggregate of 45% marks in the qualifying examination.) Merit shall be determined on the basis of one language, Mathematics and two best academic / elective subjects as specified in List A and List B above.) Merit shall be determined on the basis of one language, Mathematics and two best academic/ elective subjects as specified in List A and List B above.

2.6 Calculation of Best 4 and subjects

2.6.1 List of Subjects

List A: Language Subjects					
List A1			List A2		
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telegu Core/ Telegu Elective	French Core/ French Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	German Core/ German Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Italian Core/ Italian Elective Persian Core/ Persian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Spanish Core/ Spanish Elective

List B (Elective Subjects)		
Accountancy	Computer Science/ Computer Applications/ Informatics Practices	Mathematics
Anthropology	Economics	Philosophy/Logic and Philosophy
Biology/Biochemistry/Biotechnology	Geography	Physics
Business Mathematics	Geology	Political Science
Chemistry	History	Psychology
Civics	Home Science	Sociology
Commerce/Business Studies	Legal Studies	Statistics

General Guidelines

Course specific eligibility criteria determine the merit score on which admission to each course is based. Applicants must study these criteria carefully to understand if they qualify.

1. All academic subjects may be treated as “elective.” The subjects eligible for computation (subject to course-specific criteria) are listed above in List A and List B.
2. The University may define any other relevant subjects as academic/elective for a particular course.
3. Merit is calculated through course-specific combinations of marks obtained in the qualifying examination in the **“Best Four”** subjects for admission to courses through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities, and course-specific combinations of **“Three Subjects”** for admission to courses under the faculties of Sciences and Applied Sciences.

2.6.2 Calculation of Best four:

2.6.2.1 Calculation on Pro rata basis

All subjects to be included in the calculation of 'Best Four' must have at least 70% theory component of exam. In case, the subject to be considered does not have 70% theory component and 30% practical component, then marks of the theory and practical only shall be converted to 70% and 30%, respectively on pro rata basis. These new marks will then be considered for calculation of 'Best Four'.

Examples:

(1) If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40) and Chemistry 91 (theory 52, practical 39; max. marks theory 60, practical 40) which is not in ratio of 70:30, then the marks can be converted on pro rata basis.

Pro rata marks in Physics = 88.33; $((50/60) \times 70 + (40/40) \times 30) = 58.33 + 30 = 88.33$

Pro rata marks in Chemistry = 89.92; $((52/60) \times 70 + (39/40) \times 30) = 60.67 + 29.25 = 89.92$

(2) If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92. The marks in Physics, Chemistry and biology have less than 70% theory component and therefore have to be converted to 70:30 ratio on pro rata basis.

For Physics, it is $56.25 + 29 = 85.25$; $((45/56) \times 70 + 29) = 56.25 + 29 = 85.25$

For Chemistry, it is $60 + 30 = 90$; $((48/56) \times 70 + 30) = 60 + 30 = 90$

For Biology, it is $63.75 + 30 = 93.75$; $((51/56) \times 70 + 30) = 63.75 + 30 = 93.75$

2.6.2.2 Examples of Calculation of Best four

Example 1:

If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks in four subjects are $90+92+88+94=364$, Percentage is 91%.
The effective percentage for:
B.A. (Hons.) English is 91%,
Not eligible for B.A. (Hons.) Economics, (Maths not studied passed)
B.A. (Hons.) Political Science is $91\% - 2.5\% = 88.5\%$. (Political Science not studied & passed)

Example 2:

If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics (83).
Case 1: Total marks in four subjects are $96+92+90+94=372$, Percentage is 93%. The effective percentage for:
B.A. (Hons.) History is $93\% - 2.5\% = 90.5\%$,
B.A. (Hons.) English is 93%,
As economics is not considered in Best Four
Case 2: Total marks in four subjects are $96+90+94+83=363$, Percentage is 90.75%. The effective percentage for:
B.A. (Hons.) Economics is 90.75%
Comparing Case1 & Case2, Best Four for B.A. (Hons.) Economics is 90.75%

Example 3:

If an applicant scored: Accounts (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).
Total marks in four subjects are $88+92+90+96=366$, Percentage is 91.5%.
The effective percentage for:
B.A. (Hons.) History is $91.5\% - 2.5\% - 2.5\% = 86.5\%$
B.A. (Hons.) Punjabi is $91.5\% + 2\% - 2.5\% = 91\%$
B.A. (Hons.) English is $90.5\% = 89\%$. 2.5% is

Example 4:

If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).
Total marks in four subjects are $90+92+88+94=364$, Percentage is 91%.
The effective percentage for B.A. (Hons.) Psychology is $91 - 2.5 = 88.5\%$
The effective percentage for B.A. (Hons.) Economics is $91 - 2.5 = 88.5\%$
The effective percentage for B.A. (Hons.) English is 91%

deducted as Web Designing not listed subject (List A)	
<p>Example 5: If an applicant has scored: Physics (85), Chemistry (90), English Core (90), Biology (85) and Mathematics (75). Total marks in Best four are: $85+90+85+90=350$ The percentage is 87.5% The effective percentage for: B.A. (Hons.) English is 87.5%</p>	<p>Example 6: If an applicant has scored: English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90). Total Marks in four subjects are $92+85+89+90=356$, excluding History. The percentage is 89%. The effective percentage for: B.A. (Hons.) English is $89\% + 2\%$ (Elective)= 91% B.A. (Hons.) Political Science is 89% B.A. (Hons.) Political Science is $87.5\% - 2.5\% = 85\%$ B.A. (Hons.) Economics is $87.5\% - 2.5\% = 85\%$ B.A. (Hons.) History is $89 - 2.5\% = 86.5\%$ (History not included) B.A. (Hons.) Psychology is $89-2.5\% = 86.5\%$</p>
<p>Example 7: If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are $90+92+88+94=364$, Percentage is 91%. Not eligible for B.Com. (Hons.) The effective percentage for B.Com. is 91%</p>	<p>Example 8: If an applicant has scored: Physics (96)*, Chemistry (92), English Core (90) and Mathematics (94). Total marks are $96+92+90+94=372$, Percentage is 93%. The effective percentage for both B.Com. (Hons.) & B.Com. is $93 - 2 \times 1\% = 91\%$</p>
<p>Example 9: If an applicant scored: Accountancy (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96). Case 1: Total marks are $88+92+90+96=366$, Percentage is 91.5%. The effective percentage is $91.5 - 2 \times 2.5\% = 86.5$ Case 2: Total marks are $88+92+82+96= 358$ Percentage is 89.5%, The effective percentage is $89.5\% - 2.5\% = 87\%$ Case 2 is unique “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 87%</p>	<p>Example 10: If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85). Case 1: Total marks are $90+92+88+94=364$, Percentage is 91%. The effective percentage is $91\% - 1\% = 90\%$ Case 2: Total marks are $90+92+88+85=355$, Percentage is 88.75%. The effective percentage is 88.75% Case 1 is the “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 90%</p>
<p>Example 11: If an applicant scored: History (88), English Core (92), Political Science (90), Philosophy (67) and Web Designing (96). Total marks are $88+92+90+96=366$, Percentage is 91.5%. Not eligible for B.Com. (Hons.) The effective Percentage for B.Com. is $91.5\% - 1\% - 1\% - 2.5\% = 87\%$</p>	<p>Example 12: If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)* and Painting (95)*. Case 1: Total marks are $90+88+94+95=367$. The Percentage is 91.75%. The effective percentage is $91.75\% - 2 \times 2.5\% = 86.75$ Case 2: Total marks are $90+82+88+95=354$. The Percentage is 88.75%. The effective percentage is $88.75\% - 2.5\% = 86.25$. Case 1 is the “best four”, so effective percentage for both B.Com. (Hons.) & B.Com. is 86.75%</p>

<p>Example 13: If an applicant has scored in Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are $90+92+88+94=364$. The Percentage is 91%. The effective percentage for B.A. programme is $91\% - 5\% = 86\%$</p>	<p>Example 14: If an applicant has scored in Physics (96)*, Chemistry (92)*, English Core (90) and Mathematics (94). Total marks are $96+92+90+94=372$ and Percentage is 93%. The effective percentage for B.A. programme is $93\% - 5\% = 88\%$</p>
<p>Example 15: If an applicant scored: History (88), English Core (92), Political Science (90) and Web Designing (96)* Total marks are $88+92+90+96=366$, Percentage is 91.5%. The effective Percentage for B.A. programme is 91.5%</p>	<p>Example 16: If an applicant has scored in Accountancy (90), Business Studies (62), English Core (88), Web designing (94)* and Painting (95)*. Total marks are $90+95+88+94=367$. The Percentage is 91.75%. The effective percentage for B.A. programme is $91.75\% - 5\% - 2.5\% = 84.25\%$</p>

2.6.3 Special Instructions for Boards other than CBSE

1. If a paper's title does not match with what is specified in List A and List B above, it is mandatory for the applicant to provide a content equivalence certificate from the Principal/Head of the Institution last attended, certifying that the paper's content is equivalent to NCERT Class XII syllabus for that paper. This equivalence certificate must be accompanied by a copy of the syllabus of the paper attested by the Principal/Head of the Institution. However, the University of Delhi's decision on the matter will be final and binding.
2. If the applicant has studied Botany and Zoology separately, the total of marks in both these papers must be entered in the respective fields for theory and practicals under the heading Biology in the field provided in your admission form.
3. If the applicant's mark sheets contain both Class XI and XII marks, the applicant must enter **only the Class XII marks** in the respective fields provided in the admission forms.
4. Applicants should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio **70 (theory) : 30 (practical)** if the theory component of the paper is less than 70%. The applicant should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their mark sheet. In case the **theory/practical breakup is not specified**, the applicant will be required to enter 0 (zero) in the concerned theory/practical fields, and enter only the total in the online Admission Form.
5. *Internal Assessment* marks mentioned in the mark sheet will not be used for any calculations.
6. Any discrepancy in the entry of marks pertaining to theory, practical or totals will be the sole responsibility of the applicant. Your application form may be summarily rejected.

2.7 Reservations and Relaxations

2.7.1 Reservation of Seats for Scheduled Caste (SC)/Tribe (ST) applicants

- 22½ % of the total numbers of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable if necessary).

- J Relaxation to the extent of 5% in the minimum marks shall be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the course concerned. |
- J In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for all Colleges/Departments to fill all the seats reserved for SC/ST applicants. Eligibility in these cases is pass percentage. |

Note: SC/ST applicants who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).

2.7.2 Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

- J 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBC) (non-creamy layer, central list). |
- J The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993). |
- J The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2019-2020, issued after 31st March, 2020. |
- J If the applicant does not have the OBC non-creamy layer certificate of the latest financial year 2019-2020 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2019-20) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have reference of the applicant's already issued original caste certificate. |
- J The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants. |

2.7.3 Reservation policy for Economically Weaker Sections (EWS)

As per the University of Delhi notifications, Reference No. Aca. I / Reservation of EWSs / 2019 / 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019, for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same from this Academic Year, 2020-21. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority, in the format provided in Appendix V of University Bulletin.

For further details applicants can visit:

<http://www.du.ac.in/du/uploads/Notifications/04042019-Notification-EWS.pdf> and

<http://www.du.ac.in/du/index.php?mact=News,cntnt01,detail,0&cntnt01articleid=23723&cntnt01returnid=83>

2.7.4 Reservation of Seats for Persons with Disabilities (PwBD)

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. For further details please refer to Bulletin of Information 2020-21 (University of Delhi).

Concessional/Waiver of fees in respect of Persons with Disabilities (PwBD)

- a) Applicants with physical disabilities pursuing various courses of study in the Faculties, Departments, Centres and Institutions / Colleges of the University shall be **exempted from payment of fees, including examination fee and other University fees**, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee (As per amendment to Ordinance X(4) of the University).
- b) **PwBD applicants who meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwBD applicant.**
- c) As per the Executive Council Resolution No. 50 dated 03.11.2012, students with physical disabilities residing in different Hostels / Halls of the University are **exempted from payment of all hostel fees and charges** except refundable caution fee and the mess fees. Persons with Physical Disabilities who are students shall pay 50% of the Mess fee and the remaining **50% of their Mess Fee** will be met by the University of Delhi. **Similar norms are to be adopted by the Colleges in respect of PwBD Students residing in various hostels of the Colleges.**
- d) PwBD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions. **All admitted SC/ST, OBC, EWS, PwBD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.**

Value of Fellowship	Exemption of Fees Waiver etc.
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3001 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8001 and above per month	No fees waiver and no Hostel Subsidy

All admitted SC/ST, OBC, EWS, PwBD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.

2.7.5 Reservation of Armed Forces (CW) (Supernumerary Seats)

1. All Applicants seeking admission to various undergraduate programmes of University of Delhi will have to register online as per schedule notified by the University.
2. 5% of seats are reserved for candidates under CW categories Programme wise.
3. All the CW candidates have to upload the Educational Concession certificate in the enclosed format to be issued by any of the following authorities on the proper letter head.
 - Secretary, Kendriya Sainik Board, Delhi.
 - Secretary, Rajya Zila Sainik Board.
 - Officer-in-Charge, Record Office.
 - 1st Class Stipendiary Magistrate.

- Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

4. Admission may be offered to the Children/Widows of Officers and Men of the Armed Forces including Para-Military Personnel, in the following order of preference:

- I. Widows/Wards of Defence personnel killed in action;
- II. *Wards of serving personnel/ex-servicemen disabled in action and Boarded out from service with disability attributable to military service,
- III. Widows/Wards of Defence personnel who died in peace time with death attributable to military service;
- IV. *Wards of Defence personnel disabled in peace time with disability attributable to the military service; and
- V. Wards of serving Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards;

*Subject to approval of competent Bodies

Gallantry Awards include: ParamVir Chakra, Ashok Chakra, SarvottamYudhSeva Medal, MahaVir Chakra, Kirti Chakra, UttamYudhSeva Medal, Vir Chakra, Shaurya Chakra, YudhSeva Medal, Sena, NauSena, – Vayusena Medal, Mention-in-Despatches, President's Police Medal for Gallantry, Police Medal for Gallantry.

For the Schedule of undergraduate (Merit Based) Admission 2020 under Armed forces category (CW) please refer Bulletin of Information 2020-21 university of Delhi.

Appendix V Reservation for Economically Weaker Sections

Proforma for Income and Asset Certificate:

Government of.....

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)

Certificate No.....

Date.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./Kumari.....son/daughter/wife
of..... permanent resident of..... Village/Street..... Post
Office..... District..... in the State/Union Territory..... Pin
Code..... whose photograph is attested below belongs to Economically Weaker Sec-
tions, since the gross annual income* of his /her family** is below to Rs. 8 lakh (Rupees Eight
Lakh only) for the financial year..... . His/her family does not own or possess any of
the following assets***:

- i: 5 acres of agricultural land and above;
- ii: Residential flat of 1000 sq. ft. and above;
- iii: Residential plot of 100 sq. yards and above in notified municipalities;
- iv: Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari belongs to the caste which is not recognized as a
Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office.....

Name

Designation.....

Recent Pass-
port size at-
tested photo-
graph of the
applicant

*Note 1. Income covered all sources i.e. salary, agriculture, business, profession, etc.

** Note 2. The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and sibling below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3. The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Appendix VI Format of the OBC certificate

This is to certify that Shri/ Smt/ Kumari Son/daughter of of village/town in District/Division in the State/ Union territory belongs to the community which is recognised as the backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. dated

Shri/Smt. Kumari and/ or his/her family ordinary reside (s) in District/ Division of State/ Union Territory. This is also to certify that he/ she does not belong to the persons/ sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & training O.M. No. 36012/22/93 –Estt(SCT) dated 8.9.93**.

District Magistrate
Deputy Commissioner etc.
Dated:

Seal

* The authority issuing the certificate may have to mention the details of resolution of Government of India, in which the caste of the candidate is mentioned as the OBC.

**As amended from time to time.

Appendix VII Format of the Educational Concession Certificate

FORMAT

EDUCATIONAL CONCESSION CERTIFICATE

(ON THE PROPER LETTER HEAD)

(With complete address, telephone number/s and e-mail ID)

OFFICE OF THE

This is to certify that Mr./Miss.....is son/daughter of (No.) resident of

The above named officer/JCO/OR.....:-

Priority-I Widows/Wards of Defence personnel killed in action on during.....;

Priority-II Wards of disabled in action on during and boarded out from service.

Priority-III Widows/Wards of Defence Personnel who died while in peace time on duty onwith death attributable to military service.

Priority-IV Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service.

Priority-V Wards of Serving/Ex-servicemen including personnel of police forces who are in receipt of Gallantry Awards;

- i. ParamVir Chakra
- ii. Ashok Chakra
- iii. MahaVir Chakra
- iv. Kirti Chakra
- v. Vir Chakra
- vi. Shaurya Chakra
- vii. President's Police Medal for Gallantry
- viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)
- ix. Mention-in-Despatches
- x. Police Medal for Gallantry

Priority-VI Wards of Ex-Servicemen

Priority-VII Wives of:

- (i) Defence Personnel disabled in action and boarded out from service.
- (ii) Defence Personnel disabled in service and boarded out with Disability.
- (iii) Ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

Priority-VIII Wards of Serving Personnel

Priority-IX Wives of Serving Personnel

Master/Miss/Mrs..... son/daughter/wife of.....Officer/JCO/OR is eligible
for educational concession for admission in University of Delhi against the Armed Forces
Category under Priority No.

No. :.....

Date:/...../.....

(Signature)

Seal <Rubber Stamp> with Name & Designation

2.7.6 Reservation of Kashmiri Migrants (Supernumerary Seats)

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses of the University have to register online as per the schedule notified by the University.
2. Up to 5% seats are reserved course-wise in all colleges for the wards of Kashmiri Migrants.
3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.
4. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.
5. Reservation under this category is not available in courses where admission is based on entrance tests.

2.7.7 Prime Minister's Special Scholarship Scheme for J&K students

The applicants selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in courses where admission is based

on entrance tests. Applicants must register on the University Portal as per schedule to be announced on University website.

2.7.8 Reservation of Seats for Foreign Applicants (Supernumerary Seats)

All foreign applicants, including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission in the College and they may be considered for admission under 5% quota prescribed for the foreign students. The foreign applicants seeking admission to Undergraduate Programmes should apply online through Foreign Students' Registry portal <http://fsr.du.ac.in> and can contact Deputy Dean (Foreign Students), Conference Centre, University of Delhi-110007 for further details. Email: fsr_du@yahoo.com

Phone No. +91-11-27666756

2.7.9 Sports/ECA Quota

GUIDELINES FOR ADMISSION ON THE BASIS OF SPORTS IN UNDER-GRADUATE PROGRAMMES 2020

Due to the unprecedented situation of COVID -19 pandemic and prevailing public health guide-lines, admission based on ECA will take place for the category of NCC and NSS only and admission based on Sports will take place without the conduct of Sports Trial.

- a) The allotment of course and college to the applicant on the basis of ECA and Sports will be done in a centralized manner by the University. There will be no restriction of course (subject wise).
- b) Additional information regarding the schedule of ECA and Sports and availability of seats will be notified on the DU website.
- c) An applicant submitting false/fake certificates for seeking admission on the basis of ECA and Sports shall be debarred from admission to any College for three years. Such admissions will be cancelled and FIR will also be registered.

2.7.9.1 Guidelines for Admissions on the basis of Extra Curricular Activities (ECA)

The admission on the basis of ECA shall be administered through centralized ECA Merit List based on the Highest Marks obtained as per rules and order of their preferences of courses and colleges as indicated by the applicant.

1. They should also register for a maximum of five courses and colleges in order of their preference where they wish to get admitted. These preferences will be utilized later in the allotment of course and college.
2. Not more than 15% concession in academic merit vis-a-vis, Unreserved Category applicants from the last relevant cut-off may be given for admission to a course.
3. Allotment of course to the applicant will be subject to fulfilment of specific minimum eligibility criteria and conform to University regulations.

4. Applicant must secure minimum 04 Marks in the Marking of the uploaded NCC/NSS Certificates to be eligible for Admission on the basis of ECA.
5. The applicant seeking admission on the basis of ECA is required to register online on the DU UG Admission portal.

Due to the unprecedented situation of COVID -19 pandemic and prevailing public health guidelines, admission based on ECA will take place without the conduct of online/ offline Trials.

In addition to the Guidelines published in the prospectus, the students are advised to check Undergraduate Bulletin of Information, University of Delhi (<http://www.du.ac.in/du/uploads/COVID-19/admissions.html>), following are the guidelines for Admission on the basis of Extra Curricular Activities (ECA)

1. Applicants may register for a maximum of three ECA categories.
2. Admissions under ECA will be done based on the Merit/ Participation certificates of the Applicants. Applicants would be required to upload a maximum of Best Five certificates of preceding three years (1st May 2017 – 30th April 2020). Undated certificates will not be considered for marking.
3. Certificates uploaded by the applicant shall be scrutinized and evaluated out of a maximum of 100 marks. Applicants scoring 20 marks and above in uploaded certificates (except for NCC and NSS category) shall be eligible for final merit list of admission on the basis of ECA. The marks under ECA category will be awarded based on sum of the total marks awarded in the three best certificates uploaded by the candidate.
4. **The forensic examination of certificates of all admitted candidates under the ECA category will be done.**
5. Not more than 15% concession in academic merit vis-à-vis, Unreserved Category applicants from the last relevant cut-off will be given for admission to a specific course subject to course-specific eligibility criteria. The specific concession shall be declared by each college.
6. The Colleges will be asked to provide their requirement in each activity and subcategory for admission under the ECA.

7. Criteria for Marking of Merit/Participation ECA Certificates

Sr. No.	Category	Maximum Marks
1	Participation/Prizes in Competition	44
2	Training/Examinations	28
3	Workshops	16
4	Performance/Published work/Exhibition (Public)	12
	Total Marks	100

(a) **Participation/Prizes in competitions:**

Maximum Marks for certificates - 40; Marks for sustained activity - 4*

Sr. No.	Level	Maximum Marks			
		1st Prize	2nd Prize	3rd Prize	Participation
1	International/ National	24	20	16	12
2	State	20	16	12	8
3	Zonal/Inter School	16	12	8	0
4	Intra School	12	8	4	0

- The above-mentioned marks shall be awarded for solo performance. For a group activity, 4 marks shall be deducted from the above-indicated marks for every group activity.
- If the total marks for any candidate exceed 40 for this category, then he/she would be given 4 additional marks for sustained activity.

(b) Training /Examinations:

Maximum Marks for certificates - 24; Marks for sustained activity - 4*

Sr.No.	Level	Maximum Marks			
		2 Years	3 Years	4 Years	>4 years
1	Training under Guru/ Institution	4	8	12	16
2	Examinations with passing certificate	8	12	16	20

- If a candidate has received training in multiple activities (for instance, if a student has received training in Hindustani Vocal as well as Carnatic Vocal), the same scheme of marking will be followed for each training activity and the marks will be added.
- For evaluation of examination certificates, the highest level of examination passed by the student in that particular system of exams will be considered. For example, if student has a certificate from Gandharva for 2nd year as well as 3rd year, only the 3rd year examination certificate will be considered.
- If the total marks for any candidate exceed 24 for this category, then he/she would be given 4 additional marks for sustained activity.

(c) Workshops:

Maximum Marks for certificates - 12; Marks for sustained activity - 4*

Sr. No.	Workshop Duration	Maximum Marks
1	Less than 1 week	0
2	1 week to 1 month (30 days)	8
3	More than 30 days	12

- If the total marks for any candidate exceed 12 for this category, then he/she would be given 4 additional marks for sustained activity.

(d) Public Performance / Published Work / Exhibition (Public):

Max. Marks – 12 (based on documentary evidence provided by the candidate)

- Music (Vocal / Instrumental) – Solo / Band / Group /Choir
- Dance (Classical / Folk / Western) – Solo /Group
- Choreography – Solo / Group show

- iv. Theatre – Solo /Group
- v. Fine Arts –Exhibition
- vi. Media:
 - a. Film Making – Acknowledged in film credits
 - b. Animation – Acknowledged in film credits
 - c. Photography –Exhibition
- vii. Creative Writing – Published Work (Public print media only; Digital media will not be considered)

If a candidate has a public performance/exhibition or published work to his/her credit, the candidate will secure 12 marks under this category. 4 Marks for each public performance/exhibition or published work to his/her credit. No additional marks will be awarded for sustained activity under this category.

*** Sustained activity means the continuation of the same activity after receiving the award/certificate.**

8. **In case of Tie:** Applicants securing same total marks in ECA Certificates in the same ECA category and eligible for admission in the same College and same Course may be resolved in the following order: -
- i) The candidate securing higher marks in the best certificate shall be awarded admission.
 - ii) If the candidates have same marks in the best certificate, the second best certificate marks shall be considered to break the tie.
 - iii) If the candidates have same marks in the second best certificate, the third best certificate marks shall be considered to break the tie.
 - iv) If the candidates have same marks in the third best certificate, the fourth best certificate marks shall be considered to break the tie.
 - v) If the candidates have same marks in the fourth best certificate, the fifth best certificate marks shall be considered to break the tie.

In case the tie still persists then the following tie –breaking rule adopted for admission to entrance based courses will be adopted:

- i. The applicant with a higher percentage of marks (aggregate of best four subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- ii. The applicant with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- iii. The applicant with the earlier date of birth (as mentioned in class X certificate) will be considered for allotment/ admission.

If the Tie persists, all the Applicants may be admitted.

9. Note:

- i) An applicant name appearing in the ECA Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- ii) The ECA Admission Committee of the College shall be as follows:
 - a. Chairperson: Principal/Principal Nominee
 - b. Convener: Cultural Committee of the College
 - c. Member/s: Cultural/ NCC/ NSS Committee
 - d. Nominee: One faculty member of the Staff Council
- iii) The ECA Admission Committee of the College shall:
 - a. Screen the registration form uploaded by the applicant
 - b. Verify the uploaded ECA Certificates of the applicants as per the marks allotted from the Original Certificates of the applicant.
- iv) The grievance related to the award of marks of uploaded ECA Certificates shall be redressed by the UG ECA Grievance Committee of the University. The Marks of the uploaded ECA Certificates shall be

displayed on the dashboard of the applicant for three days to register grievances if any. All grievances shall be resolved within three days by the UG ECA Grievance Committee of the University.

- v) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of uploaded ECA Certificate/ documents by the UG ECA Grievance Committee of the University. The decision of the UG ECA Grievance Committee of the University will be final.
- vi) The College shall maintain a proper record of the documents of the applicants admitted on the basis of ECA.
- vii) The list (soft copy) of finally admitted applicants on the basis of ECA shall be sent to the Dean, Admissions by the Colleges within seven days of the last date of admission of the University.
- viii) The applicant must submit an Undertaking at the time of admission stating that the applicant will participate in the cultural activities for the College and University as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

Criteria for Marking of Merit/Participation for NSS Certificate

Marks will be awarded to applicants based on their performance under five different heads given below:

- a) Regular Activity
- b) Working Hours
- c) National Camps
- d) Special Camps
- e) Pre-RD Camp

A candidate will be awarded marks out of a total of 100.

The Maximum Marks that can be attained in each category (participation) is indicated below:

S.No.	Category	Minimum Marks	Maximum Marks*
1.	Regular Activity (Swachhhta/ Tree Plantation/ Shram Daan/ Road Safety/Voter Awareness/ Women Safety/Gender Sensitization or any similar social awareness activity)	4	8
2.	Working Hours	8 for 120 Hours	16 Hours for 240
3.	National Camps- SBSI/RD/NSS IG Award	24	32
4.	Special Camp/Special Camp with Work Diary	20	28
5.	Pre- RD Camp	16	16
	Total Marks		100

*Minimum marks are for a single activity and maximum marks are for two or more activities

Criteria for Marking of Merit/Participation for NCC Certificate

Marks will be awarded to applicants based on their performance under five different heads:

- a. Regular Activity
- b. Examination

- c. Camps
- d. Special Camp
- e. RD Camp

A candidate will be awarded marks out of a total of 100.

The Maximum Marks that can be attained in each category (participation) is indicated below:

S.No.	Category	Minimum Marks	Maximum Marks*
1.	Regular Activity (Best Cadet/ Independence Day/ Self Defense/ IDY/ Appreciation Certificate in Social Awareness, Community Development and Natural Calamity)	4	8
2.	Examination A / B	12	20
3.	Camps (Shooting Camp/ Adventure Camp/ CM Rally/ PM Rally ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC ATC/ EBSB/ CATC/ Tracking/ RCTC/Pre-RD/ SNIC Rally/ ATC/ EBSB/ CATC/ Tracking/ RCTC/ Pre-RD/ SNIC)	20	32
4.	Special Camp (TSC/ VSC/ NSC)	16	16
5.	RD Camp	24	24
	Total Marks		100

*Minimum marks are for a single activity and maximum marks are for two or more activities.

Note:

- 1) An applicant name appearing in the ECA Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- 2) The ECA Admission Committee of the College shall be as follows:
 - a) Chairperson: Principal/Principal Nominee
 - b) Convener: Cultural Committee of the College
 - c) Member/s: Cultural/ NCC/ NSS Committee
 - d) Nominee: One faculty member of the Staff Council
- 3) The ECA Admission Committee of the College shall:
 - a. Screen the registration form uploaded by the applicant
 - b. Verify the uploaded NCC/NSS Certificates of the applicants as per the marks allotted from the Original NCC/NSS Certificates of the applicant.
- 4) The grievance related to the award of marks of uploaded NCC/NSS Certificates shall be re-dressed by the UG ECA Grievance Committee of the University. The Marks of the uploaded NCC/NSS Certificates shall be

displayed on the dashboard of the applicant for three days to register grievances if any. All grievances shall be resolved within three days by the UG ECA Grievance Committee of the University.

- 5) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of uploaded NCC/NSS Certificate/ documents by the UG ECA Grievance Committee of the University. The decision of the UG ECA Grievance Committee of the University will be final.
- 6) The College shall maintain a proper record of the documents of the applicants admitted on the basis of ECA.
- 7) The list (soft copy) of finally admitted applicants on the basis of ECA shall be sent to the Dean, Admissions by the Colleges within seven days of the last date of admission of the University.
- 8) The applicant must submit an Undertaking at the time of admission stating that the applicant will be volunteer/cadet for the College and University as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

2.7.9.2 Guidelines for Admission on the Basis of Sports

The Colleges shall communicate on the DU UG Admission portal the total number of seats under Sports Quota (Supernumerary) along with requirement in different Games/Sports in Men/Women as applicable. The admission on the basis of Sports shall be administered through centralized Sports Merit List based on the Highest Marks obtained in the uploaded Merit/Participation Sports Certificate and order of their preferences of courses and colleges as indicated by the applicant.

1. The applicant seeking admission on the basis of Sports is required to register online on the DU UG Admission portal.
2. Applicant can register for a maximum of three Games/Sports.
3. They should also register for a maximum of five courses and colleges in order of their preference where they wish to get admitted. These preferences will be utilized later in the allotment of course and college.
4. An additional registration fee of Rs. 100 will apply in the Sports category in addition to charges for (UR/OBC/SC/ST/PwBD/EWS) registration.

Admission herein will be based on:

- I. Direct admission on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate.
- II. Admission on the basis of Category B, C & D of the Criteria for Marking of Merit/Participation Sports Certificate.

I. Direct Admission on the basis of Category A of the Criteria for Marking of Merit/Participation Sports Certificate

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission for the Game/Sport at Point no. II (B) where requirement for the Game/Sport has been given by the constituent Colleges.

- a. Olympic Games by the International Olympic Committee (IOC)
- b. World Championship / World Cup by International Sports Federations (ISF)
- c. Commonwealth Games by Commonwealth Games Federation (CGF)
- d. Asian Games by Olympic Council of Asia (OCA)
- e. Asian Championships by International Sports Federations (ISF)
- f. South Asian Games (SAG) by South Asia Olympic Council (SAOC)

g. Paralympic Games by International Paralympic Committee(IPC)

II. **Admission on the basis** of Categories B, C and D of the Criteria for Marking of Merit/ Participation Sports Certificate

A. Maximum 100 Marks for Merit/Participation Sports Certificate

1. Criteria for Marking of Merit/Participation Sports Certificate display the Marks for different levels of Game/Sport Competitions.
2. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking Competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports Competition will also be not considered.
3. Applicant is required to upload Self-Attested copies of three Merit/ Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking.
4. Merit/Participation Sports Certificate of preceding three years will be considered from 01st May, 2017 to 30th April, 2020.
5. Level of competency of the applicant will be determined only for those who have achieved distinction during the preceding three years in the Games/Sports at Point no.II (B).
6. The applicant must secure minimum 08 Marks in the Marking of the uploaded Highest Merit/Participation Sports Certificate to be eligible for Admission on the basis of Sports.

B. Games/Sports considered for Admission on the basis of Sports

Team Games

Baseball (M), Basketball (M & W), Cricket (M & W), Football (M & W), Handball (M &W), Hockey (M & W), Kabaddi (M & W), Kho-Kho (M & W), Netball (W), Softball (W) and Volleyball (M & W)

Dual & Combat Sports

Badminton (M & W), Boxing (M & W), Judo (M & W), Squash (M & W), Table Tennis (M & W), Taekwondo* (M & W), Tennis (M & W) and Wrestling (M & W) *Kyorugi

Individual Sports

Archery** (M & W), Athletics (M & W), Chess (M & W), Diving (M & W), Gymnastics (M & W), Shooting*** (M & W), Swimming (M & W) and Weight-lifting (M & W)

**Compound & Recurve

***10 Meter Air Pistol & 10 Meter Air Rifle

Note:

- 1) The allotment of course to the eligible applicant shall be subject to fulfillment of course specific minimum eligibility conditions and conform to University regulations.
- 2) An applicant name appearing in the Sports Merit List does not guarantee admission in college and course. The admission of the applicant is subject to the availability of seats in a course in the College.
- 3) The Sports Admission Committee of the College shall be as follows:
 - a. Chairperson: Principal/Principal Nominee
 - b. Convener: Physical Education Teacher, Department of Physical Education
 - c. Member/s: Physical Education Teacher, Department of Physical Education
 - d. Nominee: One faculty member of the Staff Council

- 4) The Sports Admission Committee of the College shall:
 - a. Screen the registration form uploaded by the applicant
 - b. Verify the uploaded Merit/Participation Sports Certificate of the applicant as per the marks allotted from the Original Merit/Participation Sports Certificate of the applicant.
- 5) In Case of Tie: Applicants securing same marks in the uploaded Merit/Participation Sports Certificate in the same Game/Sport and eligible for admission in the same College and same Course may be resolved as follows:
 - a. Applicant uploading Merit/Participation Sports Certificate of the same level of Sports competition as category in which the applicant Sports Certificate has been marked as Highest uploaded Merit/ Participation Sports Certificate will be given two and one mark/s additional for Merit and Participation Sports Certificate respectively.
 - b. If the Tie still persists, all such applicants may be admitted.
- 6) The grievance related to award of marks for the uploaded Merit/Participation Sports Certificate shall be redressed by the UG Sports Grievance Committee of the University. The Marks of the uploaded Merit/Participation Sports Certificates shall be displayed on the dashboard of the applicant for three days to register grievances, if any. All grievances shall be resolved within three days by the UG Sports Grievance Committee of the University.
- 7) The awarded marks displayed on the dashboard of the applicant are provisional subject to final scrutiny of the verification of the uploaded Merit/ Participation Sports Certificate/ documents by the UG Sports Grievance Committee of the University. The decision of the UG Sports Grievance Committee of the University will be final.
- 8) The College shall maintain a proper record of the documents of the applicants admitted on the basis of Sports.
- 9) The list (soft copy) of finally admitted applicants on the basis of Sports shall be sent to the Dean, Admissions and Director, DUSC by the Colleges within seven days of the last date of admission of the University.
- 10) An applicant, as per their age must be eligible to participate in Inter-University competitions for the next three years and should not be employed on Part-time / Full-time basis anywhere.
- 11) The applicant must submit an Undertaking at the time of admission stating that the applicant will practice and participate for the College and if selected will represent the University in sports competitions as determined by College/University failing which the College has the right to cancel the admission if the applicant violates the Undertaking during their entire period of Undergraduate course of study.

Criteria for Marking of Merit/Participation Sports Certificate

Category	Level of Game/ Sport Competition(s)	Certificate Issuing Authority	Maximum Marks (100)			
			1st Position	2nd Position	3rd Position	Participation
A	Represented India In Olympic Games/ World Championship/ World Cup/ Commonwealth Games/ Asian Games/ Asian Championship/ South Asian Games/Paralympic Games	IOC/ISF/CGF/ OCA/SAOC/IPC/ IOA/NSF recognized and funded by Ministry of Youth Affairs & Sports(MYAS)	DIRECT ADMISSION			

B	Position and/or Participation In International Youth/Junior Competition/ National Games/ Federation Cup/Senior National/National/ Inter-Zonal/ National/National School Games Under 17/19/Kh-Elo India School/ Youth Games Under 17/21/Youth/ Junior National/ Sub-Junior/Zonal National Competition	ISF/ IOA/ NSF recognized and funded by Ministry of Youth Affairs & Sports (MYAS)/ School Games Federation of India (SGFI)	98	88	78	68
C	Position In State Competition/ Inter-Zonal/ Inter-District/ CBSE National/ KVS National/ IPSC National/ DAV National/ NVS National/ Vidya Bharti National Competition	State Sports Association/ State/ Directorate of Education/ State School Boards	58	48	38	Not Eligible
D	Position In District/ Zonal Competition/ CBSE Cluster/ Zonal, KVS/ NVS Regional, DAV/ Vidya Bharti Zonal, Subroto Cup/ School Sports Boards Competition	District Sports Association/ District/ Zonal/ Regional Directorate of Education/ District School Boards	28	18	08	Not Eligible

Note:

1. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking competitions will not be considered. Letter/Letterhead of Merit/Participation in Sports competitions will also be not considered.

2. Merit/Participation Sports Certificate of preceding three years will be considered from 1st May 2017 to 30th April 2020.
3. The applicant is required to upload Self-Attested copies of three Merit /Participation Sports Certificate.
4. Only the Highest uploaded Merit/Participation Sports Certificate will be considered for Marking.

Tie Breaking Criteria for Sports

In case of Tie: Applicants securing same marks in Merit/Participation Sports Certificate in the same Game/Sport and eligible for admission in the same College and same Course may be resolved as follows:

- i) Applicant uploading Merit/Participation Sports Certificate of the same level of Sports Competition as a category in which the Applicant Sports Certificate has been marked as Highest Merit/Participation Sports Certificate will be given one mark and half mark for uploaded Merit and Participation Sports Certificate respectively.
- ii) Applicants having a higher score in the second best certificate shall be considered for allotment/ admission to break the tie.
- iii) Applicants having a higher score in the third best certificate shall be considered for allotment/ admission to break the tie.

In case the tie still persists then the following tie –breaking rule adopted for admission to entrance based courses will be adopted:

- i. The applicant with a higher percentage of marks (aggregate of best four subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- ii. The applicant with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for allotment/admission.
- iii. The applicant with the earlier date of birth (as mentioned in class X certificate) will be considered for allotment/ admission.

2.7.10 Ward Quota

Admission to the wards of University and College permanent in-service employees, both teaching and non-teaching, to the various undergraduate courses, excluding professional courses and other courses where admission is made on the basis of entrance test, is to be made according to the following criteria:

1. Admission to wards (children) of the permanent in-service employees at the college where employees are working will be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfillment of course-specific eligibility conditions.
2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants subject to a maximum of ordinarily one seat for every unit of up to sixty students in a course and subject to fulfillment of course-specific eligibility conditions.
3. The admissions on the above norms will be against seats over and above the normal strength.
4. Applicants who wish to apply for admission under ward quota must fill the online registration form on the university portal. They must choose the colleges they wish to apply to from the list provided at the time of registration. The schedule and process for admission under this quota will be notified on the University website.

2.8 Courses Offered

Undergraduate Programmme	Undergraduate Honors	Post-Graduate	Professional
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B.A. Programme B.Com. Programme	B.A.(H) Applied Psychology B.A.(H) Economics B.A.(H) English B.A.(H) Geography B.A.(H) Hindi B.A.(H) History B.A.(H) Philosophy B.A.(H) Political Science B.A.(H) Sanskrit B.Com.(H) B.Sc.(H) Computer Sc. B.Sc.(H) Mathematics	M.A. Hindi M.A. Political Science M.A. Sanskrit (Admission and teaching of these courses is done at the University level. Tutorials are held in the college)	B.El.Ed. (4 Year Course) B.Ed. (2 Year Course)
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2.9 Distribution of Seats in Various Courses

Sl. No.	Name of the Course	Total Intake	UR (50.5%)	OBC (27%)	SC (15%)	ST (7.5)	EWS (10%)
1	Applied Psychology (Hons)	49	20	13	7	4	5
2	Economics (Hons)	49	20	13	7	4	5
3	English (Hons)	49	20	13	7	4	5
4	Geography (Hons)	58	23	16	9	4	6
5	Hindi (Hons)	49	20	13	7	4	5
6	History (Hons)	49	20	13	7	4	5
7	Philosophy (Hons)	49	20	13	7	4	5
8	Political Science (Hons)	116	47	31	17	9	12
9	Sanskrit (Hons)	49	20	13	7	4	5
10	B.Com	149	61	40	22	11	15
11	B.Com (Hons)	116	47	31	17	9	12
12	Computer Science (Hons)	68	28	18	10	5	7
13	Mathematics (Hons)	49	20	13	7	4	5
14	B.Ed.	63	25	17	9	5	7
15	B.El.Ed.	63	25	17	9	5	7

16	BA Programme	Mentioned below (combination wise)					
a.	Hindi + Geography	6	2	2	1	0	1
b.	Hindi + History	14	6	4	2	1	1
c.	Hindi + Philosophy	8	3	2	1	1	1
d.	Hindi + Political Science	23	10	6	3	2	2
e.	Sanskrit + History	9	4	2	1	1	1
f.	Sanskrit + Music	8	3	2	1	1	1
g.	Sanskrit + Philosophy	8	3	2	1	1	1
h.	Sanskrit + Political Science	14	6	4	2	1	1
i.	Computer Science + Economics	23	10	6	3	2	2
j.	Computer Science + Geography	11	4	3	2	1	1
k.	Computer Science + Mathematics	11	4	3	2	1	1
l.	Economics + Food Technology	23	10	6	3	2	2
m.	Economics + Geography	11	4	3	2	1	1
n.	Economics + History	11	4	3	2	1	1
o.	Economics + Mathematics	25	10	7	4	2	2
p.	Economics + Philosophy	17	6	5	3	1	2
q.	Economics + Political Science	23	10	6	3	2	2
r.	Economics + Sociology	20	8	5	3	2	2
s.	Food Technology + History	23	10	6	3	2	2
t.	Geography + History	8	3	2	1	1	1
u.	Geography + Mathematics	8	3	2	1	1	1
v.	Geography + Political Science	11	4	3	2	1	1
w.	History + Music	15	6	4	2	1	2
x.	History + Philosophy	9	4	2	1	1	1
y.	History + Political Science	36	14	10	5	3	4
z.	History + Sociology	14	6	4	2	1	1
aa.	HDFE + Political Science	38	15	10	6	3	4
bb.	HDFE + Sociology	14	6	4	2	1	1
cc.	Music + Political Science	17	6	5	3	1	2
dd.	Philosophy + Political Science	14	6	4	2	1	1
ee.	Hindi + Sociology	8	3	2	1	1	1
	Total Seats	1505	609	403	219	121	153

2.10 Choice Based Credit System (CBCS):

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated following the grading system.

Outline of Choice Based Credit System:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course :** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/ skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. The University/Institute may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

2.2 Dissertation/Project: An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

2.3 Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as generic elective.

3. **Ability enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course :**

The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They ((I) Environmental Science, (ii) English/MIL Communication) are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

3.1 AE Compulsory Course (AECC) : Environmental Science, English Communication/MIL Communication.

3.2 AE Elective Course (AEEC) : These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

2.11 CBCS For Honours Courses

Details of Courses Under B.A (Honours), B.Com (Honours) & B.Sc. (Honours)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits) (14 Papers)	14X4= 56	14X5= 70

Core Course Practical/Tutorial* (14 Papers)	14X2=28	14X1=14
II. Elective Course (6 Credits) (8 Papers)		
A.1.Discipline Specific Elective (4 Papers)	4X4=16	4X5=20
A.2.Discipline Specific Elective Practical/ Tutorial* (4 Papers)	4X2=8	4X1=4
B.1. Generic Elective/ Interdisciplinary (4 Papers)	4X4=16	4X5=20
B.2. Generic Elective Practical/ Tutorial* (4 Papers)	4X2=8	4X1=4

Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester

III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC)		
(2 Papers of 4 credits each)		
Environmental Science		
English/Hindi/MIL Communication	2X4=8	2X4=8
2. Skill Enhancement Courses (SEC)		
(Minimum 2, Max. 4)	2X4=8	2X4=8
(2 Papers of 2 credits each)		
Total Credit	148	148
*wherever there is a practical there will be no tutorial and vice-versa.		

2.12 List of Generic Electives for Honours Courses (2020-21)

Department	Semester I	Semester II
Applied Psychology	Understanding Psychology	Psychology at Work
Computer Science	Programming with Python	Database Management Systems
Economics	INTRODUCTORY MICROECONOMICS	INTRODUCTORY MACROECONOMICS
English	1. Individual and society 2. Language literature and culture	1. Media and communication 2. Readings in Indian diversities
Hindi	option 1. लोकप्रिय साहित्य option 2. हिंदी सिनेमा और उसका अध्ययन	option 1. रचनात्मक लेखन option 2. पटकथा एवं संवाद लेखन
History	Delhi Through the Ages	Cultural Diversity in India
Mathematics	Calculus	Linear Algebra
Philosophy	Ethics in Public Domain	Formal Logic
Physical Education	Yoga and Stress Management.	Obesity Management
Political Science	Nationalism in India	Gandhi and Contemporary World
Sanskrit	Indian Culture and Social Issues	Indian Epigraphy and Paleography

1. Student must choose four GE options in the order of preference.
2. Student must choose their options carefully.

3. Student must have looked up the syllabi of the GEs they are planning to opt for.
4. Student will study the same GE in both the semesters.
5. Note that AECC Communication is offered in three languages i.e. English, Hindi and Sanskrit and student must choose their medium of instruction very carefully.
6. In our college, all first year B.A. (P) and B.Com (P) students study AECC communication in the first semester whereas all first year Hons. students study it in the second semester.

Note: Honours Students cannot opt for the GE Paper offered in their main course and must choose a paper from among the GE Paper offered by other departments. For example a student of B.A. (Hons) Applied Psychology cannot take the GE Papers offered by the Deptt. of Applied Psychology.

- This is subject of Change according to Delhi University Syllabus.
- Candidate must regularly visit DU Website.

2.13 CBCS For B.A./B.Com. Programme

Details of Courses under Undergraduate Programme (B.A./B.Com.)

Course	*Credits	
	Paper+Practical	Paper+Tutorial
I. Core Course (6 Credits) (12 Papers) Two papers – English Two papers - Hindi/Sanskrit (MIL) Four papers - Discipline 1 Four papers - Discipline 2	12X4= 48	12X5= 60
Core Course Practical/Tutorial*	12X2=24	12X1=12
(12 Practicals)		
II. Elective Course (6 Credits) (6 Papers) Two papers- Discipline 1 specific Two papers- Discipline 2 specific Two papers- Inter disciplinary Two papers from each discipline of choice and two papers of interdisciplinary nature.	6x4=24	6x5=30
Elective Course Practical/Tutorials* (6 Practical/ Tutorials*) Two papers- Discipline 1 specific Two papers- Discipline 2 specific Two papers- Generic (Inter disciplinary) Two papers from each discipline of choice including papers of interdisciplinary nature.	6X2=12	6X1=6
• Optional Dissertation or project work in place of one Elective paper (6 credits) in 6th Semeste		
III. Ability Enhancement Courses	2X4=8	2X4=8

1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credits each) Environmental Science English/Hindi/MIL Communication		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credits each)	4X4=8	4X4=8
Total credit	148	148

*wherever there is a practical there will be no tutorial and vice-versa.

-)] Student who have not studied Hindi beyond class VIII or their language is not part of the language under MIL will be given option to choose papers of Political Science, Philosophy Economics and History in lieu of the two papers of MIL apart from English that they have to study as core language and in Ability enhancement Communication Courses (AECC). Further such students cannot opt the paper of the subject which they are studying as one of the core subject in their respective course.]

Note :

C.T.H. Compulsory test in Hindi is Compulsory to clear for those students who have not studied Hindi up to 8th Standard.

*** For Exemption and other details Contact to College Office.**

2.14 DISCIPLINE COMBINATIONS OFFERED FOR B.A. (PROGRAMME)

The following combinations are permitted:

First Discipline	Options for Second Discipline
Computer Application	Economics/Maths/Geography.
Economics	Political Science/History/Maths/Food Technology/ Philosophy/ Geography/ Sociology/Computer Application
Food Technology (F.T.)	Economics/History
Geography	Hindi/Economics/Political Science/History/Computer Application /Maths
Hindi	History/Political Science/Sociology/Philosophy/Geography
History	Sanskrit/Economics/Political Science/Music/Food Technology/ Philosophy/Geography/Sociology/Hindi
Human Development and Family Empowerment	Political Science/Sociology.
Mathematics	Economics/Computer Applications / Geography
Music (Vocal/Instrumental)	Sanskrit/Political Science/History
Philosophy	Sanskrit/Economics/Political Science/History/Hindi
Political Science	Sanskrit/Economics/Human Development and Family Empowerment/ Philosophy/Geography/Hindi/Music/History
Sanskrit	Political Science/History/Music/Philosophy.
Sociology	Economics/History/Human Development and Family Empowerment /Hindi

2.15 B.Ed. AND B.El.Ed. COURSES

The College runs two professional teacher training courses namely Bachelor of Education (B.Ed), a two year course that prepares teacher for the secondary and senior secondary level and B.El.Ed., a four year programme that prepares teachers for the elementary level (Class I-VIII). The admission to both these courses is done by the Dept. of Education, University of Delhi through a centrally conducted admission test. The eligibility conditions for B. El. Ed. & B.Ed. are as follows:-

Eligibility for Admission to the B.El.Ed Programme

1. Candidates seeking admission to B.El.Ed Programme should have cleared the higher secondary examination or any other examination recognised as equivalent thereto with a minimum aggregate of 50% marks.
2. The reservation and relaxation in the marks for SC/ST/OBC/PwBD and any other categories shall be as per the rules of the University of Delhi

Specific details should be obtained from the Central Institute of Education, University of Delhi.

B.Ed.

A. ELIGIBILITY CONDITIONS FOR B.Ed. PROGRAMME*

Candidates with at least 50% either in Bachelor's Degree and/or in the Master's Degree in Science/Social Science/Humanities/Commerce, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent there to, are eligible for admission to the programme.

(*as per the NCTE Norms and Regulations, 2014-notified in Gazette of India)

AND

B. ELIGIBILITY FOR CHOOSING THE TEACHING SUBJECT

The candidate will have to choose only one subject (within a subject category) which she must have studied in the qualifying degree i.e., Bachelor's Degree or Master's Degree for at least 200 marks and obtained at least 50% in this subject.*

*Specific details should be obtained from the Central Institute of Education, University of Delhi. Relaxations and Concessions for various categories will be as per University of Delhi norms.

Please visit website www.cie.du.ac.in for all details regarding B.El.Ed. and B.Ed.

2.16 POST-GRADUATION COURSES

For M.A. (Hindi), M.A. (Political Science), M.A. (Sanskrit) students can seek enrollment in the college after securing admissions in the respective Departments of the University. Teaching of these courses is done at the University level. The tutorials are held in the college.

2.17 FEES AND DUES

FEE STRUCTURE FOR THE YEAR 2018-2019

At the time of seeking admission to any course in this college the candidate has to pay the dues online.

S. No.	Course	1 st Year
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1	B.A. Programme	7685/-
2	B.A. Programme HDFE	8185/-
3	B.A. Programme FT	8385/-
4	B.A. Programme Computer	9885/-
5	B.A. Programme Music	7885/-
6	B.Com. Programme	9685/-
7	B.Com. (Hons.)	9885/-
8	B.A. (Hons.) English	7685/-
9	B.A. (Hons.) Economics	7685/-
10	B.A. (Hons.) Hindi	7685/-
11	B.A. (Hons.) History	7685/-
12	B.A. (Hons.) Philosophy	7685/-
13	B.A. (Hons.) Political Science	7685/-
14	B.A. (Hons.) Sanskrit	7685/-
15	B.Sc. (Hons.) Mathematics	9885/-
16	B.A. (Hons.) Applied Psychology	9885/-
17	B.Sc. (Hons.) Computer Science	39305/-
18	B.El.Ed.	17035/-
19	B.Ed.	17135/-
20	MA (Hindi , Political Sc. , Sanskrit)	9071/-
21	In r/o of PwBD students	125/-
22	B.A. (Hons.) Geography	9385/-

*The above fees are tentative

Note: The following Examination fee will be charged for Ist Semester Only.

Undergraduate	100/- per paper, subject to minimum of ‘ 400/- for each paper / semester
Post Graduate:	150/- per paper, subject to minimum of ‘ 600/- for each paper / semester
B.El.Ed. / B.Ed.:	200/- per paper, subject to minimum of ‘ 800/- for each paper / semester
B.Sc. (H) Computer Sc.:	200/- per paper, subject to minimum of ‘ 800/- for each paper / semester
Practical Exam. :	200/- per practical paper

FEE STRUCTURE FOR THE YEAR 2020-21

M.A. (Previous) Tuition Fee	Rs. 18/- p.m.
B.A./B.Com (Course/Honors) B.ED/B.El.ED. Tution Fee	Rs. 15/- p.m.
B.Sc (HONS.) Computer Science	Rs. 15000/- per annum

A. College Dues		In Rs.
1	Admission Fee	5.00
2	Tuition Fee Rs. 15/- p.m.	180.00
3	College Development Fee Rs. 5.00 p.m.	60.00
4	Water and Electricity Fee	500.00
5	House Exam. Fee	50.00
6	Magazine Fee	100.00
7	Identity Card	100.00
8	Library Reading Room Fee	400.00
9	Garden Fee	200.00
		1595.00

B. Students Fund Dues		
1	Sports/NCC Fund	1200.00
2	Employee Welfare Fund (Class IV)	50.00
3	Students Union Fund	250.00
4	Student Welfare Fund	100.00
5	Social Function & Cultural Activities Fund	300.00
6	Canteen Development Fund	100.00
7	World University Service	60.00
8	Family Counselling Centre	25.00
9	Medical Fee	200.00
10	Students Fund/College Development Fund	650.00
11	Alumni Fee	100.00
12	Students Common Room Fee	100.00
13	Library Development Fee	250.00
		3385.00

C. University Dues		
1	University Development Fund	600.00
2	University Athletic Association Fee	50.00

3	University Culture Council Fee	5.00
4	DUSU Fee	20.00
5	University Enrolment Fee	200.00/150.00/250.00
6	NSS Fund	20.00

895/845/945

D. Securities

1	College Security	100.00
2	Library Security	400.00

500.00

E. Auditorium Maintenance Fee

1	Auditorium Maintenance Fee	200.00
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200.00

F. Additional Charges 2018-19

1	B.El.Ed. Additional Charges	8500.00
2	B.Ed. Additional Charges	8500.00
3	H.D.F.E. Lab Charges	500.00
4	Food Technology Lab Charges	500.00
5	Computer Lab. Charges (for Hons. Students) Comp. Sc.	16000.00
6	Computer Lab. Charges	2000.00
7	Tourism	600.00
8	Applied Psychology Lab. Charges	2000.00
9	Geography Lab. Charges	1500.00

G. University Exam Fee

Note: The following Examination fee has been charged (**Only on semester**).

- Undergraduate: Rs. 100/- per paper, subject to minimum of Rs. 400/- for each paper / semester
- Post Graduate: Rs. 150/- per paper, subject to minimum of Rs. 600/- for each paper / semester

- B.El.Ed. / B.Ed.: Rs. 200/- per paper, subject to minimum of Rs. 800/- for each paper / semester

- B.Sc. (H) Computer Sc.: Rs. 200/- per paper, subject to minimum of Rs. 800/- for each paper / semester

- Practical Exam. : Rs. 200/- per practical paper

H.	Statement of Marks	Rs. 100.00
I.	Exam Form Fee	Rs. 10.00
J.	Loss of Identity Card	Rs. 100.00
K.	Loss of Library Card	Rs. 100.00
L.	Foreign Students	US\$300.00

Post Graduate students have to pay Rs. 200/- p.a. (Non-refundable) as University Library Development Fund and Rs. 1000/- one time University Library Security Deposit (Refundable).

2.18 शुल्क—भुगतान नियम

- अनुशिक्षण शुल्क का भुगतान एक अकादमिक सत्र में 12 माह के लिए होता है।
- महाविद्यालय/परीक्षा शुल्क भुगतान संबंधी सूचना महाविद्यालय के सूचना-पट पर जारी की जाएगी।
- समय-समय पर जारी तिथियों पर शुल्क का भुगतान करना होगा।
- सभी छात्राओं से अपेक्षित है कि वे परीक्षा फॉर्म भरने से पूर्व महाविद्यालय-शुल्क का भुगतान करें।
- महाविद्यालय शुल्क की रसीद दिखाए बिना छात्राओं को परीक्षा शुल्क अदा करने की अनुमति नहीं होगी।
- विलंब से भुगतान करने की स्थिति में महाविद्यालय के नियमों के अनुसार जुर्माने का प्रावधान है।
- नियत तिथि से 15 दिन के अंदर शुल्क भुगतान न किए जाने की स्थिति में छात्राओं के नामांकन रद्द कर दिये जाएंगे।
- नियम तोड़ने वाली छात्राओं के पुनर्प्रवेश का विशिष्ट अधिकार प्राचार्या के पास सुरक्षित होगा एवं ऐसी छात्राओं को शेष बकाया राशि के साथ 5 रु अतिरिक्त जमा करने होंगे। पुनर्प्रवेश की अनुमति वर्ष में केवल एक बार ही होगी।

2.18 PAYMENT RULES

- Tuition Fee is charged for 12 months in an academic year.
- Notice regarding the payment of college/examination fees will be put up on the college Notice Board.
- Fees must be paid on the dates notified from time to time.
- All students are required to pay the college fees before filling in the examination forms.
- Students will not be allowed to pay the examination fee without producing the college fees receipt.
- Late fee payment will be subject to fine as per college rules.
- The names of the students will be struck off from College Rolls if dues are not paid within 15 days of the due date.
- Re-admission of the defaulters will be at the discretion of the Principal and such students will have to pay re-admission fee of Rs.5/- besides other dues. Re-admission will be granted only once a year.

2.19 शुल्क वापसी संबंधी नियम

- एक बार महाविद्यालय में प्रवेश ले लेने के पश्चात् विश्वविद्यालय नियमों के अतिरिक्त अन्य किसी प्रकार से शुल्क वापसी नहीं होगी।
- आर्थिक रूप से कमजोर वर्ग की छात्राओं को पहले पूरी फीस जमा करानी होगी, जिसे कॉलेज उनके दाखिले के बाद नियमानुसार वापस कर देगा।
- महाविद्यालय छोड़ने के एक वर्ष के भीतर सभी प्रकार की बकाया राशि नहीं लेने की स्थिति में कॉशन मनी ज़ब्त कर ली जाएगी।
- शुल्क की सभी रसीदों को जांच के लिए सुरक्षित रखना होगा तथा धरोहर राशि वापसी के समय उन्हें दिखाना होगा।
- महाविद्यालय की संपत्ति अथवा पुस्तकालय की पुस्तकों को छात्राओं द्वारा क्षति पहुंचाए जाने की स्थिति में धरोहर राशि में से कटौती की जाएगी।
- वर्ष 2018-19 के सेमेस्टर सत्र का कैलेंडर दिल्ली विश्वविद्यालय की अधिसूचना के अनुसार होगा।

2.19 REFUND POLICY

- Security Amount will be refunded only through RTGS. Students are required to deposit their account details (Self/Mother/Father) for Refund of security. Account details of any other relation will not be considered.
- No refund of fees is permitted after a candidate is admitted to the College except under University Rules.
- Students belonging to the economically weaker section of the society will have to pay the full fee at the time of admission, which be reimbursed by the college later according to rules.
- All refunds must be claimed within a year leaving the College else the caution money will be forfeited.
- All fee receipts should be preserved for scrutiny and should be produced at the time of refund of the caution money.
- A deduction will be made from the caution money for any damage done by the students to the college property of library books.
- The Calendar for the year 2020-21 under Semester mode shall be followed according to University of Delhi notification.

3. महाविद्यालय

3.1 हमारे बारे में

श्यामा प्रसाद मुखर्जी महाविद्यालय, दिल्ली विश्वविद्यालय का एक प्रतिष्ठित महिला महाविद्यालय है। इसकी स्थापना सन् 1969 में डॉ. श्यामा प्रसाद मुखर्जी की स्मृति में हुई थी।

महाविद्यालय के पास एक बहुत ही निपुण अध्यापक मंडल और उत्कृष्ट आधारभूत सुविधाएं हैं जो 3000 से भी अधिक छात्राओं की आवश्यकताओं को पूरा करती हैं। आधारभूत सुविधाओं और साधनों में शामिल हैं—विशाल भवन, उद्यान, खुले मैदान एवं खेल के मैदान, आधुनिकतम पूर्ण वातानुकूलित सभागार, कंप्यूटरीकृत पुस्तकालय, आधुनिक तकनीक युक्त व्यायामगृह, सुसज्जित कक्षाएं, कंप्यूटर प्रयोगशाला, मनोविज्ञान-प्रयोगशाला, खाद्य और तकनीकी प्रयोगशाला, संगोष्ठी कक्ष, श्रव्य-दृश्य कक्ष एवं बहुत सी अन्य सुविधाएं। हमारे पास एक वैब एक्सेस केंद्र भी है जो पूरी तरह से विद्यार्थियों के प्रयोग के लिए है। सभी प्रयोगशालाएं, संगोष्ठी कक्ष एवं 30 कक्षाएं प्रोजेक्टर की सुविधा से युक्त हैं।

महाविद्यालय मानविकी और वाणिज्य वर्ग में विभिन्न स्नातक और स्नातकोत्तर पाठ्यक्रम प्रस्तावित करता है। महाविद्यालय शिक्षक-प्रशिक्षण कार्यक्रम—बी.एड. एवं बी.एल.एड. भी प्रस्तावित करता है। हमें यह कहने में गर्व है कि श्यामा प्रसाद मुखर्जी महाविद्यालय, दिल्ली विश्वविद्यालय के उन कुछ महाविद्यालयों में से है जिनमें केंद्रीय शिक्षा संस्थान (सी.आई.ई.) के अतिरिक्त बी.एड. पाठ्यक्रम उपलब्ध है।

पूर्णकालिक पाठ्यक्रम उपलब्ध कराने के अतिरिक्त महाविद्यालय सप्ताहांत में नॉन कॉलिजिएट एवं एस.ओ.एल. के केंद्र भी चलाता है। महाविद्यालय में विद्यार्थियों के लिए समाज कल्याण बोर्ड, दिल्ली, द्वारा स्थापित परिवार परामर्श केंद्र भी है।

महाविद्यालय में विद्यार्थियों की जनसांख्यिकी विविध है। दाखिले की प्रक्रिया में आरक्षित वर्गों के लिए सरकारी मानकों का अच्छी तरह पालन किया जाता है। महाविद्यालय में उत्तर-पूर्वी राज्यों का अच्छा प्रतिनिधित्व है। तिब्बत की छात्राओं ने भी संस्था में दाखिला लिया है। महाविद्यालय में दिव्यांग छात्राओं और स्टाफ सदस्यों के लिए आवश्यक सुविधाएं हैं। महाविद्यालय परिसर में आवश्यक आधारभूत संरचना सहायता, जैसे रैंप व्हील चेयर, शौचालय, विशेष फर्श आदि उपलब्ध हैं।

श्यामा प्रसाद मुखर्जी महाविद्यालय, पश्चिमी पंजाबी बाग में स्थित है। यह शिवाजी पार्क मेट्रो स्टेशन के बेहद निकट है। शैक्षणिक रूप से चुनौतीपूर्ण पाठ्यक्रम एवं सफल पाठ्यक्रमेतर वातावरण में महाविद्यालय युवा महिलाओं को आधुनिक विश्व की चुनौतियों का सामना करने योग्य बनाने के लिए प्रतिबद्ध है।

3 COLLEGE

3.1 ABOUT US

SPM College is a well-known women's College of the University of Delhi. It was established in 1969 in the memory of Dr. Shyama Prasad Mukherji.

The College has a highly accomplished faculty and excellent infrastructure that caters to the needs of over 3000 students. The infrastructure and amenities include a spacious building, gardens, sprawling lawns and playgrounds, a state-of-the art fully air-conditioned Auditorium, a fully computerized Library, a well-equipped Gym, well-furnished classrooms, Computer labs, Psychology lab, Food & Technology lab, Seminar hall, Audio Visual room, and various

other facilities. We have a web access centre that is freely accessible for the students. All the labs, seminar hall and 30 classrooms are equipped with projectors.

The College offers various undergraduate and post-graduate courses in Humanities and Commerce streams. The College also offers Teacher's Training Programmes - B.Ed & B.El.Ed. We are proud to say that SPM is among the few colleges of the University of Delhi to have a B.Ed. course outside the Central Institute of Education (CIE), University of Delhi.

Besides offering full-time courses, the College also runs centres for the Non Collegiate Women's Education Board and the School of Open Learning over the weekend. The College has a Family Counselling Centre for students established by the Social Welfare Board, Delhi.

The student demography of the College is heterogeneous. Government norms for the reserved categories are duly followed in the admission process. North-Eastern States are well represented in the College. Students from Tibet are also enrolled in the institution. Special provisions are in place for differently-abled students and staff members. The College provides adequate infrastructure support such as ramp, wheel chairs, washrooms, and special pavements for their movement within the college premises.

SPM College is located in Punjabi Bagh (West), New Delhi. It is well connected by the Shivaji Park Metro Station.

With an academically challenging curriculum and a thriving extra-curricular environment, the College is committed to preparing young women to face the challenges of the modern world.

3.2. विभाग परिचय

अनुप्रयुक्त मनोविज्ञान विभाग

महाविद्यालय में अनुप्रयुक्त मनोविज्ञान विभाग की स्थापना वर्ष 2006 में हुई थी। महाविद्यालय के सबसे नवीन विभागों में से एक होने के कारण इस विभाग का परिपोषण और संवर्द्धन एक पौधे के समान किया गया है जो अब महाविद्यालय के द्वारा प्रस्तावित अन्य पाठ्यक्रमों के साथ उन्नति कर रहा है। विषय के रूप में मनोविज्ञान मानव व्यवहार का वैज्ञानिक अध्ययन है तथा अनुप्रयुक्त मनोविज्ञान के दृष्टिकोणों और निष्कर्षों को मानव व्यवहार एवं अनुभवों की व्यावहारिक समस्याओं के निराकरण में प्रयोग करता है। विभाग छात्राओं को मानव जीवन घटना के अनुसंधान के अवसर उपलब्ध कराता है तथा समाज की घटनाओं के प्रति संवेदनशील भी बनाता है। इसके अतिरिक्त केवल पेशेवर मनोवैज्ञानिक बनने में ही नहीं बल्कि ऐसे उत्तरदायी एवं संवेदनशील व्यक्ति बनने में भी सहायता करता है जो मानव विविधता का सम्मान एवं उसका पोषण करता है।

विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- स्नातक (विशेष)
- सामान्य ऐच्छिक

अनुप्रयुक्त मनोविज्ञान के स्नातक कार्यक्रम को इस प्रकार से निर्मित किया गया है कि यह मनोविज्ञान के विभिन्न उप ज्ञानक्षेत्रों में सैद्धांतिक और प्रायोगिक दोनों में दक्षता प्रदान करता है, जैसे— अनुप्रयुक्त समाज मनोविज्ञान, नैदानिक मनोविज्ञान (संगठनात्मक व्यवहार, शोध—प्रविधि और विकासात्मक मनोविज्ञान) इत्यादि। इनके अनुपूरक रूप में मूल्यांकन एवं शोध के विभिन्न प्रकारों में छात्राओं के प्रशिक्षण के लिए व्यावहारिक पत्र भी सम्मिलित किए जाते हैं। शिक्षण और अधिगम की प्रक्रिया के संवर्द्धन के लिए विभिन्न

शिक्षण प्रविधियों जैसे—केस स्टडी, व्याख्यान, श्रव्य—दृश्य साधन, भूमिका निर्वहण, परियोजना, आन्तरिक प्रपत्र प्रस्तुति, संगोष्ठी विशिष्ट वक्ताओं द्वारा परिचर्चा, फिल्म प्रदर्शन एवं कार्यशालाओं का आयोजन किया जाता है।

महाविद्यालय में सन् 2007 से प्रतिवर्ष मानसिक स्वास्थ्य दिवस आयोजित किया जाता है।

3.2 DEPARTMENTAL PROFILES

Department of Applied Psychology

The Department of Applied Psychology was established in the year 2006 in the college. Being one of the youngest departments of the college it has been nurtured and groomed like a sapling which is now thriving along with other courses offered by the college. Psychology as a subject is the scientific study of human behaviour and applied psychology uses approaches and findings of psychology to resolve practical difficulties of human behaviour and experience. The department offers the students opportunities to probe into the human phenomenon and sensitize them towards the happenings of society and help them not only in becoming professional psychologists but responsible and sensitive individuals who respect & nurture human diversity.

Courses offered by the Department include:

- **B.A. Honours**
- **Generic Elective**

The undergraduate program of Applied Psychology has been designed in such a way that it provides both theoretical as well as practical knowledge in various sub-domains of psychology such as Applied Social Psychology, Clinical Psychology, Organizational Behavior, Research Methodology and Developmental Psychology etc. All these papers are supplemented with practicum papers for training students in different forms of assessment and research. To enhance teaching and learning process, various pedagogical tools are used such as case studies, lectures, audio-visual aids, role-plays, projects, in-house paper presentations, seminars, talks by eminent speakers, movie screenings, and workshops.

MENTAL HEALTH DAY has been organized in the college by the department every year since 2007 where assessment of college students are carried out on various aspects like personality, aptitude, intelligence, self-esteem etc. and feedback and interventions are provided to those who require these and are interested.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Ekta Bhambri Marwaha M.A., Ph.D.	2.	Dr. (Ms.) Suruchi Bhatia M.A., Ph.D.
3.	Dr. (Ms.) Garima Shukla M.A., M.Phil., Ph.D.	4.	Mr. Virendra P. Yadav M.A. (T.I.C.)
5.	Ms. Anamika Rai M.A., M.Phil.	6.	Ms. Houshou Suzen M.A.

वाणिज्य विभाग

वाणिज्य विभाग की स्थापना वर्ष 1977 में बी कॉम (प्रोग्राम) पाठ्यक्रम के साथ हुई थी एवं 1985 से बी.कॉम (विशेष) पाठ्यक्रम भी प्रारंभ हो गया। विभाग योग्य और समर्पित संकाय से संपन्न है, जो अपनी छात्राओं की उत्कृष्टता को निखारने के लिए प्रयासरत है। विभाग

छात्राओं के अकादमिक विकास के उपयुक्त वातावरण निर्माण के लिए 'कॉम-विज़न' का आयोजन करता है जिसके माध्यम से छात्राओं को समूह चर्चा, वार्ता, व्याख्यान, कार्यशाला एवं संगोष्ठियों में भागीदारी के अवसर प्राप्त होते हैं।

अपनी छात्राओं को एम.बी.ए. करने, चार्टर्ड अकाउंटेंट, कंपनी सचिव, कॉस्ट एवं वर्क अकाउंटेंट आदि में दक्ष बनाने के लिए विभाग द्वारा अकादमिक व उद्योग जगत एवं आई.सी.एस.आई., आई.सी.ए.आई. और आई.सी.डब्ल्यू.ए. से जुड़े व्यक्तियों को आमंत्रित किया जाता है।

विश्व के प्रत्यक्ष अनुभवों से साक्षात्कार के लिए विभाग छात्राओं को औद्योगिक भ्रमण पर ले जाता है।

विभाग में एक वाणिज्य सभा है जिसकी सदस्यता वाणिज्य पाठ्यक्रम की सभी छात्राओं के लिए अनिवार्य है। सभा के द्वारा 'कॉम फेस्ट' उत्सव का आयोजन किया जाता है जिसमें एडमैड, वाद-विवाद, सांख्यिकी तंबोला, प्रश्नोत्तरी, प्रपत्र प्रस्तुति, पावर प्वाइंट प्रस्तुति आदि प्रतियोगिताएं की जाती हैं।

विगत वर्षों में हमारी अनेक छात्राओं ने विश्वविद्यालय में स्थान प्राप्त किया है तथा कई छात्राओं ने विभिन्न विषयों में शत-प्रतिशत अंक प्राप्त किए हैं। हमारी भूतपूर्व छात्राएं विभिन्न कंपनियों तथा बैंकों में अच्छे पदों पर कार्यरत हैं और दिल्ली विश्वविद्यालय सहित विभिन्न विश्वविद्यालयों में प्रवक्ता के रूप में भी कार्यरत हैं।

The Department of Commerce

Department of Commerce established in the year 1977 with B.Com (Prog) as its first course. In 1985, B.Com (Hons), the flagship course of the Department also started. Since then, the Department has imbibed the tradition of exploring new frontiers of innovation and knowledge in academics.

The Department is a home to distinguished faculty who strives to combine academic excellence and real world experience with dedication and commitment. The faculty specializes in varied aspects of Commerce and hone the academic skills of students enrolled in its undergraduate courses. The objective of Commerce Department has always been to impart holistic education. It insists on activity based teaching, variety of pedagogy such as lectures, presentations, knowledge based case studies, quizzes, group discussions, debates etc. Students are often taken to educational excursions including visit to SEBI, NSE, Startup Expo etc. so as to enable them to have practical exposure.

The Department has an active Commerce Association, the membership of which is compulsory for all the commerce students. The association has been proactive since its inception for the Department students to participate in its very own Com Fest - the students' festival organized under the aegis of Commerce Association. Students participate in various other intra-Departmental, inter-Departmental and inter-college events and competitions. Not to miss the fun element of learning, fresher's welcome and annual excursions are also organized by the Department.

The Department of Commerce continues to strive for excellence in many ways and has much to be conceited about having an excellent record of alumni placements in various fields. It is heartwarming to know that the graduates are making their Department proud by serving in various multinational companies, academic institutions and other sectors.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Nirmala Tiwari M.Com., M.Phil, Ph.D.	2.	Ms. Renu Gupta M.Com., M.Phil.
3.	Dr. (Ms.) Kamlesh Manwani M.Com., Ph.D.	4.	Dr. (Ms.) Renu Aggarwal M.Com., M.Phil., Ph.D.
5.	Dr. (Ms.) Manjula Grover M.Com., M.Phil., Ph.D.	6.	Dr. (Ms.) Nisha Arora M.A.(Eco.), M.Phil., Ph.D.

7.	Dr. (Ms.) Anju Jain M.Com., Ph.D. L.L.B	8.	Dr. (Ms.) Preeti Rai M.Com., M.Phil., Ph.D.
9.	Dr. (Ms.) Neelam Goel M.Com., M.Phil, Ph.D.	10.	Ms. Rachna Bhorla M.Com.
11.	Ms. Mandeep Kaur M.Com., M.Phil.	12.	Dr. Ms. Prabha Rani M.Com., Ph.D. (T.I.C.)
13.	Ms. Alpana M.Com.	14.	Ms. Renu Yadav M.Com., C.S.

कंप्यूटर विज्ञान विभाग

श्यामा प्रसाद मुखर्जी महाविद्यालय के कंप्यूटर विज्ञान विभाग की स्थापना सन् 1999 में हुई थी। विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- कंप्यूटर विज्ञान में स्नातक (बी.एस.सी.)
- बीए (प्रोग्राम) में कंप्यूटर अनुप्रयोग

कंप्यूटर विज्ञान विभाग का लक्ष्य छात्राओं में गुणवत्तापूर्ण शिक्षा के अवसरों को उपलब्ध कराते हुए उन्हें एक उत्तरदायी व्यवसायी और श्रेष्ठ नागरिक बनाना है। पाठ्यक्रमों की संरचना विद्यार्थियों के विभिन्न रोजगार योजनाओं और विशेष रुचि को ध्यान में रखते हुए कंप्यूटर विज्ञान के क्षेत्र में अकादमिक अनुभव प्रदान करने की दृष्टि से की गई है।

विभाग विभिन्न अंतरानुशासनिक पाठ्यक्रम प्रस्तावित करता है और अनेक विषय जैसे—सिस्टम एडमिनिस्ट्रेशन, वेब डिजाइनिंग, सॉफ्टवेयर इंजीनियरिंग से लेकर ऑपरेशनल रिसर्च, डिजिटल इलेक्ट्रॉनिक्स और टेक्निकल राइटिंग भी इसमें शामिल हैं। अन्य विभाग की छात्राओं के लिए सामान्य ऐच्छिक पाठ्यक्रम, सैद्धांतिक एवं प्रायोगिक दोनों संरचनाओं के अन्तर्गत विषय की संकल्पना की समझ प्रदान करता है।

प्रत्येक वर्ष औसतन 50 छात्राएं ग्रीष्मकालीन प्रशिक्षण और इंटर्नशिप के लिए जाती हैं। विभाग इसमें अनौपचारिक दिशा—निर्देशों और अनुकरणात्मक साक्षात्कारों (साक्षात्कारों के अभ्यासों) द्वारा छात्राओं की सहायता करता है। ऐसे कार्यक्रमों के माध्यम से प्रतिष्ठित कंपनियों और संस्थानों में छात्राओं के नियोजन में सहायता मिलती है। रोजगार के अवसरों को बढ़ाने के क्रम में विभाग उन संस्थानों, कंपनियों और संगठनों की सहायता से संगोष्ठियों एवं ज्ञानवर्द्धक सत्रों को आयोजित करता है जो विद्यार्थियों को सूचित, प्रशिक्षित एवं नियोजित करने के लिए आगे आते हैं।

प्रत्येक अकादमिक सत्र में कंप्यूटर विज्ञान समिति सक्रिय रूप से राष्ट्रीय संगोष्ठियों, सम्मेलनों, प्रपत्र प्रस्तुतियों, एसीएम विद्यार्थी संबंधित गतिविधियों, नवाचारी परियोजनाओं, प्रशिक्षु कार्यक्रमों, कार्यशालाओं, तकनीकी समारोहों, प्रशिक्षणों, समूह निर्माण गतिविधियों और प्रश्नोत्तरी का आयोजन करता है। ऐसी गतिविधियाँ पूरे अकादमिक सत्र के दौरान आयोजित की जाती हैं जिसमें सभी महत्वपूर्ण पक्ष जैसे विषय का परिज्ञान, परिमाणात्मक योग्यता, मौखिक योग्यता, समूह परिचर्चा, मनोमितीय परीक्षण एवं व्यक्तिगत साक्षात्कार इत्यादि सम्मिलित हैं। विभाग के पास अच्छी साधन संपन्न एवं सुसज्जित कक्षाएं हैं और साथ ही इण्टरनेट, श्रव्य उपकरणों एवं दृश्य प्रक्षेपकों (विजुअल प्रोजेक्टर) की सुविधाओं से युक्त कंप्यूटर प्रयोगशालाएं भी हैं।

Department of Computer Science

The Department of Computer Science at SPM College came into being in the year 1999. The Department offers the following courses:

- **B.Sc. (Hons.) Computer Science**
- **Computer Applications in B.A.(Prog.)**

The vision of the Computer Science Department is to create quality learning opportunities amongst students and to make them responsible professionals and good citizens. The courses are designed to provide academic experiences in the field of computer science for students with varied career plans and special interests.

The department offers a range of interdisciplinary courses and covers a variety of subjects from system administration, web designing, software engineering, to operational research, digital electronics and technical writing. For the students of other departments, Generic Elective courses provide the students with an understanding of the concepts both in the theoretical and practical framework.

On an average 50 students every year go for summer training programs and internships. The department helps students to prepare for these through informal guidance and mock interview sessions. This has helped in the placement of many students in reputed companies and institutes. In order to enhance employment opportunities, the department organizes seminars and informative sessions with the help of other institutions, companies, and organizations that come forward to inform, train and recruit the students.

In each academic session the Computer Science Society actively organizes national seminars, conferences, paper presentations, ACM student chapter activities, innovative projects, internship programs, workshops, technical festivals, trainings, team building activities, and quizzes. These activities are conducted all through the academic session covering all crucial aspects like subject knowledge, quantitative aptitude, verbal ability, group discussions, psychometric test and personal interviews etc. The department has good and well-equipped classrooms and computer laboratories with facilities like Internet access, audio aids, and visual projectors.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Ms. Jaya Gera M.C.A. (T.I.C.)	2.	Dr. (Ms.) Pooja Vashishth M.C.A, M.Phil., M.Tech., Ph.D.

अर्थशास्त्र विभाग

अर्थशास्त्र विभाग महाविद्यालय के सबसे पुराने विभागों में से एक है और इसकी स्थापना वर्ष 1969 में हुई थी। वर्तमान में विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- **अर्थशास्त्र में स्नातक**
- **बीए प्रोग्राम में अर्थशास्त्र विषय**
- **अर्थशास्त्र के अतिरिक्त अन्य स्नातक विषयों के लिए सामान्य ऐच्छिक पाठ्यक्रम**

उपर्युक्त सभी पाठ्यक्रमों के मुख्य विषय में व्यक्ति तथा समष्टि अर्थशास्त्र पर बल देते हुए उपभोक्ता व्यवहार की समझ, उत्पादक व्यवहार, धन—सृजन, मूल्य एवं ब्याज दर निर्धारण आदि सम्मिलित है। इसके साथ ही ये पाठ्यक्रम छात्राओं को विकास, रोजगार, बाह्य—प्रखंड संतुलन, राजकीय कर निर्धारण तथा व्यय—नीति के भारतीय आर्थिक अनुभव संबंधी क्षेत्रों से परिचित कराते हैं।

स्नातक (विशेष) पाठ्यक्रम के लिए गणितीय अभिवृत्ति की विशेष आवश्यकता होती है और इसमें गणितीय अर्थशास्त्र, सांख्यिकी एवं अर्थमिति के पत्र सम्मिलित हैं।

स्नातक (विशेष) पाठ्यक्रम में छात्राएं जिन विश्लेषणात्मक साधनों का ज्ञान प्राप्त करती हैं, उनसे उन्हें पर्यावरणीय अर्थशास्त्र, स्वास्थ्य अर्थशास्त्र एवं अंतर्राष्ट्रीय व्यापार के मुद्दों के विश्लेषण की समझ प्राप्त होती है।

हालांकि स्नातक (विशेष) पाठ्यक्रमों के शिक्षण का माध्यम अंग्रेजी है किंतु विषय की बेहतर समझ के लिए प्रायः द्विभाषिक शिक्षण का उपयोग किया जाता है।

विभाग की अर्थशास्त्र सभा अपनी छात्राओं को संकाय सदस्यों के निर्देशन में पाठ्यक्रमेतर गतिविधियों जैसे वाद—विवाद, प्रश्नोत्तरी, चर्चाएं आदि के लिए एक मंच उपलब्ध कराती है।

इन पाठ्यक्रमों द्वारा प्राप्त दक्षता का रोजगार के क्षेत्र में बहुत महत्त्व है और हमारी कई छात्राओं ने बैंकिंग, सॉफ्टवेयर, गैर सरकारी संस्थानों, विद्यालय एवं महाविद्यालय शिक्षण में सफलतापूर्वक रोजगार प्राप्त किए हैं। पिछले कुछ वर्षों में हमारी कुछ छात्राओं ने भारतीय और विदेशी विश्वविद्यालयों के अत्यंत प्रतिष्ठित पाठ्यक्रमों में प्रवेश भी प्राप्त किया है।

Department of Economics

The Department of Economics is one of the oldest departments of the college and was established in 1969. At present the department offers the following courses:

- **B.A. Honours**
- **Economics in B.A. Programme**
- **Generic Elective courses for B.A. Honours in subjects other than Economics.**

The core papers in all these courses cover topics in Microeconomics and Macroeconomics with focus on understanding consumer behavior, producer behavior, money creation, determination of prices, rate of interest etc. In addition these courses also expose students to Indian economic experience in the areas of growth, employment, external sector balance, government taxation and expenditure policy.

The Honors course requires a good deal of mathematical aptitude and includes papers on Mathematical Economics, Statistics and Econometrics. The analytical tools the students learn in the Honors courses enable them to analyze issues in Environmental Economics, Health Economics and International Trade.

The medium of instruction is English for Honors courses, though bilingual teaching is often practiced for a better understanding of the subject.

The Economics Association of the department offers a platform to the students, under the guidance of a faculty member, to organize co-curricular activities like debates, quizzes, discussions etc.

The skills acquired in these courses are highly valued in the job market and many of our students have successfully built their careers in banking, software companies, NGOs and teaching in schools and colleges. In the last few years, some of our students have secured admissions in post graduate courses in some of the prestigious Indian and foreign universities.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Kamlesh Aggarwal M.A., Ph.D.	2.	Dr. (Ms.) N. Lalitha M.A., M.Phil, Ph.D.
3.	Ms. Gita Golani M.A., M.Phil. (T.I.C.)	4.	Dr. (Ms.) Manjeet Kaur M.A., M.Phil, Ph.D.
5.	Ms. Jyotsna M.A., M.Phil.	6.	Mr. Amulaya Kumar M.A.

शिक्षा विभाग

शिक्षा विभाग दो व्यावसायिक कार्यक्रम प्रस्तावित करता है:

- प्राथमिक शिक्षा में स्नातक (बी.एल.एड)– यह चार वर्षीय शिक्षक प्रशिक्षण कार्यक्रम है, जिसमें उन्हीं छात्राओं द्वारा प्रवेश लिया जा सकता है जिन्होंने +2 स्तर की शिक्षा पूरी कर ली है। यह पाठ्यक्रम प्राथमिक स्तर पर पढ़ाने के लिए शिक्षकों को तैयार करता है।
- शिक्षा में स्नातक (बी.एड)– यह दो वर्षीय शिक्षक प्रशिक्षण कार्यक्रम है जिसमें स्नातक अथवा स्नातकोत्तर के बाद प्रवेश लिया जा सकता है। यह उच्च माध्यमिक स्तर तक के लिए शिक्षकों को तैयार करता है।

विभाग अपनी छात्राओं के संपूर्ण विकास के लिए योग्य एवं समर्पित संकाय सदस्यों के निर्देशन में विभिन्न पाठ्यक्रम–एवं–पाठ्यक्रमेतर गतिविधियों के माध्यम से उनके विकास के लिए प्रयासरत है। महाविद्यालय अपनी छात्राओं को आधुनिकतम आधारभूत सुविधाएं व अधिगम–संसाधन उपलब्ध कराता है। एल.सी.डी. प्रोजेक्टर, कंप्यूटर कक्ष और अच्छे पुस्तकालय के साथ विभाग का अपना एक संसाधन कक्ष भी है। यहां कम्प्यूटर की सुविधा, बाल–साहित्य का एक अच्छा संग्रह, किताबें, श्रव्य–दृश्य संसाधन, शिक्षण–खिलौने एवं अन्य शिक्षण अधिगम सामग्री भी उपलब्ध है।

विभाग अपनी छात्राओं को विभिन्न प्रकार के अधिगम अनुभव प्रदान करने का इच्छुक है जिसमें पूरा ध्यान अधिगम प्रक्रिया में सक्रिय भागीदारी पर है। छात्राओं के संवर्धन के लिए राष्ट्रीय स्तर की संगोष्ठियाँ, चर्चाएं, कार्यशालाएं और व्यवसायियों एवं विषय के विशेषज्ञों के साथ उनकी बातचीत आदि का नियमित रूप से आयोजन किया जाता है। विभिन्न संस्थानों का शैक्षणिक भ्रमण दोनों पाठ्यक्रमों की एक अन्य विशेषता है। हमारी छात्राओं ने हमें अपनी उपलब्धियों से हमेशा गौरवान्वित किया है। हमारी बहुत सी छात्राओं ने विश्वविद्यालय में स्थान प्राप्त किया है व हमारी पूर्व–छात्राएं प्रतिष्ठित विद्यालयों और महाविद्यालयों में नियोजित हैं। विभाग का एक नियोजन प्रकोष्ठ भी है जो इस पूरे प्रयास में सहायक है।

विभाग एक ऐसे भविष्य की कल्पना करता है, जहाँ वह सशक्त और सहृदय शिक्षकों का एक नेटवर्क विकसित कर सके, जो अपने समुदाय की चिन्ताओं के प्रति संवेदनशील हों। अपनी छात्राओं को चिंतनशील व्यवसायी और मौजूदा व्यवस्था में परिवर्तन की सूत्रवाहक बनाने के लिए भी विभाग सक्रिय रूप से प्रयासरत है।

Department of Education

The Department of Education offers two professional programmes in Education:

- **Bachelor of Elementary Education (B.El.Ed)** is a four-year teacher preparation programme that can be undertaken by students who have completed +2 level of education. It prepares teachers who are eligible to teach up to the elementary level.
- **Bachelor of Education (B.Ed)** is a two-year teacher preparation programme that can be undertaken by students after graduation or post-graduation. It prepares teachers up to the senior secondary level.

The Department strives to contribute to the holistic development of students, under the able guidance of accomplished and dedicated faculty members who are committed to bringing out the best in their students through a variety of curricular and co-curricular activities. The college offers state of the art infrastructural facilities and learning resources for its students. In addition to classrooms equipped with LCD projectors, the Department also has a Resource Room. It has computer facilities and a rich collection of children's literature, books, audio-visual resources, educational toys and other teaching-learning material.

The department seeks to provide a variety of learning experiences to its students, where the focus is on active engagement in the learning process. National level seminars, panel discussions, workshops and interaction with practitioners and experts from the field are regularly organized for student enrichment. Educational visits to various organisations are another highlight of both the programmes. We have many university position holders and our alumni are well placed in reputed schools and colleges. The department has an active placement cell which supports this endeavour. The activities of the deptt. are documented in the biannual e-newsletter 'Safar' that is available on the college website.

The Department envisions a future wherein it can nurture a network of empowered and compassionate teachers who are sensitive towards the community. It actively strives towards this vision by encouraging students to become reflective practitioners and agents of change in the existing system. In translating this vision into reality. Our deptt. has initiated a path breaking beyond the classroom programme in collaboration with NSS and neighborhood schools.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Veena Kapoor M.A., M.Ed., Ph.D.	2.	Dr. (Ms.) Krishna Priya M.A., M.Phil., Ph.D.
3.	Dr. (Ms.) Gagandeep Bajaj M.Sc., M.Ed., M.Phil., Ph.D	4.	Ms. Shivani Arora M.A., M.Ed. (T.I.C.)
5.	Dr. (Ms.) Deepa Idnani M.A., M.Ed., M.Phil.	6.	Dr. (Ms.) Vandana Ghai M.Sc., M.Ed., Ph.D.
7.	Dr. (Ms.) Mamta Rajput M.A., M.Ed., Ph.D.	8.	Dr. (Ms.) Toolika M.A., M.Ed., M.Phil., Ph.D.
9.	Ms. Neeta Arora M.A., M.Ed., M.Phil.		

Department of English

The department of English believes in student-centered pedagogy. A wide range of activities outside the class supplements classroom teaching. We have an active 'study circle' that conducts academic activities such as student seminars, lecture series by distinguished academics and study sessions where faculty and students get together for brainstorming sessions on a wide range of topics. The Department holds an annual student inter-college seminar and lit-fest, Jabbarvochy. We have a book club where books outside the canon are read and discussed. We also have a movie club that organises film screenings related to texts taught in class or any other that might interest students. We also bring out a newsletter, "Conscientia", While the student co-ordinators of all these clubs are mostly from the Department of English, we encourage students of all disciplines to participate in our literary events.

The faculty is diverse with a wide range of interests and specializations. We have theater practitioners, translators and researchers but what we most pride ourselves on is our ability to relate to our students and help them bring out the best in themselves. Students who undertake research based projects are intensively supervised and encouraged to present papers at seminars organized by the academia.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Nita N. Kumar M.A., M.Phil., Ph.D.	2.	Ms. Renu Mehta M.A., M.Phil. (T.I.C.)
3.	Ms. Manpreet Kaur M.A., M.Phil.		

पर्यावरण अध्ययन विभाग

पर्यावरण अध्ययन विभाग की स्थापना 2014 वर्ष में हुई। दिल्ली विश्वविद्यालय में स्नातक स्तर पर अनिवार्य कोर मोड्यूल पत्र के रूप में पर्यावरण अध्ययन विषय का प्रारम्भ हुआ। प्रथम वर्ष की प्रत्येक छात्रा के लिए यह पत्र पढ़ना अनिवार्य है। युवाओं को शिक्षित करना तथा छात्राओं एवं समाज के मध्य जागरूकता उत्पन्न करना इस पत्र का उद्देश्य है। यह पत्र पारिस्थितिकी तन्त्र, जैव विविधता, प्राकृतिक संसाधन एवं प्रदूषण जैसे विभिन्न पर्यावरणीय विषयों तथा मृदा संरक्षण, वन, ऊर्जा एवं वन्यजीवन संबंधी रणनीतियों के साथ पर्यावरण के अन्य सामाजिक मुद्दों पर केन्द्रित है। अपनी स्थापना के समय से विभाग निरंतर महाविद्यालय परिसर में वृक्ष-गणना, सौर वीथी विद्युत् लगाना तथा छात्राओं को उनके आस-पास के वातावरण के प्रति जागरूक करने जैसे कार्यों में संलग्न है। विभाग द्वारा वर्ष भर अन्तर्महाविद्यालय स्तर पर प्रश्नोत्तरी, रंगोली, नारा-लेखन तथा प्रज्ञापक-पत्र-निर्माण आदि प्रतियोगिताएं आयोजित की जाती हैं। विभाग पर्यावरण अध्ययन के प्रसार में संलग्न है तथा व्याख्यान, कक्षा गतिविधि के रूप में वृत्तचित्र फिल्मों का चित्रपटीकरण, यमुना, अरावली, जैव विविधता उद्यान, ऊर्जा शोध संस्थान (टेरी) तथा अन्य पर्यावरणीय रुचि के महत्वपूर्ण स्थलों आदि के भ्रमण के माध्यम से पर्यावरण के प्रति जागरूक करता है। विभाग में एक ईको क्लब भी है, जो छात्रोन्मुख कार्यक्रमों में सक्रिय रूप से संलग्न है।

Department of Environmental Studies

The Department of Environmental Studies was established in the year 2014. As a compulsory core module a paper on environmental studies was started in University of Delhi at undergraduate level. Every student in the Ist year of her

study read this paper. This paper aims to educate the youth and to create awareness among students and society. The paper focuses on various environmental issues such as ecosystem, biodiversity, natural resources, pollution, and other social issues of environment with strategies for conservation of soil, forest, energy and wildlife. The department since its establishment has conducted tree census of the college campus, installed solar street light to make the student aware about the surrounding environment. The department all throughout the year is involved in conducting inter-college quiz, rangoli, slogan writing and poster making competitions. The department is also engaged in disseminating environment education and awareness through lectures, screening of documentary movies as classroom activity, conduction of field trips to Yamuna and Aravalli Biodiversity Park and The Energy Research Institute (TERI) and other important places of environment interest. The department has Eco Club which is also actively involved in student oriented programmes.

S. No.	Faculty Members
1.	Dr. Sonal Bhatnagar M.Sc. (Environmental Science & Botany), Ph.D (Ad-hoc.)

खाद्य प्रौद्योगिकी विभाग

खाद्य प्रौद्योगिकी विभाग अतिरिक्त दक्षता एवं स्वरोज़गार के अवसर प्रदान करने के उद्देश्य से बी.ए. (प्रोग्राम) की छात्राओं के लिए खाद्य तकनीक पाठ्यक्रम प्रस्तावित करता है। विभाग द्वारा सैद्धान्तिकी के साथ ही खाद्य विज्ञान, बेकिंग तकनीक और फल एवं सब्जियों के संरक्षण तकनीक के क्षेत्र में प्रायोगिक अनुप्रयोगों के माध्यम से छात्राओं को दक्ष बनाया जाता है।

प्रस्तुत पाठ्यक्रम को सी.बी.सी.एस. पाठ्यक्रम के अनुसार उद्योगों की आवश्यकताओं के अधिक अनुकूल बनाने और विस्तृत रोज़गार के अवसर प्रदान करने की दृष्टि से संशोधित किया गया है। विभाग नियमित रूप से संगोष्ठियों और कार्यशालाओं का आयोजन करता है जिनसे छात्राओं को खाद्य तकनीक के क्षेत्र में हुए नवीन विकासों को जानने के अवसर उपलब्ध होते हैं और उद्योगों तथा अकादमिक विशेषज्ञों के साथ विचार-विमर्श का अनूठा अवसर भी प्राप्त होता है।

विभाग के पास अधिगम प्रक्रिया को सुगम बनाने के लिए व्यावसायिक 'ओवन कम डी हाईड्रेटर' से युक्त प्रयोगशाला है। छात्राएं विक्रय-सह प्रदर्शनी का आयोजन करती हैं जहाँ वे प्रयोगशाला में तैयार किये गये बेकरी उत्पादों, संरक्षित एवं प्रसंस्कृत उत्पादों का विक्रय करती हैं। यह उनके लिए थोक उत्पादन, पैकेजिंग, लागत निर्धारण और विक्रय की प्रक्रिया को समझने में सहायक होता है।

Department of Food Technology

The Department of Food Technology, offers Food Technology to B.A. Programme students with the aim of providing additional skills and self-employment opportunities. Along with theory, skill is imparted through application in areas of Food Science, Baking Technology, Fruit and Vegetable Preservation Technology.

The syllabus has been revised under CBCS to make it more suitable to needs of industry and provide wider career choices.

The department conducts seminars and workshops on regular basis, which gives students an opportunity to learn about new areas of development in the field of Food Technology and also provides them with a brilliant opportunity to interact with experts from industry as well as academia.

The Department also has a well-equipped laboratory and a commercial oven cum dehydrator to aid the learning process. The students hold exhibition cum sale where they sell the bakery products, preserves and dehydrated products prepared in the laboratory and this helps them to understand the finer details of bulk production, packaging, costing and selling.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Meenu Aggarwal M.Sc., Ph.D. (T.I.C.)	2.	Ms. Mamta Marwah M.Sc., B.Ed., Diploma in Distance Education

भूगोल विभाग

भूगोल मानविकी का एक महत्वपूर्ण विषय है जिसका विविध क्षेत्रों में अनुप्रायोगिक अवसरों के साथ सैद्धान्तिक एवं व्यावहारिक महत्व है। भूगोल विभाग की स्थापना बी.ए. (प्रोग्राम) के विद्यार्थियों के लिए वर्ष 1994-95 में हुई थी। वर्ष 2018 से इस विषय में बी.ए. आनर्स की भी पढ़ाई शुरू हुई है। पाठ्यक्रम में पूरा ध्यान मुख्यतः भौतिक, मानवीय, आर्थिक, सामाजिक-सांस्कृतिक और पर्यावरणीय पक्षों पर रहता है। इस पाठ्यक्रम में विभिन्न सरणियों के विषय जैसे-प्रादेशिक योजना तथा विकास, भूमि प्रयोग तथा कृषि, नगरीय तथा सामाजिक भूगोल, जीआईएस तथा रिमोट सेंसिंग, मानचित्रण के साथ ही विस्तृत कंप्यूटर दक्षता, शोध तथा विश्लेषणात्मक कौशल भी शामिल है।

हम भूगोल की शिक्षा में तकनीक के महत्व से परिचित हैं और इसीलिए हम सभी आवश्यक दृश्य एवं श्रव्य उपकरण अपनी छात्राओं को उपलब्ध कराते हैं। महाविद्यालय में भूगोल की एक प्रयोगशाला है जो विश्व मानचित्रों, स्थानाकृति पत्रों, मौसम मानचित्रों और ग्लोब प्रतिरूपों से संपन्न है। शिक्षण अनुभव को समृद्ध करने के लिए विभाग द्वारा पारम्परिक कक्षा शिक्षण के साथ ही निरंतर चर्चा एवं परिचर्चा सत्रों का आयोजन किया जाता है। विभाग के शिक्षक सक्रिय रूप से पूरे अकादमिक सत्र के दौरान कार्यशालाओं, संगोष्ठियों तथा अकादमिक सम्मेलनों को आयोजित करते हैं।

Department of Geography

Geography is an important subject of humanities that has both practical and theoretical value with application opportunities in diverse areas. The Department of Geography was established in the year 1994-95 for B.A. Programme students. From 2018 College is introducing B.A. (Hons.) in Geography. The focus of the curriculum is mainly upon physical, human, economic, sociocultural and environmental aspects. It incorporates a diverse array of subjects namely Regional Planning and Development, Land Use and Agriculture, Urban & Social Geography, GIS & Remote Sensing, Cartography along with the wide ranging computer, research and analytical skills.

We understand the importance of technology in teaching geography and we provide the students with all the necessary visual and audio aids. The college is equipped with a Geography Lab rich with world maps, topographic sheets, weather maps, and models of globe. To enrich the learning experience the department constantly holds open discussion & interaction sessions along with conventional classroom teaching. Faculty of the department actively organizes workshops, seminars and academic conferences throughout the academic session.

S. No.	Faculty Members
1.	Dr. (Ms.) Rachna Dua M.Sc., B.Ed., M.Phil., Ph.D. (T.I.C.)

हिन्दी विभाग

श्यामा प्रसाद मुखर्जी महाविद्यालय का हिंदी-विभाग छात्राओं के सम्पूर्ण विकास के लिए प्रतिबद्ध है। विभाग द्वारा हिंदी-विशेष व हिंदी-अनुशासन पाठ्यक्रमों के अतिरिक्त बी०ए० प्रोग्राम, बी०कॉम० प्रोग्राम, सामान्य ऐच्छिक, कौशल संवर्धन एवं अनिवार्य हिंदी परीक्षा (CTH) में भी हिंदी का पठन-पाठन किया जाता है।

विभाग की एक संस्था है 'साहित्यिकी', जिसके द्वारा समय-समय पर साहित्यिक-साँस्कृतिक गतिविधियों का आयोजन किया जाता है। इसके अतिरिक्त यू०जी०सी० व अन्य संस्थाओं के सहयोग से भी कार्यक्रमों का आयोजन किया जाता है। महाविद्यालय की पत्रिका 'श्यामा' के 'हिंदी-खण्ड' का संपादन व समय-समय पर पत्रिका के मुख्य-संपादक की भूमिका भी हिंदी-विभाग के ही किसी सदस्य द्वारा निभाई जाती है, जिसमें तृतीय वर्ष से चुनी गई छात्रा को भी संपादक की भूमिका में रखा जाता है। इसके अतिरिक्त विभाग द्वारा हिंदी-ई-पत्रिका 'सुगंधिका' भी प्रकाशित की जाती है। विभाग के पास अपना हिंदी पुस्तकालय भी है। हिंदी-विशेष से चुनी गई दो छात्राएँ, विभाग के किसी सदस्य की देख-रेख में पुस्तकालय का कार्य संभालती हैं।

क्रमांक	संकाय सदस्य	क्रमांक	संकाय सदस्य
1	डॉ. देवकी हांडा, एम.ए., एम.फिल, पीएच.डी.	2	डॉ. गीता शर्मा, एम.ए., एम.फिल, पीएच.डी.(प्रभारी)
3	डॉ. वसुंधरा राय, एम.ए., एम.फिल, पीएच.डी.	4	डॉ. साधना शर्मा, एम.ए., एम.फिल, पीएच.डी. (प्राचार्या, कार्यवाहक)
5	डॉ. मीनू गेरा, एम.ए., एम.फिल, पीएच.डी.	6	डॉ. शगुन अग्रवाल, एम.ए., एम.फिल, पीएच.डी.
7	डॉ. शिवानी जॉर्ज, एम.ए., एम.फिल, पीएच.डी.	8	डॉ. पूनम सिंह, एम.ए., एम.फिल, पीएच.डी.



इतिहास विभाग

इतिहास विभाग की स्थापना सन् 1969 में हुई थी। विभाग के संकाय सदस्य विविध अकादमिक क्षेत्रों जैसे कि स्त्री अध्ययन, विरासत संसाधन प्रबंधन, अप्रवास अध्ययन, पुरातत्त्व, बौद्ध अध्ययन, जीवनिर्वा, शिक्षा का इतिहास, ललित कला एवं पर्यावरणीय अध्ययन इत्यादि में विशेषज्ञ हैं। विषय आधारित प्रशिक्षण के अलावा विभाग छात्राओं को विभिन्न सामाजिक मुद्दों के प्रति संवेदनशील बनाने का भी प्रयास करता है। विभागीय संस्था इतिहास परिषद् के अन्तर्गत विभागीय गतिविधियों जैसे कि परिचर्चा एवं संगोष्ठी का आयोजन किया जाता है। इतिहास परिषद् नियमित तौर पर स्मारकों, संग्रहालयों पुरातात्विक उत्खननों एवं ऐतिहासिक स्थलों के लिए शैक्षणिक भ्रमण का भी आयोजन करती हैं। रोजगार संबंधी परामर्श सत्र एवं कानूनी-जागरूकता कार्यशाला विभाग की नियमित विशेषताएं हैं। वार्षिक इतिहास प्रश्नोत्तरी, विभागीय समाचार पत्र और दलित अध्ययन मंडली हमारी प्रस्तावित कार्य योजना में सम्मिलित है। छात्राओं के बहुमत के आधार पर अंग्रेजी अथवा हिंदी में से किसी एक भाषा को शिक्षण के माध्यम के रूप में प्रयुक्त किया जाता है।

Department of History

The Department of History was established in 1969. The Department faculties have specializations in varied academic fields like Gender Studies, Heritage Resource Management, Migration Studies, Archaeology, Buddhist Studies, Biographies, History of Education, Fine Arts, and Environmental Studies etc.

Apart from discipline centered training, the department tries to sensitize students to various social issues. Towards this end departmental activities like discussions & seminars are organized under the aegis of the History Society. The History society regularly organizes trips, visits & excursions to historical monuments, museums, archaeological excavations and historical sites. Career Counselling Sessions and Legal Awareness Workshops are a regular feature of the departmental calendar. An Annual History Quiz, a Departmental Newsletter and a Dalit Study Circle are on our proposed agenda. The medium of instruction for classroom teaching will be only one (either Hindi or English) depends on the choice of the majority.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Dr. (Ms.) Shubha Parmar M.A., M.Phil., Ph.D.	2.	Ms. Anita Gupta M.A., M.Phil., L.L.B
3.	Ms. Anita Kumari M.A., M.Phil.	4.	Dr. (Ms.) Kavita Gaur M.A., M.Phil., Ph.D.
5.	Dr. Nirmala Shah M.A., M.Phil. Ph.D	6.	Dr. Vijay Kumar M.A., M.Phil., Ph.D.
7.	Dr. (Ms.) Chayanika Uniyal M.A., M.Phil. Ph.D.	8.	Dr. Supriya Sinha. M.A. Ph.D (T.I.C)
9.	Dr. (Ms.) Ritu Bhagat. M.A., M.Phil., Ph.D.	10.	Ms. Amrita Singh. M.A., M.Phil (on study leave)

मानव विकास एवं परिवार सशक्तीकरण

मानव विकास और परिवार सशक्तीकरण विषय-पत्र स्नातक (प्रोग्राम) में प्रस्तावित विषय-पत्रों में से एक है। प्रथम दो सत्र जीवनकाल के दौरान मानव विकास और विशेष रूप से बाल विकास के अध्ययन से संबंधित हैं। अन्य पत्र स्त्री सशक्तीकरण, बाल अधिकार तथा प्रारंभिक बाल-संरक्षण हैं। इस महाविद्यालय में विशेष रूप से हमारे विभाग के लिए एक सुसज्जित प्रयोगशाला और साथ ही एक विभागीय पुस्तकालय है। विभागीय गतिविधियों में कम लागत वाले शिक्षण उपकरणों के निर्माण पर कार्यशालाओं, कानूनी साक्षरता, रंगमंच कार्यशाला का आयोजन सम्मिलित है। विभाग पूरे अकादमिक सत्र के दौरान व्याख्यानों के लिए सम्मानित वक्ताओं को आमंत्रित करता है। छात्रों को व्यावहारिक प्रशिक्षण देने के लिए प्रत्येक अकादमिक सत्र में अल्पावधि के लिए नर्सरी विद्यालयों में भी भेजा जाता है। इस विषय की महत्ता इस तथ्य में निहित है कि यह बच्चों और महिलाओं से संबंधित विकासात्मक और सामाजिक-आर्थिक मुद्दों को समझने में बहुत ही प्रासंगिक है और उनके दैनिक जीवन में वास्तविक रूप में महत्वपूर्ण है। यह विषय व्यावसायिक अभिमुखता लिए हुए है और हमारी छात्राएं नर्सरी विद्यालयों, गैर-सरकारी संगठनों और यहाँ तक कि राष्ट्रीय महिला एवं बाल कल्याण-कार्यक्रमों में भी रोजगार प्राप्त करती हैं।

Department of Human Development and Family Empowerment (HDFE)

Human Development and Family Empowerment (HDFE) is one of the subjects offered in B.A. Programme. The first two semesters deal with Human Development through the life span and Child Development in particular. Other papers include Empowerment of Women, Child Rights, Early Childhood Care and Education, Children with Special Needs.

The college has a well-equipped laboratory exclusively for our department and a departmental library.

The activities of the department include workshops on preparation of Low cost Teaching Aids, Legal literacy, Theater Workshop etc. The department invites esteemed speakers for talks all through the academic session. The students are also exposed to an element of practical training by being placed in Nursery schools for a short duration in each academic year. The strength of the subject lies in the fact that it is very relevant to understand developmental and socio- economic issues related to children and women and is as such of value in the realities of their daily lives.

The subject has a vocational orientation and students find employment in Nursery schools and NGOs and even in National Welfare Programmes for Women and Children

S. No.	Faculty Members	S. No.	Faculty Members
1.	Ms. Sarita Sobti M.Sc. (TIC)	2.	Ms. Superna Gupta M.Sc., M.Phil.

गणित विभाग

श्यामा प्रसाद मुखर्जी महाविद्यालय में गणित विभाग की स्थापना 1972 में हुई थी। गणित विभाग निम्नलिखित पाठ्यक्रम प्रस्तावित करता है-

- बी.एस.सी. (ऑनर्स) गणित

- बी. एस–सी (ऑनर्स) गणित की छात्राओं के लिए एस.ई.सी पाठ्यक्रम
- बी.ए (ऑनर्स), बी.एस.सी (ऑनर्स) कम्प्यूटर विज्ञान तथा बी.कॉम. (ऑनर्स) की छात्राओं के लिए जेनेरिक पत्र के रूप में गणित
- बी.ए. प्रोग्राम (गणित)
- बी.एल.एड. की छात्राओं के लिए लिबरल वैकल्पिक पत्र के रूप में गणित

विभाग में विषय के गहन ज्ञान से युक्त अति योग्य शिक्षक हैं। शिक्षकों की विशेषज्ञताओं की विविधता हमारे विभाग की विशेष क्षमता है। विभाग छात्राओं की गणितीय अवधारणाओं तथा उनके दैनन्दिन प्रयोगों को स्पष्टता व प्रोत्साहन प्रदान करने हेतु आई.सी.टी सुविधाओं तथा मैथेमेटिका व मैक्सिमा जैसे सॉफ्टवेयर का व्यापक रूप में प्रयोग करता है। विभाग की क्रियात्मक कक्षाएँ अति समृद्ध हैं जो तर्कपरक और प्रमेयपरक चिन्तन के विकास में छात्राओं की सहायता करती हैं।

विभागीय सभा वर्ष भर प्रतिष्ठित गणितज्ञों तथा शिक्षाविदों द्वारा संगोष्ठियाँ, कार्यशालाएँ, व्याख्यान—माला तथा वृत्ति—परामर्श—सेवाएँ आयोजित करती है। हमारा उद्देश्य पत्र प्रस्तुति, गणितीय प्रश्नोत्तरी, वाद—विवाद तथा प्रज्ञापक—पत्र—निर्माण आदि अंतर्महाविद्यालयीय प्रतियोगिताओं द्वारा छात्राओं का सर्वांगीण विकास करना है। छात्राओं को अपने शिक्षकों के मार्गनिर्देशन में शोध आधारित प्रकल्पों तथा विभिन्न अंतर्महाविद्यालयीय पत्र—प्रस्तुतियों व अन्य क्रियाकलापों के लिए भी प्रोत्साहित किया जाता है। प्रतिवर्ष द्विदिवसीय वार्षिक गणित उत्सव 'सुप्रीमा' का आयोजन भी किया जाता है। इसके अंतर्गत प्रतिष्ठित गणितज्ञों के व्याख्यान तथा अंतर्महाविद्यालयीय कार्यक्रम आयोजित किये जाते हैं। विभाग में प्रतिवर्ष विद्यार्थी परिषद् का भी निर्वाचन किया जाता है तथा वर्ष 2016–2017 से निरंतर भूतपूर्व छात्राओं का सम्मेलन भी किया जा रहा है।

Department of Mathematics

The Department of Mathematics was established in the college in 1972. The department offers the following courses

- **B.Sc. (Hons.) Mathematics**
- **Skill Enhancement courses (SEC) to students of B.Sc. (Hons) Mathematics**
- **Generic Elective (GE) courses in Mathematics for students of B.A. (Hons.)/ B.Sc. (Hons) Computer Science / B.Com(Hons.)**
- **B.A (Prog.) with Mathematics**
- **Liberal Optional papers in Mathematics for B.El.Ed. students**

The department has highly competent faculty with in-depth knowledge of the subject. The diversity in field of specialization of the faculty members is a major strength of our department. The department extensively uses ICT Facilities and Software's like Mathematica and Maxima to help students visualize and appreciate the mathematical concepts and their applications in everyday life. The practical classes are very enriching and help in development of logical and rational thinking.

The mathematics association “Suprema” organizes Seminars, workshops, Lecture Series and Career Counselling sessions by Eminent Mathematicians and Academicians throughout the year. Our primary focus is holistic development of students which is achieved through Inter-College/Intra-College competitions like Paper Presentation, Mathematical Quiz, Debates and Poster making. The students are encouraged to do Research based projects under supervision of our faculty and participate in various Inter College Paper presentations and co-curricular activities.

Annual Mathematics Fest is organized every year. It is two day program involving workshop/lecture by eminent mathematicians and Intercollege / Intra college events. Department elects Students Council every year. Alumni meet is a regular feature since 2016-17.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Ms. Ravi Mohan Ahuja M.A., M.Phil. (TIC)	2.	Ms. Alpana Rastogi M.Sc., M.Phil.
3.	Ms. Neeru Jain M.A., M.Phil.	4.	Ms. Tripti M.A., M.Phil.

संगीत विभाग

महाविद्यालय में सन् 1972 में संगीत विभाग स्थापित किया गया। यहाँ गायन एवं वादन (सितार) दोनों श्रेणियों में संगीत सिखाया जाता है। यहाँ निम्नलिखित पाठ्यक्रमों में एक विषय के रूप में संगीत प्रस्तावित है।

- बी.ए. (प्रोग्राम)
- बी.ए. विशेष के लिए सामान्य इलेक्टिव

विभाग की एक सक्रिय संगीत सभा 'संगीतिका' भी है। अंतःकक्षीय प्रतियोगिताओं के आयोजन के अतिरिक्त 'संगीतिका' वार्षिकोत्सव का आयोजन भी कराती है, जिसमें प्रख्यात कलाकारों को अपने कौशल, कड़ी मेहनत एवं लगन के प्रदर्शन के लिए आमंत्रित किया जाता है। यह समारोह केवल विभाग की छात्राओं के ज्ञान का विस्तार ही नहीं करता बल्कि पूरे महाविद्यालय के लिए एक समृद्ध सांस्कृतिक कार्यक्रम का रूप ले लेता है।

संगीत विभाग का विषय के रूप में कैरियर के पहलू पर लगातार जोर रहता है, जिससे छात्राओं को इस विषय के माध्यम से मनोरंजन उद्योग तथा शिक्षा में खुलने वाले रास्तों को पहचानने में सहायता मिल सके। हमारी छात्राओं में से कई छात्राओं ने अपनी एम.ए., एम. फिल., पी.एच.डी. सफलतापूर्वक पूरी की है। कई छात्राएं विद्यालयों एवं महाविद्यालयों में नियोजित हैं और कई छात्राओं को आकाशवाणी, दूरदर्शन के कार्यक्रमों में प्रस्तुति का अवसर भी प्राप्त होता रहता है।

Department of Music

The Music department was established in the college in 1972. The department offers music in both categories - Vocal and Instrumental (Sitar). It offers music as a subject in following courses:

- B.Programme
- Generic Elective for B.A. Honors

The department also has an active music society, SANGITIKA. Apart from organizing inter-class competition, Sangitika also organizes an annual function where eminent artists are invited to showcase their skill, hard work and perseverance. The function not only expands the knowledge of the students of the department but also becomes an enriching cultural event for the whole college.

Music department constantly emphasizes the career aspect of the subject, helping the students identify the various avenues that the discipline opens to them in the entertainment industry and academia. Many of our students have successfully completed M.A., M.Phil. & Ph.D. Students have found placements in schools & colleges and also got opportunities to perform in AIR and Doordarshan programmes.

S. No.	Faculty Members
1.	Ms. Shruti Kalra M.A., M.Phil. (TIC)

दर्शनशास्त्र विभाग

दर्शनशास्त्र को बी.ए. प्रोग्राम में एक वैकल्पिक विषय के रूप में प्रस्तावित करने हेतु सन् 1974 में यह विभाग स्थापित किया गया। सन् 1995 में महाविद्यालय में दर्शनशास्त्र में बी.ए. विशेष प्रारम्भ किया गया और इस प्रकार यह महाविद्यालय इस पाठ्यक्रम को प्रस्तावित करने वाले दिल्ली विश्वविद्यालय के कुछ चुनिंदा महाविद्यालयों में शामिल हो गया।

वर्तमान में, विभाग में दर्शनशास्त्र में बी.ए. विशेष तथा विविध प्रकार के विषयों का शिक्षण होता है जैसे—तर्कशास्त्र, नीतिशास्त्र, पाश्चात्य दर्शन, यूनानी दर्शन, भारतीय दर्शन, सामाजिक और राजनैतिक दर्शन, धर्मदर्शन, नारीवाद, मन (बुद्धि) के दर्शन आदि। विभाग बी.ए. प्रोग्राम की छात्राओं के लिए अनुशासन के रूप में और अन्य बी.ए. विशेष की छात्राओं के लिए सामान्य इलेक्टिव और एस. ई.सी. का भी पाठ्यक्रम प्रस्तावित करता है। विभाग में अंग्रेजी तथा हिन्दी दोनों माध्यमों में अध्यापन कार्य होता है।

विभाग की अपनी एक दार्शनिक सभा भी है जिसकी सदस्यता लेना बी.ए. विशेष की छात्राओं के लिए अनिवार्य तथा बी.ए. प्रोग्राम की छात्राओं के लिए वैकल्पिक है। संस्था समस्त शैक्षणिक सत्र में विभिन्न प्रकार के कार्यक्रमों और गतिविधियों से विद्यार्थियों का ज्ञान वर्धन करती है, वाद-विवाद, संगोष्ठियों, कार्यशालाओं और अनेक प्रतियोगिताओं का आयोजन भी करती है। संस्था प्रख्यात शिक्षाविदों तथा संबंधित क्षेत्र के पेशेवरों को महाविद्यालय की छात्राओं को व्याख्यान देने के लिए भी आमंत्रित करती है।

पाठ्यक्रम के साथ-साथ दर्शनशास्त्र की छात्राओं को विश्लेषणात्मक और तार्किक संवाद में भी प्रशिक्षित किया जाता है जो उन्हें विभिन्न प्रवेश परीक्षाओं में तथा अन्य प्रतियोगियों से भी एक कदम आगे रखता है। इस तरह के कौशल छात्राओं को तार्किक विचार एवं सुसंगत अभिव्यक्ति में समक्ष बनाने के लिए हैं, जो उन्हें अपने करियर की तलाश करने में सहायता प्रदान करते हैं। यहाँ छात्राएं वह ज्ञान भी प्राप्त कर रही हैं, जो उन्हें एक आत्मनिर्भर शिक्षित मनुष्य बनाने के लिए आवश्यक है।

Department of Philosophy

The Department was established in 1974 to offer Philosophy as an optional subject in B.A. Programme. In 1995, the college started B.A. Honors in Philosophy and joined a group of few select colleges of Delhi University to offer this course.

Presently, the Department offers B.A. Honors in Philosophy and teaches a diverse range of subjects such as Logic, Ethics, Western Philosophy, Greek Philosophy, Indian Philosophy, Social and Political Philosophy, Philosophy of Religion, Feminism, Philosophy of mind, etc. The Department also offers philosophy as a discipline for B.A. Programme students and Generic Elective Course to students of other Honors courses. The Department teaches in both English and Hindi medium.

The Department also has a Philosophy Association. The membership is compulsory for Honors students and optional for B.A. Programme students. The Association conducts various events like debates, seminars, workshops, and essay competitions throughout the academic year. The association also invites eminent academicians and field professionals to deliver lectures to college students.

Along with the curriculum, the students of Philosophy are trained in analytical and logical reasoning, which gives them an edge over their competitors in various entrance exams. Such skills enable the students to gain logical thought and coherent expression, which assist them in the pursuit of their professional careers. The students are also equipped with the knowledge required to become a liberated educated person.

S. No.	Faculty Members
1.	Dr. (Ms.) Hansi Bisht M.A., Ph.D. (TIC)

शारीरिक शिक्षा विभाग

शारीरिक शिक्षा विभाग, सैद्धांतिक और प्रायोगिक रूप में निम्नलिखित पाठ्यक्रम प्रस्तावित करता है—

- बी.एल.एड द्वितीय वर्ष (स्वास्थ्य एवं शारीरिक शिक्षा)
- स्नातक विषयों के लिए सामान्य ऐच्छिक (इलेक्टिव) पाठ्यक्रम

विभाग छात्राओं को अपनी प्रतिभा—प्रदर्शन के साथ उन्हें प्रशिक्षित, मेहनती और सफल पेशेवर के रूप में संवारने हेतु निरंतर कार्यरत है। महाविद्यालय में खेल के राष्ट्रीय स्तर के बेहतरीन और खुले मैदान हैं। छात्राओं को बस पास, नवीनतम खेल उपकरण और सामग्री के साथ प्रतिदिन जलपान भी उपलब्ध कराया जाता है। खेल के क्षेत्र में उत्कृष्ट प्रदर्शन करने वाली शैक्षणिक व्यय वहन करने में अक्षम छात्राओं को महाविद्यालय वित्तीय सहायता भी प्रदान करता है। महाविद्यालय विभिन्न खेलों जैसे हॉकी, खो-खो, कबड्डी, बॉलीवाल, बेसबाल, बास्केटबाल, लॉन टेनिस, हैंडबॉल, सॉफ्टबॉल, जुडो, ताईकमांडो, और वजन प्रशिक्षण में छात्राओं के प्रशिक्षण के लिए वर्ष भर राष्ट्रीय स्तर के खेल—प्रशिक्षकों को आमंत्रित करता है।

छात्राओं को सम्पूर्ण शारीरिक प्रशिक्षण उपलब्ध कराने के लिए यहां एक सुसज्जित व्यायामशाला भी है। महाविद्यालय वर्ष भर अनेक अंतर्महाविद्यालय स्तर की प्रतियोगिताओं का आयोजन करता है। हमारे महाविद्यालय की छात्राओं ने राष्ट्रीय और अंतर्राष्ट्रीय दोनों स्तरों पर प्रदर्शन करते हुए विभिन्न खेलों में चैम्पियनशिप जीती है। महाविद्यालय इन छात्राओं को खेलों में पेशेवर खिलाड़ी के रूप में ही नहीं बल्कि रेल—सेवा तथा दिल्ली एवं हरियाणा पुलिस में नियोजित देखकर गौरवान्वित अनुभव करता है।

Department of Physical Education

The Department of Physical Education offers theory and practical papers to the students of the following course:

- B.El.Ed. II year (Health and Physical Education)
- Generic elective for B.A. (Hons.)

The department is constantly engaged in grooming students to display their talents along with training them to be hardworking and successful professionals. The college is equipped with national level and well-maintained sports ground and fields. The students are provided with latest sports equipment and gear along with daily refreshment and bus passes. The college also extends financial aid to the students who show excellence in sports and are unable to support their education. The department invites National-level coaches to train the students for various games throughout the year, Hockey, Kho-Kho, Kabbadi, Volleyball, Baseball, Basketball, Lawn tennis, Handball, Softball, Weight training, Athletics, Judo, Taekwondo, Yoga and Aerobics.

The College also has a well-equipped gym for students, to provide them with the space for complete physical training.

The College organizes various Inter-college competitions throughout the academic year.

The students of our college have performed and won championships at both national and international level. The college takes pride in the fact that these students are not only advancing as sports professionals but are also placed in Railways, Delhi Police and Haryana Police.

S. No.	Faculty Members
1.	Dr. Kavita (Phy. Edu.) (Ad-hoc)

राजनीति शास्त्र विभाग

हमारे महाविद्यालय में राजनीतिशास्त्र विभाग की स्थापना वर्ष 1969 में हुई। विभाग इस बात पर बहुत गौरवान्वित है कि उसका संकाय और छात्राएं लोकतांत्रिक विचार पद्धति एवं देश के संघर्ष में भागीदार हैं और ऐसा वे अंतः कक्षा वाद-विवाद एवं चर्चाओं के माध्यम से करते हैं जो प्रायः गंभीर और सुचिंतित अकादमिक प्रपत्रों और फलतः परिवर्तनकारी कार्यों में परिणत हो जाते हैं। प्रत्येक सत्र में विभाग द्वारा छात्र संगोष्ठियां आयोजित की जाती हैं जिनके संयोजन का संपूर्ण दायित्व छात्राएं निभाती हैं। विभाग की अद्भुत शक्ति युवा छात्राओं को आलोचनात्मक विवेचन हेतु प्रशिक्षित करते हुए उनमें परिवेश को विश्लेषित करने की समझ पैदा करने में निहित है। वर्तमान में विभाग का संकाय एक ओर युवा और सक्षम तथा दूसरी ओर वरिष्ठ तथा अनुभवी शिक्षाविदों के सुंदर संगम से युक्त है। संकाय की शोध एवं शिक्षण के क्षेत्र में बहुविध रुचियां हैं जो गहनता से विभाग की अकादमिक गतिविधियों में शामिल हैं। छात्राओं के पाठ्यक्रम में सिद्धांत और प्रयोग दोनों शामिल हैं। विभाग द्वारा संगोष्ठी, व्याख्यान, कार्यशालाएं, वाद-विवाद, प्रश्नोत्तरी, प्रपत्र प्रस्तुति, फिल्म प्रदर्शन जैसे अनेक कार्यक्रम भी आयोजित किए जाते हैं। विभाग की सबसे महत्वपूर्ण भूमिका छात्राओं के करियर परामर्श में है ताकि वे अपने नियत लक्ष्य को प्राप्त कर सकें।

Department of Political Science

The Department of Political Science of our College was established in 1969. The department is very proud of the fact that its faculty and students add the multitude of democratic voices and struggles that dot the country and do so by initiating debates and discussions within the classroom that often lead to mature and well-reasoned academic papers and eventually even activist work. The department conducts regular student seminars in each semester, sponsored by the Department but organized solely by the students themselves. The department's unique strength lies in training young

women to think critically and analyse the world around them. Today, the Department is a fine mixture of young and competent faculty on the one hand and the senior and experienced faculty on the other hand. The faculty has varied research and teaching interests and is keenly involved in academic activities of various kinds. The courses that students undertake engage both with theory and practice. The Department also organizes various events like lectures, seminars, workshops, debates quiz, paper presentation, movie screening etc. Above all the department is actively involved in counselling the students so that they are able to realize their cherished goals.

S. No.	Faculty Members	S. No.	Faculty Members
1.	Ms. Neerja Dhawan M.A., M.Phil.	2.	Dr. (Ms.) Anju Jhamb M.A., M.Phil., Ph.D.
3.	Dr. (Ms.) Zeenat Ara M.A., Ph.D.	4.	Ms. Shubha Sinha M.A., M.Phil. (On Study Leave)
5.	Dr. (Ms.) Chanderkanta K. Mathur M.A., M.Phil., Ph.D.	6.	Mr. Raj Kumar Fulwariya M.A., M.Phil.
7.	Dr. (Ms.) Urmil Vats M.A., M.Phil., Ph.D.	8.	Dr. (Ms.) Priti Chahal M.A., M.Phil., Ph.D.
9.	Dr. Kshetrimayum Subarta Singh M.A., M.Phil., Ph.D. (TIC)	10.	Dr. (Ms.) Namita Kumari M.A., M.Phil., Ph.D.
11.	Ms. Rajni Bala M.A., M.Phil.	12.	Mr. Sanjeev Kumar M.A., M.Phil.
13.	Dr. (Ms.) Amna Mirza M.A., M.Phil., Ph.D.		

संस्कृत विभाग

हमारे महाविद्यालय में संस्कृत विभाग का आरंभ महाविद्यालय की स्थापना के साथ ही सन् 1969 में हुआ। विभाग निम्नलिखित पाठ्यक्रम प्रस्तुत करता है—

- बीए (विशेष) संस्कृत
- बीए (प्रोग्राम) में संस्कृत
- स्नातकोत्तर स्तर पर संस्कृत

संस्कृत अनुशासन बहुत विविध है। पाठ्यक्रम का बल मूलतः साहित्य (प्राचीन एवं आधुनिक), पाणिनीय व्याकरण, भारतीय दर्शन, भारतीय वैज्ञानिक धरोहर, भारतीय तर्कशास्त्र, वादविद्या, संस्कृत भाषाविज्ञान, वैदिक साहित्य, सौन्दर्यशास्त्र, रंगमंच एवं साहित्यशास्त्र, प्राचीन गणित विज्ञान एवं खगोलशास्त्र, धर्मशास्त्र, पुरालेख विद्या एवं प्राचीन शिलालेखों का अध्ययन, प्राचीन भारतीय राजनीति, वर्तमान में विकसित संगणनात्मक संस्कृत, व्यक्तित्व-विकास तथा पटकथा लेखन पर है। हम छात्राओं को साहित्य के विविध रूपों एवं शैलियों के प्रभावग्रहण में दक्ष बनाने एवं भारत की समृद्ध बौद्धिक परंपरा से परिचित कराने के लिए प्रयासरत हैं। अन्य

विभागों की छात्राओं के लिए हम सामान्य ऐच्छिक (जेनेरिक) पाठ्यक्रम प्रस्तावित करते हैं जो स्वभावतः अंतरानुशासनिक हैं तथा उन्हें एक अतिरिक्त अध्ययन क्षेत्र में भी दक्ष बनाते हैं। इनमें सम्मिलित हैं— भारतीय संस्कृति एवं सामाजिक मुद्दे, भारतीय मनीषा में व्यष्टि, परिवार तथा समुदाय, भारतीय दर्शन के मूल सिद्धांत एवं भारतीय सौंदर्यशास्त्र आदि। हम सभी पूर्वस्नातक छात्राओं के लिए संस्कृत को आधुनिक भारतीय भाषा पाठ्यक्रम के रूप में भी प्रस्तावित करते हैं। शिक्षार्थी की आवश्यकतानुरूप शिक्षण—माध्यम हिंदी, संस्कृत अथवा अंग्रेजी होता है। अपनी रुचि अथवा आवश्यकता के अनुसार छात्राएँ परीक्षा में लेखन के माध्यम के रूप में संस्कृत के अतिरिक्त हिन्दी अथवा अंग्रेजी का विकल्प भी चुन सकती हैं। जिन छात्राओं ने 10+2 के स्तर तक संस्कृत विषय नहीं पढ़ा है, वे भी संस्कृत विशेष में प्रवेश ले सकती हैं तथा बीए (प्रोग्राम) स्तर पर संस्कृत का चुनाव कर सकती हैं। बी.ए. प्रोग्राम संस्कृत में प्रवेश लेने वाली छात्राओं को अधिकतम 5%-10% तक की छूट दी जा सकती है। विभागीय सभा छात्राओं के कौशल—संवर्द्धन हेतु कई अंतः एवं अंतर—महाविद्यालय स्तर के कार्यक्रम आयोजित करती है जिनमें शामिल हैं—सस्वर श्लोक पाठ प्रतियोगिता, प्रश्नोत्तरी, संभाषण, वाद—विवाद, अभिनय, काव्यालि एवं निबंध लेखन। समय—समय पर हम अपनी छात्राओं को अकादमिक भ्रमण पर भी ले जाते हैं। प्रत्येक वर्ष शिक्षकों के साथ छात्राओं को भी महाविद्यालय पत्रिका श्यामा के संस्कृत खंड के संपादन का अवसर प्राप्त होता है। परीक्षा में उत्कृष्ट अंक प्राप्त करने वाली छात्राएँ छात्रवृत्ति भी प्राप्त करती हैं।

Department of Sanskrit

The Department of Sanskrit in our college came into being in the year 1969, with the establishment of the college in the same year. The Department offers following courses:

- |) B.A. Honours in Sanskrit|
- |) Sanskrit in B.A. Programme|
- |) M.A. in Sanskrit|

The discipline of Sanskrit is highly diversified. The focus of the curriculum is mainly on : Literature (classical and modern), Paninian Grammar, Indian Philosophy, Indian Scientific Heritage, Indian Logic and Science of Debate, Sanskrit Linguistics, Vedic Literature, Aesthetics, Theatre and Poetics, Ancient Mathematics and Astronomy, Dharmashastra, Epigraphy and Paleography, Ancient Indian Polity, Computational Sanskrit, Personality Development and script writing. We attempt to enable students to appreciate different forms and genres of literature and to become aware of the rich intellectual traditions of India.

For the students of other departments we offer Generic Elective courses which are of interdisciplinary nature and aim to enrich students in an additional field of study. They include, Indian Culture and Social Issues; Individual, Family and Community in Indian Social Thought; Fundamentals of Indian Philosophy; and Aesthetics. We also offer Sanskrit a MIL for all undergraduate students. The medium of instruction is Hindi, Sanskrit or English, as per the requirements of the students. Mode of examination can be Hindi, English & Sanskrit. The students who have not studied Sanskrit in the 10+2 level are also eligible for admission in Sanskrit (Honors) as well as Sanskrit (Programme) courses. Those girls who will take admission in B.A. Programme in Sanskrit can get 5%-10% relaxation in Marks.

Our Departmental Association conducts many co-curricular activities at inter-college and intra college levels for students to hone their skills in areas such as shloka recitation, quiz, speech, debate, acting, kaavyaali and essay writing.

Occasionally we take our students for academic excursions also. Brilliant students will get scholarship also. Every year students along with teachers are given an opportunity to edit the Sanskrit Section of the College magazine 'Shyama'.

S. No.	Faculty Members
1.	Dr. Amit Kumar Sharma M.A., Ph.D (TIC)

समाजशास्त्र विभाग

समाजशास्त्र विभाग बी.ए. (प्रोग्राम) पाठ्यक्रम के साथ 1990 में स्थापित किया गया था। छात्रों को समाज शास्त्रीय अवधारणाओं और सिद्धान्तों से परिचित कराते हुए उस सैद्धान्तिक समझ को जीवन के वास्तविक अनुभवों से जोड़ना और संबंधित करना सिखाकर पाठ्यक्रम दोहरे दायित्व का निर्वाह करता है। समाजशास्त्र छात्रों को दैनिक घटनाओं को एक व्यापक परिप्रेक्ष्य में देखने और समाज को और बेहतर एवं समालोचनात्मक तरीके से समझने के लिए प्रोत्साहित करता है।

समाजशास्त्र का परिचय, भारत का समाजशास्त्र, समाजशास्त्रीय अवधारणाएं तथा समाजशास्त्रीय अन्वेषण की प्रविधियां जैसे प्रपत्र बी.ए. प्रोग्राम पाठ्यक्रम में शामिल हैं। ये प्रमुख पत्र विषयों की एक विस्तृत शृंखला जैसे संस्कृति, समाजीकरण, जाति, वर्ग, जनजाति, गांव, महिलाओं के आंदोलन, दलित आंदोलन, सांप्रदायिकता, धर्मनिरपेक्षता तथा प्राचीन विचारकों जैसे कार्ल मार्क्स, एमिल दुर्खीम एवं मैक्स वेबर आदि को समाहित करते हैं। समाजशास्त्र के अध्ययन के द्वारा छात्रों समाज में प्रचलित असमानता और अन्याय पर प्रश्न करना सीखती हैं। यह बेहतर और विकसित समझ उनके व्यक्तित्व विकास में मदद करती है।

संकाय छात्रों को पुस्तकों की परिधि से बाहर का ज्ञान देने की दिशा में कठिन परिश्रम करता है। कक्षा व्याख्यान समसामयिक समाजिक घटनाओं के संदर्भों से भरे होते हैं। शिक्षण में फिल्मों, समाचार पत्रों और पोस्टरों आदि के प्रयोग पर हमारा बल रहता है। मूल्यांकन एक सतत प्रक्रिया है जो नियत कार्यों, प्रस्तुतियों, परियोजनाओं, परीक्षणों और परीक्षाओं के माध्यम से किया जाता है। अनुशिक्षण वैचारिक स्पष्टता की स्थापना और उनके संदेहों का निदान करने के लिए आयोजित किये जाते हैं।

Department of Sociology

The department of Sociology was established in 1990 with the B.A. Programme course. The focus of the course is two-fold: to introduce main sociological concepts and theories to the students and to relate and link the theoretical understanding to the actual experiences of life. Sociology inspires the students to view daily events from a larger perspective and to understand society in a critical way.

B.A. Programme includes papers such as Introduction to Sociology, Sociology of India, Sociological Theories and Methods of Sociological Enquiry. These Core papers cover a wide range of topics like culture, socialization, caste, class, tribe, village, women's movements, Dalit movement, communalism, secularism, and classical thinkers such as Karl Marx, Emile Durkheim and Max Weber. Through the study of Sociology, students learn to question the inequalities and injustices prevalent in society. This evolved understanding helps in their personality development.

The faculty strives towards giving knowledge that is beyond books. Classroom lectures are full of references to the current social events. We rely heavily upon the use of movies, newspapers, posters etc. Evaluation is a continuous process that takes place through assignments, presentations, projects, tests and examination. Tutorials are held to establish conceptual clarity and clear their doubts.

S. No.	Faculty Members
1.	Ms. Kulbir Kaur M.A., M.Phil. (TIC)

- Rules Given in Departmental Details are subject to change as per to Delhi University Rules

SHYAMA PRASAD MUKHERJI COLLEGE ACTIVITIES 2019-20

Department of Applied Psychology



Department of Commerce



Department of Computer



Department of Economics



Department of Education



Department of English



Department of EVS



Department of Food Technology



Department of Geography



Department of Hindi



Department of History



Department of Mathematics



Department of Music



Department of Philosophy



Department of Political Science



Department of Sanskrit



Department of Sociology



ADD ON COURSES



GOLDEN JUBILEE (1969-2019)



ALUMNI



**Harpreet Kaur
Dhillon**
International Educator



Divya Saini
PGT (English)
Delhi Government School



Priyanka
Assistant Professor
SPM College, D.U.



Ashema Hasti
Assistant Professor
Mata Sundari College, D.U.



Charru Hasti
Senior Project Consultant
IIT Delhi



Dr. Rouble Sharma
Assistant Professor
Mata Sundari College, D.U.



Bhavika Mittal
Psychologist, (AIIMS)
Delhi



Vandana Seth
Vice-Principal
Sanfort World School



Dr. Deepa
Assistant Professor
Sri Aurobindo College, D.U.



Priyanka Yadav
Senior Commander
Air India



Priya Gupta
Assistant Professor,
Maharaja Agrasen College, D.U.



Webinars

In this time of corona pandemic when we are bound to home, our educational activities did not stop. Here are the glimpses.



Department of Mathematics

organizes

LIVE WEBINAR ON GOOGLE MEET
A STEP TOWARDS SELF RELIANCE:MOOCs

MAY 22, FRIDAY
11AM-12 NOON

Register at: <https://bit.ly/2Y0dp0S>



Resource person: Dr Gurpreet Singh Tuteja

Coordinator
Dr. Virendra Pratap Singh

Convenor
Mrs Tripti Anand

Patron
Dr. Sadhna Sharma

Principal



DEPARTMENT OF COMMERCE
SHYAMA PRASAD MUKHERJI COLLEGE
UNIVERSITY OF DELHI

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with **Zoom**



20th
APR

11:30AM
-1:30PM

REGISTER NOW!

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Certificate will be given to all the participants.

SHYAMA PRASAD MUKHERJI COLLEGE
(UNIVERSITY OF DELHI)

in Collaboration with

EVERCORE CONSULTANTS
presents
WEBINAR on

EMPLOYABILITY & SOFT SKILLS

30th June Tuesday | 11:30 AM



SHUTOSH SHARMA, MBA
Promotor and a Financial Consultant at Evercore Consultants



CA PANKAJ GOEL
Financial Management Specialist for ADB Funded Assignment for Tamil Nadu



PATRON
DR. SADHNA SHARMA
PRINCIPAL

REGISTRATION LINK <http://shorturl.at/AGR19>

GOOGLE MEET LINK <https://meet.google.com/zew-nooo-suu>

YOUTUBE LINK <https://rb.gy/7rn4te>

SHYAMA PRASAD MUKHERJI COLLEGE FOR WOMEN

University of Delhi

Presents National Webinar On

"E-Governance In Colleges"

Join Webinar via Google Meet

Participants : Teaching and Non Teaching Staff

Dates : 14- 16 June 2020
Time : 10:00 am - 01:00 pm

Patron
Dr. Sadhna Sharma
Principal

IQAC Coordinator Dr. Veena Kapur **Convenor** Dr. Virender Yadav **NAAC Coordinator** Dr. Pratima

Programme Schedule

Day	Session	Topic	Resource Person
Day 1 14/06/2020	1st	Implementation of E-Governance in various departments - overview of the initiative - Administrative Perspective	Ms. Kiran Mukherjee
	2nd	Assessing and Budget with NAAC Perspective	Dr. Veena Kapur
Day 2 15/06/2020	1st	State University of Andhra Pradesh with NAAC Perspective	Ms. Kiran Mukherjee
	2nd	Implementation of E-Governance in Workplaces and its benefits	Dr. Veena Kapur
Day 3 16/06/2020	1st	E-Governance with NAAC Perspective	Dr. Veena Kapur
	2nd	Implementation of E-Governance	Dr. Veena Kapur

All Participants are required to register for Webinar






श्री प्रसाद मुखर्जी महिला महाविद्यालय
दिल्ली विश्वविद्यालय, दिल्ली

एवं
एक राज्य तकनीकी शिक्षा बोर्ड
मानव संसाधन विकास विभाग
भारत सरकार

एवं संयुक्त आयोजन में आयोजित

-द्विदिवसीय राष्ट्रीय वेब गोवर्दी

ए और प्रशासन के क्षेत्र में तकनीकी का
ए एवं तकनीकी शिक्षा बोर्ड का संयोज

Three Day National Web
in
Subject :- "Advance usage of official language of education and administration in the technical terminology"

DATE:- 25-27 JUNE 2020
TIME:- 11A.M. TO 2 P
(ON GOOGLE MEET)

संयोजक
डॉ. सविता शर्मा
प्रिंसिपल
श्री प्रसाद मुखर्जी महिला महाविद्यालय

CO-ORDINATOR
DR. SADIKA SHARMA
PRINCIPAL
SHYAMA PRASAD MUKHERJI COLLEGE

SHYAMA PRASAD MUKHERJI COLLEGE FOR WOMEN

University of Delhi

IQAC
Presents webinar on

"Transformative Power of Mentoring"

Date - 9 May 2020
Time - 3:00 PM - 4:00 PM

Join webinar via Google meet
ONLY FOR TEACHING FACULTY

For Registration: [CLICK HERE](#)



Speaker - Dr. Pratibha Jolly
FNASc: FinaP (IAP, UK)
Academic Consultant, NAAC
Former Principal, Miranda House
University of Delhi



Patron - Dr. Sadhna Sharma
Principal
Shyama Prasad Mukherji College
University of Delhi

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S. No.	Event	Organized by / Convener(s)	Collaborators / Sponsored / Supported	No. of Days / Dates	Dignitaries	Topic
1.	Webinar	SPM College , IQAC	--	1 day 7 April 2020	Resource Person: Dr. Namita Rajput, Principal, SAC (E), University of Delhi	Art of Thesis Writing
2	Webinar	SPM College , Dept. of Applied Psychology	--	1 day 14 April 2020	--	Designing Questionnaire : A Research Tool
3	Webinar	SPM College , Dept. of Commerce	--	1 day 20 April 2020	CS G.P. Madaan Managing Partner, Advocate and solicitors	Liquidation of companies and Insolvency & Bankruptcy Code
4	Webinar	SPM College , Dept. of Food Technology	--	1 day 27 April 2020	Ms Shilpa Joshi , Registered Dietician, Mumbai Diet and Health Care Centre, Vice- President , Indian Diet Association.	Designing Questionnaire : A Research Tool
5	Webinar	SPM College , Dept. of Applied Psychology	--	1 day 28 April 2020	Dr. Ramesh Chander Sharma Educational Technology & Learning Recourses, School of Global Affairs AUD	Effective use of ICT tools in online teaching-learning
6	Web Release Ceremony of Annual Magazine	SPM College , Dept. of Geography	--	1 day 4 May 2020	Dr. Rakhi Parijat , Associate Professor , Miranda House	
7	Webinar	SPM College , IQAC	--	1 day 9 May 2020	Dr. Pratibha Jolly , FNASc, FInstP (IoP, UK), Academic Consultant, NAAC	Transformative Power of Mentoring
8	Webinar	SPM College , Dept. of Commerce	--	1 day 18 May 2020	--	Preparing for Job Interviews in the Times of COVID19
9	Webinar	SPM College , Dept. of Mathematics	--	1 day 22 May 2020	Dr. Gurpreet Singh Tuteja Associate Professor , Zakir Hussain College	A Step Towards Self Reliance : MOOCS
10	Webinar	SPM College , SPMC Alumni Association	--	1 day 23 May 2020	Mr. Parth Shukla, MCT Co-Founder, 9LedgePro	Online Safety and Cyber Security
11	Webinar	SPM College , Department of English PMC Alumni Association	--	1 day 27 May 2020		Inter-college Students' Webinar on Caste, Gender, and Literature
12	Webinar	SPM College , IQAC	--	3 day 14-16 June 2020	Ms. Kiyaa Mukherji	E-Governance in Colleges

13	Webinar	SPM College , Department of Hindi	Commission for Scientific and Technical Terminology (CSTT) MHRD	3 day 25-27 June 2020	--	Advance usage of official language in the field of education and administration in the context of technical terminology
14	Webinar	SPM College , Department of Commerce	Evercore Consultants	1 day 30 June 2020	1.Mr. Ashutosh Sharma, MBA Consultant and Financial Promoters at Evercore 2.CA Pankaj Goel, Financial Management Specialist for ABD funded assgn. at TN	Employability and Soft Skills
15	Faculty Developme nt Programme	SPM College	Teaching Learning Centre (Under MHRD scheme of Pandit Madam Mohan Malaviya National Mission on Teaching and Learning)	13-19 July 2020	1.Dr. Sacchidanand Joshi Member Secretary, IGNCA	Emerging Trends Of Pedagogy In Literature And Social Science

3.4 वार्षिकोत्सव

फरवरी/मार्च माह के दौरान वार्षिकोत्सव का आयोजन किया जाता है। इस कार्यक्रम में छात्राओं को पाठ्यक्रम व पाठ्यक्रमेतर गतिविधियों में श्रेष्ठता हासिल करने के लिए पुरस्कृत किया जाता है। आयोजन की शोभा बढ़ाने के लिए अकादमिक, कला, राजनीति आदि से विशिष्ट व्यक्तियों को आमंत्रित किया जाता है।

3.4 ANNUAL DAY

The college celebrates its Annual Day in the month of Feb/March. Students are awarded prizes for achieving excellence in academic and co-curricular activities. Distinguished personalities from the fields of academics, arts, politics etc. are invited to grace the occasion.

3.5 खेल-दिवस

महाविद्यालय खेल के विभिन्न क्षेत्रों में उत्कृष्ट प्रदर्शन करने वाली छात्राओं को सम्मानित करने के लिए फरवरी/मार्च माह के दौरान वार्षिक खेल समारोह का आयोजन करता है। इस दिन शारीरिक शिक्षा विभाग अनेक खेलों का आयोजन करता है जिसमें छात्राएं, प्राध्यापकगण एवं प्रशासनिक स्टाफ पूरे उत्साह के साथ भाग लेते हैं।

3.5 SPORTS DAY

The college holds its annual sports meet in the month of Feb/March to honor students who have achieved excellence in various fields of sports. On this occasion The Department of Physical Education organizes various sporting events in which students, teachers and administrative staff participate with great enthusiasm.

3.6 AWARDS, SCHOLARSHIPS AND FINANCIAL ASSISTANCE

S. No.		S. No.	
1.	Best All Round Student of the Year A Final year student who is exceptionally good at studies as well as in co-curricular activities with an all-round personality is chosen for this prize.	2.	Principal's Medal To encourage the students, the Principal of college awards medals to the toppers of various courses.
3.	Shobha Rani Bose Memorial Award The award is given to the student who tops the list of successful candidates in English (Hons) in the college each year in the University Examination securing not less than 50% marks in aggregate.	4.	Shakuntala Gupta Memorial Award The award is presented in the form of a silver medal to the student who gets highest marks in History (Hons.) I, II & III years.
5.	Hari Kishan-Sushila Kapoor Merit Cash Award It is awarded in cash each year to those students who get the highest marks in I,II& III year of B.A (Prog.) and B.Com (Prog.) separately with minimum 60 % in aggregate .In case there is more than one student with equal marks the amount is equally distributed amongst them.	6.	K.L Goomer Memorial Award Three awards are given to the students who top in Maths (Hons) I,II& III year securing not less than 60 % marks in aggregate.

7.	Sardar Arjan Singh Memorial Award This award is given in the form of trophy to the topper of B.El.EdI V th year.	8.	Mrs. Harbans Kaur Memorial Award This award is given to the student for securing highest marks in Applied Psychology (Hons.) III rd year.
9.	Mrs. Adarsh Manocha Memorial Award This is awarded to Needy & Meritorious Students.	10.	Mrs. Usha Aggarwal Tejaswani Award This award is given to those students who secure highest marks in B.Com.
11.	Engineer Mukesh Kumar Memorial Award It is awarded in cash to the students who get highest marks in B.A (Prog)) III year and B.Com (Prog.) III year.	12.	Best Sports Woman Trophy Dr. Naresh Kumar former treasurer of College G.B., awards a trophy of Best Sports Woman of the college in memory of his brother Engineer Mukesh Kumar.
13.	Smt. Sita Devi Durga Memorial Award This award is given in the form of a shield to the best artist of the Dramatic Society 'Navrang' and also Cash award is given to: <ul style="list-style-type: none"> • The topper of Hindi (H) III Year • The topper of Hindi (H) II Year • A student of BA(Prog.) III Year getting highest marks in Hindi. 	14.	Sh. Subhash Virmani Memorial Cash Award This award is given to students who get the highest marks in B.Com. (Hons.) I year, II Year & III Year securing not less then 70% marks in the aggregate. Another award is given to the topper of B.Com Prog. III Year with min 65% marks.
15.	Shri B.R. Grover Memorial Award Two scholarships are given each year to needy and academically bright students in History. One trophies are given to academically bright students of History.	16.	Shri Vijaya Chandola Memorial Award One cash award is given to the student of English (Hons.) Ist year who gets the highest marks in the subject. Another cash award is given to the best student of Music.
17.	Mrs. Asha & Prof. G. S. Saharia Memorial Award This award is given to the First & Second position Holder of B.A. (Hons.), Philosophy III rd year. The award is divided in a 60:40 ratio between the two winners.	18.	Smt. Narayani Devi Parashar Memorial Award This award is given in the form of a trophy to the student who gets the highest marks in B.A. (Hons.) History III year.
19.	Smt. Kanti Devi Kaushik Memorial Award This trophy is given to the student securing the highest marks in History II nd Year Hours.	20.	Smt. Punita Kapoor Memorial Scholarship For Needy Meritorious Students.
21.	Shri Sultan Chand Memorial Scholarship It shall be awarded strictly by merit to students of all three years of B.Com (Hons.) securing at least 70%. The prize is divided in a 60:40 ratio between the 1st and 2nd rank holders.	22.	Smt. Sushma Gupta Memorial Scholarships Five attractive scholarships are given every year to needy and academically bright and upcoming students. This scholarship is open to students from any subject.
23.	Shri S. M. Puri Memorial Scholarships Five Scholarships are given each year to needy students. Three Trophies are given to academically bright and upcoming students. These Scholarships are open to all the students.	24.	Shri C.K. Kapahi Memorial Scholarship In this scholarship, a cash prize of Rs. 2500/- each will be provided to two students. This scholarship is open to students from any subject.
25	Smt. Jyotsna Kanungo Memorial Award A cash prize of Rs 2500/- and a trophy will be provided to the Topper students of B.Com (H) in the subject Company Law/ Corporate Law. A cash prize of Rs 2500/- will be provided to the Topper students of B.Com (P) in the subject Company Law/ Corporate Law.		

सम्बल – आर्थिक सहायता प्रोग्राम

1. आर्थिक दृष्टि से कमजोर छात्राओं के लिए आंशिक अथवा पूर्ण रूप से शुल्क में छूट दी जाती है। शुल्क में छूट के लिए आवेदन निर्धारित प्रपत्र पर जमा कराना होगा जो लेखा विभाग से प्राप्त किया जा सकता है। इसके साथ मजिस्ट्रेट अथवा सिविल अधिकारी/नियोक्ता द्वारा सत्यापित आय प्रमाण पत्र होना आवश्यक है। अच्छी तरह से भरे गए आवेदन इस वर्ष अगस्त तक लेखा विभाग में जमा कराए जा सकते हैं।
2. शुल्क में छूट अच्छे आचरण, नियमित उपस्थिति एवं अध्ययन में संतोषजनक प्रगति पर निर्भर करता है यदि विद्यार्थी इनमें से किसी भी शर्त का उल्लंघन करता पाया जाता है तो यह वापस ली जा सकती है।
3. अनुसूचित जाति एवं अनुसूचित जनजाति की छात्राओं को दिल्ली प्रशासन के शिक्षा निदेशालय से पोस्ट मैट्रिक छात्रवृत्ति प्रदान की जाती है। आवेदन पत्र महाविद्यालय के कार्यालय से प्राप्त होंगे। कार्यालय में जमा करने से पूर्व ये आवेदन पत्र पूरी तरह से भरे हुए एवं आवश्यक दस्तावेजों/प्रमाणपत्रों से युक्त होने चाहिए।
4. सभी आवेदन पत्र महाविद्यालय के कार्यालय से निःशुल्क प्राप्त होंगे। उपर्युक्त छूटों के अतिरिक्त छात्रा सहायता कोष से तदर्थ अनुदान भी दिया जाता है। जो छात्राएं यह सहायता प्राप्त करना चाहती हैं उन्हें छात्रा सहायता समिति के संयोजक से संपर्क करना होगा।
5. दिल्ली प्रशासन, दिल्ली विश्वविद्यालय अथवा अन्य एजेंसियों द्वारा दी जाने वाली छात्रवृत्तियों की जानकारी समय-समय पर महाविद्यालय के सूचना पट पर उपलब्ध कराई जाती है।
6. महाविद्यालय की जरूरतमंद छात्राओं को श्री विजय चंदोला मेमोरियल कोष से अनुदान प्रदान किया जाता है।

SAMBAL- Financial Assistance Program

1. Partial or full fee concession may be granted to the economically weak students. Application for fee concession must be submitted on the prescribed form obtainable from the Accounts Section, duly supported by an income certificate attested by the Magistrate/Civil Officer/Employer. The application complete in all respects must be submitted to the accounts section, latest by August in the year.
2. Fee concessions granted are subject to good conduct, regular attendance and satisfactory progress in studies and may be withdrawn anytime if a student is found neglecting any of these.
3. Students belonging to Scheduled Caste/Scheduled Tribes are awarded Post-Matric Scholarships by the Directorate of Education, Delhi Administration. Forms will be available in the College Office. These should be filled in neatly, accompanied by necessary certificates/documents before submission in the office.
4. All forms will be available in the college office free of charge. In addition to the above concessions, ad-hoc grants may be given from "Student Aid Fund". Students desiring to avail this aid must contact the Convener of Students Aid Committee.
5. Notices of scholarships granted by Delhi Administration, University of Delhi or other agencies are displayed on the College Notice Board from time to time as and when they are received.
6. Shri Vijay Chandola Memorial Fund is given to the needy students of the college.

3.7 Our Toppers

College Toppers (2019)

FIRST YEAR		
NAME	COURSE	DIVISION
VASUNDHRA DUTTA	APP PSYCHOLOGY	I
VIDHU GUGNANI	APP PSYCHOLOGY	I
SHYLA AGGARWAL	ECONOMICS	I
CHARVEE VOHRA	ECONOMICS	I
DIVYA AGGARWAL	ENGLISH	I
MUSKAN RAJPUT	GEOGRAPHY	I
JEENAT	HINDI	I
KOMAL DALAL	HISTORY	I
KANIKA GUJRAL	HISTORY	I
KRITI DWIVEDI	PHILOSOPHY	I
LOVENESH CHAUDHARY	POL. SCIENCE	I
HIMANSHI GUPTA	SANSKRIT	I
DIKSHA BATRA	B.COM(P)	I
SAACHI	B.COM(P)	I
SAKSHI	B.COM(P)	I
PREETI	B.COM(H)	I
BHAWNA TARKAR	B.SC(H)MATHS	I
VAISHNAVI CHAUDHARY	B.SC(H)CS	I
GITANJALI	B.A(P)	I
SALONI JINDAL	B.EL.ED	I
NILISHA SINGH	B.ED.	I

Third/Fourth Year		
NAME	COURSE	DIVISION
Bhavya Gandhi-16/0276	Applied Psychology (H)	I
Divya Dua-16/1599	Economics (H)	I
Sehnaz-16/1180	English (H)	I
Bhawna-16/0489	Hindi (H)	I
Nidhi Chillar-16/0500	History (H)	I
Sakshi Bhardwaj-16/0517	History (H)	I
Shweta-16/0449	Philosophy (H)	I
Tejasvi Vyas-16/0443	Political Science (H)	I
Archita Sharma-16/1051	Sanskrit (H)	I
Kajal Bagla-16/1406	B.Com. (Prog.)	I
Shivani-16/0097	B.Com. (H)	I
Pooja Joshi-16/0365	B.Sc. (H) Maths	I
Diksha Gupta-16/5077	B.Sc. (H) Comp. Science	I
Poorva Gupta-16/0579	B.A. (Prog.)	I
Apoorva Chand-16/1332	B.El.Ed. III year	I
Shuchita Tuli-15/0949	B.El. Ed. IV year	I

Second Year		
NAME	COURSE	DIV.
Ms. JANNAT-17/422	HINDI(HONS)II YR.	I
KHUSHI-17/1501	ENG.(HONS)II YR.	I
PRINCY-17/503	B.Sc(MATHS(H)II YR.	I
BHARTI-17/589	POL.SC.(HONS)II YR.	I
PARUL-17/1356	ECO(HONS)II YR.	I
NAZIA-17/1017	HIST.(HONS)II YR.	I
YATEESMRUTEE DINESH-17/0174	PHIL.(HONS)II YR.	I
PREETI-17/1614	SANSKRIT(HONS)II YR.	I
RIA KALRA-17/132	APP.PSY(H)II YR.	I
MISS.VISHAKHA-17/0443	B.COM(HONS)II YR.	I
MISS.NANCY BANSAL-171708	B.COM(PROG)II YR.	I
MISS.DIVYA SOLANKI-17/5011	B.Sc(H)COMP. SC.II YR.	I
LAVANYA-17/1718	B.COM(PROG)II YR.	I
AMISHA GUPTA-17/1137	B.A(P)II YR.	I
NIKITA SINGH-17/1832	B.Ed II YR.	I
MAMTA-17/1556	B.EL.ED II YR.	I

MA TOPPERS		
NAME	COURSE	DIV.
DIVYA PANDEY-18/2034	M.A(HINDI)I YR.	I
RINKY SINGH-18/1944	M.A(PS)I YR.	I
NIDHI TIWARI-18/18/1941	M.A(SKT)I YR.	I
BHARTI-17/1519	M.A(HINDI)II YR.	I
SRISHTI MISHRA-17/1527	M.A(PS) II YR.	I
BRIJESHA CHAUDHARY-17/1626	M.A(SKT)II YR.	I

3.8 पुस्तकालय

संकाय सदस्यों एवं छात्राओं के लिए एक अधिगम संसाधन के रूप में पुस्तकालय की एक महत्वपूर्ण भूमिका है। महाविद्यालय के पुस्तकालय में ओपेक (ऑनलाइन पब्लिक कैटलौग) पद्धति स्थापित की गई है जिससे पुस्तकालय के संसाधनों तक त्वरित एवं आसान पहुंच संभव हो, इसके परिणामस्वरूप पुस्तकालय में उपलब्ध विभिन्न संसाधनों की अद्यतन स्थिति ज्ञात होती है।

पुस्तकालय में पाठ्य-पुस्तकों तथा संदर्भ पुस्तकों का बहुत अच्छा संग्रह है जिसमें शामिल हैं- विश्वकोष, वार्षिकी, शब्दकोष, एटलस, सामान्य ज्ञान की पुस्तकें, सामान्यतः पढ़ी जाने वाली पुस्तकें, जीवनियां, आत्मकथाएं तथा साथ ही अंग्रेजी और हिंदी भाषाओं के नवीन उपन्यास। हमारे संग्रह में लगभग 78880 पुस्तकें, 85 पत्र-पत्रिकाएं, हिंदी और अंग्रेजी के 11 दैनिक अखबार एवं इलेक्ट्रॉनिक संसाधन, शामिल हैं जैसे यूजीसी इन्फोनेट, सीडी, डीवीडी, ई-पत्रिकाएं एवं ई पुस्तकें। यहां एक बुक बैंक भी है जो आर्थिक दृष्टि से कमजोर वर्ग की छात्राओं की मदद के लिए अंतरराष्ट्रीय पंजाबी सोसायटी के अनुदान द्वारा चलाया जाता है। पुस्तकालय में ब्रेल में लिखी पुस्तकों का संग्रह भी उपलब्ध है।

पुस्तकालय के सूचना केंद्र में छात्राओं की परियोजना और शोध कार्य के लिए इंटरनेट की सुविधा से युक्त 25 कंप्यूटर भी हैं। डी.यू. एल.एस/यूजीसी इन्फोनेट के माध्यम से समग्र पाठ्य जानकारी के साथ यहां 6000 से भी अधिक पत्रिकाओं की सुलभता, ई-संसाधन, ई-पुस्तकें, ई-आंकड़े भी संपूर्ण एवं संक्षिप्त जानकारी के साथ डाउनलोड किए जाने के लिए निःशुल्क उपलब्ध हैं। सूचना केंद्र वाई-फाई की सुविधा से युक्त है। पुस्तकालय परिसर सभी प्रयोक्ताओं के लिए वाई-फाई युक्त क्षेत्र है। दिव्यांग छात्राओं के लिए रिकॉर्डर और खास सॉफ्टवेयर के साथ लैपटॉप भी उपलब्ध हैं।

पुस्तकालय के विषय में कुछ और जानकारी-

1. पुस्तकालय का कुल क्षेत्र 7116.32 वर्ग मीटर है।
2. पुस्तकालय में 150 छात्राओं के बैठने की जगह है और संकाय सदस्यों के लिए भी एक वाचनालय है।
3. दिव्यांग व्यक्तियों के लिए पुस्तकालय में एक लिफ्ट भी है।
4. शनिवार एवं रविवार के अतिरिक्त पुस्तकालय सभी दिन सुबह 8.30 से सायं 5.30 तक खुलता है।
5. पुस्तकालय तीन तलों में विभक्त है।

3.8 LIBRARY

Library plays a significant role as a learning resource center for the faculty and students. Our library is fully computerized with the Online Public Access Catalogue (OPAC) form for easy and quick access to all resources. Students and teachers can check the availability of books and journals in the library from various terminals and get them for issue, reference or photocopy.

The library has a rich collection of text books and reference books, which includes encyclopedias, yearbooks, dictionaries, atlases, general knowledge books, general reading books, biographies, autobiographies and latest fiction in English and Hindi languages. Our collections include nearly 78,880 books, 85 Periodicals having 35 journals and 50 magazines 11 daily newspapers in English and Hindi, and electronic resources including online databases through UGC INFONET, CDs, DVDs, e-journals, and e-books. A book bank that runs with the help of grants from International Punjabi Society helps the students from economically weaker sections. A Braille book collection is also available in the library.

The Information Centre in the library has 25 computers with internet facility for the students to do their assignments and research work. Free access to more than 6000 journals with full text information, e-resources, e-books, e-databases are available through UGC INFONET. The Information Centre has Wi-Fi connectivity. Library premises are a Wi-Fi enabled zone for all users. Recorders and laptops with special software are available for the differently-abled students.

Some more information about the library:

1. Total area of the library is 7116.32 square meters.
2. The library has a seating capacity of 150 students and also has reading room for faculty.
3. The library has a lift facility for the differentially abled.
4. The library opens at 8.30 am and closes at 5.30 pm on all the days except Saturday and Sunday.
5. The Library has three floors

S. No.	Librarian :
1.	Ms. Bhawna Singh, M.A., M.L.I. Sc.

3.9 छात्र-संगठन

महाविद्यालय की छात्र-परिषद् डूसू (दिल्ली विश्वविद्यालय विद्यार्थी संगठन) के साथ संबद्ध है। विश्वविद्यालय के विद्यार्थी संगठन के संविधान के अनुरूप महाविद्यालय के आम चुनाव में अध्यक्ष, उपाध्यक्ष, सचिव तथा संयुक्त सचिव का एक वर्ष के लिए विधिवत चुनाव किया जाता है। संगठन-सलाहकार के मार्गदर्शन में संगठन प्रत्येक वर्ष 'मिस एसपीएम' (व्यक्तित्व प्रतियोगिता) तथा सृजन (सांस्कृतिक महोत्सव) का आयोजन करता है। महाविद्यालय के महोत्सव 'सृजन' के दौरान महत्वपूर्ण प्रदर्शनों का आयोजन किया जाता है।

छात्र परिषद् की निम्नलिखित संघटक समितियाँ हैं जो अंतर-कक्षा व अंतर महाविद्यालयीय प्रतियोगिताओं का आयोजन करती हैं।

1. आर्टिस्टरी – सृजनात्मक समिति
2. तराश – व्यक्तित्व विकास समिति
3. वोगिश – फैशन समिति
4. फेसिनेटिंग फ्लैशेज – फोटोग्राफी क्लब
5. इन्टाइपिडे – पाश्चात्य संगीत समिति

3.9 STUDENTS COUNCIL

The students' council of the college is affiliated to DUSU (Delhi University Students Union). The President, Vice President, Secretary and Joint Secretary are duly elected in the General Election of the College for one year in accordance with the Students' Union constitution of the University.

The Union organizes Miss SPM (Personality Contest) and SRIJAN (Cultural festival) every year under the guidance of Faculty Advisors. Performances by well-known artists are organized every year during college festival 'SRIJAN'.

The students' council has the following constituent societies that organize intra-college and inter college competitions.

1. ARTISTARY - the creative society
2. TARASH - the personality development society
3. VOGUISH - the fashion society
4. FASCINATING FLASHES - the photography club
3. Intrepide - Western Music Society

Infrastructural Facilities

Library



Family Counselling



Auditorium



Conference Hall



ECO Club



College Cafeteria



Fitness Room (GYM)



Medical Room



Sports Ground



Herbal Garden



STATIONARY SHOP



PHOTO STATE SHOP



BANK



ATM



DISABLED FRIENDLY CAMPUS



SRIJAN 2019-20



ANNUAL DAY



3.11 छात्र गतिविधियां

STUDENTS' ACTIVITIES

3.11.1 सांस्कृतिक परिषद्

महाविद्यालय की सांस्कृतिक परिषद् दिल्ली विश्वविद्यालय के संस्कृति परिषद् से सामंजस्य बिठाते हुए वर्ष भर छात्रोपयोगी आयोजन करती है। इस वर्ष अंतरमहाविद्यालय गजल प्रतियोगिता का आयोजन महाविद्यालय प्रांगण में किया गया। महाविद्यालय में इस परिषद् की तीन शाखाएं हैं—

3.11.1 CULTURAL COUNCIL

The cultural council of the college coordinates with the main cultural council of the university. This year cultural council, S.P.M. College has organized inter-college Gazal Competition. The council has three wings:

● नवरंग

नवरंग महाविद्यालय का नाट्य दल है, जहाँ छात्राएं अभिनय, निर्देशन तथा प्रस्तुति का हिस्सा बन सकती हैं। यह एक ऐसी संस्था है, जो छात्राओं को उनकी अभिनय-योग्यता के प्रदर्शन के लिए आकृष्ट करती है। यह संस्था छात्राओं में विद्यमान मंचीय योग्यता को तलाशने तथा उसे मंच उपलब्ध कराने की उत्कट इच्छा के साथ स्थापित हुई थी। नवरंग का लक्ष्य एक वर्ष में एक या दो नाटक तथा अन्य अनेक नुक्कड़ नाटकों को प्रस्तुत करना है। गत वर्ष नवरंग ने अनेक नुक्कड़ नाटकों सहित बारह दिवसीय कार्यशाला तथा दो नाटक आयोजित किए जो राष्ट्रीय नाट्य विद्यालय द्वारा आयोजित थियेटर ऑलम्पिक्स में प्रस्तुति हेतु चुने गए। दिल्ली विश्वविद्यालय के पुष्प-प्रदर्शन उत्सव में ध्वनि-प्रदूषण पर नवरंग द्वारा नाटक का प्रदर्शन भी हुआ। यदि आप अपने नाट्य कौशल के प्रयोग और विकास के इच्छुक हैं, अथवा यदि आप नेपथ्य में आना चाहते हैं तो नवरंग में आपका स्वागत है।

● Navrang

NAVRANG - is an energetic and friendly theatre group in SPM College, where a student can be a part of acting and directing and also be involved with production. This is one hobby that draws students in great numbers to showcase their acting abilities. It was established with a keen desire to find talent among the students and provide them a platform to showcase their talent.

This year, Navrang promises to be even more exciting. NAVARANG welcomes you, if you want to use and develop your existing skills in theatre, performance, or if you prefer staying backstage, we can guarantee there is a role for you.

● नृत्य समिति : थिरकन

महाविद्यालय की नृत्य समिति 'थिरकन' छात्राओं को एक मंच प्रदान करते हुए उन्हें अखिल भारतीय पारंपरिक शास्त्रीय नृत्य शैलियों, लोकनृत्यों तथा समसामयिक नवीन शैलियों के समन्वय हेतु प्रेरित करती है। ओरिएंटेशन कार्यक्रम, वार्षिकोत्सव, महाविद्यालय के छात्र उत्सव सृजन एवं अन्तर महाविद्यालय के उत्सवों में थिरकन सक्रिय भूमिका निभाता रहा है। समिति से जुड़ी छात्राएं दिल्ली एवं एन.सी.आर के कई महाविद्यालयों के उत्सवों में भाग लेती हैं।

● Dance Society 'THIRKAN'

'Thirkan' the Dance society of the college provides a platform to the students to perform various Indian Classical Dance, Folk Dance as also contemporary dances. Members of Thirkan take active part in orientation programme, college Annual Day, Annual College Festival 'Srijan' and inter college festivals of Delhi University.

● वाद—विवाद समिति

महाविद्यालय की वादविवाद समिति—रेटोरिक विद्यार्थियों के तर्कों को संरचित एवं ज्ञानपूर्ण तरीके से पोषित करके उनके वादविवाद कौशल को निखारने हेतु एक संपूर्ण मंच उपलब्ध कराती है। इस समिति का उद्देश्य विद्यार्थियों के मन में उठ रहे सवालों और उनकी वक्तृत्व कला को एक दिशा देकर स्वस्थ तर्क—वितर्क को सुनिश्चित करना है। समिति लगातार विद्यार्थियों को इस बात के लिए प्रोत्साहित करती है कि वे प्रत्येक शैक्षणिक सत्र के लिए अध्यक्ष और उपाध्यक्ष सहित एक आयोजन समिति का चयन करके अपने आप में एक इकाई के रूप में कार्य करें। समिति के सदस्य पूरे वर्ष विभिन्न अंतःकक्षा एवं अंतर—महाविद्यालय प्रतियोगिताओं में भाग लेते हैं जिससे उन्हें भाषा की बारीकियों व उत्कृष्टता को समझने व साथ ही साथ अपनी वक्तृत्व कला को निखारने में सहायता मिलती है। समिति एक ऐसा मंच बनाए रखने के लिए प्रयासरत है जो महाविद्यालय की अलग—अलग तरह की सभी आवाजों के लिए खुला हो और जो इन आवाजों को एक ऐसी सार्थक क्रियाविधि की ओर प्रेरित करे जिससे विद्वत्तापूर्ण चर्चा संभव हो सके।

● Debating Society

Debating Society of our College- Rhetoric, provides the perfect arena for students to hone their debating skills, by nurturing their arguments in a structured, and informed manner. The aim of the society is to ensure a healthy exchange of arguments by guiding their questions, and their public speaking skills. The society constantly encourages students to function as a unit unto its own, by selecting a student organizing committee comprising a President and a Vice-President, for each academic year. The members of the society participate in various intra and inter college competitions throughout the year, which helps them to understand the nuances of language and finesse along with conditioning their public-speaking skills. Every year, the students of the society bring laurels and accolades to the college by their exemplary performances. The society strives to maintain a platform that is open to all the different voices of the college and attempts to guide these voices into a meaningful mechanism that enables learned discussion.

3.11.2 एंड ऑन पाठ्यक्रम

श्यामा प्रसाद मुखर्जी महाविद्यालय अतिरिक्त एवं विशिष्ट पाठ्यक्रम के रूप में एंड ऑन पाठ्यक्रम भी प्रस्तावित करता है। ये पाठ्यक्रम नियमित पाठ्यक्रम से अलग हैं। छात्राएँ अपने मुख्य पाठ्यक्रम के अध्ययन के दौरान इन पाठ्यक्रमों में प्रवेश ले सकती हैं। इन पाठ्यक्रमों का उद्देश्य व्यवसायोन्मुखी सेवाओं के लिए छात्राओं की क्षमताओं को विकसित करना है। ये पाठ्यक्रम न्यूनतम शुल्क पर चलाए जाते हैं तथा इनकी कक्षाएँ सांयकाल व शनिवार को होती हैं।

1. यात्रा एवं पर्यटन
2. महिला एवं कानूनी साक्षरता
3. पत्रकारिता प्रमाणपत्रीय पाठ्यक्रम
4. फ्रेंच तथा जर्मन में प्रमाणपत्रीय पाठ्यक्रम (दिल्ली विश्वविद्यालय के जर्मानिक एवं रोमांस अध्ययन विभाग के सहयोग से)
5. रोजगार संबंधी कौशल
6. **आहार और स्वास्थ्य**
7. **परामश और मनोर्चाकत्सा**

3.11.2 Paid Online Add On Courses

SPM College offers a few courses which are classified as add on courses. These courses are over and above the regular courses students undertake during college years. These are offered to enable students to enhance certain abilities required for market oriented jobs aspired by many.

The college offers these courses in nominal rates and classes are held in evenings and on Saturdays.

1. Travel and Tourism (UGC Approved)
2. Women and Legal Literacy
3. Journalism certificate course (UGC Approved)
4. Certificate Courses in French and German (in Collaboration with Department of Germanic and Romance Studies, University of Delhi).
5. Employability and soft skills
6. Diet and Wellbeing (UGC Approved)
7. Counseling and Psychotherapy (UGC Approved)

3.11.3 सामान्य ज्ञान समिति

किसी भी शैक्षणिक संस्थान में इतना स्थान होना ही चाहिए कि वहां विद्यार्थियों के ज्ञानपूर्ण प्रश्नों का हल्के-फुल्के, पारस्परिक एवं रचनात्मक तरीके से समाधान हो सके। सामान्य ज्ञान समिति महाविद्यालय में ऐसा ही स्थान बनाने का प्रयास करती है। समिति का उद्देश्य है विद्यार्थियों में वर्तमान मुद्दों, राजनीति व हमारे समाज के समसामयिक सामाजिक-सांस्कृतिक आयामों की जानकारी के साथ-साथ इतिहास, भूगोल व समाजशास्त्र की समझ विकसित करना। पूरे वर्ष यह समिति विभिन्न प्रतियोगिताओं व विद्यार्थियों के साथ संवादो का आयोजन करती है। समिति "सामान्य ज्ञान प्रतियोगिता" का आयोजन करती है जिसमें महाविद्यालय के अनेक अलग-अलग विषयों की छात्राएं भाग लेती हैं।

3.11.3 GENERAL KNOWLEDGE SOCIETY

Any educational institution deserves a space to satiate the knowledgeable queries of students, in a fun, interactive, and constructive manner; and General Knowledge Committee strives to maintain such a space in college. The aim of the Committee is to create awareness among students regarding current issues, politics, and contemporary socio-cultural aspects of our society along with an understanding of History, Geography, and Sociology. All through the academic year Committee conducts various competitions and interactive sessions with students. The General Knowledge Committee successfully organizes “General Knowledge Competition” the competition receives participation from various different disciplines of the college, resulting in a fun-filled and an informative session for everyone.

3.11.4 ईको क्लब

ईको क्लब महाविद्यालय की एक सक्रिय सभा है। यह राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार के पर्यावरण विभाग द्वारा निधिबद्ध है। ईको क्लब पर्यावरणीय मुद्दों पर जागरूकता बढ़ाने तथा छात्राओं में रीसाइकिल, रीयूज एवं रीड्यूज (पुनर्चक्रीकरण, पुनः प्रयोग एवं न्यूनता) के 3 आर सिद्धान्तों को अपनाने के लिए प्रोत्साहित करने की अपनी प्रतिबद्धता पर दृढ़ है। यह महाविद्यालय में व्याख्यान, कार्यशालाएं, पादपारोपण अभियान, नुक्कड़ नाटक, पोस्टर निर्माण, वाद-विवाद, पत्र-प्रस्तुतियाँ तथा बायोडायवर्सिटी पार्क जैसे उद्यानों में भ्रमण आदि अनेक गतिविधियों को आयोजित करता है। महाविद्यालय में एक कागज रीसाइकिल यन्त्र भी है, जो रद्दी कागजों को फोल्ड्स, कार्ड्स तथा महाविद्यालय के कार्यक्रमों के आमन्त्रण-पत्र बनाने के लिए रीसाइकिल करता है। ईको क्लब पर्यावरण हितैषी तथा महाविद्यालय-प्रांगण में सौर विद्युत लगाने जैसे ऊर्जा संरक्षण आदि कार्यों द्वारा पर्यावरण संरक्षण के प्रति कार्यरत है।

3.11.4 ECO CLUB

Eco Club is a dynamic and active club of the college. It is funded by the Department of Environment, Govt. of NCT, Delhi. The eco club stands by its commitment to create awareness about environmental issues and encourage the students to adopt the principles of 3R's - Recycle, Reuse and Reduce. The Eco Club organizes a wide range of activities in the college such as lectures, workshops, plantation drives, street plays, poster making, debates, paper presentations and visits to biodiversity parks. The college is equipped with paper recycling machine that is used to recycle waste paper for making folders, cards and invitation cards for college functions. The Eco Club also works towards conservation of environment by adapting eco friendly and energy saving measures such as installation of solar street light in college campus.

NSS, Sports, NCC



North East Cell



3.12 खेल, एनसीसी एवं एनएसएस

SPORTS, NCC, NSS

खेल

हमारे महाविद्यालय में एक बेहद सक्रिय खेल विभाग है। प्रत्येक अकादमिक सत्र में छात्राएँ विश्वविद्यालय स्तर, राज्य स्तर, राष्ट्रीय एवं अन्तरराष्ट्रीय स्तर की प्रतियोगिताओं में पुरस्कार एवं सराहना प्राप्त करती हैं। शारीरिक बल के साथ मानसिक एवं शारीरिक स्वास्थ्य के लिए विभाग वर्ष भर सप्ताह में दो बार योग एवं एरोबिक्स की कक्षाएँ भी आयोजित करता है।

3.12 SPORTS, NCC, NSS

Our college has a very active sports department. The students in each academic session bring accolades and distinctions in various University competitions, and also at the State, National and International levels. To ensure mental fitness along with physical strength, the department organizes Yoga and Aerobic classes twice a week for the whole year.

एनसीसी

छात्राओं को राष्ट्र का एक अधिक विश्वस्त और अनुशासित नागरिक बनाने में महाविद्यालय की एनसीसी इकाई महत्वपूर्ण भूमिका निभाती है। 'एकता' और 'अनुशासन' के दो सिद्धांतों से प्रेरित होकर एनसीसी के सदस्य योग, पर्वतारोहण व साहसिक कैंपों में भाग लेते हैं।

भारत के सशस्त्र बलों की थलसेना व जलसेना इकाइयों के सहयोग से एनसीसी द्वारा आयोजित राष्ट्रीय स्तर के कैंपों में कैडेटों को देश के दूसरे भागों से आए विद्यार्थियों से संवाद का शानदार अवसर मिलता है और नेतृत्व गुण व पैराट्रूपिंग, पैरासेलिंग व निशानेबाजी जैसी योग्यताओं के विकास में सहायता मिलती है। प्रशिक्षण के अंत में एनसीसी के कैडेटों को प्रमाणपत्र दिए जाते हैं जिनको एनडीए जैसे अनेक संगठनों द्वारा बहुत महत्व दिया जाता है।

NCC

The college unit of NCC plays an important role in moulding students into more confident and disciplined citizens of the country. Guided by the twin values of 'Ekta' and 'Anushasan', members of NCC participate in yoga, mountaineering and adventure camps. National level camps conducted by NCC in collaboration with army and navy units of Indian armed forces give the cadets an excellent opportunity to interact with students from other parts of the country, help them develop leadership qualities and skill like paratrooping, parasailing and shooting etc. At the end of the training the NCC cadets are awarded certificates, which are highly valued by many organizations like NDA.

राष्ट्रीय सेवा योजना एकक

श्यामा प्रसाद मुखर्जी महाविद्यालय में एक देदीप्यमान राष्ट्रीय सेवा योजना इकाई है, जो छात्राओं को उनके खाली समय में सामाजिक कार्यों में प्रतिभागिता करने के लिए मंच उपलब्ध कराने के मौलिक उद्देश्यों के साथ स्थापित हुई है। शैक्षणिक सत्र 2018-2019 में इकाई द्वारा विविध गतिविधियाँ आयोजित की गयीं। ये हैं :- योग दिवस उत्सव, नामांकन संचालन एवं परिचायक कार्यक्रम, स्वच्छता पखवाड़ा, सफाई संचालन, जागरूकता रैली, मतदाता पहचान पत्र पंजीकरण, सामाजिक वार्तातंत्र में सामाजिक जागरूकता, राष्ट्रीय सेवा योजना दिवस उत्सव, एकता के लिए दौड़, जागरूकता सप्ताह, प्रत्येक को प्रत्येक सिखाए, राष्ट्रीय मतदाता दिवस उत्सव, आत्मरक्षा कार्यशाला, वस्त्र दान संचालन, कैंसर जागरूकता, पुस्तक दान संचालन, गली विक्रेता को पढ़ाना, वृद्धाश्रम भ्रमण तथा रक्त दान शिविर।

NSS Unit

SPM college has an effervescent NSS unit which has been established with a rudimentary objectives of providing a dais for the students to participate in social work during their free time. A lots of activities has been done for the academic year 2018-2019. Yoga Day celebration, Enrollment Drive and Orientation Program, Swachta Pakhwara, Cleanliness Drive, Awareness Rally, Voter ID Registration, Social Awareness on Social Media, NSS Day celebration, Run for Unity, Vigilance Week, Each One Teach One, National Voter's Day celebration, Self Defence Workshop, Clothes Donation Drive, Cancer Awareness, Book Donation Drive, Teaching to street Vendors, Visit to Old Age Home, Blood Donation Camp and Health Check-up Camp etc.

3.13 EQUAL OPPORTUNITY CELL : SAMBAL

समान अवसर प्रकाष्ठ : सबल

श्यामा प्रसाद मुखर्जी महाविद्यालय का समान अवसर प्रकोष्ठ 'संबल' दिव्यांग छात्राओं एवं अध्यापकों की अध्ययन-अध्यापन संबंधी विशिष्ट आवश्यकताओं की पूर्ति के लिए निरन्तर प्रयासरत है। सम्पूर्ण महाविद्यालय परिसर में दिव्यांगजनों की सुगमतापूर्वक पहुँच को सुनिश्चित करने हेतु लिफ्ट, रैम्प, स्पर्शनीयपथ दिव्यांगजनों हेतु विशिष्ट शौचालय आदि अनेक आवश्यक सुविधाओं को उपलब्ध कराया गया है। दिव्यांगजनों के सशक्तीकरण एवं स्वावलंबन के लिए प्रकोष्ठ द्वारा आधुनिक उपकरण जैसे – डेजी वाइस रिकार्डर, स्क्रीन-रीडर साफ्टवेयर लेपटॉप आदि प्रदान किये जाते हैं। विकलांगता संबंधी मुद्दों, चुनौतियों एवं समस्याओं के विषय में सामान्य छात्राओं को जागरूक करने के उद्देश्य से प्रकोष्ठ द्वारा प्रतिवर्ष अनेक सांस्कृतिक गतिविधियों, विशिष्ट व्याख्यानो एवं कार्यशालाओं का आयोजन भी किया जाता है।

Equal Opportunity Cell : Sambal

The equal opportunity cell of the college is a great source of inspiration for the differently abled. The college provides infrastructure facilities like ramp, tactile pathways, elevators and special toilets. Sambal conducts a variety of activities that aims to sensitize the general student body about the challenges that its members face. The college provides hundred percent fee waivers to the differently abled. Special counselling is done during admissions to facilitate their entry into the college.

The college provides sophisticated aids and equipment's like ANGEL recording system and LEX screening machine that enables the differently abled to function with greater ease. Constant efforts are made to introduce new aids in the college so as to serve the interest of the differently abled better. Cultural events like 'Kavi Sammelan' are held which bring to light the multifaceted abilities of the differently abled.

चेतना

महाविद्यालय की सामर्थ्यक इकाई चेतना दिव्यांग छात्राओं के लिए निरन्तर कार्यरत है। यह कई प्रकार की गतिविधियों का आयोजन करती है, जिनका उद्देश्य सामान्य छात्राओं को इस इकाई के सदस्यों की चुनौतियों के प्रति संवेदनशील बनाना है। महाविद्यालय में दिव्यांग जनों के लिए बुनियादी सुविधाएं जैसे ढालूपथ, स्पर्श पथ, लिफ्ट और शौचालय हैं। महाविद्यालय द्वारा दिव्यांग छात्राओं को शुल्क में शत-प्रतिशत छूट भी दी जाती है। इन छात्राओं के दाखिले को सुगम बनाने के लिए महाविद्यालय द्वारा विशेष परामर्श की सुविधा भी उपलब्ध कराई जाती है। चेतना महाविद्यालय के संरक्षण में उत्तम उपकरण एवं यंत्र जैसे डेजी रिकॉर्डर सभी भारतीय भाषाओं में

अनुवाद की सुविधाओं से युक्त एनपीडी आइ0ए0सॉफ्टवेयर युक्त लैपटॉप एवं लेक्स स्क्रीनिंग मशीन जो दिव्यांग जनों को अध्ययन में बहुत सहजता प्रदान करती है, भी उपलब्ध कराती है। पूरे महाविद्यालय में दृष्टिबाधित छात्राओं के लिए क्यू0 आर0 कोड युक्त संकेतक स्थापित किए गए हैं। दिल्ली विश्वविद्यालय के किसी महाविद्यालय द्वारा विशेष समावेशी स्थल बनाने की दृष्टि से यह अपने प्रकार का प्रथम उपक्रम है। सांस्कृतिक कार्यक्रम जैसे कवि सम्मेलन मनोरंजक गतिविधियां जैसे खजाने की खोज भी यहां आयोजित किए जाते हैं जो दिव्यांग छात्राओं की बहुआयामी योग्यताओं को उजागर करते हैं। 'पढ़ो मेरे लिए' कार्यक्रम भी चेतना इकाई द्वारा चलाया गया है जहां स्वयंसेवी छात्राओं को दृष्टिबाधित छात्राओं के लिए पाठ्यक्रम संबंधी सामग्री को रिकॉर्ड करने के लिए प्रेरित किया जाता है। श्रव्य सामग्री को एक हार्ड ड्राइव में सूचीबद्ध किया जा रहा है ताकि भविष्य में अन्य छात्राएं भी इसका लाभ उठा सकें।

Chetna

The Enabling Unit of the college, Chetna, works consistently for the inclusion of students with disability. It conducts a variety of activities that aim to sensitize the general student body about the challenges that its members face. The college provides infrastructural facilities like ramps, tactile paths, lifts and washrooms for the differently abled. Hundred percent fee waivers are also given to the differently abled by the college. Special counselling is done during the admissions to facilitate their admission into the college. Under the aegis of the college, Chetna provides sophisticated aids and equipment like DAISY recorders, laptops with NVDA software providing translations in all Indian languages and LEX screening machine that enables the differently abled to study with greater ease. QR Code enabled signage(s) have been installed in the entire college for students with visual challenges. This is the first of its kind initiative by a Delhi University college to create a unique inclusive space.

Cultural events like 'Kavi Sammelan', fun events like 'Treasure Hunt' are held which bring to light the multifaceted abilities of the differently abled. 'Read for Me' program has been initiated by Chetna, whereby student volunteers are encouraged to record syllabus related content for the visually impaired students. The audio material is being catalogued in a hard drive with an objective to build an archive so that more students could avail benefit.

प्रयास एवं समावेश प्रकोष्ठ

महाविद्यालय ने कुछ नई समितियाँ भी शुरू की हैं, जो 'सब पढ़ें, सब बढ़ें' के उद्देश्य को लेकर कार्य करती हैं। ये समितियां गरीब विद्यार्थियों एवं अनुसूचित जाति/जनजातियों की छात्राओं के लिए आर्थिक सहायता, उपलब्ध कराती है। इन्हें फीस माफी की सुविधा भी प्रदान की जाती है तथा दृष्टिबाधित विद्यार्थियों के लिए पठन-पाठन की विशेष सुविधाएं मुहैया कराई जाती हैं। ये समितियाँ हैं :-

1. प्रयास
2. समावेश

Prayas & Samavesh Cell

The College has started New Committees for good causes like, 'Sab Padhe, Sab Badhe', financial aid to those students who have financial crisis, full fee concession for economically weak students and SC, ST

students, learning initiative for visually challenged students, to create inclusive atmosphere in the college.

These committee's are :-

1. Prayas
2. Samavesh

• पूर्वोत्तर प्रकोष्ठ

श्यामा प्रसाद मुखर्जी महाविद्यालय में एक पूर्वोत्तर प्रकोष्ठ है, जो पूर्वोत्तर भारत की छात्राओं को अनिवार्य रूप से परामर्श-सेवाएँ प्रदान करता है। पारस्परिक प्रभाव तथा आंतरिक विमर्श समय समय पर आयोजित किये जाते हैं। यह भारत के अन्य प्रान्तों की छात्राओं को भी पूर्वोत्तर के बहुविध इतिहास, लोकाचार तथा संस्कृति के प्रति संवेदनशील और जागरूक बनाता है। यह पूर्वोत्तर छात्राओं तथा अन्य प्रान्त की छात्राओं के मध्य समझ का सेतु स्थापित करता है।

• North-East Cell

SPMC has a North-East Cell. The cell gives necessary counselling to students from Northeast India. Interactions and internal discussions are held periodically. It also works to educate diverse history, ethos and culture of Northeast India in a way that sensitizes people from other parts of India. It works to build bridges of understanding between students from North-East and the other parts of the country.

3.14 नियुक्ति प्रकोष्ठ

नियुक्ति प्रकोष्ठ कॉलेज की छात्राओं और कॉरपोरेट जगत के मध्य एक सेतु का काम करता है। दिल्ली विश्वविद्यालय के केंद्रीय नियोजन प्रकोष्ठ से तालमेल बिठाते हुए यह छात्राओं को इंटरनशिप एवं रोजगार के उपयुक्त अवसर उपलब्ध कराता है। कॉलेज के नियोजन प्रकोष्ठ में शिक्षक संयोजकों के साथ छात्राएँ भी शामिल होती हैं जो छात्राओं को उनकी क्षमताओं से यत्नपूर्वक रूबरू करवाते हुए रोजगार के उपलब्ध अवसरों से उन्हें जोड़ती हैं। विगत कुछ वर्षों में कैम्पस प्लेसमेंट में महाविद्यालय बेहद सफल रहा है। अनेक छात्राएं, जेनपैक्ट, डी आई सी सी, बाई एस एम, ई-पोर्टल, जेट एयरवेज, टाटा पावर, के.वी.सी कन्सलटेंसी एवं एट्रोइट फाइनेंशियल सर्विसेस प्रा.लि. जैसी विख्यात कंपनियों से जुड़ चुकी हैं।

3.14 PLACEMENT CELL

The placement cell provides a platform for the corporate world to reach out to our students. In coordination with the Central Placement Cell (CPC) of University of Delhi, it tries to provide students with suitable internships and job opportunities. The placement cell of the college includes student and teacher coordinators who work diligently to help students identify their potential and map it with the available opportunities. In the past few years, the college has had successful campus placements with many students getting recruited in well-known companies like Genpact, DICCI SME portal, Jet Airways, Tata Power, KVC Consultancy and Adroit Financial Services Pvt. Ltd.

Contact:

Email: spmplacementcell@gmail.com

Facebook: SPM Placement Cell

3.15 मार्गदर्शन कार्यक्रम

2016-17 से महाविद्यालय में मार्गदर्शन कार्यक्रम की शुरुआत हुई। इसके तहत परामर्श हेतु प्रत्येक छात्रा के लिए एक प्राध्यापक सुनिश्चित किया जाता है। छात्रा अपनी समस्याओं और सरोकारों को प्राध्यापक के साथ बातचीत के जरिए सुलझा सके, इस उद्देश्य से नियमित सभाएं आयोजित की जाती हैं।

3.15 Mentorship Programme

The Mentorship Programme was started in the year 2016-17. Under this each student is allocated a teacher as mentor. Regular meetings are held to provide students a platform where they can discuss their problems, issue and concerns. Teachers Act as facilitators to help them resolve these.

3.16 चिकित्सा समिति एवं परिवार-परामर्श केंद्र (एफसीसी)

महाविद्यालय में एक सक्रिय चिकित्सा समिति है जिसमें एक पूर्णकालिक प्रशिक्षित नर्स है। छात्राओं के लिए प्राथमिक चिकित्सा की सुविधा भी उपलब्ध है। इन मूलभूत सुविधाओं के अतिरिक्त समय-समय पर वार्ता सत्रों का आयोजन भी किया जाता है जिसमें चिकित्सक और विशेषज्ञ कुछ निश्चित स्वास्थ्य संबंधी मुद्दों एवं सामान्य स्वास्थ्य के बारे में अपने ज्ञान से अवगत कराते हैं।

परिवार परामर्श केंद्र उन लोगों को परामर्श, निर्दिष्ट एवं पुनर्वासीय सेवाएं प्रदान करता है जो पारिवारिक प्रताड़ना या सामाजिक बहिष्कार जैसी समस्याओं का सामना कर रहे होते हैं। परिवार परामर्श केंद्र का एक पुस्तकालय भी है जहां पुस्तकें और सी.डी. हैं जिनका प्रयोग छात्राएं कर सकती हैं। महाविद्यालय की प्रत्येक छात्रा केंद्र की एक महत्वपूर्ण सदस्य है और वह इस केंद्र से अपनी निजी, सामाजिक व शैक्षणिक समस्याओं के समाधान हेतु सहायता लेने के लिए स्वतंत्र है।

3.16 MEDICAL COMMITTEE AND FAMILY COUNSELLING CENTRE (FCC)

The college has an active Medical Committee with a full time trained nurse. FIRST AID FACILITY is also available for the students. Apart from these basic amenities, several talk sessions are organized time and again, wherein Doctors and Experts give their insights into certain health related issues and general well-being.

The Family Counselling Centre provides counselling, referral and rehabilitative services to those who are facing problems like family mal-adjustment, atrocities or social ostracism. The FCC also has a library with books and CDs that students can use. Each student of the college is an important member of the centre and may feel free to seek assistance from the centre to solve personal, social or educational problems.

3.17 महाविद्यालय-पत्रिका (श्यामा)

महाविद्यालय की पत्रिका का प्रकाशन प्रत्येक वर्ष होता है। छात्राओं को इसके तीनों खंडों – हिंदी, अंग्रेजी व संस्कृत-में योगदान करने के लिए प्रोत्साहित किया जाता है। संपादक प्राध्यापक सदस्यों के निर्देशन में छात्र-संपादिकाएँ पत्रिका का प्रबंधन करती हैं।

3.17 COLLEGE MAGAZINE (SHYAMA)

The college magazine SHYAMA is published every year. Students are encouraged to contribute to its three sections - Hindi, English and Sanskrit. Student editors under the guidance of the teacher advisory members manage the magazine.

3.18 पूर्व छात्राएं

भूतपूर्व छात्रा समिति पुरानी पीढ़ी और वर्तमान पीढ़ी के बीच संपर्कसूत्र बनाने में हमारे महाविद्यालय की पुरानी छात्राओं का समर्थन एवं उनकी सहायता करती है। समिति प्रति वर्ष महाविद्यालय की भूतपूर्व छात्राओं को आमंत्रित, सम्मानित एवं जीवन में उनकी विशिष्ट उपलब्धियों के लिए उनका अभिनंदन करने के लिए एक भूतपूर्व छात्रा सम्मेलन आयोजित करती है। छात्राओं को पुनः उनकी मातृसंस्था में आमंत्रित करने से संस्था के अंदर सशक्त संबंधों को बनाने में सहायता मिलती है जिसके परिणामस्वरूप सौहार्दपूर्ण आदान-प्रदान और जानकारी एवं अधिगम-अनुभवों का एक केंद्र निर्मित होता है।

3.18 ALUMNI

Alumni Committee plays a vital role in ensuring a link between generations of students who have passed out to the ones who are present. An Alumni Meet is held every year to honor the alumna of the college and felicitate them for their outstanding achievements in life. This tradition of inviting the students back to their alma mater, helps build a strong relationship within the institution, resulting in a harmonious exchange of information and sharing of experiences.

3.19 रुचिका: व्यावसायिक एवं प्रतिभा-विकास-केंद्र

खाली घंटे या अवकाश के समय में छात्राओं को अतिरिक्त कौशल प्राप्त करने में सक्षम बनाने के लिए केंद्र कुछ लघु अवधि के व्यावसायिक पाठ्यक्रम चलाता है। इसमें जो डिप्लोमा व सर्टिफिकेट पाठ्यक्रम चलाए जाते हैं, वे हैं:-

1. कढ़ाई व सिलाई
2. ड्रेस डिजाइनिंग व ड्राफ्टिंग
3. कम्प्यूटर के साथ सचिवालयीय अभ्यास पाठ्यक्रम (अंग्रेजी आशुलिपि)
4. अंग्रेजी आशुलिपि में अडवांस कोर्स
5. पाठ्यक्रम हेतु पात्रता, प्रवेश, शुल्क व अवधि की जानकारी महाविद्यालय के कार्यालय में उपलब्ध केंद्र की विवरणिका से प्राप्त की जा सकती है।

3.19 VOCATIONAL AND TALENT DEVELOPMENT CENTRE : RUCHIKA

The Centre runs a few short-term vocational courses throughout the year. These self-financing courses enable students to acquire sought after skills during their free periods or leisure hours. The diploma and certificate courses offered are:

1. Cutting and Tailoring
2. Embroidery
3. Dress Designing & Drafting
4. Secretarial Practice Course with Computers (Stenography English)
5. Advanced Course in Stenography

Details regarding eligibility, admission, fee and duration of the course can be obtained from the Prospectus of Vocational Courses available in the College Office.

3.20 GRIEVANCE REDRESSAL AND DISCIPLINE COMMITTEES 2020-2021

ANTI RAGGING COMMITTEE AND SQUAD (As per Ordinance XV C of Delhi University)			
S. No.	Staff	S. No.	Staff
1	Dr. Chanderkanta K. Mathur	2	Dr. Supriya Sinha
3	Ms. Akansha Bansal	4	Ms. Shweta

ANTI SMOKING COMMITTEE			
S. No.	Staff	S. No.	Staff
1	Ms. Ritu Bhagat	2	Sh. Ritesh Kapahi, Section Officer Admn.
3	Shri Praveen Kumar, Assistant	4	Dr. Supriya Senha

GRIEVANCE COMMITTEE (Admission)			
S. No.	Staff	S. No.	Staff
1	Ms. Rachna Singh Bhorla	2	Dr. Raj Kumar

CCC/INTERNAL COMPLAINT COMMITTEE (As per Ordinance XV D of Delhi University for grievances relating to sexual harassment)	
Staff Council Secretary	Dr. Shubha Parmar

CC/INTERNAL COMPLAINT COMMITTEE (As per Ordinance XV D of Delhi University of grievances relating to sexual harassment)			
S. No.	Staff	S. No.	Staff
1	Dr. Manjula	2	Staff Council Secretary
3	Dr. Anju Jain	4	Mr. Raj Kumar
5	Mr. Ritesh Kapahi, Section Officer (Admin) Member Secretary	6	Ms. Binita
7	Students Representatives		

DISCIPLINE COMMITTEE (As per Ordinance XV B of Delhi University)			
S. No.	Staff	S. No.	Staff
1	Principal	2	Vice Principal/Senior Most Teacher
3	Student, Advisors	4	NSS Incharges
5	Staff Council Secretary	6	Admin Officer

SC/ST Cell/North-East (Samta)			
S. No.	Staff	S. No.	Staff
1	Ms. Rachna Singh Bhoria	2	Ms. Jyotsana
3	Ms. Mandeep Kaur	4	Dr. K.S.H. Subarta Singh
5	Ms. Suzen		

Prospectus Committee

- Convenor - Dr. Priti Chahal
- Co-Convenor - Dr. Anita Gupta
- Members -
1. Dr. Vibha Naik
 2. Dr. Prem Shankar Pandey
 3. Dr. Rishiraj Pathak

4 ORDINANCES AND OTHER

RULES 4.1 ORDINANCES

4.1.1 ORDINANCE XV-B

Maintenance of discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice - Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:
 - a. Physical assault, or threat to use physical force, against any member of the teaching and nonteaching staff of any Institution / Department and against any student within the University of Delhi
 - b. Carrying of, use of or threat to use of any weapons
 - c. Any violation of the provisions of the Civil Rights Protection Act, 1976
 - d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
 - e. Any practice-whether verbal or otherwise-derogatory of women
 - f. Any attempt at bribing or corruption in any manner
 - g. Willful destruction of institutional property
 - h. Creating ill-will or intolerance on religious or communal grounds
 - i. Causing disruption in any manner of the academic functioning of the University system;
 - j. Prohibition of Ragging as per Ordinance XV-C.
4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -
 - a. be expelled; or
 - b. be, for a stated period rusticated; or
 - c. be not for a stated period, admitted to a course or courses of study in a College, Department or Institution of the University; or

- d. be fined with a sum of rupees that may be specified; or
 - e. be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.
5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.
 6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in this University. Each student shall be expected to provide himself/herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

4.1.2 Ordinance XV-C

Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College/Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which
 - a. involve physical assault or threat to use of physical force.
 - b. violate the status, dignity and honour of women students.
 - c. violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
 - d. expose students to ridicule and contempt and affect their self-esteem.
 - e. entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.

5. Notwithstanding anything in Clause (4) above, the Proctor may also suo moto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (C), the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a course of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of Delhi University are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.
13. All Institutions within the Delhi University system shall be obligated to carry out instructions/directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve the effective implementation of the Ordinance.

Note: Order of the Vice-Chancellor in pursuance of Ordinance XV-C:

Where incident(s) of ragging are reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non students involved in reports of ragging will be proceeded with under the criminal law of India; they will also be rendered ineligible for a period of five years from seeking enrolment in any of the institutions of the University of Delhi. Students against whom necessary action is taken under this note, will be given post decisional hearing, with strict adherence to the rules of natural justice.

4.1.3 Ordinance XV-D

The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at work place and for the prevention and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are universally recognized human rights by international conventions and instruments such as Convention on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for protection of women against sexual harassment at workplace.

For details, please see the website <http://indiacode.nic.in/acts-in-pdf/142013.pdf>.

4.2 ATTENDANCE RULES

Ideally a student should attend all lectures, preceptorials, tutorials and practical classes held during the semester in all subjects/ papers. In case a student is unable to do so, then she must have:

-) A minimum of 66.67% attendance in lectures, preceptorials, tutorials and practical classes separately (in all subjects or papers) in each semester failing this she will not be permitted to appear in university examination.

College strictly follows the ordinance laid down by the University of Delhi on attendance requirement as prerequisite for taking the semester examination. Hence admission seekers and their guardians are requested to make a note of this. Please note the following:

-) **You are not allowed to join any additional course/job/ coaching during college hours.**
-) **Compulsory attendance of 66.67% is required in the total for all courses in Theory/ Practical/ Tutorial classes as per rules laid down by the University of Delhi. Those who fail to secure the mandatory attendance will be DETAINED in the semester examination.**
-) **Attendance is uploaded on college website on monthly basis. Individual letters will not be sent.**
-) **Marks will be given to those whose attendance is more than 66.67%.**

) **If any student is admitted in first year after opening of the college, her attendance will be counted from the date of admission.]**

MEDICAL CASES

A student may get benefit for any classes missed because of critical medical illness/ accident disabling her from attending classes.

An application along with the following supporting documents is to be submitted within 10 days of rejoining the college

- Prescription of doctor
- Medical certificate
- Hospital papers (if admitted)
- Test reports

No overwriting on the medical certificate/ other documents is allowed. Certificates must have the doctor's registration number and area of specialization for verification.

Attendance may be condoned in exceptional cases of serious illness or accident by the principal.

Submission does not mean acceptance.

The submitted applications will be checked and the list of incomplete applications will be displayed on the college notice board monthly. It is the responsibility of students to submit the required documents with in the specified time period, failing which the application will be rejected.

Each case will be decided on its merit.

Points to remember

1. These lectures can be excluded for purpose of calculation of attendance for eligibility to appear in the exam only. In no case, they will be considered for credit towards marks for regularity.
2. The maximum benefit to be given, can be up to 1/3rd of the total number of lectures/ tutorials/ practicals held.

Participation in NCC/ECA/Sports

When a student is required to represent the college in competitive games, athletics, cultural activities, debates etc. sponsored by the college, she must take the permission from the principal so that her absence from classes is accounted for.

All the students who participate in NCC/ECA/sports will be given benefit only for the day of actual participation/ performance. After the event it is mandatory to submit the supporting documents/ proofs for participation.

No benefit will be given for practices done as they should be held after classes or in the activity period.

Actual number of lectures held during the period when the student is absent (if authorized previously by the convener of that committee and principal) can be considered as attended by the student. This benefit will be given for calculating credit towards marks to be awarded regularly in internal assessment.

Every student admitted to the college for the academic session 2020-21 shall be compulsorily required to sign an undertaking that she will fulfill the minimum attendance requirements failing which the college shall have the right to take necessary action.

Students should carefully note that attendance rules are prescribed by the University and no relaxation is possible. **THESE RULES ARE RIGIDLY AND STRICTLY ENFORCED. THE PRINCIPAL'S DECISION IN THIS REGARD SHALL BE FINAL AND BINDING.**

The principal of the college shall have power to strike off the name of a student who is grossly irregular in attendance in spite of warning or when the absence of the students is for such a long period that she cannot put in requisite percentage of attendance.

Students should regularly see the Notice Board/ website for circulars pertaining to attendance.

Attendance rules for the 3-year semester based undergraduate programmes (Ordinance 7 (2))

- a) A candidate for the Semester I/III/V Examination shall not be deemed to have satisfied the required conditions of attendance unless s/he has attended, in all the subjects taken together, not less than two thirds of the lectures/ practical/presentations/tutorials required to be attended.

Provided that , a student of the Semester I/III/V who does not fulfill the required conditions of attendance, as above /but has attended, in all the subjects taken together, not less than 40 per cent of lectures/practical presentations during the respective semester, may at the discretion of the Principal of the College concerned, appear for the ensuing semester examination; but such a candidate shall be required to make up the deficiency at lectures and practical's, in the next semester of the same academic year.

Provided that a student of the II/IV/VI semester who does not fulfill the required conditions of attendance as above, but has attended in all the subjects taken together, not less than 40 per cent of the lectures/ practical/ presentation/tutorials, held during the respective semester, may at the discretion of the Principal of the College concerned, be allowed to appear at the ensuing examination provided that she/he makes up the deficiency of the said attendance by combining the attendance of the previous semester in the ensuing semester.

Provided further that the Principal of the College concerned may permit a student to appear in an examination notwithstanding that the student has not fulfilled the attendance requirement, if in the

opinion of the Principal, such student shall make up the deficiency in the succeeding academic year.

Provided further that a student of the VI semester shall be allowed to appear at the VI Semester Examination, if by combining the attendance of the three academic years, the candidate has put in two-thirds of attendance, in all the subjects taken together, held during the respective years.

b) In the case of a student who:

- i) is selected as a member of the N.C.C. to participate in the annual N.C.C. Camps or is deputed to undertake Civil Defense work and allied duties; or
- ii) is enrolled in the National Service Scheme and is deputed to various public assignments by or with the approval of the Principal/ Head of the institution concerned; or
- iii) is selected to participate in sports or other curricular activities; or
- iv) represents the college in inter-college tournaments organized by the Delhi University Sports Council (DUSC); or a student who represents Delhi State in National Tournaments organized by (National) Sports Federation; or a student who represents the University in Tournaments organized by Association of Indian Universities; or a student who represents India in International Tournaments organized by International Federation/ Associations and FISU, (selection through AIU); or a student who represents India in Olympics/Commonwealth Games/Youth Games/World Championship organized by International Olympic Committee; or in national or international fixtures in games and sports approved by the Competent Authority; or
- v) is required to represent the University at the Inter- University Youth Festival; or
- vi) is required to participate in periodical training in the Territorial Army or a student who is deputed by the College to take part in Inter-College sports or fixtures, debates, seminars, symposia or social work projects or a student who is required curricular activities held in other Universities or such other activities approved by the Vice-Chancellor for this purpose In calculating the total number of lectures etc. delivered in the College, or in the University, as the case may be, for his/her course of study in each academic year, the number of lectures etc., in each subject delivered, during the period of absence, and as recommended/forwarded by the concerned teacher/DPE and approved by the Principal/Head for the above purposes shall be deemed to have been attended by the student.

c) The Principal of a College may consider, on the basis of the Medical Certificates produced exceptionally

hard cases of students who had fallen seriously ill or had met with an accident during the year disabling them from attending classes for a certain period, with a view to determining whether the lectures etc. delivered during the said period, or a part thereof, could be excluded for purposes of calculation of attendance of the year and decide each case on its own merits.

- d) Colleges shall be required to notify the attendance position of each of its students for each month on the notice board of the College, and clearly indicate the lectures/practical held subject wise and the numbers attended by each student.
- e) A College shall notify on the notice board the final attendance position of each of its students within five days of the dispersal of the classes in the last session of the academic year. Not later than five days, thereafter, a student may, by an application to the Principal of the college, claim benefit of exclusion of lectures under sub-clause (a) above on grounds to be specified and accompanied by the relevant documents. All such applications submitted within time shall be considered and disposed of by the Principal of the College at least 3 days prior to the commencement of the examination, in which the student is intending to appear.
- f) The benefit of exclusion of lectures contemplated in category (c) above shall in no case exceed 1/3 of the total number of lectures / practical's / presentations / tutorials.
- g) In the case of a married woman student who is granted maternity leave, in calculating the total number of lectures delivered in the College or in the University, as the case may be, for her course of study in each semester, the number of lectures in each subject delivered during the period of her .maternity leave shall not be taken into account.
- h) No person shall be deemed to have satisfied the required conditions in respect of his instructions unless in addition to the requirements regarding attendance and other conditions, he has appeared and satisfied by his performance the Principal of his college in such tests, written and/or oral, as may be held by him in his discretion. The Principal of the College shall have, and shall be deemed always to have had, the power to detain a student in the same class in which he has been studying, or not to send him up for the University Examination, in case he did not appear at the tests aforesaid or his performance was not satisfactory. The Principal of a College/Head of the Institution shall have power to strike off the name of a student who is grossly irregular in attendance in spite of warning or when the absence of the student is for such a long period that he cannot put in requisite percentage of attendance.

4.3 Other Requirements

4.3.1 सूचना-पट्ट

यह प्रत्येक छात्रा का उत्तरदायित्व है कि वह प्रतिदिन सूचना-पट्ट देखें। किसी भी आदेश की अवहेलना के लिए यह तर्क स्वीकार नहीं किया जाएगा कि सूचना पढ़ी नहीं थी। यही बात विश्वविद्यालय की परीक्षाओं, परिणाम, नामांकन, छात्रवृत्तियाँ, वजीफों व अन्य प्रपत्रों पर भी लागू होगी जिन्हें महाविद्यालय के कार्यालय द्वारा घोषित अनुसूचित तारीखों पर जमा कराना होता है। यह छात्राओं का कर्तव्य है कि वे सूचना-पट्ट को विभिन्न तारीखों की जानकारी के लिए देखें तथा उन्हें बताई गई अंतिम तिथि तक अपने विकल्प जमा कराएँ। अंतिम तिथि के बाद किसी अनुरोध पर विचार नहीं किया जाएगा।

4.3.1 Notice - Board

It is the responsibility of each student to check the Notice Board daily. No excuse for noncompliance with any order, based on the plea that the Notice was not read shall be accepted. The same applies to notifications issued by the University with regards to Examinations, Results, Enrolment, Scholarships, Stipends and other forms, which should be submitted as per scheduled dates announced by the College Office. It is the duty of the students to check the notice board for the dates and also submit their options by the last date intimated to them. No request will be entertained after the last date.

4.3.2 पहचान-पत्र

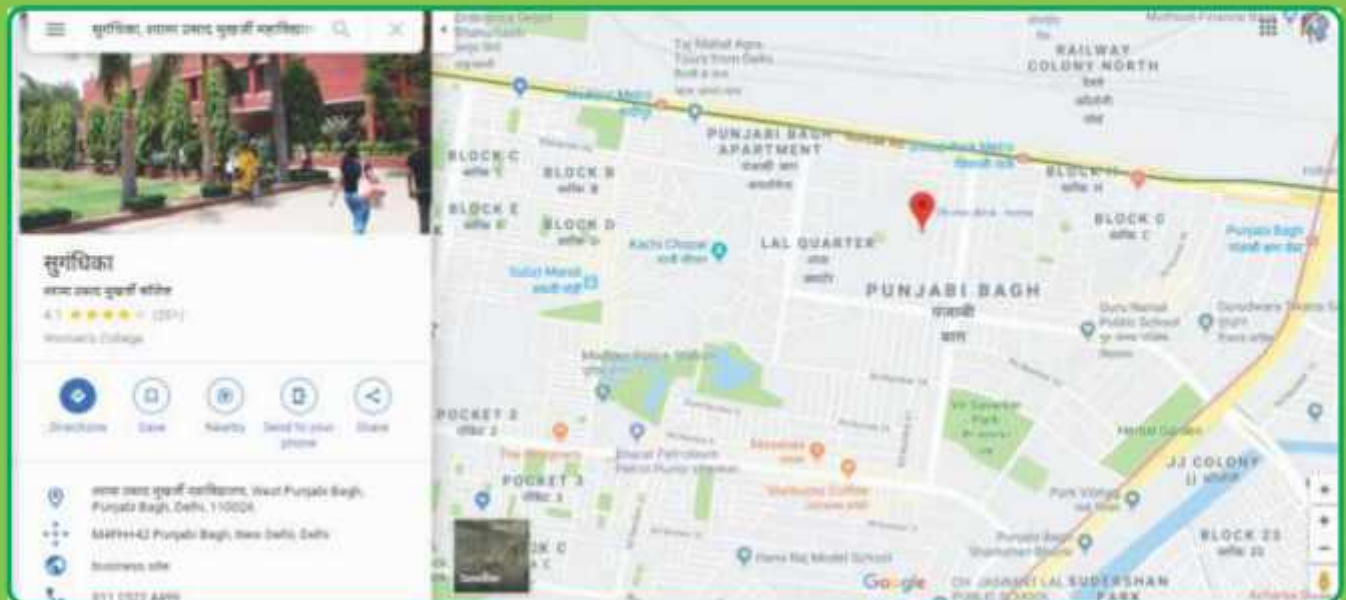
पहचान पत्र सभी छात्राओं को प्रदान किए जाते हैं। नई छात्राओं को प्रवेश के तुरंत बाद पहचान पत्र प्राप्त कर लेना चाहिए। अन्य छात्राओं को महाविद्यालय के कार्यालय से प्रत्येक वर्ष अपने पहचान पत्र को नवीकृत कराना चाहिए। महाविद्यालय परिसर में एवं उसके बाहर प्रत्येक छात्रा के लिए पहचान पत्र साथ रखना अनिवार्य है। महाविद्यालय के अधिकारियों द्वारा मांगे जाने पर छात्रा को अपना पहचान पत्र प्रस्तुत करना चाहिए अन्यथा हो सकता है कि उसे महाविद्यालय परिसर में रहने की अनुमति न मिले।

4.3.2 Identity-Card

Identity Cards are issued to all the students. Newly admitted students must obtain their Identity Cards immediately after their admission. Other students should get their Identity Cards renewed from the College office every year. It is essential for every student to carry her Identity card in the College as well as outside.

Disclaimer

- All Rules and Regulation mentioned in this prospectus will be superseded by any other directive as and when received from the University of Delhi.
- College disclaims any liability towards any individual for any loss or damage caused to her arising out of any action taken on the basis of this information, which may be due to inadvertent omission, clerical errors or for any other reason whatsoever.
- The college reserves the right to suitably modify, update or delete any part of the prospectus without any notice.
- For detailed information please refer Bulletin of information (2020-21) University of Delhi.



in collaboration with
Department of Adult Continuing Education & Extension
University of Delhi
 introduces

Add-on Online Certificate Course 2020
 on

Travel & Tourism

Open for all students
 (Undergraduate & Postgraduate level)
 registered with College/University/





Shyama Prasad Mukherji College For Women
University of Delhi

Digital Initiatives for Advancement of Learning
 introduces

Add-On Online Certificate Course 2020
 on

Diet and Wellness
 Course Duration: 40 Hrs

Open to all Undergraduate and Postgraduate Students of College/University/Institute of India
 Participants will have to bring their own Course Material for the Practicals

Last Date for Registration : 25 July, 2020
 Registration Link: <https://tinyurl.com/SPMC2020>
 Registration fee for the entire course module: 3000 INR + GST
 For more information visit college website: <http://spm.du.ac.in>



in collaboration with
Evercore Consultants
 introduces

Add-on Online Certificate Course 2020
 on

Employability & Soft Skills

Course Duration: 60 Hrs
 OPEN TO ALL UNDERGRADUATE AND POSTGRADUATE STUDENTS
 OF COLLEGE/UNIVERSITY/INSTITUTE OF INDIA



in collaboration with
Department of Germanic & Romance Studies
University of Delhi
 introduces

Add-on Online Certificate Course 2020
 on

German Language

OPEN TO ALL UNDERGRADUATE AND POSTGRADUATE STUDENTS
 OF COLLEGE/UNIVERSITY/INSTITUTE OF INDIA



in collaboration with
Department of Germanic & Romance Studies
University of Delhi
 introduces

Add-on Online Certificate Course 2020
 on

French Language

OPEN TO ALL UNDERGRADUATE AND POSTGRADUATE STUDENTS
 OF COLLEGE/UNIVERSITY/INSTITUTE OF INDIA



Shyama Prasad Mukherji College For Women
University of Delhi

Digital Initiatives for Advancement of Learning
 Add-On Online Certificate Course 2020
 on

Women & Legal Literacy

Course Duration: 40 Hrs
 Open to all Undergraduate and Postgraduate Students of College/University/Institute of India

Last Date for Registration : 25 July, 2020
 Registration Link: <https://tinyurl.com/SPMC2020>
 Registration fee for the entire course module: 3000 INR + GST
 For more information visit college website: <http://spm.du.ac.in>



S.P.M. COLLEGE (UNIVERSITY OF DELHI)
 IN COLLABORATION WITH
UTSAAH PSYCHOLOGICAL SERVICES PVT. LTD.
CERTIFICATE COURSE IN
COUNSELLING AND PSYCHOTHERAPY

Duration 200 Hours	Mode Online	Fee ₹ 7000/-	Last date of registration 30-July-2020
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Eligibility: Under Graduate/ Graduate/ Post Graduate in Psychology

Course Coordinator Dr. Vinendra Pratap Yadav Assistant Professor, Department of Applied Psychology	Course Designer & Promoter Dr. Arvind Ota Director, Utsaah Psychological Services	Patron Dr. Sadhna Sharma Principal, SPM College University of Delhi
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Dr. Prabha Rani
 Assistant Professor,
 Department of Commerce

for further details:
www.spm.du.ac.in | www.upseducation.in | +91 999 071 7772
 Registration link: <https://tinyurl.com/spmcdtu>