



दूरभाष Phone : 25224499

फैक्स Fax : 25221672

श्यामा प्रसाद मुखर्जी (महिला महाविद्यालय)

SHYAMA PRASAD MUKHERJI COLLEGE (For Women)

(दिल्ली विश्वविद्यालय)

(University of Delhi)

पंजाबी बाग (पश्चिम), नई दिल्ली-110026

PUNJABI BAGH (West), New Delhi-110026

संदर्भ सं. Ref. No. S.PM4/2017/767

दिनांक Dated 14/8/2017

SHORT NOTICE INVITING TENDER

Sealed tenders are invited from the reputed contractors for the execution of the following work:

Name of work	Repairs and Retrofitting work and reconstruction of Staircase at Shyama Prasad Mukherji College
Estimated cost of work	18,22,800/- (Eighteen Lakhs Twenty Two Thousand Eight Hundred Only)
Earnest money	Rs. 45,000/- (Rs. Forty Five Thousand only)
Cost of Tender	Rs. 1000/-
Time allowed for completion	Four months
Important dates	Date of publication of Tender : 15 th August 2017 Date of Issue of Tender : 16 th August 2017 Date of Submission of Tender : 28 th August 2017 upto 12:00 P.M. Date of Opening of Tender : 28 th August 2017 at 12:30 P.M.

The detailed tender document can be obtained from the College website i.e. <http://spm.du.ac.in>. Any Corrigendum / Addendum / Amendment will be published on the college website only.


PRINCIPAL

TENDER DOCUMENT

FOR

Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh (West), New Delhi – 110026
Website : <http://spm.du.ac.in>, Email : spmcollegedu@gmail.com ,
Ph: 011-25224499

TENDER NOTICE

Work: Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.

Sealed Tenders are invited in two bid system from reputed contractors AS PER ELIGIBILITY CRITERIA listed below for carrying out : : Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.

1. as per the specifications given in the tender.
2. The followings are the eligibility criteria for the contractors to participate in the tender bid:
 - a) Average annual financial turnover during the last three Years ending 31st March, 2016 should be at least Rs 50 Lacs. The contractor/ firm should also have earned net profit for the last 3 years.
 - b) The bidder/agency/firm should have experience of repair retrofitting work having successfully completed similar works of value as indicated below during the last 5 years ending 31-3-2016 in multistoried modern building (office /residential

Details of Work	Value of Work
Three similar completed works costing not less than the amount equal to 40% E.C. OR	Rs 7.29 Lacs
Two similar completed works costing not less than the amount equal to 50% E.C. OR	Rs 9.11 Lacs
One similar completed works costing not less than the amount equal to 80% E.C.	Rs 14.58 Lacs

- c) The contractor should have a Registered Office/Branch in Delhi/NCR at least for the last 3 years.

3. Important Note:

- a) Similar work means carrying out and successful completion of Repair/Retrofitting of R.C.C. framed load bearing structure work of modern building having floors for reputed corporate/ PSU / Govt. work university/College building up to 5 floor.
- b) The bidder should submit work order copies/PO Copies/Completion Certificate/Performance Certificate from the employer clearly Indicating the nature, magnitude, date of starting and date of completion of work, indicating whether the works are completed within the stipulated time in respect of qualifying works.
- c) The bidder should provide proper documentary proof supporting their claim in respect of all the above criteria.

4. The tender documents can only be downloaded from the college Website <http://spm.du.ac.in>. The bidders downloading from the website should remit the tender fee of Rs 1000/- (Rupees one thousand only) non-refundable separately by way of DD / Pay order (PO) drawn on any Nationalized/schedule bank payable at New Delhi, in favour of Principal Shyama Prasad Mukherji College, accompanying the tender documents at the time of submission of the tender documents failing which their tender bid would be summarily rejected. Physical Purchase of tender is not permitted.
5. The tender documents should accompany an Earnest Money Deposit (EMD) of Rs. 45000/- (Rupees Forty Five Thousand Only) by way of DD / Pay order (PO) drawn on any Nationalized/scheduled Bank, in favor of Principal, Shyama Prasad Mukherji College Payable at New Delhi. The EMD shall not bear any interest. Tender documents not accompanied by such EMD would be summarily rejected. Time is the essence of contract. The work should be completed in 4 month including monsoon period from the 10 day from the date of issue of LOI/work order.
6. Sealed tenders duly filled in should be addressed to:

The Principal
Shyama Prasad Mukherji College
Punjabi Bagh (West)
Road No. 57, New Delhi - 110026

Super scribing the name of the work on top as 'Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.

7. and should be dropped in the tender box located at the above mentioned address at Ground Floor, SHYAMA PRASAD MUKHERJI COLLEGE Tower on or before 12 P.M. on 28/8/2017
8. The Technical Bid is to be submitted duly filled in and signed on all the pages and stamped by the bidder accompanied by details of the Company Profile, audited balance sheet for last 3 years along with other relevant documents.
9. Proof of submission of Income tax returns, PAN No., GST registration No. proof of Work Experience of similar works during the last 5 years should be submitted in a separate sealed ENVELOPE -1 along with the DD/PO for Rs 1000/- (non-refundable tender fee) and Rs 45000/- as EMD super scribing as "TECHNICAL BID for Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.
10. The Price bid duly filled and signed should be placed in a separate sealed Envelope -2 super scribing as "FINANCIAL BID for Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.
11. The sealed Envelope -1 and Envelope -2 should be enclosed in a Master Envelope marked as Envelope - 3 and super scribed as "Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.
12. The sealed tenders shall be opened on 28/8/2017 at 12:30PM in presence of the bidder's accredited representatives if they desire to attend.
13. The Price bid of the Bidder who satisfies the eligibility criteria and qualifies in the Technical bid in all respects only will be opened. The date and time of opening of the price bid will be intimated to the qualified bidders through Telephone/e-mail mentioned in bid document.

14. The College reserves the right to accept any Tender or accept Tenders in part or to reject any or all Tenders without assigning any reasons thereof and will not be liable to Offer any explanation whatsoever.
15. The EMD of the successful bidder would be retained with Shyama Prasad Mukherji College, while the EMDs of the unsuccessful bidders would be returned after the placing of work order with the successful bidder.
16. In case if the Bidder after being declared successful L-1 bidder withdraws from the bid or fails to execute the work within the prescribed time his EMD would be forfeited.
17. The bidder must carefully read and examine the whole tender document visit the site at his own expenses, study the technical specifications, drawings etc before Submitting the tender.
18. No consideration shall be given to a tender received after the expiry of time as stipulated above and no extension of time will normally be allowed for submission of the tender.
19. The Notice inviting tenders, the conditions of tender and duly completed form of tender, Specifications etc will inter alia form part of the contract agreement to be executed by the Successful bidder with the Company.
20. Conditional bids would be summarily rejected.
21. Only one bid would be considered from one firm.
22. Authorization and Attestation: The bidder has to submit an authorization letter or valid Power of Attorney on behalf of company/firm for signing the document
23. Execution of Contract Agreement: Bidder is required to execute contract agreement for the said work as per the prescribed proforma on a non-judicial stamp paper of Rs.100/- within 15 days from the issue of LOI/Award Letter. The bidder shall pay for all stamps duty and legal charges, incidental expenses, if any

MEMORANDUM

Name of work	:	Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi
Earnest Money Deposit	:	Rs 45000/- (Rupees Forty Five Thousand Only)
Date of Commencement of work	:	From the date of issue of LOI/ Work order
Period of Completion of commencement	:	4 month including monsoon period from the date of issues of LOI/work order
Payment Terms	:	a) Contactor to submit computerized Running bill (monthly) along with detail of meeting of work done. b)Minimum amount of value of work to be taken for issue of Interim Certificate for payment : Rs 5 Lacs/- .
Retention percentage to be deducted From RA Bills as Security Deposit (SD)	:	10% of the gross value of the bill. Out of 10%, 5% of gross value of work shall be in shape of performance guarantee (Bank Guarantee of scheduled bank in favour of Principal, SPM College) and remaining 5% to be deducted from the running bill as security deposit.
Defects Liability period (DLP)	:	1 year from the date of completion
Refund of Security Deposit (SD)	:	100% of Security Deposit after expiry of Defects Liability Period (DLP) without any interest.
Liquidated Damages (LD)	:	1% of value of work per day subject to 10% of contract value
Time within which the payment is to be made	:	Payment will be released only after certification of amount of R. A. Bill by Architect & Authorized person/engineer of the College

THE CONDITIONS OF TENDER

1. Downloading Bid document from the website:

The bidders have to download the tender document from the Shyama Prasad Mukherji College web site only i.e. <http://spm.du.ac.in> and must keep track of downloading any corrigendum and/ or addendum or any change in the schedule or any other relevant information issued in respect of the subject tender by Shyama Prasad Mukherji College. The bidders who intend to participate in the tender by downloading the bid document must enclose the cost of the tender document in shape of a Demand Draft/Pay Order drawn in favour of Principal, Shyama Prasad Mukherji College" ., payable at New Delhi along with bid.

2. Amendment to Bid documents:

At any time prior to the deadline for submission of Bids, Shyama Prasad Mukherji College may, for any reason, whether at its own initiative or in response to a clarification sought by any prospective bidder, modify the bidding documents by amendment / addendum/corrigendum.

- i) The amendment will be issued in Shyama Prasad Mukherji College web site only. Those bidders who down load the Tender Document from the web site shall be solely responsible to check the web site for the amendment issued in shape of Corrigendum and/or Addendum up to last date of submission of bid.

3. Clarification on Bids:

- i) To assist in the examination, evaluation and comparison of the technical bids, Shyama Prasad Mukherji College may, at its discretion, ask the Bidder for a clarification on its Bid. No change in price of the Bid shall be sought, offered or permitted. If required, the Shyama Prasad Mukherji College reserves the right to ask the bidders to submit supplementary documents to support the documents already submitted by the bidder.
- ii) Shyama Prasad Mukherji College reserves the right to conduct joint post bid discussion after opening the technical bids, for clarification on technical bid and may amend the technical bid requirements so as to bring all the bidders on to a common platform. In case of any alteration in the technical bid requirements, all the bidders shall be given equal opportunity to submit supplementary price offers for that item in which alterations have been made. The supplementary offer must indicate the amount which shall be added to or subtracted from the original price offered for that item. Both the original and the supplementary offer shall be evaluated jointly.

4. Abnormal Rates:

The bidder is expected to quote rate for each subsection after careful analysis of cost involved for the performance of the completed sub-section considering all specifications and conditions of contract. In case it is noticed that the rates quoted by the bidder for any items are unusually high or unusually low, it will be sufficient case for the rejection of the tender unless the reasonableness of the rates is convincing. For scrutiny, the analysis for such rates is to be furnished by the bidder on demand.

5. Change Orders:

At any time during the execution of the contract, changes may be made in the specifications, scope of contract by given a written notice to the contractor by Shyama Prasad Mukherji College. Shyama Prasad Mukherji College may make any changes in the quality and/or quantity of the work or any part thereof that may, in its opinion, be necessary and for that purpose the Shyama Prasad Mukherji College shall have the power to order the Contractor to do and the Contractor shall do any of the following:-

- i) Increase or decrease or split the quantity of work include in the contract,
- ii) Omit any such work,
- iii) Change the character, quality or kind of any such work,
- iv) Change the dimensions of any such work,
- v) Execute additional work of any kind necessary for completion of the work under the contract, and no such change shall in any way vitiate or invalidate the contract but the cost, if any, arising out of all such changes shall be taken into account in ascertaining the total amount of the contract price. Where the rate is available in the contract and the same is applicable to the additional work, in the opinion of the Shyama Prasad Mukherji College, the cost of the additional work shall be determined as per this available rate. But, if the rate for additional work is not available in the contract, the same shall be determined by the Shyama Prasad Mukherji College taking into account the market rate and labour cost at the site for similar works and shall be final.

6. Acceptance / Rejection of Bid:

- i) Shyama Prasad Mukherji College does not bind itself to accept the lowest tender.
- ii) Shyama Prasad Mukherji College also reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.
- iii) Shyama Prasad Mukherji College also reserves the absolute right to reject any or all the Bids at any time solely based on the past unsatisfactory performance by the bidder(s). The opinion/decision of Shyama Prasad Mukherji College regarding the same shall be final and conclusive.

7. The tender form must be filled in English and all entries must be made by hand and written in ink.
8. Each and every page of the tender document must be signed by an authorized person.
9. The tenders must be submitted in the prescribed format only. The bidders must quote the rates in the schedule of quantities, rates and amount. The rates should be written both in words and figures without any erasures and alterations. However if errors are made, the wrong figures or words must be neatly scored Out under full signature of the bidders and the correct figures and words neatly rewritten. Over writing is not permitted. Applying white fluid for correcting rates and amount is also prohibited.
10. The Bidder must include these charges in the rates quoted, if applicable. No separate claim on this account will be entertained under any circumstances whatsoever. The bidder shall quote his rates inclusive of cost of materials, corresponding wastages, labour, sales tax, vat, and any other taxes and duties, octroi, and cost of transportation of materials to work site etc.
11. Errors in the schedule of quantities, rates and amount shall be dealt with in the following manner:
 - a. In the event of a discrepancy between the rates quoted in words and the rates in figures, lowest rate will be taken into consideration.
 - b. In the event of an error occurring in the amount column as a result of wrong calculation the unit rate shall be regarded as firm and the amount shall be amended accordingly based on the quantity given.
 - c. All errors in totaling in the amount column and in carrying forward, the totals shall be corrected.
12. The quantities indicated in the schedule of quantities are only probable quantities and are liable to alteration by omission, reduction or addition. Payment shall be made on the basis of actual quantities of work done at the accepted rates.
13. No alterations which are made by the bidder in the drawings, specifications or in probable quantities accompanying the tender will be recognized and if any such alterations are made the tender is likely to be rejected and invalidated.
14. The bidder must have site visit his own expenses for gathering all the information related to work The site can be inspected on any working day from 17/8/2017 to 25/8/2017 from 10:00 A.M. to 3:00 P.M
15. The bidder shall also bear all expenses in connection with the preparation and submission of this tender.
16. **EARNEST MONEY DEPOSIT (E.M.D) :**

The bidder shall also deposit an amount of Rs 45000/- (Rs Rupees Forty Five Thousand Only) in the form of a Demand Draft/pay order drawn on any Nationalized/scheduled Bank in favour of The Principal, Shyama Prasad Mukherji College", Payable at New Delhi at the time of submission of the tender as Earnest Money. Shyama Prasad Mukherji College is not liable to pay any interest on Earnest Money.

The EMD of unsuccessful bidder shall be refunded to them without any interest after the decision to award the work is taken. The EMD of the successful bidder shall be retained as part of security deposit and for the due fulfillment of the contract.

The Earnest Money Deposit submitted by the bidder will be forfeited if,

- a) If successful bidder fails to execute an Agreement within specified time as per intimation/request of the Shyama Prasad Mukherji College,
- b) He withdraws his tender or backs out after acceptance,
- c) He withdraws his tender before the expiry of validity period stipulated in the bidding document,
- d) He violates any of the terms and conditions of the tender,
- e) He revises any of the items quoted during the validity period,
- f) Evidences are found to be fraudulent/non-genuine.

17. SECURITY DEPOSIT (S.D) :

Security Deposit shall be deducted from running/progressive bill/s of the contractor @ 10% of the gross value of the each bill. Security Deposit shall not bear any interest. The security deposit shall retained by Shyama Prasad Mukherji College till the end of the defect liability period.

18. COMPLETION PERIOD :

The time is the essence of contract. The entire work shall be completed by the contractor within 4 month including monsoon period from the 10 day from date of issue of the work order. The work shall be commenced immediately after the issue of LOI. The work is of urgent nature and the completion time schedule should be strictly adhered to by the contractor.

19. The tenders submitted shall remain valid for acceptance for a period of Three month from the date of their opening. Should any bidder after being declared as successful bidder withdraws his tender or makes any modifications to his tender, the tender shall be treated as having been rejected or abandoned and his EMD will be forfeited.
20. It is not binding on Shyama Prasad Mukherji College to accept the lowest tender and reserves the rights to reject any or all the tenders received without assigning any reasons thereof. Further Shyama Prasad Mukherji College reserves the right to award any portion of the work or portions of the work to different bidders or to award the entire work to one bidder.
21. The bidder whose tender is accepted is bound to execute a formal agreement with Shyama Prasad Mukherji College in accordance with the draft agreement which will include the notice inviting tender, tender conditions, other papers herein, special conditions, drawings and specifications etc. Irrespective of whether a formal agreement is drawn or not the contractor on being awarded the contract is liable based on acceptance of his tender. The contractor shall bear all expenses in connection with the execution of the said agreement including fees for stamps and registration of documents as required.
22. The work shall be carried out under the directions and supervision of and subject to the approval in all respects by the Architect Consultant/ Shyama Prasad Mukherji College .
23. On acceptance of the tender the contractor shall in writing inform Shyama Prasad Mukherji College and the Consultants the names of his accredited representatives who will be responsible to take instructions from the Consultants/ Shyama Prasad Mukherji College
24. The work or any part of it shall not be transferred assigned or subject without the consent of the Shyama Prasad Mukherji College

25. The contractor shall be required to co-operate and work in accordance with and afford reasonable facilities for such other agencies/specialists as may be employed by Shyama Prasad Mukherji College on other works / sub works in connection with the work.
26. The contractor will be required to insure the work and keep it insured until one month after the date of taking over the works by Shyama Prasad Mukherji College at his own cost against any loss or damage by fire and other usual risks.
27. The contractor is required to comply with all relevant Acts of Govt. relating to labour rules and regulations made there under from time to time submit at the proper times all particulars and statements required to be furnished to the labour authorities.
28. For all the items of work executed by him, the contractor will be required to supply, at his own expenses, to the college, copies of post card size photographs in triplicate for each of the works, taken from two approved portions of each item of work at intervals of not more than two weeks during the progress of the work and also at every important stages of the work or as directed by the Consultants/ Shyama Prasad Mukherji College
29. In carrying out the work, the contractor shall comply with the provisions of the safety code, annexed to these papers.
30. The bidder shall furnish an undertaking duly attested by notary in a non-judicial stamp paper of value Rs.100/- (Rupees Hundred Only) regarding their non-blacklisting/Left any work abandoned in any of the government department and public sector undertaking/enterprise in India and central vigilance commission during the last five financial years as per Annexure-X.
31. CPWD form no-8 of general common condition of the contract shall also be applicable to this work and shall form part of the tender and shall be made as part of the agreement with the following modification.
 1. CPWD words be substituted with Principal, Shyama Prasad Mukherji College
 2. Engineer incharge means-Architect Consultant/Authorized person/ Engineer Appointed by Principal, Shyama Prasad Mukherji College
 3. For any condition which is not covered in the above mentioned condition no 1 to 30 classes of condition of contract of form 8 of CPWD (GCC) shall be applicable and contractor quoting the tender shall be assumed to have gone through and accept the GCC of form 8 (CPWD) in Toto.
 4. For any discrepancy, the decision of Principal, Shyama Prasad Mukherji College shall be final and binding

FORM OF TENDER FOR WORKS

To
The.....
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Dear Sir,

1. Having duly examined the tender documents including the drawings, specifications, designs, schedule of quantities relating to the works specified in the underwritten memorandum and having visited the site of the said work and having acquired all the requisite information relating thereto as affecting this tender. I/We hereby offer to execute the works specified in the underwritten memorandum within the time specified there in at the rates specified in the schedule of quantities and in accordance, in all respects with the specifications, designs, drawings and instructions in writing referred to in the conditions of the tender, the articles of agreement, special conditions, the schedule of quantities, and conditions of the contract and with such conditions of the contract and with such materials as are specified, by and in all other respects in accordance with such conditions in the schedule of quantities and conditions of contract so far as applicable.

2. Should this tender be accepted, in whole or in part, I/We hereby agree (I) to abide by and fulfill all the terms and provisions of the said conditions of the contract annexed hereto and the conditions of tender so far as applicable or in default thereof to forfeit and pay to Shyama Prasad Mukherji College, Punjabi Bagh the sums of money mentioned in the said conditions.
 - a. A sum of Rs. 45000/- (Rupees. Rupees Forty Five Thousand Only) is here by forwarded as Earnest Money Deposit in form of Demand Draft /pay order drawn on any Nationalized/schedule bank in favor of "Shyama Prasad Mukherji College", payable at New Delhi.
 - b. I/We agree (i) that should I/We fail to commence the work specified in the above mentioned memorandum Shyama Prasad Mukherji College shall without prejudice to any other right or remedy be the liberty to forfeit the Earnest Money, otherwise shall be retained by Principal Shyama Prasad Mukherji College towards security deposit mentioned in the above memorandum. (ii) to execute all the works referred to in the tender document upon the terms and conditions contained or referred to therein and to carry out authorized variations as directed by the Consultants/ Shyama Prasad Mukherji College and as per said conditions of the contract.

The name of the Proprietor /Partners/Directors of our firm are:

Signature of bidder with seal

Dated theday of2017

PERFORMA -I

TECHNICAL BID

BIDDER INFORMATION

S. No.	Particulars/Details	
1.	Name of the Bidders/ Firm	
2.	Year of establishment	
3.	Communication Address	
4.	Telephone No. Office	
	Mobile	
	Fax	
	E-Mail	
	Website	
5.	Authorised Person - Name	
	Designation	
	Mobile	
	E-Mail ID	
6.	Alternate Authorised Person - Name	
	Designation	
	Mobile	
	E-Mail ID	
7.	PAN No.	
8.	GST. Registration No.	
9.	Service Tax Registration No.	Not applicable in lieu of GST
10.	Beneficiary Bank Details	
	Bank Account No	
/NEFT Code	

	Name of Bank	
	Address of Branch	
11.	Particular of Tender Fee	
	Amount	Rs.
	(DD/PO) No.	
	Date	
	Name of the Bank	
	Address of Bank	
12.	Particular of Earnest Money Deposit (EMD)	
	Amount	Rs.
	(DD/PO) No.	
	Date	
	Name of the Bank	
	Address of Bank	
13.	Name of Directors / Partners/ proprietor(s) (Please enclose relevant document/deed)	
14	Status of the firm (Company / Firm/ Proprietary)	
15	Whether registered with the registrar of companies / registrar of firms. If so, mention number and, date.	
16	Whether the bidder is income tax assessee, If so, please mention permanent account number. Furnish copies of income tax returns for three years duly certified	
17.	Furnish the names with address & telephone nos. of three responsible persons who will be in a position to certify about the services/quality as well as the past performance of your organization.	
19.	Whether you accept all the terms and conditions of the tender; Yes/No	

DETAIL OF EXPERIENCE – PROFORMA-II

1. Details of Similar Experience: Details of Similar works executed during the last 5 years

Sl. No.	Name & Address of the client, Concerned Person and contact/ Mobile No	Location of work	Value of Work (In lakh)	Stipulated Time of Completion	Actual time completion with date of start & completion	Completion/ Performance Certificate enclosed 'Yes' or 'No'	Any other information you would like to give

(Fill up the above table & Enclose legible copies of the supporting documents)

2. Financial Capability: Average Annual Turn Over of the bidder in the last 3 years

SL. No.	Financial Year	Turnover (Rs. in lakh)
1.	2013-14	
2.	2014-15	
3.	2015-16	
	Average	

(Fill up the above table and Enclose copy of Turn over certificates, profit/loss statement certified by any Chartered Accountant.)

Proforma -III

NON DISCLOSURE UNDERTAKING(INTEGRITY PACT)

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

NON DISCLOSURE UNDERTAKING (INTEGRITY PACT)

I/We understand that SHYAMA PRASAD MUKHERJI COLLEGE ____ is committed to Information Security Management System as per their Information Security Policy.

Hence, I/We M/s _____

who are submitting offer for providing services to SHYAMA PRASAD MUKHERJI COLLEGE ____ against Tender Specification No. _____

hereby undertake to comply with the following in line with Information Security Policy of SHYAMA PRASAD MUKHERJI COLLEGE _____, _____

- To maintain confidentiality of documents & information which shall be used during the execution of the Contract.
- The documents & information shall not be revealed to or shared with third party which shall not be in the business interest of SHYAMA PRASAD MUKHERJI COLLEGE

(Signature, date & seal of Authorized Signatory of the bidder)

Date:

DECLARATION

(TO BE TYPED ON A LETTER HEAD OF THE COMPANY/ FIRM)

TO,

The

Dated: _____, 2017.

.....

.....

.....

Dear Sir,

1. We have carefully read and understood all the terms and conditions of the tender and G.C.C. (CPWD form-8) hereby convey our acceptance to the same.
2. The information / documents furnished along with the above offer are true and authentic to the best of my knowledge and belief. We are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.
3. We have apprised our self fully about the job to be done during the currency of the period of agreement and also acknowledge to bear consequences to of nonperformance or deficiencies in the services on our part.
4. We have no objection, if enquiries are made about the work listed by us.
5. We have not been blacklisted by SHYAMA PRASAD MUKHERJI COLLEGE or any other organization where we have worked. Further, if any of the partners/directors of the organization /firm is blacklisted or having any criminal case against them, our bid shall not be considered. At any later point of time, if this information is found to be false, SHYAMA PRASAD MUKHERJI COLLEGE may terminate the assigned contract immediately.
6. We have not been found guilty by a court of law in India for fraud, dishonesty or moral turpitude.
7. We agree that the decision of SHYAMA PRASAD MUKHERJI COLLEGE in selection of Bidders will be final and binding to us.

Date:

Signature of authorized person

Place:

Full Name & Designation:

Company's Seal:

TENDER FORM

To
The Principal,
Shyama Prasad Mukherji College, Punjabi Bagh
New Delhi.
Dear Sir,

I/We, the undersigned having carefully gone through and clearly understood the Specifications, with conditions of contract for the above mentioned work, do hereby tender to execute and complete the whole of the works strictly in accordance with the said specifications, etc. at the rates set out in the priced bill of quantities.

I/We am/are sending you herewith an amount of Rs 45000 (Rupees Forty Five Thousand Only) as Earnest Money by Demand Draft / Pay Order which amount is not to bear any interest and I/We do hereby agree that the same may be forfeited by you in the event of your accepting my/our tender and I/We fail to execute the contract when called upon to do so.

It is understood that the lowest or any tender will not necessarily be accepted and SHYAMA PRASAD MUKHERJI COLLEGE reserves the right to accept or reject any or all the tenders and that SHYAMA PRASAD MUKHERJI COLLEGE is not bound to assign any reason for the same.

I/We agree to keep our offer open for a period of 90 days from the date of opening of tenders.

Thanking you,

Yours faithfully,

Date:

Place

(Contractor's signature with seal)

SPECIMEN COPY

Not to be filled. To be executed at the time of award of contract

ARTICLES OF AGREEMENT

Articles of agreement made this the day of 2017, between SHYAMA PRASAD MUKHERJI COLLEGE Having its Office at Punjabi Bagh (West), New Delhi - 110026

(Herein after called the SHYAMA PRASAD MUKHERJI COLLEGE /Employer) of one part

AND

M/s having its registered office at

. (Here in after called the Contractor) of the other part.

Where as the employer is desirous of getting the: Repair and Retrofitting work and reconstruction of Staircase for Shyama Prasad Mukherji College at Punjabi Bagh, New Delhi.

Done as per this agreement and has annexed drawings, bill of quantities and specifications describing the work to be done are to be prepared by M/s Design Dei Gratia having its office at 40/138, LGF, Chittaranjan Park, New Delhi – 110019 (Name of Architect Consultant) architects and engineers, Project Management, Interior (here in after called "THE CONSULTANTS") and where as the said drawings as enclosed, the bills of quantities and the specifications etc. have been signed by or on behalf of the parties hereto; and where as The contractor has agreed to execute upon and subject to the conditions set forth in tender document, the work shown upon the said drawings And described in the said specifications and included in the said bill of quantities for the sum of Rupees

NOW IT IS HEREBY AGREED AS FOLLOWS :

1. In consideration of the sum to be paid at the time and in the manner set forth in the said conditions, the contractor will upon and subject to the said conditions execute and described in the said specifications and bill of quantities.
2. The Employer will pay to the contractor the sum and other sum as shall become payable hereunder at the times and in the manner specified in the said conditions.
3. The quantities shown in the bill of quantities attached with the tender document are tentative and can deviate (increase or decrease) as per the site requirements. The contractor agreed to execute all the quantities as per site requirements or as ordered at the rates quoted in the tender. In case of items for which no rate has been quoted and shall become necessary to execute shall be paid at the rate derived as per the clause 12 of the general conditions of the contract. (Form 8)
4. The said conditions, specifications and priced bill of quantities shall be read and construed as forming part of and submit themselves to the conditions and stipulations and perform the agreement on their parts respectively in such conditions, specifications and priced bill of quantities contained.

Following will be part of the agreement

1. Letter of award no.

2. CPWD GCC (form 8)
3. Tender document in original

As witness our hand the day and year first above written signed by said EMPLOYER.

SIGNATURE OF EMPLOYER

In the presence of witness:

Name :

Address :

Occupation :

Name :

Address :

Occupation :

As witness our hand the day and year first above written signed by the said Contractor(s) :

SIGNATURE OF CONTRACTOR

In the presence of witness:

1. Name :

Address :

Occupation :

2. Name :

Address :

Occupation :

CONDITIONS OF CONTRACT

1. Interpretation Clauses:

- a. In constructing these conditions, the specifications, schedule of quantities and contract agreement, the following words shall have the meanings here in assigned to them except where the subject or context other requires.
- b. Headings and marginal notes to the conditions of contract shall not be deemed to form part thereof or be taken in to consideration in the interpretation or construction there of or of the contract.
- c. Where the context so requires (i) words importing persons include firms and corporations and (ii) words importing the singular only also include the plural and vice versa.
- d. Employer shall mean SHYAMA PRASAD MUKHERJI COLLEGE having its Office for SHYAMA PRASAD MUKHERJI COLLEGE at Punjabi Bagh
- e. Consultant: Shall mean Architects and engineers, Project Management or in the event of their ceasing to a. be Consultant for the purposes of this contract such other person or persons as shall be nominated for that purpose by the Employer subject to such qualifying provisions as may be agreed upon.
- f. Contractor shall mean -----
-----and include his/their legal representatives, permitted assigns, or successors.
- g. Site: The site shall mean the site where the works are to be executed (SHYAMA PRASAD MUKHERJI COLLEGE staff colony Paschim Vihar, New Delhi) including any building and erections thereon allotted by the Employer for the Contractor's use.
- h. The Contract: Shall mean the tender documents comprising the notice inviting tender, form of tender conditions, the drawings and priced bill of quantities with their preamble, the acceptance thereof, and the articles of agreement, together with the conditions of contract with its appendix and special conditions, if any, the specifications referred to in the conditions, designs, drawings and instructions issued from time to time by the Consultants/ SHYAMA PRASAD MUKHERJI COLLEGE and all these documents taken together are deemed to form one contract and shall be complementary to one another.
- i. Bills of Quantities: Variously also termed priced bill of quantities, schedule of rates, shall means the schedule of quantities originally furnished with the notice inviting tender, duly priced in by the bidder and accepted by the Employer for
 - a. Inclusion as a part of the contract for determining the consideration payable to the contractor for executing the work and as part of the contract agreement it is also referred to as the contract scheduled.
- j. Notice in writing or written notice shall mean a notice in written, typed or printed characters sent (Unless delivered personally or otherwise proved to have been received) by registered post

- to the last known private or business address or to the registered office of the addressee and shall be deemed to have been received when in the ordinary course of post it would have been delivered.
- k. Act of Insolvency: Shall mean any act of Insolvency as defined by the presidency towns Insolvency Act. Or the provincial Insolvency Act or any is amending such original.
- l. Net Prices: If in arriving at the contract amount the contractor shall have added to or deducted from the total of the items in the tender any sum, either as a percentage or otherwise, then the net price of any item in the tender shall be the sum arrived at by adding to or deducting from the actual figure appearing in a tender as the price of that item a similar percentage or proportion of the sum so added or deducted by the contractor, the total amount of any price cost items and provisional sums of money shall be deducted from the total amount or the tender. The expression "net prices" when used with reference to the contract or accounts shall be held to mean rates or prices so arrived at.
- m. The works (or the work) shall unless there by something either in the subject or context repugnant to such construction, be considered and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or addition. Wherever the word "works" is used it shall cover "installation" also under the same definition.
- n. Executed Risks are risks due to riots (otherwise than among contractors Employees) and civil commotion (in so far as both these are uninsurable war (whether declared or not) invasion, act of foreign enemies, civil war, rebellion, revolution, insurrection, military or usurped power, any acts of Government, damage from air craft, acts of God such as earthquake, lightning and unprecedented floods and other causes over which the contractor has no control and accepted as such by the Employer or causes solely due to use of occupation in manner for which the woks/installations in respect of which a certificate of completion has been issued or a cause solely due to faulty design of works.
- o. Provisional Items shall mean items for which only very approximate quantities have been included in the tender documents.
- p. Virtual Completion of works / installations shall mean the substantial Completion of the works / installations in accordance with the contract enabling the employer to take over the same.
2. Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE Instructions : The contractor shall execute the whole and every part of the work in the most substantial and workmanship like manner and both as regards materials and otherwise in every respect in strict accordance with the specifications, conforming exactly, fully and faithfully, to the designs, drawings, drawings and instructions in respect of the work given by the Consultants/ SHYAMA PRASAD MUKHERJI COLLEGE and under the directions of and under the supervision of and subject to the approved in all respects by the Consultant/ Shyama Prasad Mukherji College who may in their discretion and from time to time issue further drawings, and/or written instructions, directions and/or written instructions, details and explanations which are hereafter collectively referred to as Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE in regard to:
- a. Variation or modification of the design quality or quantity of works of the addition or omission or substitution of any work.
- b. Any discrepancy in the drawings or between the schedule of quantities and/or drawings and/or

specifications.

- c. The removal from the site of any materials brought thereon by the contractor and the substitution of any other materials therefor.
- d. The dismissal from the works of any persons employed there upon.
- e. The opening up for inspection of any work covered up.
- f. The amending and making good of any defects under clause 19.
- g. The removal and/or re-execution of any works executed by the contractors, on account of defects under clause 18.

The contractor shall forthwith comply with and duly execute any work comprised in such Consultants/ SHYAMA PRASAD MUKHERJI COLLEGE instructions provided always that verbal instructions, directions and explanations given to the contractor or his representative upon the works by the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE shall if involving a variation, be confirmed in writing by the contractor within seven days by and if not dissented from writing within a further seven days by the Consultants/ SHYAMA PRASAD MUKHERJI COLLEGE, such shall be deemed to be the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE instructions within the scope of the contract.

Manner of Execution of work: The Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE shall be entitled to, direct at what point or points and in what manner the works are to be commenced, and from time carried on.

Variation to be approved by Employer : Notwithstanding anything herein contained, the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE or his representative shall not, without prior concurrence in writing which will result in the Employer having to pay the contractor any additional sum greater than Rs.2,500/- and all such instructions issued to the employer. The contractor shall submit through the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE a statement of analysis of rates, vouchers, etc. The rates on scrutiny and final acceptance of the Employer under the terms and clauses 16 hereof shall form a supplementary schedule of quantities.

- 3. Agreement copies to be supplied: The contract Document shall remain in the custody of the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE (Employer) and shall be produced by him at his office as and when required by the Employer/Consultant/ Shyama Prasad Mukherji College or the contractor. The contractor on the signing hereof shall be furnished by the Consultant/ Shyama Prasad Mukherji College (Employer) free of cost with a certified copy of the agreement and one copy each of all drawings on the works and the Consultants/ Shyama Prasad Mukherji College or his representatives shall at all reasonable times have access to the same. Before the issue of the final certificate to the contractor he shall, if so required, forth with return to the Consultant/ Shyama Prasad Mukherji College all drawings and specifications.
- 4. The contractor to provide everything necessary: The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and amounts shall except as otherwise provided cover all his obligations under the contract, and all matters and things necessary for the proper completion of the works.
The contractor shall provide at his own cost all materials (except such, materials if any, as may in accordance with the contract be supplied by the Employer) machinery, plant, tools, appliances,

implements, ladders cordage, tackle, scaffolding, in fact everything necessary or proper for the proper execution of the work, whether original, altered or substituted according to the true intent and meaning of the or substituted taken together whether the same may or may not be reasonably inferred there from, and if the contractor finds any discrepancy in the drawings, or between the drawings, schedule of quantities and specifications, or between the drawings, schedule of quantities and specifications, he shall immediately and in writing refer to the Consultant/ Shyama Prasad Mukherji College who shall decide which is to be followed, subject to:

- i. Anything shown or contained in any one or other of (a) the drawings. (b) Specifications and (c) the contract schedule and not shown in the others shall be equally binding as if it were contained in each of them.
 - ii. Figured dimensions are to be followed in preference to the scale, and large scale details in preference to small scale drawings.
 - iii. The following orders of preference shall apply:
 - (a) The drawings, (b) specifications, covered by bill of quantities, (c) Technical specifications.
5. Contractor to confirm to legal regulations : The contractor shall confirm to the provisions any Act of the Legislature relating to the works and to the regulations and Bye - laws of any authority and if any water, lighting and other companies and/or authorities with whose system the structure is proposed to be constructed, and shall , before making any variations from the drawings or specifications that may be necessitated by so conforming give to the Consultant/ Shyama Prasad Mukherji College written notice, specifying the variation proposed to be made and the reason for it, and apply for instructions thereon. In case the contractor shall not within ten days receive such instructions he shall proceed with the work, confirming to the provisions, Regulations or bye-laws in question and any variations so necessitated shall be dealt with under clause 12 & 16.

The contractor shall bring to the attention of the Consultant/ Shyama Prasad Mukherji College all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority , or to any public office all fees that may be properly chargeable in respect of the works and lodge the receipts with the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE Limited.

The contractor shall indemnify the Employer against all claims in respect of patent rights and shall define all actions arising from such claims to and himself pay all royalties, license fee, damage, cost and charges of all and every sort that may legitimately be incurred in respect thereof.

The Employer is entitled to deduct all taxes and rates as per existing laws and rules, from any money due or that may become due to the contractor.

The contractor shall indemnify the Employer from and against all claims, demands, proceedings damages, or to which it may put by reason not confirming to or complying with any of the provisions or requirements of any act or sanction, central or state, rules, regulations, Bye-laws of local authorities, panchayats, collector or any other companies relating to or in water, light or other amenities at the site.

6. Contractor Responsible for setting out work : The contractor shall on the basis of dimensioned drawings and information necessary for the purpose furnished by the Consultants/ Shyama Prasad

Mukherji College set out the works on site at his own expense and responsible for the correctness of the positions, levels, dimension and setting out by the representative of the consultant or of the Employer shall not in any way he shall amend at his own cost and to the satisfaction of the Consultant/ SHYAMA PRASAD MUKHERJI COLLEGE Limited, any error in the setting out or consequential to wrong setting out, found at any stage during the progress of the work or during the defects liability period after completion of the work.

7. The contractor shall maintain at the site comprehensive registers, posted up-to-date, showing the nature of the materials/articles/goods their identification marks, dates and the results of the tests, etc. such registers shall be got countersigned by the representatives of the Consultant/Employer at site and extracts from the Consultant and the Employer. The form of the registers shall be mutually set.

The costs of the sets and of the materials and labour and equipment if any, involved in the testing operations shall be borne by the Contractor in all cases except as otherwise provided for in the contract.

8. Supervision by Contractor: The contractor shall give all necessary personal superintendence during the execution of works, and thereafter as long as the Consultants / Shyama Prasad Mukherji College may consider necessary until the expiration of the "Defects Liability Period" satisfied in clause 19 herein. The contractor shall also during the whole time the works are in progress, employ a competent and qualified representative whose name shall be approved by the Consultant/ Shyama Prasad Mukherji College and who shall be Consultancy in attendance at the works while the men are at work. Any directions, explanations, instructions, or notices given by the Consultant/Employer to such representative shall be held to have been given to the contractor. If the contractor fails to appoint and keep on the works a competent and qualified representative as aforesaid the Consultant/ Shyama Prasad Mukherji College shall have powers to suspend the works till such time a competent qualified representative as aforesaid is posted and the contractor shall not be entitled to claim extension of time on the plea of such suspension of the works.

9. Dismissal of workman: The contractor shall on the request of the Consultant/Employer immediately dismiss from the works any person employed thereon by him who may, in the opinion of the person shall not be again employed on the works without the permission of Consultant/Employer.

10. Access to works: The Employer, the consultant and his respective representatives shall at all reasonable times have free access to the works and /or to the workshops, factories or other places where materials are laying or from which they are being obtained and his respective representative, all reasonable facilities necessary for inspection and examination and tests of the materials and workmanship. No person unauthorized by the Employer or the consultant except the representatives of public Authorities shall be allowed on the works at any time.

11. Work not to be sublet: The whole of the works included in the contract shall be executed by the Contractor who shall not directly or indirectly transfer, assign or sublet the contract or any part share thereof or interest therein without the written consent of the Employer, and no undertaking shall relieve the contractor from active superintendence of the works during their progress.

12. Variation not to vitiate the contract: No alteration, omission or variation shall vitiate this contract but incase if the Consultant/ Shyama Prasad Mukherji College thinks proper at any time during the progress of the works to make any alterations in or additions to or omission from or substitutions for the original drawings, specifications, designs and instructions or any alterations in the kind or quality of the materials to be used in the work and shall give notice thereof to the contractor, in writing the

contractor shall alter, add to or omit from or substitute for as the case may require, in accordance with such notice and carry out the amended work on the same conditions in all respects on which he agreed to do the main work, but the contractor shall not do any work extra to or make any alterations or additions to or omissions from or substitutions in the works or any deviation from any of the provisions of the contract stipulations, specifications or contract drawings without the previous consent in writing of the Consultant/ Shyama Prasad Mukherji College and the value of such extra, alteration, additions or omissions or substitutions shall in all cases be determined by the Consultant/ Shyama Prasad Mukherji College with the prior approval in writing of the Employer in accordance with the provisions of Clause 16 hereof, and shall be added to or deducted from the contract amount accordingly.

12.1 The supply and execution of any part of the carrying out of any works incidental to the execution of any item or class of work shown in the schedule of quantities shall not constitute a variation entitling the contractor to extra paying providing that the said item or class of work cannot be executed satisfactorily according to the true intent and meaning of the drawings and specifications without the said part thereof or the said work incidental thereto whether the same may or may not be particularly shown or described in the drawings, specifications and schedule of quantities and provided the same may be reasonably inferred thereof.

12.2 The time for completion of work shall, in the event including authorized variations result in an addition to the contract sum in excess of 10% be extended on payment by the contractor as follows:

- i) In the proportion which the total executed contract value including authorized variations bears to the original contract value, the certificate of the consultant/ Shyama Prasad Mukherji College being conclusive as to such proportion:
- ii) 10% of the additional time calculated way of i) above or such further time as may be considered to be reasonable by the consultant/ Shyama Prasad Mukherji College.

12.3 Similarly, the changing the position of the work from one to another or to a more difficult position than shown in the drawings or described in the specifications or the contract schedule, or the carrying out of work under circumstances not contemplated in the specification or the contractor to extra payment.

13.a) No compensation for alteration in or restriction of work : If at any time after the commencement of the work the Employer for any reason whatsoever does not require the whole or part or parts thereof as specified in the tender to be carried out, the Consultant / Shyama Prasad Mukherji College shall give notice in writing of the fact to the contractor who shall not claim for any compensation whatsoever on account of any profit which he might have derived from the execution of the work in full, but which he did not derive in consequence of the full amount of the work not having been carried out. Nor shall have any claim for compensation by reason of any alterations having been made in the original specifications, drawings, designs and instructions which shall involve curtailment of the work originally contemplated.

b) Schedule of quantities on standard of measurement: The schedule of quantities unless otherwise stated shall be deemed to have been prepared in accordance with the Indian Standard Method of Measurement.

14.Errors in Bill of Quantities: No error in description or in quantity or by way of omission of items from the schedule of quantities shall vitiate this contract but shall be rectified and the value thereof as ascertained under clause 16 herein shall be added to or deducted (as the case may be) from the contract amount provided that there shall be no rectification of errors in the contractor's schedule of

rates.

15. Measurement of works: The Consultant/ Shyama Prasad Mukherji College may from time to time intimate to the contractor and the Employer that he required the works to be measured, the contractor shall fore with attend or send a qualified agent to assist the Consultant/ Shyama Prasad Mukherji College or the Consultant/ Shyama Prasad Mukherji College representative in taking such measurements and calculations and to furnish all particulars or to give all assistance required either of them.

Provided that the contractor shall give notice of not less than ten clear days to the Consultant/ Shyama Prasad Mukherji College or his representative in charge of the work before covering up or placing beyond the reach of measurement any work in order that the same may be measured and correct dimensions thereof be taken before the same is covered or placed beyond reach of measurement any work without the consent of the Consultant/ Shyama Prasad Mukherji College and his representative in ten days inspect the work and cause the measurements to be made if,

any work be so covered up without the consent of the Consultant/ Shyama Prasad Mukherji College or his representative-in- charge of the work, the same shall be uncovered at the contractor expense, or in default thereof no payment or allowance shall made for such work or materials with which the same was executed.

Should the contractor not attend or neglect or omit to send such agent then the measurements taken by the Consultant/ Shyama Prasad Mukherji College or person approved by him shall be taken to be correct measurement of the works. Such measurements shall be taken in accordance with the Indian Standard Method of Measurement, unless otherwise provided for elsewhere in this contract. The contractor or his agent may at the time of measurement taken such notes and details as he may require.

All authorized extra works, omission and all variations made without Consultant/ Shyama Prasad Mukherji College knowledge, if subsequently sanctioned by him in writing (with the prior approval in writing of the Employer) shall be included in such measurement.

16. Price of variation: The rates for additional, altered, substituted work shall be arrived at in accordance with the Clause 12 of CPWD form 8. All other conditions of form 8 shall be applicable except that being repair and retrofitting work there is no deviation limit and contractor is bound to carry out the work as per the requirement on quoted rates.

17. There shall be no escalation in the price once the price is fixed and agreed by Shyama Prasad Mukherji College with the contractor, but the contractor should agree to pass on to Shyama Prasad Mukherji College any benefit arising out of any subsequent reduction in the price due to reduction in duties and levies so after the prices are fixed, but before delivery of the goods. The escalation clause mentioned in the CPWD form 8 shall not apply.

SPECIAL CONDITIONS

1. These specifications are for the work to be done. Items to be supplied and materials to be used in the works as shown and defined on the drawings and described herein all under the supervision and to the satisfaction of the Consultant/ Shyama Prasad Mukherji College.
2. The workmanship is to the best available and of a high standard, use must be made of

- Specialist" tradesman in all aspects of the work and allowance must be made in the rates for doing so.
3. The materials and items to be provided by the contractor shall be the best of their respective kinds and as approved by the Consultants/ Shyama Prasad Mukherji College in accordance with the samples which may be submitted for approval and generally in accordance with the specifications.
 4. Samples of all materials including those specified by name of the manufacturer or the brands, trades name or by the reference to catalogue Nos. are to be submitted to the either orders delivers in the bulk to site. Samples together with their packing are to be provided by the contractor free of any charge and should any materials are rejected, the same will be removed from the site at the expense of the contractor.
 5. The contractor is also required to submit specimen finishes of all colours, fabrics, polish shades etc, for approval of the Consultant/ Shyama Prasad Mukherji College before proceeding with such works.
 6. Should it be necessary to prepare shop drawings, the contractor at his own expense prepare and submit at least four sets of such drawings to Consultant/ Shyama Prasad Mukherji College for approval.
 7. The contractor shall produce all invoices, vouchers or receipts account of all purchases done by him for materials if called upon to do so either by consultants or the Shyama Prasad Mukherji College.
 8. The contractor should verify all measurements given in the drawings at the site before commencing the work. Any difference should be clarified with the Consultant before commencing the work.
 9. Partition line out shall be done at the site before starting the work and got approved from the Consultants.
 10. The contractor shall submit Bar chart (CPM method) for the complete work within one week of letter of acceptance of tender and get the same approved from Consultant/ Shyama Prasad Mukherji College in advance to co-ordinate the work with other agencies.
 11. The contractor shall make necessary security arrangements at the site for the safety of his tools, materials and equipment etc, his own cost.
 12. GST, will not be paid separately. The Bidder must include these charges in the rates quoted, if applicable. No separate claim on this account will be entertained under any circumstances whatsoever. The bidder shall quote his rates inclusive of cost of materials, corresponding wastages, labour, sales tax and any other taxes and duties, octroi, and cost of transportation of materials to work site etc.
 13. The rates are firm and no escalation on any account shall be allowed on accepted rates.
 14. During working at site, some restrictions may be imposed by Shyama Prasad Mukherji College /Security staff of Shyama Prasad Mukherji College or Local Authorities regarding safety and security etc., the bidder shall be bound to follow all such restrictions/instruction & nothing extra shall be payable on this account.

15. No compensation shall be payable to the bidder for any damage caused by rains lightening, wind, storm, floods Tornado, earth quakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost; and no claim on this account will be entertained.
16. If the bidder fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/ Award Letter to proceed with the work, Shyama Prasad Mukherji College shall forfeit the earnest money deposited by him along with the tender.
17. All the works to be carried out in accordance with latest CPWD/ IS Specifications and as per the directions of Shyama Prasad Mukherji College.
18. The work has to be carried out in neat and tidy manner to the satisfaction of the Shyama Prasad Mukherji College and all care has to be taken to ensure that no part of the building gets damaged during execution of works. Materials used for carrying out the work shall be of standard quality as per technical specifications. Work has to be completed in all respect within 4 month including mansoon period from the 10 day from date of issue of LOI/Award Letter to the contractor.
19. If the bidder fails to undertake the job satisfactorily or violates the terms conditions or not attending the work effectively, Shyama Prasad Mukherji College has every right to cancel the contract and forfeit the EMD/security deposit without assigning any reason whatsoever.
20. The contractor has to comply with all the norms of municipal and other authorities as per regulations. Clearance from all local authorities for carry out the work shall be scope of bidder without any extra cost.
21. The bidder shall have to remove all 'malba/debris' if any from the site on same day at his own cost and cleaning of the site has to be done on daily basis. No assistance for cleaning work shall be provided by Shyama Prasad Mukherji College.

22. COST OF TESTS

The bidder is bound to carry out the tests, if any, as per the CPWD guidelines for ascertaining the quality of the works executed/ materials used as and when directed by the Shyama Prasad Mukherji College /Consultants. The cost of preparing samples and carrying out tests for quality of material or workmanship will be borne by the bidder except for such exclusions as are specifically mentioned in the specifications laid down in the contract. The cost of all test carried out in Laboratories as directed by the Shyama Prasad Mukherji College will be borne by the contractor.

23. DRAWING AND SPECIFICATIONS

A copy of tender documents and all relevant drawings and specifications shall be available at site for reference. All as built drawings both soft and hard copy has to be submitted by the contractor along with final bill

Annexure – X

UNDERTAKING

This is to confirm that we M/s _____ (give full address) have not been blacklisted/left any work abandoned in any of the government department and public sector undertaking / enterprise in India and central Vigilance commission, in last five year before release of advertisement. If the above information found false at any stage after the placement of Purchase/work Order, Shyama Prasad Mukherji College, Shyama Prasad Mukherji College at Punjabi bagh Rein after called Procurement Consultant) will have full right to cancel the Purchase/work Order and forfeit the Performance Guarantee. All the direct and indirect cost related to the cancellation of the order will be borne by us besides any legal action by Shyama Prasad Mukherji College , which may be deemed fit at that point of time.

Authorized Signatory

LIST OF APPROVED BRAND NAMES

All material specified in the schedule of quantities, specifications and conditions of contract must conform to the following brand names, be factory made and be of first quality, BIS /IS marked wherever available. Fabricated items shall be manufactured in accordance with the CPWD / ISI specifications and be first quality. Samples of all materials to be used must be submitted and got approved before actual procurement and Owner / Architect reserves the right to select any of the brand names specified herein for use.

S.No:	MATERIAL DESCRIPTION	BRAND / TRADE NAME OR EQUIVALENT APPROVED BY ENGINEER IN CHARGE
1	Paints	ASIAN, ICI, BERGER OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
2	Water proof paint	APEX, WEATHER PROOF PAINT OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
3	Locks	GODREJ, DORMA OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
4	Terrazzo tiles (Paving)	EUROCON, SCORPIO, SIREX OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
5	Ceramic tiles	KAJARIA, JOHNSON, ORIENT OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
6	White Cement	BIRLA, J.K OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
7	Ordinary Portland Cement (43/53 Grade)	ULTRATECH, ACC, JK, CORAMANDAL, RAMCOOR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
8	Steel Reinforcement Bars	TISCON, SAIL OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
9	Structural steel sections	TISCO, SAIL OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
10	Stone Aggregate (Blue/Black)	LOCALLY APPROVED OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
11	Blocks/ Bricks & Brick Tiles	LOCALLY BEST AVAILABLE OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
12	Anti Termite Treatment	PCI TERMEX OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
13	Water Proof Shuttering	INDIAN PLYWOOD MFG.LTD, NATIONAL PLYWOOD, DURO,

	Plywood	GREENPLY OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
14	Teak Wood	1 ST CLASS BURMA TEAK OR GHANA TEAK , KERALA TEAK OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
15	Flush Doors (ISI)	MAYUR/CENTURY/GREENPLY OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
16	Rolling shutters	LOCALLY BEST AVAILABLE OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
17	Laminates	SUNMICA/FORMICA/CENTURY/MERINO OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
18	Water proofing	DR. FIXIT, CICO, DURA OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
19	Aluminum Sections	HINDALCO, JINDAL OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
20	Glass	SAINT GOBIN OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.
21	Board & Ply	GREEN PLY, DURO, CENTURY, MERINO OR EQUIVALENT APPROVED BY ARCHITECT/CONSULTANT.

Note:- For any other item required to be incorporated in work , sample shall be got approved from the Owner / Architect before actual procurement and commencement of that item of work.

LIST OF APPROVED MAKE OR BRANDS W.B AND SANITARY WORK

The Contractor shall quote for the best of the materials as specified below with ISI mark wherever applicable. he contractor shall obtain prior approval from the Employer/ Architects before placing order for the specific materials agencies. In case of non availability of any of the approved / specified materials / Agency. During the execution of the work, the Employers / Architects may approve suitable equivalent brand / agency and his decision shall be final and binding on the Contractor and the price variations. If any shall be adjusted accordingly.

-) G.I Pipe and fittings : TATA/JINDAL with I.S marking on the body.
) G.I Pipe for water supply : TATA/JINDAL with I.S marking on the body.
) G.I soil, rainwater pipes and fittings. : TATA/JINDAL with I.S marking on the body.
) G.I Sluice valves : TATA/JINDAL with I.S marking on the body.
) Stone ware pipes : PERFECT or equivalent approved by Architect/consultant.
) A.C pipes : Everest , Ramco or equivalent approved by Architect/consultant.
) R.C.C pipes : Indane Hume pipe or equivalent approved by Architect/consultant.
) Brass & gun metal globe, gate valves , feet valves : Leader, NETA or equivalent with I.S.I marking on the body.
) Sanitary fixtures : Hindustan Sanitary works, parryware , Neycer, Cera or equivalent having I.S.I mark on the body.
) Water Supply, fancy fittings like pillar taps, stop cocks, shower etc. : Essco, Jaguar or equivalent approved by Architect/consultant.
) C.P brass bib taps and stop cocks : I.S.I mark or tested as per Architect/consultants
) Flush tank :Hindustan, Parryware with I.S.I mark or equivalent approved by Architect/consultant.
) Storage Heaters : Racold, Spherehot, Venus or equivalent approved by Architect/consultant.
) Fire Hydrant : Approved by Local Fire Brigade Authority.
) Pumps : Kirloskar or equivalent Approved by Architect/consultant.
) P.V.C pipes : Supreme or equivalent Approved by Architect/consultant.

SUMMARY OF STAIRCASE FOR SPM COLLAGE		
1	DISMANTLING WORK	
2	CIVIL WORK	
	GRAND TOTAL	

DISMANTLING WORK FOR STAIR CASE & RCC TANK FOR SPM COLLAGE, PANJABI

S.No.	DISCRIPTION	UNIT	QTY	RATE	AMOUNT
1	RCC DEMOLISHING				
	Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer - in- charge.	Cum	46.5		
2	BRICK WORK				
	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge.				
	In cement mortar	Cum	25		
3	G.I. PIPE				
	Dismantling G.I. pipes (external work) including excavation and refilling trenches after taking out the pipes, manually/ by mechanical means including stacking of pipes within 50 metres lead as per direction of Engineer-in-charge :				
	15 mm to 40 mm nominal bore	Mtr.	30		
	RAILING DISMENTALING				
4	Dismantling steel work in built up sections in angles, tees, flats and channels including all gusset plates, bolts, nuts, cutting rivets, welding etc. including dismembering and stacking within 50metres lead.	KG	2376		
5	Disposal of building rubbish / malba				
	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	Cum	100		
6	EXTRA FOR CUTTING REINFORCEMENT				
	Extra for cutting reinforcement bars manually/ by mechanical means in R.C.C. or R.B. work (Payment shall be made on the cross sectional area of R.C.C. or R.B. work) as per direction of Engineer -in -charge.	SQM	2		
7	Dismantling stone slab flooring				
	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge.	CUM	5		
8	Earth work				
	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means over areas (exceeding 30cm in depth. 1.5 m in width as well as 10 sqm on plan) including disposal of excavated earth, lead upto 50m and lift upto 1.5m, disposed earth to be levelled and neatly dressed. All kinds of soil	CUM	24		
	TOTAL AMOUNT				

CIVIL WORK FOR STAIRCASE FOR SPM COLLAGE, PANJABI BAGH

Sl.No	DISCRIPTION	UNIT	QTY	RATE	AMOUNT
1	REINFORCEMENT CEMENT CONCRETE				
	Providing and laying in position machine batched and machine mixed design mix M-25 grade cement concrete for reinforced cement concrete work, using cement content as per approved design mix, including pumping of concrete to site of laying but excluding the cost of centering, shuttering, finishing and reinforcement, including admixtures in recommended proportions as per IS: 9103 to accelerate, retard setting of concrete, improve workability without impairing strength and durability as per direction of Engineer-in-charge. (Note :- Cement content considered in this item is @ 330 kg/cum. Excess/less cement used as per design mix is payable/recoverable separately).				
	All works upto plinth level	CUM	5		
	All works above plinth level upto floor V level	CUM	43.7		
2	NEW PLASTER OUTSIDE				
	15 mm cement plaster on rough side of single or half brick wall of mix : 1:4 (1 cement: 4 coarse sand)	Sqm	336		
3	SCAFFOLDING				
	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube challies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after .The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer-in-charge .The elevational area of the scaffolding shall be measured for payment purpose. The payment will be made once irrespective of duration of scaffolding. Note: - This item to be used for maintenance work judicially, necessary deduction for scaffolding in the existing item to be done.	Sqm	423		
4	STEEL REINFORCEMENT FOR STAIR				
	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level.				
	Thermo-Mechanically Treated bars of grade Fe-500 D or more	Kg	2752		
A	STEEL REINFORCEMENT FOR COLUMN & FOOTING				
	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level.				
	Thermo-Mechanically Treated bars of grade Fe-500 D or more	Kg	1770		
B	STEEL REINFORCEMENT FOR BEAM				
	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete above plinth level.				
	Thermo-Mechanically Treated bars of grade Fe-500 D or more	Kg	2101		
5	FORM WORK				
	SHUTTERING:- Centering and shuttering including strutting, propping etc. and removal of form for : Suspended floors, roofs, landings, balconies and access platform. with water proof ply 12 mm thick	Sqm	266		
6	WELDING				
	Welding by gas or electric plant including transportation of plant at site etc. complete.	CM	300.00		
7	KOTA STONE FLOORING				
	Kota stone slab flooring over 20 mm (average) thick base laid over and jointed with grey cement slurry mixed with pigment to match the shade of the slab, including rubbing and polishing complete with base of cement mortar 1 : 4 (1 cement : 4 coarse sand) :				
	25 mm thick	SQM	61.00		
8	KOTA STONE SKIRTING				
	Kota stone slabs 20 mm thick in risers of steps, skirting, dado and pillars laid on 12 mm (average) thick cement mortar 1:3 (1 cement: 3 coarse sand) and jointed with grey cement slurry mixed with pigment to match the shade of the slabs, including rubbing and polishing complete.	Sqm	20.00		

9	NOSING OF STEPS				
	Extra for pre finished nosing in treads of steps of Kota stone/ sand stone slab.	MTR.	127.00		
10	HANDRAIL				
	Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required.				
	In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	KG	2003.00		
11	EXPOSED BRICK WORK				
	Brick work with common burnt clay selected F.P.S. (non modular) bricks of class designation 7.5 in exposed brick work including making horizontal and vertical grooves 10 mm wide 12 mm deep complete in cement mortar 1:6 (1 cement : 6 coarse sand)				
	Above plinth level upto floor V level	Cum	20		
12	PAINTING				
	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade :				
	New work (two or more coats) over and including water tinnable priming coat with cement primer	SQM	350		
13	Providing & applying Synthetic Enamel Paint of approved make, color and shade and make on the M.S.grills, railings, doors, windows, gates at all heights all complete including preparation of base, applying 2 or more coats of Synthetic Enamel paint to give an even and smooth finish including scaffolding etc. complete as directed by Architect.	SQM	434.00		
14	Providing & applying of exterior grade textured paint on walls paint of make Dulux-Weather shield Max or approved equivalent/Asian-Apex or approved equivalent of required shade. This includes cleaning and necessary preparation by scrapping, wire brushing etc to remove the algae, blisters, dirt and loose materials, flakes etc. complete as directed. Old work Two or more coats to give an even shade over existing rough cast plaster surface	SQM	20.50		
15	Collapsible Gate				
	Removing and refixing collapsible steel shutters with vertical channels 20x10x2 mm and braced with flat iron diagonals 20x5 mm size, with top and bottom rail of T-iron 40x40x6 mm, with 40 mm dia steel pulleys, complete with bolts, nuts, locking arrangement, stoppers, handles, including applying a priming coat of approved steel primer.	SQM	4.00		
16	GOLA				
	Providing gola 75x75 mm in cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 stone aggregate 10 mm and down gauge), including finishing with cement mortar 1:3 (1 cement : 3 fine sand) as per standard design :				
	In 75x75 mm deep chase	MTR	22		
17	RAIN WATER SPOUT AND PIPE				
	Providing and fixing 100 mm diameter and 60 cm long rain water spout in cement mortar 1:4 (1 cement : 4 fine sand).				
	Stone ware spout	Each	2.00		
18	STONE COPING WORK				
	Stone work, plain in copings, cornices, string courses and plinth courses, upto 75 mm thick in Cement mortar 1:6 (1 cement : 6 coarse sand), including pointing with white cement mortar 1:2 (1 white cement : 2 stone dust) with an admixture of pigment matching the stone shade.				
	Red sand stone	CUM	0.26		
19	CEMENT CONCRETE (CAST -IN- SITU)				
	1:4:8 (1 Cement : 4 coarse sand : 8 graded stone aggregate 40 mm nominal size)	CUM	2.4		
20	Structural steel work				
	Structural steel work riveted, bolted or welded in built up sections, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete. ISMB 300 mm fixed with 400x400x16 mm thick MS plat.	KG	900		
21	STRUCTURAL REPAIR ITEMS				

	Providing and placing in position Micro-concrete, which shall be cement based prepacked single component, chloride free, non-shrink, free flow, self compacting, ready to use after mixing water in specified proportion obtained from approved manufacturer as per specification and directions of Engineer in charge (Payment under this item shall be made only after proper wet curing has been done and surface has been satisfactorily evaluated by sounding/tapping with a blunt metal instrument) Grade M30	Cum	0.28		
22	REPAIRING AND RETROFITTING OF OLD RCC MEMBERS.ie. BEAMS, SLABS, COLUMNS etc.				
	Repairing and strengthening of RCC members like slab/beam/columns etc. Chasing and hacking the damaged surface providing and welding additional TMT rebar of Fe-500 (if required) after thoroughly sandblasting/sandpapering (as required) the existing rebar to make it rust free surface. The necessary concreting to be done with M-30 grade design mix (28 days strength to be checked and standard deviation of the collected sample will be as per IS standard and will be 4). Coat/s polymer modified old-new concrete joining material of NITOBOND or equivalent to be applied as per the manufacturer's specification before concreting. The proper clear cover to be maintained in all members and for column it will be 40mm, for beam and slab will be 25 and 15 mm respectively. this rate is inclusive of necessary shuttering,scaffolding/padding (if external surface) curing for atleast 14 days, all complete as per the direction of Architect. UPTO 15-25 mm depth.	Sqm	1.35		
23	Atactic Polypropylene Polymer				
	Providing and laying APP (Atactic Polypropylene Polymer) modified prefabricated five layer 3 mm thick water proofing membrane, black finished reinforced with non-woven polyester matt consisting of a coat of bitumen primer for bitumen membrane @ 0.40 litre/sqm by the same membrane manufacture of density at 25°C, 0.87-0.89 kg/ litre and viscosity 70-160 cps. Over the primer coat the layer of membrane shall be laid using Butane Torch and sealing all joints etc, and preparing the surface complete. The vital physical and chemical parameters of the membrane shall be as under : Joint strength in longitudinal and transverse direction at 23°C as 650/ 450N/5cm. Tear strength in longitudinal and transverse direction as 300/250N. Softening point of membrane not less than 150°C. Cold flexibility shall be upto -2°C when tested in accordance with ASTM, D 5147. The laying of membrane shall be got done through the authorised applicatorof the manufacturer of membrane :				
	3 mm thick	Sqm	88.5		
24	CERAMIC GLAZED WALL TILES				
	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matchine shade complete	Sqm	51		
25	CERAMIC GLAZED FLOOR TILES				
	Providing and laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS : 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement : 4 Coarse sand), including pointing the joints with white cement and matching pigment etc, complete.	Sqm	12		
	TOTAL				